

**POCKLINGTON TOWN COUNCIL  
DEVELOPMENT, MARKETING & EVENTS COMMITTEE MEETING MINUTES  
WEDNESDAY 30<sup>th</sup> JANUARY 2019**

A Development, Marketing & Events meeting was held at The Old Courthouse, 37 George Street commencing at 7.00pm on Wednesday 30<sup>th</sup> January 2019.

Councillors Present: Cllr Winterton (Chair), Hodgson, Perry, Sinton and Sykes

In attendance one member of the public and Town Clerk Gordon Scaife.

1. Notice of meeting.  
The notice of the meeting was proposed by Cllr Hodgson, 2<sup>nd</sup> Cllr Sykes and agreed.
2. Apologies for absence. Apologies were received from Cllr West (illness).
3. Declarations of interest. To record any declarations of interest by any member of the council in respect of the agenda items listed below. Member declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest were received.

4. Consider suspending the meeting to allow any member of the public to speak. Cllr Hodgson proposed the meeting be suspended to allow the public to speak 2<sup>nd</sup> Cllr Sykes and agreed.

The events for the year were discussed.

Tour de Yorkshire which is returning to Pocklington for a third time. The proposal is to do what we have done for the last two years. This is to put blue and yellow bunting up in the town centre, dress the route with blue and yellow bikes, have a bike park behind Pane e Venno and hire in some entertainment. The town's residents and businesses will be encouraged to help dress the route. In addition it is proposed to employ Scrap Store to host a workshop to make banners for the event.

It is proposed not to have a summer fayre this year on West Green.

Bonfire night is being organised the firework company are booked and the event is growing year on year. This is the main fund raiser for the Mayor's Charities.

Christmas Festival following on from this year it is proposed to host a meeting to invite the businesses to in the Arts Centre. The Council would like to scale the event back and hand it back to the businesses to organise.

Christmas Tree Festival and Carols with the Mayor it is proposed to ask All Saints Church if we can continue to organise these jointly with them. These events are going well.

Civic Service – depending on what happens at the elections in May the Civic Service date may change.

5. Consider continuing the meeting. Cllr Sykes proposed continuing the meeting 2<sup>nd</sup> Cllr Hodgson and agreed

6. To consider the events for the year.

- i. Tour de Yorkshire Thursday 2<sup>nd</sup> May – The following was agreed to hire in the big screen, magic carpet theatre, the bike park and Scrapstore. 300m of extra bunting and a new banner are required. The clerk is obtaining quotes for the putting up and taking down of the bunting.

The blue and yellow bikes are in the store along with the bikes made into Pocklington.

The meeting date with the businesses was agreed for Thursday 7<sup>th</sup> March at 5.45pm in the Arts Centre (Oak Room).

Queen Elizabeth II Playing Fields West Green will be used as the car park to provide extra parking in the town.

The route of the race is slightly different it will come into town from the same direction down Kilnwick Road with a sprint at Woldgate, then London Street, Chapmangate, Market Street, Market Place, Railway Street, then right at the mini roundabout up Grape Lane, George Street, left on to Barmby Road before the race then goes to Barmby Moor, Sutton On Derwent, Elvington, Wheldrake and finishes in Selby. Pocklington will be the 2<sup>nd</sup> Sprint of the day and so the town will be near the end of the race.

It was agreed to approach Woldgate to try to get them involved in making something for the Tour. An approach would be made to the Gliding Club to see if they could put something on Barmby Road.

- ii. Summer Fayre – It was agreed not to hold a summer fayre this year. This is because of a possible lack of volunteers.

- iii. Bonfire Night – The date for bonfire night will be Tuesday 5<sup>th</sup> November. The same timings will be used. The fireworks company have been booked.

- iv. Christmas Festival – It was agreed to discuss the Christmas Festival with the traders at the meeting on Thursday 7<sup>th</sup> March in the Oak Room at Pocklington Arts Centre. Letters will be sent out to businesses in the week beginning 4<sup>th</sup> February which gives businesses a months notice.

The proposal to put to traders is that the Christmas Festival is scaled back to a late night shopping event. All Saints Church have agreed to host Santa and a small number of charity stalls.

The naughty elf trail will be repeated.

v. Christmas Tree Festival it was agreed to approach All Saints Church to see if we can run this again as a joint event.

vi. Mayor's events – **Mayor making** will be Friday 17<sup>th</sup> May at 7.30pm in Pocklington Arts Centre. It will be different this year as it is an election year so the East Riding Town Councils and East Riding of Yorkshire Council all have elections so there will be fewer visiting Mayors. The Annual General Meeting for the Council is currently scheduled for Wednesday 8<sup>th</sup> May but may need to move to allow for an agenda to be published. The AGM will deal with all the proposals and the Mayor Making will be more ceremonial.

**Carols with the Mayor** – this worked well in All Saints and attracted more people. It was agreed to ask All Saints if they would host this at the end of the Christmas Tree Festival.

**Civic Service** – The current mayor Cllr Hodgson would like to move the Civic Service to a warmer month. It was agreed to ask the other town clerks for when other towns have their civic events to which they invite the neighbouring Mayors.

vii. Annual Town Meeting. The Annual Town Meeting will be held on Wednesday 3<sup>rd</sup> April which is a month before the elections. This is to avoid the elections and Easter.

viii. Remembrance Day and Armistice Day.

The remembrance day parade will be on Sunday 10<sup>th</sup> November. It is the Methodist Church turn to host the parade. The Town Council are responsible for the following – organising the road closures, booking and paying the band.

Armistice Day is on Monday 11<sup>th</sup> November and a two minutes silence is held at the World War I memorial outside the Post Office at 11am. The Town Council are responsible for the road closure.

7. Consider actions required for the town's Christmas Light Display for 2019. The clerk reported that three companies have been approached for quotes for the Christmas Lights. One quote has been received so far.
8. Consider the request for a replacement planter on Union Street/London Street junction outside the Roman Catholic Church.

Cllr Sykes proposed the planter be replaced 2<sup>nd</sup> Cllr Hodgson and agreed.

9. To consider any actions from the clerk's report.

Street furniture – The clerk hasn't received any specific site requests for benches. However a resident asked at a town meeting about whether benches could be installed along the main routes from the new estates. The routes identified are The Balk, The Mile and Yapham Road. Cllrs Winterton and Perry have volunteered to undertake a survey of the grass verges to see where benches might be installed.

Meeting closed at 7.34 pm.