

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 11th March 2015 at 7pm

Present: Councillors West (Chairman), Cox, Hutchinson, Jones, Perry, Ratcliffe, Sharpe, Sykes, Spademan, Taylor & Winterton. Cllr West our District Councillor was also present. Ten members of the public a member of the press and the clerk.

Before the start of the meeting Rev. David Senior, our Council Chaplain, led the Council in prayers.

1. To receive any apologies for absence. Cllr Riley (another meeting)
2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. None given.
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Spademan proposed closing the meeting. 2nd Cllr Cox and agreed. Tony Barker spoke about the West Wolds radio which is to set up in early summer operating 24hrs per day 7 days per week from a studio in the town centre. The radio is run by volunteers. It is financed by donations and sponsorship. A series of coffee mornings have been held at the Arts Centre which have proved popular and help build up the brand. A web-site has been set up – Tony asked how pro-active is the council to take an active part? An essential guide was then passed around. Les Slow then spoke about the Young People Count organisation. He said there is a real & proven need for youth club facilities in the town. The organisation very much appreciated the help Mr Thirsk was able to give in letting them use the Oddfellows in the past year but they now had to look for further premises. He again gave details of the idea of putting a sectional building on West Green next to the skate park which is supported by the ERYC Youth Service. A full briefing document had been circulated prior to the meeting (attached). The request is to put up a modular building on West Green to house the youth club and the support of the council was requested. This would give an opportunity for electricity, and water to be laid on for other community events. Mr Slow was thanked for his presentation. The council would undertake to consider this proposition at a further meeting. The Queen Elizabeth II playing field designation should be explored before a special meeting is convened. Cllr Perry proposed the proposition be fully supported by this council but was reminded that this was not an agenda item so could not be progressed further. At a previous meeting a decision had been taken that councillors were against further development on West Green. Standing Orders were consulted and it was noted if five councillors petitioned to re-open the debate this would be allowed. Once a further decision is arrived at it cannot then be revisited for a further 6months.
4. Consider re-opening the meeting. Cllr Spademan proposed the meeting be re-opened. 2nd Cllr Cox and agreed.
5. Consider the Arts Centre Managers report. Janet Farmer was ill but James Duffy presented the report.
6. To confirm the minutes of the Town Council meeting held on 11th February 2015 Cllr Winterton proposed they be accepted as a true record 2nd Cllr Jones & agreed.
7. To report matters arising from those minutes not on the agenda – for information only. The clerk reported ERYC were still awaiting the comprehensive plans on the proposed flood alleviation scheme for north of the town so no update could be given at this time.
8. Discuss the Arts Council grant for the refurbishment of the 1st floor of Oak House after receiving an update. Cllr Cox said how pleased he was that the council had been awarded such a large amount of grant and again congratulated Mrs Farmer on this success. He then proposed the agreement be signed 2nd Cllr Taylor and agreed.
9. Discuss further the business plan for the newly created area. Cllr West as this was approved by the Arts Council so it should be accepted. Cllr Perry said the business plan should be revisited to make sure the

figures are accurate. Particular attention should be given to how the food is to be prepared. Cllr Jones suggested we adhere to the business plan quoted as this is the basis on which the grant will be received. There then followed a robust debate which concluded with Cllr Perry saying he was unhappy that we do not revisit the business plan at this stage.

10. Discuss the progress on the skate park, grounds & opening. Cllr Sykes reported many children using the facility and said the children were respecting the facility. Groundworks were to start tomorrow when the Friends of Pocklington green spaces were to assist with the levelling of the soil. We are aiming for an official opening in early May.

11. Discuss detailed arrangements for the litter pick on 20th March. Schools have been asked to take part around their schools. A 10am start at West Green is planned with the WI agreeing to help. The area between the new garage and the town would be the main target for attention.

12. Consider extending the lease of the allotments to the Pocklington Allotment Association. This was not now necessary as the funders had been satisfied with the present agreement.

13. Consider giving authority for a PWLB loan to be taken out to fund a part of the cost of refurbishment of the first floor of Pocklington Arts Centre. The clerk had circulated papers on the current financial position of the council and the need to borrow money to fund the completion of the refurbishment. Cllr Ratcliffe proposed the council agree to a loan of up to £100,000 on fixed rate terms to be drawn down when required later in the year. 2nd Cllr Sykes and agreed. The clerk reported that applications for authority to request a loan from PWLB has to be made to ERNLLCA which will be submitted at the start of April.

14. Receive a verbal report from our district councillors Cllr West reported on a special initiative to combat child abuse where a special multi-agency team had been set up to deal with calls received from a hot line no. 01482 395500. A petition about traffic problems promoted by PTC will go before the regeneration committee next week. Cllr West was pleased to announce ERYC are to keep their rates at the same level. Although the Police putting their rates up 1.99% Funding for dual carriageway at Barmby Moor has been given. Cllr West congratulated the council on their recent successes and thought they had achieved a great deal in the last four years.

15. To receive the financial statement of
 (a) Pocklington Town Council and agree payments
 (b) Consider the bank statements, and agree payments from Pocklington Arts Centre.
 Cllr Winterton proposed they be accepted 2nd Cllr Cox & agreed

| | Date Paid | Budget | Payee | Detail | Amount |
|--------|------------|-----------|---------------------|--|-----------|
| 102580 | 17.02.2015 | Various | Cash | Petty Cash | £101.31 |
| DD | 18.02.2015 | 4205 | Plusnet | Broadband | £18.45 |
| DD | 02.03.2015 | 4015 | eon | Gas | £309.31 |
| BP | 13.03.2015 | 4207 | ERYC | Toilet opening 051114 281114 | £72.00 |
| BP | 13.03.2015 | 4037 | Travis Perkins | Limestone Chipings | £141.38 |
| BP | 13.03.2015 | 4030 | GT Graphics | Advertising leaflets talent show and archaeology | £70.00 |
| BP | 13.03.2015 | 4024 | Walkers are Welcome | 2015 membership | £55.00 |
| BP | 13.03.2015 | 4023/4030 | GT Graphics | Copier paper and traffic posters | £26.10 |
| BP | 13.03.2015 | 4019/ | GT Graphics | Skateboard posters and A3 plans | £22.80 |
| BP | 27.02.2015 | 4001 | R Wood | Feb salary | |
| BP | 27.02.2015 | 4002 | J Farmer | Feb Salary | |
| BP | 27.02.2015 | 4017 | E Moore | Feb Salary | |
| BP | 27.02.2015 | 4005 | J Bielby | Feb Salary | |
| BP | 27.02.2015 | 4004 | L Skelding | Feb Salary | |
| BP | 27.02.2015 | 4006 | HMRC | Feb Tax and NIC | £1,715.87 |
| BP | 13.03.2015 | 4037 | Wolds Engineering | Work boots - J. Bielby | £53.00 |
| BP | 13.03.2015 | 4037 | Geoff Stubbins | See-saw repair Victoria Park | £80.00 |

| | | | | | |
|----|------------|------|------------------------|--|-------------------|
| DD | 06.03.2015 | 4032 | BE Fuelcards | Fuel | £41.56 |
| BP | 04.03.2015 | 4205 | York Graphic Designers | Website design | £1,000.00 |
| BP | 13.03.2015 | | The Fresh Food Company | Catering for small councils meeting | £195.00 |
| BP | 13.03.2015 | 4019 | Bendcrete | Skatepark final invoice | £42,120.00 |
| SO | | 4043 | VSS | CCTV | £90.00 |
| BP | 13.03.2015 | 4036 | Cumbria Clock Company | Servicing of church clock | £168.00 |
| BP | 13.03.2015 | | Allan Fire | Inspection and service fire alarm Old Courthouse | £213.58 |
| BP | 13.03.2015 | | Allan Fire | Inspection and service fire alarm Oak House | £117.96 |
| BP | 13.03.2015 | 4020 | PAC | Tickets for Archaeology evening | £30.00 |
| BP | 13.03.2015 | 4056 | ERNLLCA | HR advice | £152.76 |
| BP | 13.03.2015 | 4037 | Travis Perkins | Bolts and Nuts | £3.53 |
| BP | 13.03.2015 | 4021 | Daisy Communications | Landline charges | £57.28 |
| SO | 13.03.2015 | 4021 | Daisy Communications | Mobile charges | £17.76 |
| BP | 13.03.2015 | | Red Hat Hire | Hire of Wood Chipper | £126.00 |
| DD | 16.03.2015 | 4014 | First Utility | Electricity Courthouse | £62.70 |
| BP | 13.03.2015 | | 102 Squadron | Reunion dinner tickets | £200.00 |
| BP | 04.03.2015 | | Lisa Skelding | reimbursements for mugs | £125.00 |
| BP | 13.03.2015 | | Wolds Advertiser | February advert | £180.00 |
| BP | 13.03.2015 | | Daisy Communications | Annual service charge | £189.97 |
| | | | | Total | £47,756.32 |
| | | | | Grand total | £52,801.48 |

ARTS CENTRE ACCOUNTS

| | Date Paid | Payee | Detail | Amount |
|--------|-----------|-----------------------|-------------------|-----------|
| BP | 18.2.2015 | JSS Audio | Tech Services | £360.00 |
| BP | 18.2.2015 | JSS Audio | Tech Services | £84.00 |
| BP | 18.2.2015 | GT Graphics | Printing | £42.80 |
| BP | 18.2.2015 | L Taylor | Fee | £80.00 |
| BP | 18.2.2015 | York Beer & Wine Shop | Bar Supplies | £575.42 |
| BP | 18.2.2015 | Peach Flooring | Carpet | £100.00 |
| BP | 18.2.2015 | Kilimanjari Live | Advertising | £120.00 |
| BP | 18.2.2015 | Weird Smiling | Fee | £120.00 |
| BP | 18.2.2015 | Arts Alliance Media | Warranty | £1,374.00 |
| BP | 18.2.2015 | Studio Canal | Film Rental | £1,568.66 |
| BP | 18.2.2015 | KJ Falkingham | Hardware | £29.43 |
| BP | 18.2.2015 | Brass Castle Brewery | Bar Supplies | £192.00 |
| BP | 18.2.2015 | B&ER Folk Festival | Promotional Stand | £30.00 |
| BP | 18.2.2015 | 13 Artists | Fee | £480.00 |
| BP | 18.2.2015 | JT Management | Fee | £3,240.00 |
| BP | 27.2.2015 | DMF Music Ltd | Fee | £2,400.00 |
| BP | 27.2.2015 | Hulleys | Ice-cream | £161.19 |
| BP | 27.2.2015 | JL Brooks | Confectionery | £127.79 |
| BP | 27.2.2015 | Picturehouse | Film Rental | £720.80 |
| BP | 27.2.2015 | Peter Dunwell | Fee | £300.00 |
| BP | 27.2.2015 | RL Theatre | Fee | £621.60 |
| BP | 27.2.2015 | Artificial Eye | Film Rental | £497.10 |
| BP | 27.2.2015 | GT Graphics | Printing | £379.80 |
| BP | 27.2.2015 | POS Yorkshire | Film Transport | £158.40 |
| BP | 27.2.2015 | PRS | Quarterly Charge | £833.59 |
| 105385 | 26.2.2015 | Petty Cash | Cash | £246.63 |

| | | | | |
|-----|-----------|---------------------------|-----------------------------------|-------------------|
| BP | 27.2.2015 | J Duffy | Feb Salary | |
| BP | 27.2.2015 | T Stalker | Feb Salary | |
| BP | 27.2.2015 | F Argyle | Feb Salary | |
| BP | 27.2.2015 | T Morris | Feb Salary | |
| BP | 27.2.2015 | P Jennings | Feb Salary | |
| BP | 27.2.2015 | M Bradley | Feb Salary | |
| BP | 27.2.2015 | S Duffy | Feb Salary | |
| BP | 27.2.2015 | HMRC | Feb Tax and NIC | £724.70 |
| TFR | 27.2.2015 | PTC | Digitisation loan repayment | £69.58 |
| TFR | 27.2.2015 | PTC | Contribution to managers salary | £250.00 |
| BP | 27.2.2015 | Yorkshire Water | Tom Morris attachment of earnings | £8.00 |
| BP | 27.2.2015 | Council Tax | Tom Morris attachment of earnings | £11.95 |
| BP | 13.3.2015 | JSS Audio | PA Hire | £360.00 |
| BP | 13.3.2015 | POS Yorkshire | Film Transport | £158.40 |
| BP | 13.3.2015 | Premier Business Supplies | Cleaning Products | £36.84 |
| BP | 13.3.2015 | JSS Audio | PA Hire | £360.00 |
| BP | 13.3.2015 | JSS Audio | PA Hire | £360.00 |
| BP | 13.3.2015 | Performing Arts etc | Fee | £182.80 |
| BP | 13.3.2015 | GT Graphics | Printing | £116.00 |
| BP | 13.3.2015 | 20th Century Fox | Film Rental | £812.88 |
| BP | 13.3.2015 | Terry Herbert | Book Keeping | £163.80 |
| BP | 13.3.2015 | Viking Direct | Office & Catering Supplies | £83.31 |
| BP | 13.3.2015 | Eric Lee | Electrical Products | £8.97 |
| BP | 13.3.2015 | GT Graphics | Printing | £50.00 |
| BP | 13.3.2015 | Lionsgate | Film Rental | £120.00 |
| BP | 13.3.2015 | Feathers Hotel | Accommodation | £55.00 |
| BP | 13.3.2015 | Avalon | Fee | £259.20 |
| | | | | £19,034.64 |
| | | | | £21,975.02 |

16. To agree the list of burials Cllr Jones proposed the burial of George Jeffery Green be accepted. 2nd Cllr Cox and agreed.

17. Correspondence – as per list 6. Highmoor bloodhounds request to meet in Pocklington Market Place on Boxing Day. This was agreed in principal but more details of logistics required. 13. The difficulty for disabled drivers was highlighted and a request is to be made to ERYC for a bay in Market Street. It was requested wardens pay particular attention to those using the current bays as it was thought there was some abuse. 16. It was agreed to donate £150 to the Flying Man festival to assist with running costs. The suggestion by Phil Gilbank to set back the replacement house to 31 New Street was sensible and should be supported. 23. The Market sign on the boundary planters was not approved councillors requested a meeting with the market manager and his line manager to see if there are other areas we could promote. 26. Cllr Cox proposed we purchase a new Deputy Mayors chain at a cost of £800 2nd Cllr Jones and agreed. 33. Complaint made by Mr Strangeway was to be investigated by Cllr's Cox, Ratcliffe & Sharpe – they are to initially meet on 17th March at 5.30pm.

18. Consider the Town Clerk's report It was agreed to renew both the electricity and gas with advantage utilities as they had offered the best deals from three quotes.

19. Receive the minutes from Planning 18.2.15. Proposed by Cllr Cox they were a true record 2nd Cllr Spademan & agreed. Policy & Resources 25.02.15 Cllr Jones proposed they were a true record 2nd Cllr Taylor and agreed.
Jones Taylor

16. Receive reports from any other meetings – Gateway etc. Cllr Jones reported on attending a Community Partnership meeting where he said the Police were offering free security advice. Cllr Hutchinson reminded councillors about the forthcoming Littlefest event. Cllr Taylor had attended the grant announcement at Pocklington Arts Centre.

The meeting closed at 9.30pm.

| CORRESPONDENCE | | |
|-----------------------|-------------------------|--|
| 1 | Andrew Dane | Fencing The Tree Matrix |
| 2 | ERNLLCA | Purdah |
| 3 | EY Local Councils Group | Results of vote for new group |
| 4 | Claire Hamilton | Mr Marshall Allotments |
| 5 | English Heritage | Listing of Pocklington Memorial Cross |
| 6 | Katie Burrows-Martin | Boxing day meet with Highmoor Bloodhounds |
| 7 | Sign of the Times | Quote for street signs |
| 8 | Young People Count | Response to council's letter |
| 9 | John Holland | Kirkland street development |
| 10 | Sir Greg Knight | Police response |
| 11 | ERYC | Licencing renewal |
| 12 | Zurich | Insurance renewal |
| 13 | G F Gilks | Blue Badge Holders |
| 14 | English Heritage | National School decision |
| 15 | Mason Clark | Studio Floor |
| 16 | Tony Farmer | Grant for Flying Man Festival |
| 17 | ERYC | Consultation on local flood risk |
| 18 | Revive and Thrive | Competition to win Christmas Lights |
| 19 | ERYC | MW and Pock Community Partnership meeting 100315 |
| 20 | Phil Gilbank | 31 New Street development |
| 21 | James Duffy | Judge for Pocklington's got Talent |
| 22 | Humberside Police | February update |
| 23 | ERYC | Pocklington town sign |
| 24 | Young People Count | Youth Club |
| 25 | Mason Clark | Studio Floor |
| 26 | Hobsons Jewellers | Deputy Mayors chains |
| 27 | Gerry Hutchinson | PAC refurbishment |
| 28 | Mr Strangeway | Meeting request |
| 29 | Playarea group | meeting minutes 090315 |
| 30 | Kevin Thomas | Fencing the tree belt at the Balk development |
| 31 | Humberside Police | Parish News March 15 |
| 32 | Blachere Illumination | Christmas tree quotes |
| 33 | Andy Strangeway | Official Complaint |
| 34 | Claire Hamilton | Allotments - Mr Marshall |
| 35 | Claire Hamilton | Allotments - Grant offer |