

**POCKLINGTON TOWN COUNCIL
DEVELOPMENT, MARKETING & EVENTS COMMITTEE MEETING MINUTES
WEDNESDAY 26 SEPTEMBER 2018**

A Development, Marketing & Events meeting was held at The Old Courthouse, 37 George Street commencing at 7.00pm on Wednesday 28th September 2018.

Councillors Present: Cllr Winterton (Chair), Hodgson, West and Sykes

In attendance two members of the public and Deputy Town Clerk Claire Findlay.

1. Notice of meeting.
The notice of the meeting was proposed by Cllr West, 2nd Cllr Sykes and agreed.
2. Apologies for absence. Apologies were received from Cllr Hutchinson (holiday).
3. Declarations of interest. To record any declarations of interest by any member of the council in respect of the agenda items listed below. Member declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest were received.

4. Consider suspending the meeting to allow any member of the public to speak. Cllr West proposed the meeting be suspended to allow the public to speak 2nd Cllr Sykes and agreed.

R Hodgson gave a report on the preparations for the Christmas Festival which will be held on Wednesday 5th December.

At least 20 stalls have already been booked.

Soapy Group will be organising the stage and Minster FM.

Barmby bouncers will be situated on Regent Street.

Road closure will be the same as last year going up as far as The Feathers where Richardson's will be situated.

There will be nothing at the Arts Centre unless they organise something (Cllr Hodgson to pursue).

Lions will attend once again with Santa, it was suggested that this year it would be easier if he travelled down Regent Street.

There was some discussion regarding having a band or a singer.

Christmas Tree Festival will run 3rd to the 9th of December, RH to liaise with Clerk and JJP Print to organise leaflets.

5. Consider continuing the meeting. Cllr West proposed continuing the meeting 2nd Cllr Sykes and agreed
6. Consider the report on the Town Council website from Soapy Group and consider the host for the Town Council website.

Cllr Hodgson had met with Simon at the Soapy Group to discuss the website. There was some discussion regarding the quote of £2,600 - £4,200 + VAT and the necessity of the work needed. Cllr Sykes proposed that this should be recommended for approval to Full Council, 2nd Cllr Hodgson agreed.

7. Consider arrangements for Armistice Day and the Remembrance Day Parade.

The Parade will be at 2.00pm with the service being at All Saints at 2.30pm. Cllr Sykes and Cllr Winterton stated they were happy to read out names, to be discussed at next Full Council meeting.

8. Consider the arrangements for the Christmas Festival.

Discussed in the Open Forum. Item to be put on the Agenda for the next Full Council meeting to ask for volunteers.

9. Consider the proposed projects for Development and Marketing and prioritise them for inclusion in the budget for 2019/20.

Proposed projects are: Town entrance signs; Christmas lights renewal; an electric bollard on Railway Street. This was discussed at length; Cllr Hodgson proposed priorities should be 1. Electricity Bollard on Railway Street; 2. Christmas Lights and 3. Town entrance signs. 2nd Cllr West agreed.

10. Consider joining Visit York.

The Cllrs asked if this would be of any real benefit to the Town Council. Burnby Hall is a member, Cllr Winterton to ask if they see any real benefit to the membership. It was decided that more information is needed and this should be put before Full Council on the next Agenda.

11. Consider and agree any actions from the Clerk's report.

Community Bonfire. Monday 5th November organised by R Hodgson and the Clerk/Deputy Clerk. Bonfire to be assembled a few days beforehand. Richardsons have been booked along with some food stalls. Item on the Agenda for Full Council to ask for volunteers to help on the night.

Christmas Tree Festival. To be held from 3rd to the 9th December, trees to be placed throughout the Church. Carols with the Mayor on Sunday the 9th December.

Meeting closed at 7.32 pm.