

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 11th February 2015 at 7pm

Present: Councillors West (Chairman), Cox, Hutchinson, Jones, Perry, Ratcliffe, Riley, Sykes, Taylor, & Winterton. Cllr West our District Councillor was also present.

Before the start of the meeting Rev. David Senior, our Council Chaplain, led the Council in prayers.

1. To receive any apologies for absence. Cllr Spademan (another commitment), Cllr Sharpe (travelling to another meeting).
2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. None
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Cox proposed closing the meeting 2nd Cllr Winterton and agree. Les Waby has asked to speak about traffic flow over the culverts in the town and another resident about cars being driven dangerously in the town. Councillors learned that culverts were mostly built in early 1820's. What provision is there if there is a collapse? At the mini roundabout there are four strands of the culverts Vehicle flow is around 1,000 per hour 10,000 a day therefore 3m vehicles going over the culverts per year. Open air dyke should be created or high capacity culvert. New culvert to be considered from Denison Road? Via Kilnwick Road to Cocoa Beck. Mr Waby suggested commissioning a feasibility study on alternatives and then made public and to reform the Flood Committee to meet every two months. Jamie Miller spoke about 'boy racers' in the town creating a nuisance in the car park on Station Road – he is willing to lock the gate each evening. Both speakers were thanked for their contribution.
4. Consider re-opening the meeting. Cllr Perry proposed opening the meeting 2nd Cllr Jones & agreed.
5. Consider the Arts Centre Managers report. James Duffy & Janet Farmer presented their report giving an update on attendances and the forthcoming schedule. The finance report was given which showed a £1,638 operating surplus compared with the budget of £900. Staff were congratulated on this achievement. A discussion then took place regarding the laying of a carpet in the Studio. Pocklington Carpets had examined the room and concluded a carpet would not be a good solution to the problem. Cllr Perry said an Altro carpet was easy to clean and should be considered. After a discussion it was agreed the flooring contractor would be again contacted to see if a repair could be carried out.
6. To confirm the minutes of the Town Council meeting held on 14th January 2015 Cllr Cox proposed they be accepted. 2nd Cllr Taylor & agreed.
7. To report matters arising from those minutes not on the agenda – for information only. Cllr Sykes reported it is anticipated the skatepark will be completed this Saturday.
8. Consider involvement in the proposed community clear-up day Saturday 21st March. Cllr Sykes said it was a national idea to organise teams of volunteers to 'tidy' their respective areas. There was general agreement that we support this initiative. It was agreed to purchase 20 grabbers, plastic bags & rubber gloves and advertise the event widely.

9. Consider the revised business plan for the first floor of Pocklington Arts Centre. Cllr Perry spoke about the business plan and said he thought a more detailed look needs to be made on the workings of the first floor. Cllr Jones suggested condensing the figures pages and enlarging the drawings.

10. Receive a verbal report from our district councillors. Cllr West gave a review of ERYC work co-ordination of response to the anti-social behaviour by 'boy-racers'.

11. To receive the financial statement of

(a) Pocklington Town Council and agree payments Cllr Winterton proposed they be accepted 2nd Cllr Cox & agreed.

		Date Paid	Budget	Payee	Detail	Amount
404	BP	13.02.2015	4209	D Thurlow	Dismantle Christmas lights	£3,420.00
407	BP	16.1.2015	4038	A & L Stewart Ltd	Electrical work Church clock, emergency lights arts centre,	£518.62
408	BP	16.1.2015	4030	ERYC	Advertising Wolds and Beyond 2015	£510.00
409	BP	16.1.2015	4023	GT Graphics	Town Councillor Acceptance book	£12.00
410	BP	16.1.2015	4023/4207	GT Graphics	Paper, Certificates and Carols with the Mayor advertising	£31.10
411	BP	16.1.2015	4036	Travis Perkins	Paint	£41.99
412	BP	16.1.2015	4005	Arthur Woodcock	Salary advance	£200.00
413			4037	ERYC	Grounds Maintenance Core Charge	£244.68
414	DD	04.02.2015	4015	eon	Gas January	£297.38
415	DD	20.01.2015	4205	Plusnet	Broadband	£16.33
416	BP	29.01.2015	4001	R. Wood	Jan Salary	
417	BP	29.01.2015	4002	J. Farmer	Jan Salary	
418	BP	29.01.2015	4005	A. Woodcock	Jan Salary	
419	BP	29.01.2015	4017	E. Moore	Jan Salary	
420	BP	29.01.2015	4005	J. Bielby	Jan Salary	
421	BP	29.01.2015	4006	L.Skelding	Jan Salary	
422	BP	29.01.2015	Various	HMRC	Tax and NI	£2,715.35
423	BP	29.01.2015	4003	Scottish Equitable	Final pensions payment Woodcock	£110.19
424	DD	30.01.2015	4032	BE Fuelcard	Fuel	£12.71
425	BP	31.01.2015	4019	Bendcrete	Skatepark	£32,832.00
426	BP	13.02.2015	4031	Big Sign Company	WW1 Lecturns and prints	£960.00
427	BP	13.02.2015	4037	East Riding Horticulture	Rock Salt	£226.38
428	BP	13.02.2015	4037	K M Woodhall	Tractor Service	£231.60
429	BP	13.02.2015	4021	Lisa Skelding	reimbursement for Mobile Phone (J. Bielby)and Phone case	£15.99
430	BP	13.02.2015	4037	Travis Perkins	Nuts and Bolts	£4.75
431	BP	13.02.2015	4044	ERYC	Further payment for street lights	£419.33
432	BP	13.02.2015	4008	SLCC	ILCA Training - L Skelding	£178.80
433	BP		4043	VSS	CCTV	£90.00
434	BP	13.02.2015		P Gardham	Deposit for allotment Buildings	£4,504.56
435	BP	13.02.2015	4031	Poste Haste Printers	Artwork - WW1 exhibition	£480.00
436	BP	13.02.2015	4205	Norman Computers	Computer support 1.3.15 - 31.5.15	£190.80

437	DD	13.02.2015	4021	Daisy Communications	Mobile phones	£19.03
438	DD	13.02.2015	4032	BE Fuelcard	Fuel	£31.24
439	BP	13.02.2015		Wickstead	Playground maintenance parts	£345.14
440	BP	13.02.2015		GT Graphics	Talent show leaflets/Neighbourhood development books	£79.50
441	BP	13.02.2015		Wolds Advertiser	January advert	£180.00
442	BP	13.02.2015	4056	Accounting Solutions	VAT consultation	£430.44
443	BP	13.02.2015	4013	Woodmil Ltd	Photocopier	£96.30
444	DD	16.02.2015	4014	First Utility	Electricity	£69.09
445	DD	13.02.2015	4032	BE Fuelcard	Fuel	£10.09
446	BP	13.02.2015	4021	Daisy Communications	Telephone	£57.98
447	BP	13.02.2015	4023	Wolds Computer	cartridges for printer	388.80
448	BP	13.02.2015	4037	Gordon Kay	repair of spreader	48
					Total	£50,020.17

Including salaries

£55,973.39

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Winterton proposed they be accepted 2nd Cllr Cox & agreed.

	Date Paid	Payee	Detail	Amount
BP	29.1.15	J Duffy	Jan Salary	
BP	29.1.15	T Stalker	Jan Salary	
BP	29.1.15	F Argyle	Jan Salary	
BP	29.1.15	T Morris	Jan Salary	
BP	29.1.15	N Rudsdale	Jan Salary	
BP	29.1.15	P Jennings	Jan Salary	
BP	29.1.15	S Duffy	Jan Salary	
BP	29.1.15	M Bradley	Jan Salary	
BP	29.1.15	J Boyd	Jan Salary	
BP	29.1.15	HMRC	Dec Tax and NI	£768.30
BP	29.1.15	Council Tax	Attachment of earnings	£11.52
BP	29.1.15	Yorkshire Water	Attachment of earnings	£8.00
TFR	29.1.15	Town Council	Contribution to salary	£69.58
TFR	29.1.15	Town Council	Digitisation loan	£250.00
TFR	29.1.15	Town Council	VAT Return	£1,336.42
BP	2.2.15	H Steele	Fee	£129.64
BP	2.2.15	Mick Perrin Worldwide	Fee	£2,017.50
BP	2.2.15	EATE	Fee	£500.00
BP	2.2.15	Premier Business Supplies	Cleaning Products	£68.74
BP	2.2.15	Fishers Catering	Bar Supplies	£23.40
BP	2.2.15	Viking Direct	Office Supplies	£66.91
BP	2.2.15	GT Graphics	Printing	£24.00
BP	2.2.15	GT Graphics	Printing	£34.00
BP	2.2.15	Mint	Graphic Design	£36.00
BP	2.2.15	S Griffiths	Fee	£75.00
BP	2.2.15	S Griffiths	Fee	£70.00
BP	2.2.15	November Films	Film Rental	£100.00
BP	2.2.15	Eone	Film Rental	£120.00
BP	2.2.15	York Wine & Beer Shop	Bar Supplies	£287.71

BP	2.2.15	Performing Rights Society	Quarterly Charge	£706.36
BP	2.2.15	Robomagic Ltd	Fee	£1,800.00
BP	2.2.15	Warner Bros	Film Rental	£277.12
BP	2.2.15	13 Artists	Fee	£480.00
105383		Petty Cash	Cash	£216.30
BP	13.2.15	Janet Farmer	Expenses for SXSW trip	£1,136.65
BP	13.2.15	P Edwards	Arts Sales	£2,568.80
BP	13.2.15	F Morrissey	Fee	£50.00
BP	13.2.15	CAA	Fee	£1,050
BP	13.2.15	Walt Disney	Film Rental	£281.22
BP	13.2.15	B McCarthy	Fee	£100.00
BP	13.2.15	POS Yorkshire	Film Transport	£198.00
BP	13.2.15	D Gold	Fee	£420.00
BP	13.2.15	Picturehouse	Film Rental	£433.70
BP	13.2.15	Picturehouse	Film Rental	£168.60
BP	13.2.15	T Herbery	Bookkeeping	£252.00
BP	13.2.15	Off The Kerb	Fee	£360.00
BP	13.2.15	Park Circus	Film Rental	£180.00
BP	13.2.15	Eric Lee	Electrical	£29.45
BP	13.2.15	Coda	Fee	£1,380
BP	13.2.15	GT Graphics	Printing	£40.00
BP	13.2.15	Assembly Point	Fee	£860.00
BP	13.2.15	PA Foreman	Ice-cream	£95.84
BP	13.2.15	Wolds Advertiser	Advertising	£145.00
BP	13.2.15	Feathers Hotel	Accommodation	£142.00
BP	13.2.15	Viking Direct	Office Supplies	£61.76
BP	13.2.15	WC Forth	Office Supplies	£51.38
BP	13.2.15	JSS Audio	PA Hire	£792.00
BP	13.2.15	J Duffy	Archive Folder	£21.94
BP	13.2.15	Performing Arts	Forgotten Voices	£1,188.20
BP	13.2.15	H Steele	Fee	£288.36
BP	13.2.15	JL Brooks	Confectionery	£142.41
BP	13.2.15	Steve Wilcock	Plumbing	£123.44
105384		Petty Cash	Cash	£300.00
			total	£22,337.25

Including salaries £25,531.66

12. To agree the list of burials Cllr Taylor proposed the burial of John Anthony Lyons and headstone for Carol Ann Wilson be approved. 2nd Cllr West & agreed,

13. Correspondence – as per list 5. Dog fouling training Cllr Sykes, Winterton, Cox., Jones, Perry & Ratcliffe would like to be considered. 6. Cllr Perry proposed £250 be given to the Young People Count group 2nd Cllr Ratcliffe & agreed. 11. The allotment dispute was noted. 24. Cllr Cox proposed the subscription of £80 for Walkers are Welcome renewal be agreed. 2nd Cllr Sykes and agreed. 26. The interim audit report was noted. 43. The VAT position re Oak House refurbishment was noted.

14. Consider the Town Clerk's report. The report was noted.

15. Receive the minutes from Development & Marketing 21.01.15, Proposed by Cllr West 2nd Cllr Jones & agreed. Lands & Property 28.01.15. A discussion took place about the placing of a Young People Count building on West Green. Cllr West proposed rejecting the plans for a portable building on West Green. 2nd Cllr Jones & agreed. However it was further agreed to do

what we can to achieve the re-location for the group. Cllr Ratcliffe 2nd and agreed. The notes from the meeting on traffic 04.02.15 were agreed

16. Receive reports from any other meetings – Gateway etc. Cllr Ratcliffe had attended Newlands School to talk to the pupils about the work of councillors. Cllr Jones & Perry had attended the council meeting at The Arts Centre. Cllr Taylor had attended the Arts Centre meeting and a FLAG committee meeting. Cllr West & Ratcliffe had attended Burnby Hall Gardens meeting where their success with the Heritage Lottery bid was announced. Cllr West had been to Hedon to look at their display of silver.

The meeting closed at 8.50pm

CORRESPONDENCE		
1	Probation	Community payback changes
2	Mrs M Simmons/R Wood	Groves planning objection and response
3	Pocklington Group Practice	Arthur Woodcock report
4	Humberside Police	Newsletter Jan 15
5	ERYC	Dog Fouling training
6	Young People Count	Funding request
7	Simon Kularatne	102 Squadron Reunion 9-10 May 15
8	Rialtas	Year End Accounts
9	ERYC	Traffic Regulation Loading Bay Market Place
10	NALC	Response to finance settlement
11	Claire Hamilton	Mr Marshall - Allotments issue
12	Graeme Garvey	Suggestions for Pocklington
13	Nick Russell	Objection to tree removal The Balk
14	Environment Agency	Update and ongoing projects
15	ERYC	Parking in Pocklington
16	English Heritage	Former National School, New Street
17	ERNLLCA	Newsletter Jan 15
18	ERYC	Council Tax Leaflets 15/16
19	Symonds Way residents	Complaint re hedge cutting along the Beck
20	John Jackson	Thank you for Amos Drive hedge cutting
21	ERYC	Minutes of MW and Pock Community Planning meeting 160115
22	ERYC	Allocation of commuted sums decision 290115
23	Clive Tong	Suggestions for new footpath West Green
24	Jo Green	Subscription to Walkers are Welcome
25	ENRLLCA	Local Council Award Scheme
26	Alan Johnson	Interim internal audit
27	Swirlz	Rent
28	People and Places Partnership	new' Action for Market Towns
29	Weights and Measures Associations	Allotment units of measurement
30	Sir Greg Knight	Police Funding acknowledgement
31	Humberside Police	February Update
32	ERNLLCA	Transparency Code
33	EY Town Councils Network	Minutes Jan 21st meeting
34	Dog Control Partnership	Training sessions - Dog fouling

35	Claire Hamilton	Mr Marshall allotments
36	Crime Prevention Panel	Minutes 130115
37	Gerry Hutchinson	search for youth club premises
38	ERYC	Complaint re tree felling and bush trimming
39	PAC	Minutes meeting 290115
40	102 Squadron	Newsletter and reunion (forwarded)
41	Mike Mitchell	WW1 East Riding Villagers at War event
42	ERYC	Parish News Feb
43	DCK Beavers	Advice re VAT
44	Sir Greg Knight	Reply to Policing letter
45	Police Commissioner	Reply to Policing letter