

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 10th December 2014 at 7pm

Present: Councillors West (Chairman), Cox, Hutchinson, Jones, Perry, Ratcliffe, Riley, Spademan, Sykes, Taylor, & Winterton. The Arts Centre Manager Janet Farmer and Assistant Manager James Duffy attended to present their report.

Before the start of the meeting Rev. David Senior, our Council Chaplain, led the Council in prayers.

1. To receive any apologies for absence. Apologies were received from Cllr Whittaker (work commitments)
2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. No declarations were received.
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. No one was present so the meeting remained open.
4. Consider the Arts Centre Managers report James Duffy gave a verbal report on the Arts Centre forthcoming events include a live Q & A with Robert Fuller, the return of Mike Harding the Brigg & Rastrick Band. The Arts Council grant has been submitted with the result being announced in February. Janet Farmer gave a resume of the quarterly accounts. Cllr Ratcliffe congratulated them on their full programme – he had particularly enjoyed the 12 days of Christmas which was very successful. Sarah Millican had been very well received.
5. To confirm the minutes of the Town Council meeting held on 12th November 2014 Proposed by Cllr Riley as a true record 2nd Cllr Cox & agreed.
6. To report matters arising from those minutes not on the agenda – none raised.
7. To receive a report on the morning set aside for the independent assessment of the county plan at County Hall. Cllr Perry reported on the detailed and fair way everyone was heard by the independent assessor. Avoidance of flooding of the town was a major subject which was discussed. It was at that meeting that the developers, Charles Church, submitted a plan for alleviation. This is presently being assessed by ERYC staff. We were able to put some points forward which included an idea of using developers money to create infrastructure forward of development. An opportunity was taken by the Gliding Club to reaffirm that it would not be possible to continue using the runway near Barmby Road if development took place. The restriction placed on the ethanol pipeline south of the town was explained.
8. Receive an update on the success of the Festival of Christmas celebrations held on 3rd December. The event was good but lessons can be learned from the event. Close road at 1pm next year. Ask the stallholders to bring their own lights. Cllr Spademan said in the four years he had been on the council it had changed from being committee based to being a socially active group which he thought was well regarded.
9. Consider a business plan document on the first floor refurbishment at Oak House Cllr's Perry & Jones. This was dealt with together with the next item.
10. Consider a report about a possible move of the council offices. Cllr Perry & Jones asked that the subject be given an honest, open and full discussion. They said to use our assets more wisely

with the aim of reducing the precept must be one of our aims. After discussion a separate meeting is to be organised to further consider these issues to which the Manager and Assistant Manager of the Arts Centre are to be invited. Cllr Riley said it was important to establish now if we are able to reclaim the VAT back on this major work.

11. Receive a verbal report from our district councillors. Because of other commitments no councillor was available.

12. To receive the financial statement of

(a) Pocklington Town Council and agree payments. The acceptance of the payments were proposed by Cllr Winterton 2nd Cllr Hutchinson & agreed.

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. The acceptance of the payments were proposed by Cllr Winterton 2nd Cllr Hutchinson & agreed.

© Consider the quarterly accounts from PAC. Cllr Perry would like to see a list of petty cash transactions.

PTC		Date Paid	Budget	Payee	Detail	Amount
327	BP	17.11.2014	4207	British Legion	Wreaths	80.00
328	BP	19.11.2014	4207	Elecplant	Lighting tower hire	124.46
329	BP	19.11.2014	4037	MSS Ltd	Road signs/cones	221.34
330	BP	19.11.2014	4023	GT Graphics	Parking sign/bonfire tickets	8.40
331	BP	19.11.2014	4023	GT Graphics	Police books	63.75
332	DD	19.11.2014	4205	Plusnet	Broadband	18.45
333	DD	3.12.2014	4015	Eon	Gas supply courthouse	145.87
334	BP	26.11.2014	4001	R Wood	November Salary	
335	BP	26.11.2014	4002	J Farmer	November Salary	
336	BP	26.11.2014	4005	A Woodcock	November Salary	
337	BP	26.11.2014	4017	E Moore	November Salary	
338	BP	26.11.2014	4005	J Bielby	November Salary	
339	BP	26.11.2014	4004	L Skelding	November Salary	
340	BP	26.11.2014	4006	HMRC	Tax and NIC	1,580.74
341	BP	28.11.2014	4056	Chris Clubley & Co	Property Valuation	210.00
342	BP	28.11.2014	4036	Travis Perkins	Timber	24.66
343	DD	28.11.2014	4032	BP	Fuel	32.02
344	BP	28.11.2014	4024	SLCC	Membership	210.00
345	BP	28.11.2014	4207	G K Beulah	Scroll	9.00
346	BP	28.11.2014	4036	Express Lifts	Lift maintenance	232.72
347	BP	28.11.2014	4036	Chubb	Maintenance contract PAC	568.90
348	BP	28.11.2014	4209	David Wilkinson	Erection of Christmas Lights	991.20
349	BP	28.11.2014	4036	Travis Perkins	Toilet fittings PAC	4.48
350	BP	08.12.2014	4021	Communications Daisy	Telephone charges	52.33
351	DD		4021	Communications David Smith G	Mobile charges	10.50
352	BP	08.12.2014	4203	Centre	Daffodils	54.00
353	BP	08.12.2014	4209	A64 Lohire	Toilet hire bonfire night	168.00
354	BP	08.12.2014	4209	D. Thurlow	Erection of Christmas Lights	3,420.00
355	BP	08.12.2014	4209	Hobsons Jewellers	Engraving Christmas comp	17.00
356	BP	08.12.2014	4209	The Big Sign Co	Christmas Banner	516.00
357	DD	15.12.2014	40147	First Utility	Electric courthouse	61.87
358	BP	08.12.2014		RBS Ltd	Accounts software	276.00

359	TRF	08.12.2014	4031	PAC	Studio hire, Fallen Heroes	200.00
360	BP	08.12.2014	4209	R Westmoreland	Christmas Tree	144.00
361	BP	10.12.2014	4208	R Wood	Repayment meals window comp	71.90
362	BP	10.12.2014	4008	SLCC	Training 91214 Wood & Skelding	40.00
363	DD	10.12.2014	4032	BE Fuelcard	Fuel	0.64
364	BP			NHS	Woodcock GP report	143.94
365	BP			RSS	Zipline repair	1,839.49
					total	11,541.66
					Total including wages	16,819.28

PAC	Date Paid	Payee	Detail	Amount
BP	21.11.2014	Coda	Fee	£840.00
BP	21.11.2014	JL Brooks	Confectionery	£96.37
BP	21.11.2014	R Gross	Fee	£107.60
BP	21.11.2014	Brass Castle Brewery	Bar Supplies	£87.60
BP	21.11.2014	MC Theatre	Fee	£600.00
			Frame & Back	
BP	21.11.2014	JSS Audio	Drop	£690.89
BP	21.11.2014	Hampers of Yorkshire	Confectionery	£59.04
BP	21.11.2014	AB Electrical	Electrical Products	£68.40
BP	21.11.2014	D Johns	Fee	£300.00
BP	21.11.2014	WC Forth	Stationery	£107.48
BP	21.11.2014	M Messer	Ticket Sales	£3,848.00
105378	21.11.2014	Petty Cash	Cash	£300.00
BP	26.11.2014	J Duffy	November Salary	
BP	26.11.2014	T Stalker	November Salary	
BP	26.11.2014	F Argyle	November Salary	
BP	26.11.2014	T Morris	November Salary	
BP	26.11.2014	N Rudsdale	November Salary	
BP	26.11.2014	P Jennings	November Salary	
BP	26.11.2014	S Duffy	November Salary	
BP	26.11.2014	J Boyd	November Salary	
BP	26.11.2014	HMRC	Tax and NIC	784.38
BP	28.11.2014	York Wine & Beer Shop	Bar Supplies	£543.82
BP	28.11.2014	20th Century Fox	Film Rental	£767.48
BP	28.11.2014	Wolds Wonders	Ticket Sales	£175.00
BP	28.11.2014	P Dunwell	Fee	£300.00
BP	28.11.2014	R Wyllie	Tution	£104.80
BP	28.11.2014	Asgard	Fee	£100.00
BP	28.11.2014	Asgard	Fee	£2,400.00
BP	28.11.2014	Cinema Live	Film Rental	£763.22
			PA & Technician	
BP	28.11.2014	JSS Audio	Hire	£1,266.00
BP	28.11.2014	J Duffy	Expenses	£190.50
BP	28.11.2014	H Steele	Fee	£300.93
			Artwork and	
BP	10.12.2014	Mint Creative	Design	£576.00
BP	10.12.2014	Asgard	Fee	£1,000.00
		Premier Business		
BP	10.12.2014	Supplies	Cleaning Products	£48.18
BP	10.12.2014	J Stalker	Fabric Repair	£20.00

BP	10.12.2014	GT Graphics	Printing	£144.00
BP	10.12.2014	Brass Castle Brewery	Bar Supplies	£153.60
BP	10.12.2014	POS Yorkshire	Film Transport	£158.40
BP	10.12.2014	BE Theatre	Fee	£981.76
BP	10.12.2014	Hulleys	Ice Cream	£143.30
BP	10.12.2014	JL Brooks	Confectionery	£108.41
BP	10.12.2014	Viking Direct	Office Supplies	£50.67
BP	10.12.2014	T Herbert	Book Keeping	£201.60
105379	10.12.2014	Petty Cash	Cash	£292.34
				£18,679.77
			Total with wages	£21,637.81

13. To agree the list of burials Cllr Cox proposed the burial of ashes for Dinah Marshall & Joan Clarke be approved. 2nd Cllr Ratcliffe & agreed.

14. Correspondence – as per list all the correspondence had been circulated to councillors during the month so the clerk highlighted those which needed discussion. Items 14, 16, 17 & 29 It was agreed a full meeting of the council will be held on 7th January to which the two candidates for co-optation will be invited. This will also be a budget setting meeting where the precept will be settled. The CAB had submitted an application for a grant in which they highlighted a shortfall in funding of £1,000 this year. Additionally they hoped to train three more volunteers enabling more hours help to be given. Cllr Cox proposed £1500 be awarded to the CAB with a request we are kept updated on their work. 2nd Cllr Riley & agreed. Item 27. It was agreed we should make an application for a defibrillator as part of our ERYC grant. Item 36. Cllr Cox proposed we accept the quote from Zurich Insurance of £5,828.92 for a three year deal on our insurance. 2nd Cllr Winterton and agreed. Item 37 A discussion took place regarding the quote for cutting our boundary hedge at the cemetery after which Cllr Sykes proposed the quote from Alistair Bowman of £400 be accepted. Once the hedge is trimmed our new neighbours to be told they are responsible for trimming their side. 2nd Cllr Perry and agreed. 41. A request has been received to hold a meeting to discuss cycling routes in Pocklington. It was agreed to host a meeting where all transport in the town is to be discussed early in the New Year. The clerk to arrange.

15. Consider the Town Clerk's report. The report was accepted. | It was agreed a budget setting meeting would be held on 7th January. The meeting with the new Police Inspector to be organised for 14th January 2015. Cllr Spademan proposed £350 be given to the Humberside Police Band for playing at Burnby Hall Gardens in summer. 2nd Cllr Ratcliffe and agreed.

16. Receive the minutes from the Lands & Property committee held on 261114 These were proposed by Cllr Sykes 2nd Cllr Jones and agreed. The minutes of the Planning meeting held on 261114 were proposed by Cllr Riley 2nd Cllr Spademan & agreed.

17. Receive reports from any other meetings – Gateway etc. Cllr West had visited the Withernsea light switch on, the Guildhall in Hull & the lights switch on in Drifffield. Cllr Ratcliffe had attended a similar event in Goole Cllr Jones had attended the Community partnership meeting & the ERNLLCA annual meeting held at Willerby. Cllr Perry had attended several Pocklington School committee meetings, a Remembrance celebration and the Wold Wonders pantomime.

18. Consider closing the meeting to the public. Consider closing the meeting to the public. Cllr West proposed that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. 2nd Cllr Ratcliffe and agreed

19. After a discussion it was agreed the 2014-2016 National Salary Award be implemented. It was agreed to refer the revision of shop rents to the next Land & Property meeting.

CORRESPONDENCE		
1	RSS	Repair of Zip wire
2	Occupational Health	Woodcock Scan
3	ERYC	Allocation meeting 14 Nov
4	ERYC	Flood Alleviation Scheme
5	Jennifer Hubbard	Proposed development of Plot 1
6	ERYC	Budget Survey
7	Mason Clark	Lighting quote (Sutcliffe) PAC
8	Mason Clark	PAC design and cost flow template
9	Environment Agency	report on evaluation of flood allieviation
10	NALC	Pay agreement
11	ERYC	Chiarmen's awards
12	ERYC	Travellers
13	Wolds Gliding Club	Report on land north of the club
14	Joseph Paul Wilson	applicant for co-option
15	Gateway	connectivity
16	ERYC	Council tax support grant
17	ERYC	Precept
18	Greg Knight MP	Acknowledgement
19	ERYC	on street parking Market Street
20	Clerk	Japanes Knotweed
21	A Stewart	Electircal work required Arts Centre
22	Begbies Traynor	Liquidation of Action for Market Towns
23	ERYC	Road closures
24	ERYC	ILLEGAL Street traders
25	Gardams	Quote for workshop allotments
26	June Thompson	damage to car
27	ERYC	Defibrillators
28	Humberside Police	acknowledgement
29	Dee Sharpe	Co-option
30&33	John Jackson	Amos Drive hedge
31	Carly Collins	Amos Drive hedge
32	Andrae Rose	Amos Drive hedge
34	ERYC	Community Partnership meeting 181114
35	ERYC	Yorswitch
36	Zurich	Insurance renewal
37	Alistair Bowman	Quote for cemetery hedge
38	Northern Powergrid	Festive Lighting
39	Chris Clubley	Valuation old court house
40	ERYC	Local Plan, examination in public
41	Colin Clarke	Cycling routes in Pocklington
42	ERYC	Anti Social Behavior report
43	Humberside Police	December Bulletin
44	Zurich	Insurance renewal
45	ERYC	Flood Alleviation Scheme
46	ERYC	Market Street Union Street Footway
47	Humberside Police	Response to letter,new inspector
48	CAB	Application for grant