

**POCKLINGTON TOWN COUNCIL**  
**MINUTES**

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 12<sup>th</sup> December 2018 at 7pm

**Present:** Councillors Hodgson (chairman), Cooper, Green, Hutchinson, Jones, Perry, Ratcliffe Sinton, Spademan, Sykes, West and Winterton

**Attending:** There were 2 members of the public in attendance and Cllr K. West East Riding of Yorkshire Councillor for Pocklington Provincial  
Pocklington Town Council Staff Gordon Scaife - Town Clerk.

Rev Neville Simpson led the council in prayers before the meeting started.

1. Notice of meeting. Cllr Sinton proposed the notice of the meeting 2<sup>nd</sup> Cllr Jones and agreed.
2. To accept apologies for absence. Apologies were received from Cllr Sharpe (illness)
3. Declarations of interest. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest were received

4. Consider suspending the meeting to allow an opportunity for person(s) or groups to address the council for a total period of 15 minutes and to receive an update from our East Riding of Yorkshire Councillors about East Riding of Yorkshire Council ward matters that affect Pocklington.

Cllr Sinton proposed suspending the meeting to allow person(s) and groups to address the Council 2<sup>nd</sup> Cllr Spademan and agreed.

Cllr K. West gave an update that East Riding of Yorkshire Council had not set its budget yet for the next financial year. Cllr West also reported on the Men in Sheds group in Pocklington who are looking for suitable premises.

A resident asked the Town Council to consider requesting East Riding of Yorkshire Council to upgrade the zebra crossing on The Balk to a Pelican. The resident has approached ERYC and received conflicting messages on whether this could be done. An officer at ERYC had suggested requesting the Town Council to make a formal approach about changing the crossing. Agreed to place this on the agenda for the next Transport, Lighting and Road Safety Meeting scheduled for 6<sup>th</sup> February 2019. If a Pelican is too expensive could a halo be added to the existing lighting on the crossing.

A resident spoke about the cancellation of the Christmas Festival (outdoor activities). It was the right call to cancel as it rained from when we would be setting up at 1pm all the way through to 7pm. The resident had been round the shops on the 4<sup>th</sup> December to explain the decision to cancel the outdoor activities. The shops that were going to open later mostly did so on the night. Santa and the Lions paraded through the town to All Saints. Charity stalls set up in the church and it was busy in the church on the night.

Cllr Hutchinson asked about the cost of running the event. The Council has had to pay for the 1<sup>st</sup> aid cover for the night, the street entertainment and some of the stage costs. Cllr Cooper gave the history as to how the Council ended up running the event. The event had originally been run by the Chamber of Trade before it closed, the event then was going to pass to the Town Council but 2 residents ran it before the Council.

5. Consider continuing the meeting.  
Cllr Spademan proposed continuing the meeting 2<sup>nd</sup> Cllr West and agreed.
6. To consider and approve the Neighbourhood Development Plan Household Survey.  
Cllr Hutchinson had a concern about the length of the survey and would anyone have read it. Cllr Jones said he had not at sight of the survey. The Clerk confirmed that it had been emailed to all councillors. Agreed it had been sent out.  
Cllr Cooper proposed accepting the Neighbourhood Development Plan Household Survey for circulation 2<sup>nd</sup> Cllr Spademan and agreed.
7. To confirm the minutes of the Town Council meeting held on 14<sup>th</sup> November 2018.  
Cllr West proposed the minutes of the Town Council meeting held on 14<sup>th</sup> November should be accepted as a true record of the meeting 2<sup>nd</sup> Cllr Sykes and agreed.
8. To report matters arising from these minutes not on the agenda for information only.  
The letter to the Police had not been sent.
9. To receive financial statement of
  - a) Pocklington Town Council and agree payments.  
Cllr Winterton proposed the below payments for Pocklington Town Council to be authorised 2<sup>nd</sup> Cllr Jones and agreed.

| <b>Pocklington Town Council</b> |             |                               |                            |               |
|---------------------------------|-------------|-------------------------------|----------------------------|---------------|
| <b>12.12.2018</b>               |             |                               |                            |               |
|                                 | <b>Date</b> | <b>Payee</b>                  | <b>Detail</b>              | <b>Amount</b> |
| 386                             | 23.11.18    | Chubb Fire & Security Ltd     | Monitoring and Maintenance | 592.23        |
| 387                             | 23.11.18    | Travis Perkins                | Redwood Planed Timber      | 11.48         |
| 388                             | 07.12.18    | British Gas                   | Electricity 9/08-16/11     | 414.36        |
| 389                             | 23.11.18    | Be Fuelcards                  | Diesel                     | 42.55         |
| 390                             | 22.11.18    | Plusnet                       | Internet                   | 18.00         |
| 391                             | 23.11.18    | Cyberglide                    | Computer Support           | 85.00         |
| 392                             | 27.11.18    | The Soapy Group               | Website back up            | 60.00         |
| 393                             | 29.11.18    | Browns the Greengrocers       | 22ft Christmas Tree        | 440.00        |
| 394                             | 29.11.18    | Steve Jackson Joinery         | Mouse House Kitchen        | 4530.00       |
| 395                             | 03.12.18    | Festive Lighting              | Hire Christmas Lights      | 4782.86       |
| 396                             | 03.12.18    | East Riding Horticulture Ltd  | Rock Salt                  | 294.00        |
| 397                             | 03.12.18    | Pocklington Group of Churches | Floodlights                | 280.00        |
| 398                             | 03.12.18    | Ruth Jackman                  | Bellis & Viola plants      | 10.50         |
| 399                             | 30.11.18    | J Farmer                      | November Salary            |               |
| 400                             | 30.11.18    | J Bielby                      | November Salary            |               |
| 401                             | 30.11.18    | G Scaife                      | November Salary            |               |
| 402                             | 30.11.18    | C Heald                       | November Salary            |               |
| 403                             | 30.11.18    | C Findlay                     | November Salary            |               |
| 404                             | 30.11.18    | P Taylor                      | November Salary            |               |

|     |          |                                |                                   |                        |
|-----|----------|--------------------------------|-----------------------------------|------------------------|
| 405 | 30.11.18 | HMRC                           | Tax                               |                        |
| 405 | 30.11.18 | HMRC                           | NI                                |                        |
| 406 | 03.12.18 | Shaw & Sons Ltd                | Burial books                      | 811.20                 |
| 407 | 03.12.18 | Shed Grounds Maintenance       | Grounds Maintenance - Cemetery    | 574.56                 |
| 408 | 04.12.18 | Nest                           | Pension Contributions             | 331.04                 |
| 409 | 03.12.18 | Browns the Greengrocers        | Christmas Trees - Festival        | 375.00                 |
| 410 | 03.12.18 | Harrowells                     | Professional Fees                 | 560.40                 |
| 411 | 15.11.18 | Visual Security Systems        | CCTV                              | 90.00                  |
| 412 | 03.12.18 | Rialtas Business Solutions Ltd | Annual Support                    | 444.00                 |
| 413 | 03.12.18 | John Brown                     | Tracing Paper                     | 20.00                  |
| 414 | 03.12.18 | Microshade Business            | Hosting service                   | 100.68                 |
| 415 | 07.12.18 | Mr Magic                       | Dangerous Steve (Festival)        | 395.00                 |
| 416 | 07.12.18 | Cascare Ltd                    | First Aid Cover Bonfire           | 250.00                 |
| 417 | 07.12.18 | Cascare Ltd                    | First Aid Cover Christmas         | 250.00                 |
| 418 | 07.12.18 | SLCC                           | Training - Claire Findlay         | 20.00                  |
| 419 | 15.12.18 | The Soapy Group                | Subscription                      | 60.00                  |
| 420 | 12.12.18 | The Soapy Group                | Screen - Christmas Festival       | 234.89                 |
| 421 | 11.12.18 | EYMS Ltd                       | Town Bus Service                  | 540.00                 |
| 422 | 31.12.18 | Daisy                          | Telephone November                | 73.50                  |
| 423 | 11.12.18 | Travis Perkins                 | Cable Ties                        | 10.75                  |
| 424 | 20.12.18 | CNG                            | Gas Supply                        | 410.95                 |
| 425 | 11.12.18 | Wolds Engineering Services Ltd | Jacket/Boots                      | 57.00                  |
| 426 | 11.12.18 | Claire Findlay                 | Ribbon Elves/Mince Pies           | 9.01                   |
| 427 | 11.12.18 | Martin Ratcliffe               | Mulled Wine/Soft Drinks - Carols  | 21.94                  |
| 428 | 11.12.18 | The Fresh Food Co              | Mince Pies - Carols with Mayor    | 26.00                  |
| 429 | 12.12.18 | Ebor Vale Group RDA            | Refund - Christmas Festival Stall | 25.00                  |
| 430 | 12.12.18 | Tins n Tubs                    | Refund - Christmas Festival Stall | 25.00                  |
| 431 | 12.12.18 | Happy Hogs Catering            | Refund - Christmas Festival Stall | 25.00                  |
| 432 | 12.12.18 | Guides                         | Refund - Christmas Festival Stall | 25.00                  |
| 433 | 12.12.18 | Holly Wreaths                  | Refund - Christmas Festival Stall | 25.00                  |
| 434 | 12.12.18 | Clare Casey                    | Refund - Christmas Festival Stall | 25.00                  |
| 435 | 12.12.18 | Rotary                         | Refund - Christmas Festival Stall | 25.00                  |
| 436 | 12.12.18 | Candy Floss                    | Refund - Christmas Festival Stall | 25.00                  |
| 437 | 12.12.18 | FLAG                           | Refund - Christmas Festival Stall | 25.00                  |
| 438 | 12.12.18 | A & L Stewart Ltd              | Lighting PAC                      | 1318.46                |
| 439 | 03.12.18 | JJP Print                      | Posters - Christmas               | 155.00                 |
|     |          |                                | <b>Totals</b>                     | <b>£<br/>18,925.36</b> |
|     |          |                                | <b>Grand total</b>                | <b>£<br/>27,276.55</b> |

- b) Consider the bank statements and agree payments from Pocklington Arts Centre. Cllr West proposed the below payments for Pocklington Arts Centre to be authorised 2<sup>nd</sup> Cllr Winterton and agreed.

| <b>Pocklington Arts Centre</b> |                              |                           |               |
|--------------------------------|------------------------------|---------------------------|---------------|
| <b>12.12.2018</b>              |                              |                           |               |
|                                | <b>Payee</b>                 | <b>Detail</b>             | <b>Amount</b> |
| 561                            | British Gas                  | Gas for October           | 384.74        |
| 562                            | Daisy Communications         | Telephone                 | 183.74        |
| 563                            | Elavon                       | Card Machine Services     | 175.70        |
| 564                            | British Telecom              | Line rental               | 29.52         |
| 565                            | A. Shortall and D. Keenan    | Fee                       | 100.00        |
| 566                            | S. Derrick                   | Casual work               |               |
| 567                            | W & C Forth                  | Stationary                | 55.64         |
| 568                            | T. Bide                      | Fee                       | 150.00        |
| 569                            | POS Yorkshire                | Film Delivery             | 198.00        |
| 570                            | POS Yorkshire                | Film Delivery             | 158.40        |
| 571                            | POS Yorkshire                | Film Delivery             | 158.40        |
| 572                            | POS Yorkshire                | Film Delivery             | 198.00        |
| 573                            | GT Graphics                  | Poster and leaflets       | 88.50         |
| 574                            | GT Graphics                  | Business Cards            | 122.40        |
| 575                            | GT Graphics                  | Leaflets                  | 35.00         |
| 576                            | GT Graphics                  | Poster and leaflets       | 31.50         |
| 577                            | Asgard Promotions            | Fee                       | 4,680.00      |
| 578                            | J. Duffy                     | Expenses                  | 23.55         |
| 579                            | Caskwidge                    | Bar Supplies              | 21.24         |
| 580                            | E. Sumner                    | Tickets                   | 62.00         |
| 581                            | K. Hukin                     | Technical Services        | 125.00        |
| 582                            | Tengu School of taiko        | Workshop                  | 152.00        |
| 583                            | S. Espiner                   | Book keeping              | 75.00         |
| 584                            | Belmont Bookings             | Fee                       | 1,000.00      |
| 585                            | Belmont Bookings             | Fee                       | 1,000.00      |
| 586                            | Blues Weekend                | Tickets                   | 2,959.00      |
| 587                            | K. Hukin                     | Technical Services        | 100.00        |
| 588                            | K. Hukin                     | Technical Services        | 115.00        |
| 589                            | J. Burnell                   | Fee                       | 342.47        |
| 590                            | A. B. Electrical Wholesalers | Light tube                | 20.38         |
| 591                            | Walt Disney                  | Film                      | 803.51        |
| 592                            | Walt Disney                  | Film                      | 120.00        |
| 593                            | Pocklington Methodist Church | Room Hire                 | 50.00         |
| 594                            | Direct Business Equipment    | Cloud                     | 46.20         |
| 595                            | Premier Business Supplies    | Cleaning supplies         | 63.06         |
| 596                            | Premier Business Supplies    | Cleaning supplies         | 76.08         |
| 597                            | Petty Cash                   | Travel Expenses J. Farmer | 99.20         |
| 598                            | JSS Audio                    | Technical Services        | 360.00        |
| 599                            | JSS Audio                    | Technical Services        | 360.00        |

|     |                       |                               |          |
|-----|-----------------------|-------------------------------|----------|
| 600 | DMF Music             | Fee                           | 1,900.00 |
| 601 | J. Duffy              | Wages                         |          |
| 602 | T. Stalker            | Wages                         |          |
| 603 | N Rudsdale            | Wages                         |          |
| 604 | P. Jennings           | Wages                         |          |
| 605 | C. Heald              | Wages                         |          |
| 606 | L. Robinson           | Wages                         |          |
| 607 | C. Watson             | Wages                         |          |
| 608 | S Morton              | Wages                         |          |
| 609 | B T Holleran          | Wages                         |          |
| 610 | W C Watkin            | Wages                         |          |
| 611 | HMRC                  | PAYE/NI                       |          |
| 612 | Carlsberg             | Bar Supplies                  | 430.68   |
| 613 | Carlsberg             | Bar Supplies                  | 229.37   |
| 614 | Carlsberg             | Bar Supplies                  | 22.21    |
| 615 | Carlsberg             | Bar Supplies                  | 462.02   |
| 616 | National Theatre      | Live Broadcast                | 463.40   |
| 617 | National Theatre      | Live Broadcast                | 93.25    |
| 618 | Feathers Hotel        | Rooms                         | 55.00    |
| 619 | Feathers Hotel        | Meals and Rooms               | 98.65    |
| 620 | Feathers Hotel        | Rooms                         | 55.00    |
| 621 | Walt Disney           | Film                          | 896.00   |
| 622 | Walt Disney           | Film                          | 732.60   |
| 623 | Design by Mint        | Branded merchandise           | 672.53   |
| 624 | Design by Mint        | Branded merchandise           | 223.20   |
| 625 | Design by Mint        | Posters (design)              | 31.50    |
| 626 | Half Moon Brewery     | Bar Supplies                  | 155.04   |
| 627 | PPL PRS               | Music Performance Licence     | 1241.26  |
| 628 | Warner Brothers       | Film                          | 120.00   |
| 629 | Arts Alliance Media   | Technical Services            | 420.00   |
| 630 | J. Duffy              | Expenses Facebook Advertising | 61.68    |
| 631 | J.Duffy               | Expenses Bar Supplies         | 329.76   |
| 632 | Swirlz                | Ice Cream                     | 24.00    |
| 633 | Swirlz                | Ice Cream                     | 48.00    |
| 634 | GT Graphics           | Leaflets                      | 92.50    |
| 635 | GT Graphics           | Leaflets                      | 375.00   |
| 636 | GT Graphics           | Posters                       | 72.00    |
| 637 | GT Graphics           | Posters                       | 24.72    |
| 638 | Viking                | Stationary                    | 142.16   |
| 639 | G. Biggs              | Art Sales                     | 21.60    |
| 640 | A. Cook               | Art Sales                     | 52.80    |
| 641 | Twentieth Century Fox | Film                          | 2292.96  |
| 642 | Warner Brothers       | Film                          | 1307.70  |
| 643 | National Theatre      | Live Broadcast                | 1205.05  |
| 644 | Coda Agency           | Fee                           | 1140.00  |

|     |                      |                      |                  |
|-----|----------------------|----------------------|------------------|
| 645 | DMF Music Ltd        | Fee                  | 100.00           |
| 646 | DMF Music Ltd        | Fee                  | 24.16            |
| 647 | Eden Farm Hulley's   | Ice Cream            | 176.16           |
| 648 | Eden Farm Hulley's   | Ice Cream            | 201.86           |
| 649 | Brass Castle Brewery | Bar Supplies         | 92.39            |
| 650 | Country Gas          | Bar Supplies         | 10.74            |
| 651 | Country Gas          | Bar Supplies         | 10.74            |
| 652 | S. Derrick           | Wages (casual staff) |                  |
| 653 | JSS Audio            | Technical Services   | 360.00           |
| 654 | JSS Audio            | Technical Services   | 360.00           |
| 655 | JSS Audio            | Technical Services   | 240.00           |
| 656 | J Hartley            | Website hosting      | 100.00           |
| 657 | J. Duffy             | Expenses             | 81.78            |
| 658 | POS Yorkshire        | Film Delivery        | 198.00           |
| 659 | POS Yorkshire        | Film Delivery        | 158.40           |
| 660 | POS Yorkshire        | Film Delivery        | 158.40           |
| 661 | GT Graphics          | Gift Voucher Wallets | 40.00            |
| 662 | J. Farmer            | Expenses             | 70.76            |
| 663 | Strada Music         | Fee                  | 2365.42          |
| 664 | K. Hukin             | Technical Services   | 110.00           |
| 665 | K. Hukin             | Technical Services   | 90.00            |
| 666 | K. Hukin             | Technical Services   | 105.00           |
| 667 | K. Hukin             | Technical Services   | 115.00           |
|     |                      | <b>Totals</b>        | <b>35,383.68</b> |
|     |                      | <b>Grand Totals</b>  | <b>41,912.75</b> |

10. Consider the Council charges, budget and precept for 2019/20.

Cllr Hutchinson proposed the commercial rent for West Green should rise from £500 to £550 2<sup>nd</sup> Cllr Sykes and agreed.

Cllr Jones proposed that the burial fees for Pocklington Cemetery should rise by the rate of inflation 2<sup>nd</sup> Cllr Sinton. Vote 10 for 2 against (Cllrs Cooper and West).

All other charges are to remain the same.

Discussion on the budget and precept.

Cllr Cooper suggested a 6% rise in the precept to cover the increases required in the budget. The proposal wasn't seconded and fell.

There was a discussion on what could be cut back on next year. Cllr Jones asked if the in bloom heading could be changed to floral displays and asked if sponsors could be sought for some of the planters and planting schemes in the town.

There was a discussion about events and entertainment budgets given the support for the Arts Centre and the events the Council organises. Suggested that a town event committee is formed that includes representatives from the town.

The two events that don't break even are the summer event and the Christmas Festival. The clerk reported that the summer fayre was organised by the Pocklington Play Area Group to raise the 3<sup>rd</sup> party funding required for a grant application. It was never intended to become a regular event.

Cllr Green proposed that the Clerk work towards a 3% rise and to present a revised budget to Policy and Resources Committee next week for a fully discussion and that a recommendation may made for the Full Council Budget Setting Meeting which is to be held on Wednesday 2<sup>nd</sup> January 2019 2<sup>nd</sup> Cllr West. Vote 10 for 2 against (Cllrs Cooper and Jones).

11. Consider and agree any revisions to the Standing Orders for meeting procedures.  
Cllr Jones introduced this item Mr Mayor I asked for this item to be put on the agenda because in recent meetings members of the Council have been quoted standing orders and then stating they are prepared to ignore other parts because they did not like them. Unfortunately, we need to follow all standing orders of this council will descend in to chaos, nobody will know what rule to follow and what rules to ignore. So the answer is to amend the rules so that we all agree on what is correct way of conducting ourselves. Next year there will be an election any new members of the council will be given a set of standing orders to read and follow, it must be clear to them what it the correct way for this council to conduct itself.  
You have all received a copy of the rules for conducting council meetings which you agreed to and passed earlier this year, may I now suggest we go through them and find an acceptable formula that we all agree to accept and act on in the future. I know it is a long and tedious process but we need to get it right not just for today but for future council meetings.

Cllr Green queried the part about the Arts Centre payment orders. The Clerk will check this part of the standing orders.

Cllr Spademan proposed that we use the current standing orders for the next 6 months to see how they work and then review them 2<sup>nd</sup> Cllr Sykes and agreed.

12. Consider the grant application from Pocklington Chrysanthemum Society.

The money allocated to grants as all been spent for this financial year.

Cllr Ratcliffe proposed the application be kept on file and be assessed at the start of the new financial year 2<sup>nd</sup> Cllr Jones Vote 10 for 1 against (Cllr West) and 1 abstention (Cllr Cooper)

13. Consider the request from Transport, Lighting and Road Safety Committee for a letter to be sent to Pocklington School about car parking.

Since the meeting of the Transport, Lighting and Road Safety Committee, Pocklington School has put in a planning application to build a new staff car park with 30 spaces on the old tennis courts in front of the school. This item was deferred to see what happens with the planning application and if the car park is built what the impact is on the existing car parks.

14. Events update and agree any actions.

The clerk reported that cancelling the market stalls early meant that a full refund could be offered to traders. There was a discussion about events and the cost to the council for running them.

Most of the events are run to raise funds for the Mayor's charities.

Cllr Green proposed that on the next Development and Marketing agenda there should be a full discussion on the costs of running the events and a recommendation to Full Council should be made 2<sup>nd</sup> Cllr Sykes and agreed.

15. Consider how to respond to the proposed new prison at Full Sutton.

There have been two public consultation events held on proposals to enlarge the proposed new category C prison at Full Sutton. The projected increase will increase the prison population by 40%. The formal application hasn't yet been validated by East Riding of Yorkshire Council.

Councillors expressed concerns about the increase in traffic that will be generated by the new prison, the current bus service provision. Safety fears were expressed that could raise the crime rate in the area. These are all material considerations that need to be taken into account when the application is made.

16. Consider and agree any actions from the clerk's report

**Projects**

The Mouse House kitchen refurbishment has been completed. The occupier is very happy and thanks the Council for the refurbishment.

**Grounds work.**

Outside work has been geared around Christmas and ensuring leaves and rubbish has been collected from the town centre and the churchyard.

**Christmas lights and tree.**

The Christmas lights went up and were switched on to coincide with late night shopping on the 5<sup>th</sup> December.

The Christmas trees were sourced by Browns the Greengrocers for us this year. This proved quite a task as most of the local suppliers of trees don't produce any large trees. The Council used to have trees donated but there are now no longer any suitable trees left on this site.

The new installer has put up the new lights our old festoon lights were no longer fit for purpose. The icicle lights are on hire this year. I'm obtaining quotes already for 2019 and intend to put Christmas on the agenda for the next Development, Meeting and Events meeting.

**Events**

Christmas Tree Festival Saturday 1<sup>st</sup> December – Sunday 9<sup>th</sup> December All Saints Church. The Christmas tree festival was well supported and there was a different layout of trees in the church this year that worked better this year.

Christmas Festival Wednesday 5<sup>th</sup> December from 1pm. The decision was taken to cancel the outside activities due to the weather forecast. This decision was taken on health and safety grounds as our volunteers are often stood manning the road closures for 8 hours. This is a risk for our staff and volunteers. The inside activities planned by other organisations were unaffected.

Carols with the Mayor Sunday 9<sup>th</sup> December 2pm All Saints Church. The service was well attended and is better attended than when it has been held outside round the Christmas tree.



The Civic Service will be on Sunday 27<sup>th</sup> January 2019 at 2pm Pocklington Methodist Church.

The Tour de Yorkshire is set to return to the town on Thursday 2<sup>nd</sup> May. This will be a third visit for the race. The route of the race is similar last year as it will come in to Pocklington from Warter along Kilwick Road where there is a sprint outside Woldgate. The route is then along London Street, Chapmangate, Market Street, Market Place, Railway Street it then turns right on to Grape Lane at the mini roundabout on to George Street and then left on to Barmby Road. The route then goes through Barmby Moor on the way to the finish in Selby.

### **Neighbourhood Development Plan**

The draft of the character assessment for Pocklington which was presented last time is having some modifications made.

The group has been working on producing the household survey which will provide part of the evidence base for the survey.

### **East Riding Local Plan Review**

East Riding of Yorkshire Council have launched a consultation on the review of the local plan. Comments have to be submitted by 21<sup>st</sup> December.

### **Bank mandate**

HSBC unfortunately wiped our previous mandate forms. I need to resubmit forms. Cllr Sykes proposed the bank mandate be submitted to HSBC 2<sup>nd</sup> Cllr Hutchinson and agreed.

### **Meeting schedule for 2019**

The draft meeting schedule has been circulated. The next Full Council meeting will be on Wednesday 2<sup>nd</sup> January 2019 to set the budget.

### **Burials**

The interment of the ashes of Robert Alexander Rust has taken place.

### **Personnel**

The interviews for the post of venue co-ordinator at Pocklington Arts Centre have taken place Jenny Jenkins has accepted the post. Jenny used to work at Chipping Norton Arts Centre before relocating to York.

## 17. Correspondence as per list

- 1 Men in sheds – New group being formed and are looking for premises.
- 2 Harrowells – Buck Inn Yard (closed part of the meeting)
- 3 ERNLLCA – GDPR News.
- 4 Canal and River Trust – Pocklington Canal Newsletter
- 5 Humberside Police – Crimes statistics and newsletter
- 6 East Riding of Yorkshire Council – Consultation on the traffic regulation order for Market Place which will mean that when the market is packed up on a Tuesday the road can be reopened and parking reinstated.
- 7 East Riding of Yorkshire Council – Ownership of Denison Road bus shelter. East Riding of Yorkshire Council think the Town Council own the bus shelter. The shelter isn't on the council's asset register so the clerk has told East Riding of Yorkshire Council it isn't responsible for the maintenance of the shelter.

18. Receive and consider accepting minutes from Planning 21/11/2018 and Transport, Lighting and Road Safety 21/11/2018

Cllr West proposed accepting the minutes from Planning Committee from 21/11/2018  
2<sup>nd</sup> Cllr Spademan and agreed.

Cllr Ratcliffe proposed the minutes from Transport, Lighting and Road Safety on  
21/11/2018 be accepted 2<sup>nd</sup> Cllr Green and agreed.

19. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for circulation.

Cllr Hodgson has attended .

Cllr Sykes and Cllr Hodgson attended a meeting of Full Sutton and Skirepenbeck Parish Council where the concerns about the proposed new prison were expressed. Cllrs Cooper and Hodgson attended the Pocklington Arts Centre management committee at which the chair and vice chair were elected. Previously the management group has had a rolling chairs position giving each of the volunteers a chance to chair the meeting.

Cllr Green reported attending the consultation on the review of the local plan held at Pocklington Library on 4<sup>th</sup> December. Pocklington Heritage Partnership meeting and will try to arrange a visit to Burnby Hall the proposed date is 16<sup>th</sup> January 2019 a reminder that Pocklington will feature on Dig for Britain which is scheduled for broadcast on BBC 4 on 19<sup>th</sup> December. Cllr Green has attended the Neighbourhood Development Plan Steering Groups

Cllr Winterton has attended the Neighbourhood Development Plan Steering Group Cllrs West and Sinton have attended the East Riding and North Lincolnshire Local Council Association Conference. There was a discussion with the Police and Crime Commissioners Liaison Officers about local policing and priorities.

Cllr West reported on a meeting of the local ERNLLCA area committee at which the proposed boundary changes for Stamford Bridge were discussed.

20. Due to the confidential nature of the business about to be transacted the press and public are requested to withdraw. The public withdrew.

Cllr Green proposed extending the meeting by 15 minutes as the standing orders state that meetings need to finish after 2 hours 2<sup>nd</sup> Cllr Cooper and agreed.

19a. Consider the reply from the solicitor re the rear of Pocklington Arts Centre/Buck Inn Yard. It was agreed to write back to Buck Inn Yard Management informing them the Council needed a formal agreement as an informal agreement could be withdrawn too quickly.

Cllr West proposed that we continue to seek a formal agreement 2<sup>nd</sup> Cllr Jones and agreed. Cllr Sinton abstained.

19b. Quotes for the hosting of the website.

Cllr Jones proposed that Soapy Group be appointed to undertake the work to the Council's website 2<sup>nd</sup> Cllr West and agreed..

The Meeting closed at 9.15pm