

**POCKLINGTON TOWN COUNCIL**  
**MINUTES**

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 14<sup>th</sup> January 2015 at 7pm

**Present:** Councillors West (Chairman), Cox, Hutchinson, Jones, Perry, Ratcliffe, Riley, Spademan, Sykes, Taylor, & Winterton. Cllr Sharpe after signing her declaration. Cllr Mole our District Councillors was also present.

Dee Sharpe a candidate for co-option attended a private meeting with the council prior to 7pm.

Before the start of the meeting Rev. David Senior, our Council Chaplain, led the Council in prayers.

1. To receive any apologies for absence. Cllr West announced that Cllr Dave Whittaker had tendered his resignation that very day because of work commitments. Cllr West then welcomed Dee Sharpe as the newly co-opted member of the council. After signing her acceptance of office she joined the council meeting.

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. None were given.

3. Consider the Arts Centre Managers report. Janet Farmer was unable to be with us. Cllr Ratcliffe said he had enjoyed the children's matinees organised for the holiday period and congratulated the management for their thoughtful programming. Cllr Hutchinson asked if accounts for random events could be provided which would give him a clearer picture of the Arts Centre workings.

4. To confirm the minutes of the Town Council meeting held on 10th December 2014 Cllr Cox proposed they be accepted as a true record. 2<sup>nd</sup> Cllr Sykes & agreed.

5. To report matters arising from those minutes not on the agenda – for information only. Cllr Sykes gave a report on the progress of the skate park which if the weather holds will be complete by the end of the month. Cllr Perry gave a brief resume of vacancies for school places in the town in view of the development of new houses. He confirmed earlier reports that there is capacity to take more pupils in each age section.

6. Consider hosting an evening at Pocklington Arts Centre on 19<sup>th</sup> March for the archaeological team who have been working on Burnby Lane to present their findings. The Pocklington History Group & David Wilson Homes have said they are keen to be involved. After a discussion it was agreed the council would get publicity material printed for the event.

7. Receive a verbal report from our district councillors. Cllr Mole reported the ERYC council tax to be frozen for the ensuing year. He said he would make contact with the Environment & Regeneration team who would look at traffic & parking within the town and then produce a free report. He confirmed there was no news yet on the funding of the skate park .

8. To receive the financial statement of

(a) Pocklington Town Council and agree payments Cllr Winterton proposed the following payments be authorised 2<sup>nd</sup> Cllr Cox & agreed.

		Date Paid	Budget	Payee	Detail	Amount
366	TRF	12.12.2014	4202	PAC	Vouchers for prizes window comp	£30.00
367	BP	22.12.2014	4001	R Wood	December Salary	
268	BP	22.12.2014	4002	J Farmer	December Salary	
369	BP	22.12.2014	4005	A Woodcock	December Salary	
370	BP	22.12.2014	4017	E Moore	December Salary	
371	BP	22.12.2014	4005	J Bielby	December Salary	
372	BP	22.12.2014	4004	L Skelding	December Salary	
373	BP	22.12.2014	Various	HMRC	Tax and NI	£1,730.04
374	BP	24.12.2014	4044	ERYC	Street Lights	£2,096.63
375	BP	24.12.2014	4037	Play Inspection Co	Annual inspection Croft and Broadmanor	£156.00
376	BP	24.12.2014	4057	AJACS	Accounting services	£462.90
377	BP	24.12.2014	4045	HWRCC	Neighbourhood Development Plan Sept to Nov	£977.70
378	BP	24.12.2014	4045	George F White	Planning consultancy services	£1,215.00
379	BP	24.12.2014	4209	BJ and SM Kaye	2 Christmas Trees	£150.00
380	BP	24.12.2014	4037	Travis Perkins	Trap, Spigot Bend and Tape	£9.28
381	BP	29.12.2014	4200	Humberside Police Band	Donation	£350.00
382	TRF	29.12.2014	4045	PAC	Room hire - 28th May Neighbourhood Development Plan Meeting	£100.00
383	DD	26.12.2014	4032	BE Fuelcard	Fuel	£28.70
384	DD		4043	VSS	CCTV November	£90.00
385	BP	16.01.2014	4012	Yorkshire Water	Cemetary Supply	£14.72
386	DD	7.1.2015	4015	E-on	Courthouse Supply	£286.73
387	BP	17.12.2014	4072	Hull & Er CAB	Dunation to funding	£1,500.00
388	DD	19.12.2014	4205	Plus net	Courthouse internet	£18.45
389	DD	2.1.2015	4032	BE Fuelcard	Fuel	£23.57
390	BP	16.01.2015	4037	Travis Perkins	Broom	£10.08
391	BP	16.01.2015	4021	Daisy Communications	Landline charges	£56.94
392	DD	09.01.2015	4032	BE Fuelcard	Admin fee	£0.64
393	SO		4043	VSS	CCTV December	£90.00
394	BP	16.01.2015	4012	Yorkshire Water	Courthouse supply	£96.87
395	BP	16.01.2015	4072	ERYC	Hire of Burnby Hall (Crysanthemum show)	£165.00
396	DD	02.02.2015	4061	Public Works Loan Board	Loan payment	£15,391.23
397	DD	15.01.2015	4021	Daisy Communications	Mobile charges	£10.50
398	BP	16.01.2015	4056	York Teaching Hospitals	Woodcock Medical	£85.44
399	BP	16.01.2015	4209	David Wilkinson	Removal of Christmas Lights	£438.00
400	BP	16.01.2015	4209	David Wilkinson	Removal of Christmas Banner	£72.00
401	BP	16.01.2015	4037	GT Graphics	Dog signs for Cemetery	£72.00
402	BP	16.01.2015	4037	ERYC	Grounds Maintenance 14/15	£2,138.99
403	BP	16.01.2015	4008	Terry Jones	Mileage	£60.50
405	DD	16.01.2015	4302	BE Fuelcard	Fuel	26.72
406	BP	16.01.2015	4036	Steve Wilcock	Repair sink Arts Centre	81.6
					Total	£28,036.23
					Total	£33,549.05

- (b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Winterton proposed the below payments be authorised. 2<sup>nd</sup> Cllr Cox and agreed.

	<b>Date Paid</b>	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
BP	19.12.2014	Idle Motion	IM Theatre	£1,027.17
BP	19.12.2014	Off The Kerb	Fee	£2,280.53
BP	19.12.2014	20th Century Fox	Film Rental	£425.77
BP	19.12.2014	Gricind Limited	Fee	£746.62
BP	19.12.2014	Brass Castle Brewery	Bar Supplies	£100.32
BP	19.12.2014	Mick Perrin	Fee	£2,352.00
BP	19.12.2014	The Feathers Hotel	Accommodation	£55.00
BP	19.12.2014	CKP	Fee	£720.00
BP	19.12.2014	Cinema Live	Film Rental	£532.00
BP	19.12.2014	KJ Falkingham	Hardware	£8.40
BP	19.12.2014	Yorkshire Water	Quarterly Charge	£266.46
BP	19.12.2014	JSS Audio	PA & Technician Hire	£1,080.00
BP	19.12.2014	B Wright	Exhibition Sales	£389.12
BP	19.12.2014	F Kelly	Exhibition Sales	£30.00
BP	19.12.2014	H Steele	Fee	£220.00
BP	19.12.2014	KIC	Fee	£1,175.52
BP	19.12.2014	Chambers Management Ltd	Fee	£1,248.00
BP	19.12.2014	L Foster	Exhibition Sales	£110.96
105380	19.12.2014	Pocklington PCC	Bar Supplies	£48.00
105381	19.12.2014	Petty Cash	Cash	£258.80
BP	22.12.2014	J Duffy	Dec Salary	
BP	22.12.2014	T Stalker	Dec Salary	
BP	22.12.2014	F Argyle	Dec Salary	
BP	22.12.2014	T Morris	Dec Salary	
BP	22.12.2014	N Rudsdale	Dec Salary	
BP	22.12.2014	P Jennings	Dec Salary	
BP	22.12.2014	S Duffy	Dec Salary	
BP	22.12.2014	HMRC	Dec Tax and NI	£705.38
TRF	22.12.2014	Town Council	Contribution to salary	£69.58
TRF	22.12.2014	Town Council	Digitisation loan	£250.00
BP	07.01.2015	Premier Business Supplies	Cleaning Products	£144.52
BP	07.01.2015	Terry Herbert	Book Keeping	£100.80
BP	07.01.2015	PTC	Fee	£596.32
BP	07.01.2015	GT Graphics	Printing	£423.00
BP	07.01.2015	Picturehouse	Film Rental	£973.00
BP	07.01.2015	North Wolds	Printing	£2,553.00
BP	07.01.2015	Eric Lee	Electrical	£8.48
BP	07.01.2015	AB Electrical	Bulbs	£71.90
BP	07.01.2015	CAA	Fee	£206.63
BP	07.01.2015	NTC	Fee	£714.00
BP	07.01.2015	Mr Moos	Ice-cream	£95.84
BP	07.01.2015	JL Brooks	Confectionery	£94.92
105382	07.01.2015	Petty Cash	Cash	£300.00

BP		Avalon	Fee	£360.00
BP		CAA	Fee	£750.00
BP		GT Graphics	Printing	£28.00
BP		Viking Direct	Office Supplies	£57.59
BP		Hulleys	Ice-cream	£143.30
BP		JSS Audio	PA Hire	£720.00
BP		Local Link Ltd	Leaflet Distribution	£702.00
BP		Studio Canal	Film Rental	£2,136.85
BP		JL Brooks	Confectionery	£109.81
BP		Eone	Film Rental	£578.94
BP		EOne	Film Rental	£394.50
BP		CEA Ltd	Annual Membership	£112.80
				<b>£26,605.47</b>
			<b>Total</b>	<b>£29,145.27</b>

9. To agree the list of burials Cllr Jones proposed the burials of John Lyons & the headstone of Carol Ann Wilson be approved. 2nd Cllr Sykes and agreed. The clerk explained an omission had been made in the scale of fees for the cemetery with no charge being made for the burial of ashes in the memorial garden. Cllr Sykes proposed the burial fee for ashes in the memorial garden be £80 effective immediately. 2<sup>nd</sup> Cllr Jones and agreed.

10. Correspondence – as per list Item 7 Cllr Jones asked the clerk to look at the new quality status award. Item 13 It was agreed that as the car park was not ours we should not become involved in a subject we have no control over. Item 27 After a debate it was decided to write to our MP, Police Commissioner & CC to complain about the inaction relating to the accident our cleaner had been involved in. Item 28 It was agreed to write to Mr Strangeway stating the car parks were under the control of ERYC and therefore he should liaise direct with them.

11. Consider the Town Clerk's report. Cllr Jones said the traffic strategy document was not complete so we should seek clarification before signing it.

Cllr Perry proposed contributions to a pension for John Bielby be started. 2<sup>nd</sup> Cllr Sykes & agreed.

12. Receive the minutes from the Full Council meeting on 7<sup>th</sup> January and the notes of the meeting held with the staff at the Arts Centre 8<sup>th</sup> January. Cllr Jones proposed the minutes of 070115 be accepted. 2<sup>nd</sup> Cllr Sykes & agreed. The notes of our meeting re the Arts Centre were agreed.

13. Receive reports from any other meetings – Gateway etc. Cllr Sykes had attended a Pocklington in Need meeting. Cllr Hutchinson asked about the community partnership meeting. Cllr Perry said this year's Carols with the Mayor could do with more publicity. Councillor Perry gave a report on his role as Father Christmas! Cllr Winterton had attended a Pocklington Futures meeting. Cllr Cox had attended a CPP meeting. The Mayor had attended the pantomime at Bridlington and Christmas parties at the Karate Club & Rotary Club.

CORRESPONDENCE		
1	ERIF	Market Street/Union Street loading bay
2	Humberside Police	Response to Future of HP document
3	ERYC	Footway lighting maintenance costs
4	ERYC	Commuted sums
5	RBS Software	Year End Costs
6	Humberside Police	Drink Driving campaign
7	ERNLLCA	Quality Status Award
8	ERNLLCA	Nov Dec Newsletter 14
9	CDF	Neighbourhood planning spending deadline
10	DPP Planning	Consultation The Groves Phase 3
11	Zurich	Winter Newsletter
12	Rural Services Network	update
13	Mr Strangeway/Nigel Leighton	Station Car Park
14	Richard Borrie	Pocklington Website
15	West Wolds Radio	Newsletter
16	VHEY	Yorkshire Wolds and Beyond Guide 2015
17	ERYC	Members Code of Conduct
18	Broadvale Developments	Funding for Cemetery Footpath
19	CAB	Grant
20	Blooming Occasions	Pavement alterations
21	FERN	Fairtrade status East Riding
22	Barratt Homes	Archaeology Burnby Lane
23	Ryan Reed	Police Inspectors response to meeting request
24	Garth Newton	Development of the Groves Phase 3
25	ERYC	MW and Pock Community Partnership agenda Jan 16
26	Ryan Reed	Introduction
27	Ryan Reed	Response to incident
28	Andy Strangeway	Pocklington Parking and Yellow Lines
29	Colin Stevens	Memorial for aircraft crashed at West Green
30	Dee Sharpe	Meeting Wednesday 14th 6.45pm
31	Peter Morris Barratt Homes	Burnby Lane Archaeology Interim report