

**POCKLINGTON TOWN COUNCIL**  
**MINUTES**

A Meeting of the Town Council was held on Wednesday 10<sup>th</sup> July 2019 at 7.00 pm  
In the Meeting Room Old Courthouse George Street Pocklington

**Present:** Councillors Green (chair), Anand, Bruton, Burton, Duke, R. Hodgson, Madden, Perry and Pink

**Attending:** There were 4 members of the public in attendance.  
Cllrs Sykes and P. West East Riding of Yorkshire Council Ward Councillors.  
Pocklington Town Council Staff Gordon Scaife - Town Clerk.

Before the meeting prayers were said by Phil Bradish the Council's chaplain.

1. To accept apologies for absence.  
Cllr Cooper (Volunteering at Platform Festival) and Cllr D. Hodgson (Work)
2. Declarations of interest. To record declarations of interest by any member of the council in respect to the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Green and Pink declared a non-pecuniary interest in agenda item 5a as both are members of the gateway partnership.

3. Consider suspending the meeting to allow an opportunity for person(s) or groups to address the council for a total period of 15 minutes and to receive an update from our East Riding of Yorkshire Councillors about East Riding of Yorkshire Council ward matters that affect Pocklington.

Cllr Perry proposed suspending the meeting to allow members of the public to address the council 2<sup>nd</sup> Cllr Pink and agreed.

A resident addressed the council and asked Councillors to contact the Police to register an interest in the police station for when it comes on to the market.

A representative from Pocklington and District Gateway provided information on the grant application which is to be discussed at 5a on the agenda. The application is for the group to purchase suitable public liability insurance so that it can unlock the commuted sums grant from East Riding of Yorkshire Council. The group has to be registered and part of the stipulation is that it holds insurance.

Cllr P. West (Pocklington Provincial Ward Councillor) gave the following updates.

A report on the markets run by East Riding of Yorkshire Council has been produced. The report shows the markets to be in good financial health. A question was asked by an East Riding Councillor about the relationship between the markets and other traders in the towns. The report didn't cover this area as it was just about the markets. This Christmas will see a promotion and carol singing at the markets.

Cllr Sykes had attended the Safer and Stronger Communities Overview and Scrutiny Committee and received a report from the Police. There is a new policing initiative to ask residents about how policing. Cllr Sykes reminded councillors to register for the my community alert which alerts residents to crimes or appeals in their area. The website address where you can sign up is.

<https://www.humberside.police.uk/my-community-alert>

Cllr Sykes reported that the Police realise that extra resources are required in this area and that additional resources will be provided.

Cllr Sykes informed Councillors that the planning application for the change of use from a residential dwelling to a day nursery will be decided by Western Area Planning Committee. The Gladman Application on The Balk is not due to go to a planning committee yet.

Cllr K. West is asking planning to take action against Linden Homes over the state the new football pitches

Cllr Madden informed the ward councillors that the residents on the Linden Homes estate had met with planning enforcement about various issues including the working hours, dust and the road surfaces. Enforcement are to meet with Linden Homes.

Cllr Burton reported on the training about planning and the new homes bonus that the local planning authority receive for each completed house.

4. Consider continuing the meeting.  
Cllr Pink proposed continuing the meeting 2<sup>nd</sup> Cllr R. Hodgson and agreed.
5. To consider the grant application from
  - a. Pocklington and District Gateway. Cllr Green requested that Cllr Duke chair this part of the meeting due to Cllr Green declaring a non-pecuniary interest. Cllr Duke proposed that the grant request of £200 be awarded 2<sup>nd</sup> Cllr R. Hodgson and agreed.
  - b. Beverley Community Lift.  
Cllr Pink proposed that the grant requested of £300 be awarded 2<sup>nd</sup> Cllr Madden vote 7 to 2 motion carried. The grant is awarded.
6. To confirm the minutes of the Town Council meeting held on 12<sup>th</sup> June 2019.  
Cllr Anand proposed the minutes of the Town Council held on 12<sup>th</sup> June 2019 to be a true record seconded Cllr Duke and agreed unanimously.
7. To report matters arising from these minutes not on the agenda for information only.  
  
There were no matters arising.
8. To receive the financial statement and bank accounts of
  - a. Pocklington Town Council and agree payments.

Cllr R. Hodgson proposed below payments for Pocklington Town Council to be authorised 2<sup>nd</sup> Cllr Madden and agreed unanimously.

<b>Pocklington Town Council</b>			
<b>10/07/2019</b>			
	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
125	Visual Security Systems	CCTV	90.00
126	Plusnet	Broadband - Courthouse	18.00
127	Be Fuelcards	Diesel	48.73
128	HBSC	Current account charges	55.00
129	Be Fuelcards	Diesel	36.76
130	Travis Perkins	Brass Stopcock - Courthouse	9.28

131	Ruth Jackman	Laundry Costs	9.00
132	SLCC	Training Gordon/Claire	30.00
133	People & Places	NDP Data entry & analysis	4287.00
134	Earley Ornamentals	Plants	510.91
135	M. Hall	Window Cleaning	100.00
136	RBL Poppy Appeal	Wreaths	192.00
137	JSS Audio	Microphones - Town meeting	60.00
138	G K Beulah & Co Ltd	Scrolls for Plaques	8.76
139	G T Graphics Ltd	Posters - NDP	18.00
140	Magic Carpet Theatre	Performance - TDY	714.00
141	J Farmer	June Salary	
142	J Bielby	June Salary	
143	G Scaife	June Salary	
144	C Findlay	June Salary	
145	P Taylor	June Salary	
146	C Heald	June Salary	
147	HMRC	Tax	
	HMRC	NI	
148	Visual Security Systems	CCTV - June	90.00
149	Nest	Pension Contributions	
150	Shed Grounds Maintenance	Grass cutting - Cemetery	591.79
151	LS Lighting & Signs	Bunting Removal - TDY	1046.40
152	Chris Heald	Bleach/Gloves	6.00
153	Be Fuelcards	Diesel	138.07
154	Ardent Fireworks Ltd	Bonfire Night	250.00
155	Microshade Business	Cloud Hosting	173.40
156	Yorkshire Water	Water Rates - Cemetery	12.72
157	Daisy	Telephone Courthouse	76.54
158	The Soapy Group	Website backup	60.00
	The Soapy Group	Subscriptions	30.00
159	York Landscapes Ltd	Grass cutting - Churchyard	576.00
160	ERNLLCA	Planning Training	324.00
161	Pear Technology	Maplink	270.00
162	CNG	Gas Supply - Courthouse	58.75
		<b>Totals</b>	<b>£ 9,891.11</b>
		<b>Grand total</b>	<b>£ 19,725.61</b>

b) Consider the bank statements and agree payments from Pocklington Arts Centre.

Cllr Madden proposed the below payments for Pocklington Arts Centre to be authorised 2<sup>nd</sup> Cllr R. Hodgson and agreed unanimously

<b>Pocklington Arts Centre</b>			
<b>10/07/2019</b>			
	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
197	BT	Line Rental	31.08
198	Tate-Smith Ltd	Bar Supplies	336.79
199	Newsquest	Advertising	180.00
200	Newsquest	Advertising	162.00
201	Newsquest	Advertising	240.00
202	Carlsberg	Dispense 3 Rental	43.20
203	Carlsberg	Bar Supplies	170.38
	Carlsberg	Bar Supplies	384.46
204	Carlsberg	Bar Supplies	254.83
205	Carlsberg	Bar Supplies	752.46
206	Carlsberg	Bar Supplies	224.22
207	Carlsberg	Bar Supplies	446.41
208	HSBC	Current Account charges	83.76
209	British Gas	Gas Bill	1479.28
210	Elavon	Card Fees	117.93
211	Elavon	Card Fees	133.54
212	Daisy	Telephone June	191.02
213	J Farmer (Trailfinders)	SxSW	927.64
214	J Duffy	Facebook Ads	200.00
215	Cambridge City Council	Programme advert	420.00
216	Half Moon Brewery Ltd	Bar Supplies	152.76
217	A Cook	Artwork Sales	8.40
218	Friends of PAC	Membership May	30.00
219	York Greenlink Ltd	Distribution of programmes	266.40
220	Feathers Hotel	Room	55.00
221	Design by Mint Ltd	Update to Website	75.60
222	GT Graphics Ltd	Banners/Leaflets	606.00
223	B Wall	Performance	100.00
224	JSS Audio	Equipment Hire	174.00
225	J Farmer	Hospitality	84.00
226	Country Gas Ltd	Cellar Gas	11.16
227	W C Forth	Stationary	77.70
228	Premier Business Supplies Ltd	Cleaning supplies	36.74
229	J Duffy	Wristbands/Train/Programme	199.55
230	Entertainment Film Distributors	Film	1531.73
231	Pocklington Local History Group	Ticket Sales	1005.00
232	J Bond	Sound & Light	45.00
233	The Methodist Church	Rehearsal space	50.00
234	J Duffy	Confectionary/Buy out	208.41

235	T Herbert	Bar Supplies	1026.20
236	J Farmer	Buy out	96.00
237	K Spencer	Performance	100.00
238	J Duffy	Facebook Ads/Postage/Sundries	226.46
239	Direct Business Equipment Ltd	Cloud Package	46.20
240	Event Prop Hire	Furniture Hire - Platform Festival	1643.88
241	Paramount Pictures	Film	1911.55
242	S E Morton	Mileage/Parking/Postage	62.76
243	Lions Gate International (UK) Ltd	Film	445.06
244	Asgard Promotions	Performance	6000.00
245	J L Brooks	Confectionary	91.50
246	Entertainment One UK Ltd	Film	225.16
247	Eden Farm Hulley's	Ice cream	159.04
248	More2Screen	Live stream performance	1206.00
249	Premier Business Supplies Ltd	Cleaning supplies	131.71
250	Swirlz Gelato Ltd	Ice cream	40.00
251	S D Dew	Artwork Sales	19.20
252	A Bedford	Performance	1930.00
253	Unique Gravity	Performance	3600.00
254	JSS Audio	PA system	360.00
255	Tungate Group	Thermal Tickets	1031.76
256	Independent Cinema Office	Film	145.20
257	J. Duffy	Wages	
258	T. Stalker	Wages	
259	N. Rudsdale	Wages	
260	P. Jennings	Wages	
261	C. Heald	Wages	
262	L. Robinson	Wages	
263	C. Watson	Wages	
264	S. Morton	Wages	
265	B. Holleran	Wages	
266	B. Watkin	Wages	
267	J Jenkins	Wages	
268	A Squires	Wages	
269	HMRC	Tax/NI	
270	HSBC	Account Charges	102.85
271	GT Graphics Ltd	Programme/Poster	263.90
272	B Wall	Technical Services	118.75
273	HAC Freelance Specialists	Lighting Technician	100.00
274	J Duffy	Cambridge Folk Festival	456.50
275	M Hildred	Artwork Sales	16.00
276	T Gilks	Artwork Sales	13.50
277	Doree Signs (Cheque 105159)	Artwork Sales	38.80
278	ERYC (Cheque 105165)	Charity Stall - Beverley Market	33.00

279	Madhyamaka (Cheque 105166)	Stall	30.00
280	Cheque 105167	Petty Cash	307.09
281	Carlsberg	Dispense 3 Rental	43.20
282	One Event Solutions	Mobile Toilet	1690.00
283	Impatient Productions	Performance	1869.58
284	J Duffy (£11.20 owed)	Black Deer Festival	206.37
285	JSS Audio	PA system	600.00
286	Vista Entertainment Ltd	Web booking fee	284.50
287	Barmans Ltd	Disposable glasses	300.38
288	JSS Audio	PA equipment	1930.20
289	Platform Festival	Performance	3000.00
290	Asgard Promotions	Performance	6000.00
291	DMF Music Ltd	Performance	3600.00
292	HSBC	Current Account charges	101.31
	<b>Fixed Direct Debits to be signed off</b>		
293	Plusnet PLC	Broadband	18.00
294	Google	Email	32.90
295	TV License		11.50
296	ERYC	Rates	466.00
297	BT	Line Rental	31.08
298	Merchant Rentals	Visa rental	19.20
299	Carlsberg UK	Dispense 3 Rental	43.20
		<b>Totals</b>	<b>£33,474.52</b>
		<b>Grand Totals</b>	<b>£33,474.52</b>

9. To receive and adopt the hire rates for Pocklington Arts Centre.

Cllrs discussed the hire rates and agreed to refer it back to the Arts Centre Management Team.

10. To receive a report on the CCTV in Pocklington Town Centre.

The Clerk reported on a Freedom of Information Request received about the CCTV system in the town centre. Similar FOI requests have been made to Drifffield Town Council and Market Weighton Town Councils. The request relates to the management of the system. The Town Council took over the maintenance of the CCTV system. The images feed into the Police Station. The Police have a log book to say who and for why the CCTV was looked at.

There is a meeting with the Police next week to discuss the system. The meeting is on Tuesday 16<sup>th</sup> July at 1.30pm. Cllrs D. Hodgson, Cllr Burton and Cllr Perry wish to attend. The Clerk will send an email to them with the time of the meeting.

11. Co-option to receive a report from the Town Clerk.

The Town Clerk has prepared a pack for the Councillors which contains the co-option process from East Riding and North Lincolnshire Local Councils Association and the applications from the 6 applicants for the two vacancies on the town council.

The date of the co-option meeting will be next Wednesday 17<sup>th</sup> July at 7pm.

12. To receive and agree any actions from the Clerks report.

The Clerk reported the following

**Anti-social behaviour**

A log of anti-social behaviour activity has been sent to East Riding of Yorkshire Council and Humberside Police. This follows incidents from Friday 28 – Sunday 30 June.

I also informed East Riding of Yorkshire Council about the golf cart thefts the week before.

**Burials**

The burials of Peter Brigham and Ruby Foxcroft have taken place and the interment of the ashes of Colin & Sylvia Hanson and Eileen Elizabeth Hall have taken place.

13. Correspondence has per list.

The following correspondence has been received.

1. Pocklington and District Lions – Thank you for the grant
2. Humberside Police – June Newsletter
3. Pocklington Heritage Partnership – Advance notice of a fundraising event
4. Email from resident concerned about the proposal by Pocklington School to fell a pine tree. Pocklington School have submitted a tree works notice to East Riding of Yorkshire Council as the tree is subject to a tree preservation order. This is on the agenda for the next planning committee which is next Wednesday 17<sup>th</sup> July for a consultee response.
5. Email from Cllr D. Hodgson inviting  
Cllr Perry asked if a reply had been received about the deployment of the new police officer reported by the PCC at the Town Meeting. A reply has been received from the Inspector which was reported at a previous meeting of Council (13<sup>th</sup> March 2019). The Clerk will provide Cllr Perry with a copy of the letter.
6. East Riding of Yorkshire Council Standards Board – A complaint had been made about Cllr Cooper's conduct. The investigation found that there was no clear evidence a breach had occurred and no further action was to be taken.

14. Receive and consider accepting minutes from Personnel Committee from 12<sup>th</sup> June, Planning Committee from 19<sup>th</sup> June, Transport, Lighting and Road Safety 19<sup>th</sup> June, Development, Marketing and Events 26<sup>th</sup> June and Planning from 3 July 2019

Cllr R. Hodgson proposed the minutes of the Personnel Committee held on 12<sup>th</sup> June to be an accurate record seconded Cllr Madden and agreed unanimously.

Cllr R. Hodgson proposed the minutes of the Planning Committee held on 19<sup>th</sup> June to be an accurate record seconded Cllr Anand and agreed unanimously.

Cllr Green proposed the minutes of the Transport, Lighting and Road Safety Committee held on 19<sup>th</sup> June to be an accurate record seconded Cllr Duke and agreed unanimously.

Cllr Pink proposed the minutes of the Development, Marketing and Events to be an accurate record seconded Cllr Anand and agreed unanimously.

Cllr R. Hodgson proposed the minutes of the Planning Committee held on 3<sup>rd</sup> July to be an accurate record seconded Cllr Madden and agreed unanimously.

15. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation.

Cllr Cooper circulated a report from the Western Area Parishes Liaison meeting held on 27<sup>th</sup> June in Market Weighton. The liaison meeting is organised by the ward councillors from Pocklington Provincial and Wolds Weighton. The meeting provides a forum for parish and town councils to discuss issues that are common to all across the area and to raise specific concerns.

The forum part of the meeting started with questions being invited from the floor Cllr Cooper (Pock') asked about three key areas in planning 1. Enforcement, 2. Listening to Town/Parish Councils 3. Planning infrastructure. Cllr Cooper brought up the issue of a revisit of the infrastructure consultation, and that housing be stopped until it has been completed.

The debate settled around the issues towns of Pocklington, Market Weighton (MW) and Stamford Bridge (SB) having to take the majority of housing, with the ward councillors present agreeing to a meeting with the major three settlements and Planning Portfolio holder Cllr Stathers as well as the ERYC Forward Planning Officer. Pocklington Town Council to invite SB and MW councils to join forces, this is to be discussed at their next available meeting. PTC already passed this.

Cllr Hemmerman MW asked that Leasehold be brought up at the next meeting this was agreed and the Chairman confirmed ERYC very concerned, although Cllr Rudd warned that any costs to ERYC would have to be met by the ratepayer.

Cllr Cooper asked about the Forward work plan for Highways, this is not a public document and is liable to constant update and change.

Cllr West to look into issues with the carriageway on Yapham Rd, the corner on Burnby Lane which turns onto New Street, an invitation to try it out in a wheelchair has been issued on this corner, but a follow up invitation should be sent as discussed and agreed at the PTC TL&RS meeting.

Cllr R Hodgson brought up the issue of town signage, Cllr West is also to look into the Street signs and why PTC have been told by an officer that we can only have ERYC signs.

16. To confirm the date of the next meeting and receive Agenda Items for that meeting.

The next meeting will be a Planning Committee to be held at 6 pm on 17<sup>th</sup> July and an Extraordinary Council Meeting to be held at 7 pm on 17<sup>th</sup> July.



The Clerk asked that agenda items should be sent on the Wednesday the week before the meeting for possible inclusion on the agenda.

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

17. Consider the quotes received for the Christmas Lights displays.

There was a discussion on the quotes received and the current budget for the Christmas lights.

Cllr Pink proposed accepting the quote from Festive Lighting to hire the lights 2<sup>nd</sup> Cllr R. Hodgson and agreed unanimously.

The Meeting closed at 8.06 pm.