

POCKLINGTON TOWN COUNCIL  
MINUTES

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 12<sup>th</sup> November 2014 at 7pm

Present: Councillors West (Chairman), Cox, Jones, Hutchinson, Perry, Ratcliffe, Riley, Spademan, Sykes, Taylor, Whittaker & Winterton . Cllr Claude Mole our district councillor. Five members of the public and the clerk.

Before the start of the meeting Rev. David Senior, our Council Chaplain, led the Council in prayers.

1. To receive any apologies for absence. All councillors were present.
2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. Cllr Taylor declared a personal interest in the correspondence about allotments.
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. This was proposed by Cllr Ratcliffe 2<sup>nd</sup> Cllr Spademan and agreed. Jennifer Hubbard a planning consultant had asked to speak to the council about a planning application on land next to Sherbuttgate but was not able to attend at the last minute. Mrs Hubbard had however sent a letter for the information of the councillors which was circulated. Members of the Wolds Gliding Club spoke about the importance of keeping the land north of their runway free from development. They said this land should not be developed on safety grounds so the runway funnel is not obstructed. The height of the aircraft as they pass over the Barmby Road can be as low as 50feet. Because of this it is one of the most dangerous parts of the flight. With regards to the development at the other end of the runway full account was taken of the need to keep a funnel to the runway free from development. Whilst the runway is 1165 metres long winch launches need at least 800metres giving little margin to land further into the site. Gliding club members asked councillors to endorse the recommendation at end of report. It was agreed the airfield has great potential and provides activities for young and old alike and encourages disabled people to participate. Councillors agreed the need for airfield safeguarding procedures to be in place to protect the continuing operation of the successful Gliding Club and for that reason were not in favour of development north of Barmby Road. Gliding Club members were thanked for their input. Mr Waby from Betterton Court then complained about the emergency plan not having been published in sufficient detail to be meaningful. He had carried out research into the naming of Betterton Court and asked the council to consider placing a plaque at the entrance containing this detail. He further complained the minutes on the web-site were not regularly updated.
4. Consider re-opening the meeting Cllr Ratcliffe proposed the meeting be re-opened 2<sup>nd</sup> Cllr Spademan and agreed.
5. Consider the Arts Centre Managers report. The manager had put a great deal of work into the Capital funding application to the Arts Council for which the council were most appreciative. The bid has to be submitted by Friday morning.
6. To confirm the minutes of the Town Council meeting held on 8th October 2014 Cllr Sykes proposed they be accepted as a true record. 2<sup>nd</sup> Cllr Cox & agreed.

7. To report matters arising from those minutes not on the agenda – for information only. The Mayor said the bonfire night had been successful and thanked all those who had contributed. The event had raised in the region of £2,000 for the Mayor’s charity.

8. To receive a report on a phased approach to the refurbishment of Oak House, Pocklington Arts Centre. Cllr Perry & Cllr Jones reported on their work on this phased approach. They said it was absolutely essential that a business plan be agreed with both the Arts Centre & Council for this project. They had calculated the total cost to be £396,000. They estimated facilities would cost in the region of £96,000 to create. The development would perhaps need more staff being employed as the new area gets taken into use. Remembering that ‘space is money’ a question to be answered is ‘Would it be possible to transfer the current council office to the first floor of Oak House?’ Could we sell the existing property? A full report is to be circulated to all councillors for consideration at the next full council meeting.

9. Consider the transcript from Kris Hopkins MP on local council tax support funding. Cllr Perry asked that our MP be contacted to alert him of the problem together with to the Chief Executive and leader of the ERYC council. This was agreed.

10. Receive an update on the recent WW1 centenary exhibition. Altogether 2,500 people had attended the exhibition throughout the week. Councillors congratulated the History Group for their efforts which had received wide acclaim. The red poppy made by a local craftsman is available for purchase at £25 councillors thought it would be a fitting tribute if sponsorship for 53 poppies could be obtained to form a permanent display at the WW1 memorial.

11. Receive a verbal report from our district councillors. Cllr Mole said the High Street fund still needed an application from ourselves after the expression of interest given in summer. The way the commuted sums will be allocated will be known in early December.

12. To receive the financial statement of  
 (a) Pocklington Town Council and agree payments  
 (b) Consider the bank statements, and agree payments from Pocklington Arts Centre.

POCKLINGTON TOWN COUNCIL						
		Date Paid	Budget	Payee	Detail	Amount
265	BP	13.10.2014	4207	Ardent fireworks	Payment for fireworks	2,250.00
266	BP	13.10.2014	4023	ER Supplies	Diary/Post-its	10.98
267	BP	22.10.2014	4037	DM and JH Matthews	Flymo repairs	14.68
268	DD	22.10.2014	4015	eon	Gas	61.53
269	BP	22.10.2014	4036	Chubb	PAC Fire alarm Service	191.94
270	BP	22.10.2014	4036	Chubb	PAC installation	248.20
271	BP	22.10.2014	4203	Earley Ornamentals	Plants	266.11
272	BP	22.10.2014	4207	GT Graphics	Bonfire Advertising	94.00
273	BP	22.10.2014	4037	Travis Perkins	Bolts and Nuts	5.24
274	BP	22.10.2014	4037	Travis Perkins	Wheelbarrow	54.00
275	BP	22.10.2014	4037	Travis Perkins	Fence post/Bolts	21.83
276	BP	22.10.2014	4012	Yorkshire Water	Court House Supply	151.80
277	BP	22.10.2014	4023	ER Supplies	Cleaning supplies	79.71
278	DD	22.10.2014	4205	Plusnet	Broadband	18.45
279	102576	22.10.2014	4045	Sainsburys	Prize (giftcard)	200.00
280	102575	30.9.2014	4072	Gateway Partnership	Pilgrimage of Grace project	150.00
281	BP	22.10.2014	4023	GT Graphics	Bonfire advertising	162.40
282	BP	22.10.2014	4037	ER Supplies	Dog control Signs	24.00

283	BP	29.10.2014	4001	R Wood	October Salary	
284	BP	29.10.2014	4002	J Farmer	October Salary	
285	BP	29.10.2014	4004	S Knill	October Salary	
286	BP	29.10.2014	4005	A Woodcock	October Salary	
287	BP	29.10.2014	4017	E Moore	October Salary	
288	BP	29.10.2014	4005	J Bielby	October Salary	
289	BP	29.10.2014	4005	C Sayer	October Salary	
290	BP	29.10.2014	4004	L Skelding	October Salary	
291	BP	29.10.2014	Various	HMRC	Tax & NIC	2,085.82
292	BP	31.10.2014	4037	Travis Perkins	Limestone	61.79
293	BP	31.10.2014	4037	Travis Perkins	Furniture	31.82
294	BP	31.10.2014	4036	A & L Stewart Ltd	PAC electrical work	191.23
295	BP	31.10.2014	4013	Woodmil Ltd	Copier Feb-April 14	96.30
296	BP	31.10.2014	4037	Don Ogram	Seat/Shelf and Fence	58.00
297	BP	31.10.2014	4207	Out & About The Wolds	Advertising	60.00
298	BP	31.10.2014	4072	Wolds Wonders	Funding	200.00
299	DD	31.10.2014	4032	BP	Fuelcard	7.46
300	BP	31.10.2014	4037	Travis Perkins	Fencing and tape	73.75
301	BP	31.10.2014	4031	Signarama	Display stand hire	60.00
302	BP	31.10.2014	4207	British Legion	Wreaths	60.00
303	SO	31.10.2014	4043	VSS	CCTV October	90.00
304	BP	31.10.2014	4208	Richard Wood	Reimbursement	80.45
305	102577	05.11.2014	Various	Petty cash	Petty cash	99.30
306	BP	05.11.2014	4043	ICO	Data Protection Registration	35.00
307	BP	05.11.2014	4056	LCTC	Subscription	35.00
308	BP	05/11/2014	4205	Norman Computers	IT support	190.80
309	BP	05/11/2014	4036	Express Lifts	Lift maintenance	336.00
310	BP	05/11/2014	4037	Lane Rental Services	Allotment works	2,760.00
311	BP	05/11/2014	4037	Wolds Engineering	Hi Vis Jackets	33.00
312	BP	12/11/2014	105	HMRC	VAT return	1,369.43
313	BP	05/11/2014	4054	Mason Clark Associates	PAC design services	3,360.00
314	BP	07/11/2014	4021	Daisy Communications	Landline charges	55.93
315	DD		4021	Daisy Communications	Mobile charges	10.50
316	DD	07/11/2014	4032	BE Fuelcards	Fuelcard	37.04
317	BP	07/11/2014	4037	KM Woodhall	Hedgecutting	140.00
318	BP	07/11/2014	4072	Pocklington Over 60's	Grant	200.00
319	BP	07/11/2014	4008	ERNLLCA	Conference	192.00
320	BP	07/11/2014	4207	CasCare Ltd	First Aid Bonfire Night	180.00
321	BP	12/11/2014	4036	Playscheme	Basket Swing repair	291.98
322	BP	12/11/2014	4036	KJ Falkingham	Padlock/Wood Screws	19.07
323	DD	12/11/2014	4014	First Utility	Electricity supply court house	75.43
324	BP	12/11/2014	4013	Woodmil Ltd	Copier Nov 14 - Jan 15	96.30
325	BP	12/11/2014	4036	Burnby Hall Gardens	Container ground rent	300.00
326	102578	12/11/2014	4044	All Saints Church	Contribution to lighting costs	500.00
					total	17,478.27
					salaries	6,561.32



<b>POCKLINGTON ARTS CENTRE</b>				
	<b>Date Paid</b>	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
BP	09/10/2014	C Sleightholme	Reimbursement Sweets	54.12
105375	16/10/2014	Green-Link York	Advertising	180.00
105376	16/10/2014	Petty Cash	Cash	250.00
BP	16/10/2014	Helen Steele	Fee	282.85
BP	16/10/2014	York Beer & Wine	Bar supplies	414.14
BP	16/10/2014	K J Falkingham	Hardware	70.51
BP	16/10/2014	Avalon	Fee	360.00
BP	16/10/2014	Eric Lee	Hardware	17.96
BP	16/10/2014	GT Graphics	Advertising	375.00
BP	16/10/2014	Brass Castle	Bar Supplies	39.60
BP	16/10/2014	Brass Castle	Bar Supplies	264.00
BP	16/10/2014	Premier Business Supplies	Cleaning supplies	57.00
BP	16/10/2014	Premier Business Supplies	Cleaning Supplies	127.20
BP	16/10/2014	Janet Farmer	reimbursement amazon	60.42
BP	22/10/2014	Miriam Laville	Exhibition Sales	457.00
BP	22/10/2014	Comeuppance Ltd	Fee	4,200.00
BP	22/10/2014	CODA	Fee	840.09
BP	22/10/2014	JSS Audio	Equipment	9.00
BP	22/10/2014	Tungate Group	Tickets	816.72
BP	22/10/2014	Picture House Entertainment	Ticket Sales	592.10
BP	22/10/2014	Picture House Entertainment	Ticket Sales	515.90
BP	22/10/2014	GT Graphics	Advertising	124.50
BP	22/10/2014	Vertigo Films	Film Rental	157.98
BP	29/10/2014	J Duffy	October Salary	
BP	29/10/2014	T Stalker	October Salary	
BP	29/10/2014	F Argyle	October Salary	
BP	29/10/2014	T Morris	October Salary	
BP	29/10/2014	P Jennings	October Salary	
BP	29/10/2014	S Duffy	October Salary	
BP	29/10/2014	HMRC	Tax & NIC	853.31
BP	29/10/2014	eone	Film Rental	561.60
BP	29/10/2014	Studio Canal	Film Rental	284.94
BP	29/10/2014	SXSW	Music Registration	863.35
BP	05/11/2014	POS Yorkshire	Film Transport	198.00
BP	05/11/2014	Universal	Film Rental	2,625.00
BP	05/11/2014	CAA UK Ltd	Fee	540.00
BP	05/11/2014	Arts Alliance	Film Rental	462.00
BP	05/11/2014	SJM Ltd	Advertising	90.00
BP	05/11/2014	Terry Herbert	Book Keeping	289.80
BP	05/11/2014	Premier Business Supplies	Cleaning supplies	68.75
105377	05/11/2014	Petty Cash	Cash	300.00
BP	05/11/2014	Friends of PAC	Ticket Sales	116.00
BP	12/11/2014	Big Sign Company	Lettering	£76.80
BP	12/11/2014	JSS Audio	PA & Technician Hire	£804.00
BP	12/11/2014	Performing Arts etc	FV Choir Rehearsals	£548.40
BP	12/11/2014	Mr Moos	Ice-cream	£95.84
BP	12/11/2014	Viking Direct	Office Supplies	£241.68
BP	12/11/2014	KJ Falkingham	Hardware	£12.14
BP	12/11/2014	Asgard	Fee	£100.00
				19,397.70
			salaries	2,936.10

Cllr Sykes proposed the payments be authorised. 2<sup>nd</sup> Cllr Ratcliffe and agreed. Next month Cllr's Hutchinson & Winterton will check the invoices prior to the meeting.

13. To agree the list of burials Cllr Ratcliffe proposed the burials of Stuart Gibson, Brian Flintoft, & James Herbert be agreed. 2<sup>nd</sup> Cllr Spademan and agreed.

14. Correspondence – as per list Item 2 the fund given to create a Neighbourhood Development Plan expires in December. 9. Paul Varney notified he was unable to help with the ACE funding. 13 & 45 the allotment tenancy termination was discussed and referred to the Lands & Property committee for resolving. 22. The request for part funding of the nest swing for Victoria Road was referred to Lands & Property – further quotes are required for this work. 25 & 59 to be considered at the Lands & Property meeting. 28. This was a request to support the ER Local Councils Group. Cllr Whittaker said this should have been a separate agenda item and should not be discussed. However there was a vote agreeing this had been circulated to all councillors prior to the meeting – it did not involve expenditure so it could be debated. It was agreed this council support the ER local council's group. 37. The quote for a new uniform for the Town Crier was discussed. It was agreed a further two quotes are required before a decision is made. 55. A decision had been made to take one page a month in the Out and About the Wolds. A special price of £180 had been negotiated. 72. Goal Posts for Broadmanor It was decided to write to all the near neighbours asking for their views prior to a decision being made. 75. Councillors were reminded about the importance of the Transport Strategy as it will form the plan for the town for the next few years. 77. The ERYC have launched a further fund to assist community resilience. It was agreed we should make an application for a small generator and lighting unit together with a box to store emergency equipment in.

15. Consider the Town Clerk's report. There was a discussion about the future of the Youth Council which had not met for some time. No councillor was willing to take a leading role on this project.

16. Receive the notes from the 2<sup>nd</sup> Annual Town meeting held on 15<sup>th</sup> October Cllr Cox proposed they be accepted 2<sup>nd</sup> Cllr Perry and agreed. Development & Marketing held on 22<sup>nd</sup> October. Cllr Sykes proposed they be accepted as a true record. 2<sup>nd</sup> Cllr Winterton and agreed.

17. Receive reports from any other meetings – Gateway etc. Cllr Ratcliffe had attended a Burnby Hall Gardens Trust meeting. Cllr Jones had attended a Community Partnership meeting where a table top exercise to test the emergency plan was offered by the ER emergency team. A recent Gateway meeting had proposed connectivity between the Burnby Hall Gardens and the town centre with a themed trail from Regent Street to the gardens. Cllr Taylor and Fairtrade volunteers had replanted the flowerbed in All Saints churchyard. Cllr Hutchinson had attended a seminar at Bishop Burton where promotion of super-fast broadband was discussed. The Mayor had visited Bridlington Civic Service, Barmby Moor Civic Service, a demonstration of hearing dogs at Bielby, Chrysanthemum Soc. show, the official opening of the new garage. A Curry night at Market Weighton and a 100<sup>th</sup> birthday party at Kexby Lodge.

18. Consider closing the meeting to the public. Consider closing the meeting to the public. Cllr West proposed that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. 2<sup>nd</sup> Cllr Ratcliffe and agreed.

An update was given on the sickness of a member of staff.

The meeting closed at 9.10pm.

CORRESPONDENCE		
1	ERYC	Joint Local Access Forum
2	Seraye Delnissaw	Grant information
3	Judith Pink	A Once Vibrant Town Centre
4	Heritage Lottery Fund	Pocklington Remembers WW1
5	Heritage Lottery Fund	Pocklington Remembers WW1
6	ERYC	Review of Polling Districts
7	Jo Green	Local History Group Talk 20th Oct
8	Peter Hirschfeld	Pocklington Future Minutes 15th Sept
9	Paul Varney	ACE funding
10	PAC	Steve Harley Feedback
11	Judith Macklin	EY Local Councils meeting agenda 22nd Oct
12	Carole Johnson	HWRCC forum 12th Nov
13	Graham Marshall	Allotment tenancy termination
14	Richard Knill	Sue Knill Retirement gift
15	Kevin Rowbotham	Hodshaw Fields Roundabout
16	ER I and F	Market Street and Union Street Footways
17	ERNLLCA	Financial Regulations
18	York NHS	Public and Patient Engagement Forum 28th Oct
19	Burnby Hall	Christmas Event 7th Dec
20	ERYC	Local Plan Allocations
21	Wolds Wonders	Grant Application Form
22	Pocklington Play Area Group	Nest Swing - Vitoria Park
23	Clifford and Margaret Stubbs	VHEY leaflet stand funding
24	Richard Borrie	ER Local Plan Inspection
25	Yorkshire Steel Buildings	Allotment Quotation
26	Geoff Sheasby	Donation
27	ERYC	Flood Alleviation
28	Brian Robertson	E R Local Councils Group
29	ERYC	Broadband East Riding
30	ERYC	Local Links agenda Nov 12th
31	The Methodist Church	Thanks
32	Flagsandflagpoles.co.uk	Remembrance day flags
33	Claire Hamilton	Allotment roadworks
34	Bendcrete Leisure	Skatepark
35	ERYC	Funding
36	NALC	Larger Councils' Meeting 14 Oct
37	Geoff Sheasby	Livery estimate
38	Pocklington Over 60's club	Grant Application Form
39	Janet Farmer	Grant Application Form
40	ERYC	Crime and Community Safety Survey
41	Peter Winterton	Christmas Festival work
42	Begbies Traynor	Town Alive Liquidation
43	ERYC	Parish Council Vacancy
44	Mary Drewery	Over 60's thank you
45	Grays Solicitors	Marshall Solicitors Letter
46	Co-op	Co-op deposit account
47	ERYC	ERLP Allocation Hearings
48	ERYC	Dog Fouling
49	ERNLLCA	ERNLLCA Newsletter Oct 14
50	Humber and Wolds Rural Community Co	Local Links agenda 12 Nov
51	Gerry Hutchinson	U3A Notice
52	Graham Perry	PAC Outstanding fitting out works
53	Peter Winterton	Flyer distribution volunteers
54	Les Usher	Remembrance order of service
55	Wolds Advertiser	Out and About advertising rates
56	Yorkshire Water	Yorkshire water pumping stations adoption
57	ERYC	Police info re Halloween and Bonfire Night
58	Pocklington Canal Amenity Society	Double Nine Autumn
59	JG and GW Waudby	Building quote
60	Jo Green	Planning app solar panels Hayton
61	Freda Snelson	U3A Tree planting
62	Walkers are Welcome	Walkers are Welcome website info
63	Janet Farmer	J Goodman Notice
64	Beverley Town Council	Beverley Christmas Festival
65	Revive and Thrive	Revive and Thrive membership
66	ERYC	ER Local Plan Consultation
67	Pocklington Christian Fellowship	Christian Fellowship opening invitation 29 Nov
68	Claire Hamilton	Allotment eviction (constitution)
69	Grahame Hicks	Pock and Wolds Gateway meeting agenda 11 Nov
70	ERYC	ER Parish News
71	Matrin Trevasikiss	Woldgate Invitation 26 Nov
72	Jane Jackson	Broadmanor Goal Posts request
73	Kate Burgess	Wolds Wonders funding result
74	Sheila Smith	Crysanthemum Society thank you
75	ERYC	Pocklington Transport Strategy
76	Judith Macklin	EY Town Councils Network Minutes 22 Oct
77	ERYC	Emergency Planning grant application
78	Geoff Sheasby	Donation
79	Wolds Gliding Club	Safeguarding Pocklington Airfield