

**POCKLINGTON TOWN COUNCIL**  
**MINUTES**

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 9<sup>th</sup> January 2019 at 7pm

**Present:** Councillors Hodgson (chairman), Green, Hutchinson, Jones, Perry, Ratcliffe, Sharpe, Sinton, Spademan, Sykes, West and Winterton

**Attending:** There were 5 members of the public in attendance and Cllr K. West East Riding of Yorkshire Councillor for Pocklington Provincial  
Pocklington Town Council Staff Gordon Scaife - Town Clerk.

Cllr A. Spademan led the council in prayers before the meeting started as Rve N. Simpson was unable to attend.

1. Notice of meeting. Cllr Perry proposed the notice of the meeting 2<sup>nd</sup> Cllr West and agreed.
2. To accept apologies for absence. Apologies were received from Cllr Cooper (Work)
3. Declarations of interest. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest were received

4. Consider suspending the meeting to allow an opportunity for person(s) or groups to address the council for a total period of 15 minutes and to receive an update from our East Riding of Yorkshire Councillors about East Riding of Yorkshire Council ward matters that affect Pocklington.

Cllr Sykes proposed suspending the meeting to allow person(s) and groups to address the Council 2<sup>nd</sup> Cllr Ratcliffe and agreed.

Representatives from Young People Count addressed the Council seeking support for their project to employ 3 detached youth workers for the town. Young People Count are being supported by East Riding of Yorkshire Council on the recruitment of the employees needed.

Young People Count would like the Council to provide any letters of support that might be needed for funding bids they submit for the employment of the three detached youth workers.

Cllr Perry proposed that the Council should produce these letters if required 2<sup>nd</sup> Cllr Sykes and agreed.

Cllr K. West gave an update on East Riding of Yorkshire Council matters. This includes supporting the objection to the planning application re-submitted by Gladman for 380 dwellings on The Balk.

5. Consider continuing the meeting.  
Cllr Spademan proposed continuing the meeting 2<sup>nd</sup> Cllr Jones and agreed.
6. To confirm the minutes of the Town Council meeting held on 12<sup>th</sup> December 2018.  
Cllr Jones proposed the minutes of the Town Council meeting held on 12<sup>th</sup> December should be accepted as a true record of the meeting 2<sup>nd</sup> Cllr Green and agreed.
7. To report matters arising from these minutes not on the agenda for information only.  
The letter to the Police has been sent no reply received.
8. To receive financial statement of
  - a) Pocklington Town Council and agree payments.  
Cllr Sykes proposed the below payments for Pocklington Town Council to be authorised 2<sup>nd</sup> Cllr Winterton and agreed.

<b>Pocklington Town Council</b>			
<b>09.01.2019</b>			
	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
440	Jane's Gorgeous Gifts	Refund - Christmas Festival Stall	25.00
441	Plusnet	Internet	18.00
442	Country Machinery	Strimmer Service	68.15
443	J Farmer	November Salary	
444	J Bielby	November Salary	
445	G Scaife	November Salary	
446	C Heald	November Salary	
447	C Findlay	November Salary	
448	P Taylor	November Salary	
449	HMRC	Tax	
450	HMRC	NI	
451	A64 Loohire	Hire Toilets Bonfire Night	297.60
452	ERYC	Open Toilets Festival	36.00
453	SLCC/ALCC	ALCC Membership G Scaife	40.00
454	SLCC	SLCC Membership G Scaife	247.00
455	G Scaife	Cleaning Supplies	6.57
456	N Fountain	Refund - Christmas Festival Stall	25.00
457	G Scaife	December Expenses	21.03
458	Visual Security Systems	CCTV December Maintenance	90.00
459	Nest	Pension contributions	317.09
460	Pocklington Lions	Grant	250.00
461	All Saints Church	Friends PAC stall donation	25.00
462	All Saints Church	Scouts stall donation	25.00
463	HSBC	Bank Charges	55.00
464	The Soapy Group	Web Design Set up	2790.00
465	Shed Grounds	Grounds Maintenance Cemetery	574.56
466	Public Works Board Loan	Capital Repayment	15155.88
467	Public Works Board Loan	Interest Payment	4943.08
468	East Yorkshire Motor Services	Town Bus Service	420.00

469	Soapy Group	Subscription Love Pocklington	60.00
470	Microshade	Hosting service	104.28
471	Daisy	Telephone	73.79
		<b>Totals</b>	<b>£25,668.03</b>
		<b>Grand total</b>	<b>£33,917.01</b>

- b) Consider the bank statements and agree payments from Pocklington Arts Centre.  
Cllr Winterton proposed the below payments for Pocklington Arts Centre to be authorised 2<sup>nd</sup> Cllr Sykes and agreed.

<b>Pocklington Arts Centre</b>			
<b>09.01.19</b>			
	Payee	Detail	Amount
668	She Productions	fee	732.09
669	J. Duffy (Tesco)	Confectionary	77.90
670	Vista Entertainment Solutions	Booking fees	395.92
671	Entertainment One	Film	208.70
672	Entertainment One	Film	120.00
673	Feathers Hotel	Room	55.00
674	Feathers Hotel	Room and Restaurant	93.75
675	Feathers Hotel	Room	55.00
676	Feathers Hotel	Room	55.00
677	Premier Business Supplies	Cleaning materials	69.11
678	E. Sumner	Tickets	86.00
679	Payment Express	Service fee	126.34
680	Cheerful Earful Productions	Fee	450.00
681	Phil McIntyre Management	Fee	500.00
682	P. Pirie	Fee	250.00
683	V. Simmons	Event Management	55.00
684	J. Duffy	Expenses	216.92
685	Swirlz	Ice Cream	72.00
886	Grand Old Uke of York	fee	1229.60
887	J. Duffy	Wages	
888	T. Stalker	Wages	
889	N. Rudsdale	Wages	
890	P. Jennings	Wages	
891	C. Heald	Wages	
892	L. Robinson	Wages	
893	C. Watson	Wages	
894	S. Morton	Wages	
895	B. Holleran	Wages	
896	B. Watkin	Wages	
897	HMRC	NI and Tax	
898	National Theatre	Live Broadcast	385.85
899	J. Duffy	Expenses	326.73

900	Pocklington Methodist Church	Room Hire	50.00
901	Pocklington Methodist Church	Room Hire	50.00
902	Yorkshire Water	Water	187.33
903	Vista Entertainment Solutions	Booking fees	396.60
904	Lost Voice Guy	Fee	780.00
905	Half Moon Brewery	Bar Supplies	152.76
906	Wards Catering Equipment	Cleaning materials	48.60
907	Direct Business Equipment	Cloud Package	46.20
908	Park Circus	Fim	188.40
909	Elavon	Card Fees	139.55
910	Elavon	Card Fees	125.38
911	Tate Smith	Bar Supplies	25.16
912	Tate Smith	Bar Supplies	305.23
913	Daisy	Telephone November	176.11
914	Daisy	Telephone October	183.74
915	British Gas	Electricity November	1469.30
		<b>Totals</b>	<b>9885.27</b>
		<b>Grand Totals</b>	<b>15054.51</b>

9. Consider and agree the amended constitution for Pocklington Arts Centre Management Team.

There was a discussion of the amended constitution. Cllr Hutchinson would like amendments made which includes adding how long the chair and vice-chair should serve and that there should be elections once a year.

Cllr Perry suggested further amendments to make the arrangements more formal.

Cllr Sinton felt there was an overlap between PACMT and the personnel committee.

Cllr Spademan proposed the item is deferred to the Policy and Resources meeting to be held on Wednesday 23<sup>rd</sup> January 2019.

10. Receive the elections timetable for 2<sup>nd</sup> May and agree any actions.

The election timetable has been circulated. Further details will be provided shortly. The clerk sought agreement to publicise the fact that all the seats on Pocklington Town Council would be up for election this year. This was agreed.

Councillors were asked to let the clerk know if they would or wouldn't be standing for election by or at the next Full Council meeting which is on Wednesday 13<sup>th</sup> February.

Nomination forms will be available in March.

11. Receive a verbal report from Planning Committee.

Cllr West reported that the planning committee had met and had put in objections to the Gladman application on The Balk and the new prison for Full Sutton. These applications are both outline.

12. Consider and agree any actions from the clerk's report

**Grounds Work.**

Outside work continues to be focused on ensuring leaves and rubbish have been collected from the town centre, West Green, The Mile and the churchyard. In addition, three unsafe trees have been felled in Primrose Wood. A further 4 require felling for health and safety reasons. Many of the trees in the wood are now in decline. Dutch elm disease continues to be a problem with many of the elms have now died, they will regenerate from the roots as the fungus only kills the top of the tree.

**Christmas lights and tree.**

The lights will have been turned off and I'm awaiting our new installer to come and take the lights down. Quotes are being sought for this year's lights.

**Events**

Preparations for the Civic Service have taken place. The Civic Service will be on Sunday 27<sup>th</sup> January 2019 at 2pm Pocklington Methodist Church followed by refreshments at Pocklington Arts Centre

**Denison Road Bus Shelter.**

East Riding of Yorkshire Council have confirmed that the bus shelter wasn't transferred to the Town Council. East Riding have tried to clean off the graffiti and will remove the shelter as it is no longer needed. ERYC have confirmed that the shelter is too large to be installed on West Green and can't be moved elsewhere as it will probably break up when they try to remove it. The bus shelter should be removed before the end of January.

**Accounts.**

RBS our software supplier has confirmed that the VAT can be separated out. This means that the accounts can all be on one system for both the Council and Pocklington Arts Centre.

**Burials**

The interment of Gladys Wilkinson has taken place at Pocklington Cemetery.

**Layout of the Courthouse for meetings**

Cllr Hutchinson has investigated how the Courthouse could be better set out for meetings. Cllr West offered to come and measure the furniture and room to see if it is possible to create a horseshoe 'U' shape. This would help everyone to hear. The current layout is not ideal.

13. Correspondence as per list

- 1 Humberside Police – Crimes statistics and newsletter
- 2 ERNLLCA – Newsletter including election timetable
- 3 Pilgrimage of Grace – Newsletter
- 4 Police and Crime Commissioner – Newsletter

14. Receive and consider accepting minutes from Planning 19/12/2018 and Policy and Resources 19/12/2018 and Budget Setting 02/01/2019 Lighting and Road Safety 21/11/2018

Cllr West proposed accepting the minutes from Planning Committee from 19/12/2018  
2<sup>nd</sup> Cllr Jones and agreed.

Cllr Green proposed the minutes from Policy and Resources held on 19/12/2018 be accepted 2<sup>nd</sup> Cllr West and agreed.

Cllr Sykes proposed the minutes of the Budget Setting Meeting held on 02/01/2019 be accepted 2<sup>nd</sup> Cllr Ratcliffe and agreed

15. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for circulation.

Cllr Hutchinson reported on an email sent to Pocklington Heritage Partnership Group which can't be disclosed due to an embargoed press release.

The Meeting closed at 8.00pm