

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 8th October 2014 at 7pm

Present: Councillors West (Chairman), Cox, Jones, Hutchinson, Perry, Ratcliffe, Riley, Spademan, Sykes, Taylor & Winterton . Two members of the public, the clerk and new clerical assistant Lisa Skelding.

The Mayor welcomed Lisa Skelding to the meeting and congratulated her on her appointment. Before the start of the meeting Rev. David Senior, our Council Chaplain, led the Council in prayers.

1. To receive any apologies for absence. Both the Manager and Assistant Manager from the Arts Centre have a live event at the venue this evening which prevents them attending.

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. No interests were declared.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Ratcliffe proposed the meeting be closed. 2nd Cllr Spademan and agreed. Alan Fellows the Chairman of Wolds Wonders spoke about his organisation. It is a small community group looking after those with learning difficulties and mental health issues who meet weekly mostly at the Arts Centre. Presently they have 24 members who come along from predominantly Sherbutt House and Wold Haven. Additionally a small number travel from Market Weighton. The group works hard to produce two public shows each year and have assistance from music mentors and professional drama teachers. It costs about £200 per week to run the group. The group is organised by a small management team and have been successful in being awarded a Duke of York award which is to be presented next week. The Mayor thanked Mr Fellows for attending and congratulated his organisation and gave him a council grant application form.

4. Consider re-opening the meeting Cllr Cox proposed the meeting be reopened. 2nd Cllr Winterton and agreed.

5. Consider the Arts Centre Managers report. The report was noted. Concern was expressed about the delay in meeting the manager of the Arts Centre to discuss financial matters.

6. To confirm the minutes of the Town Council meeting held on 10th September 2014. Cllr Perry proposed they be accepted 2nd Cllr Spademan & agreed.

7. To report matters arising from those minutes not on the agenda – for information only. Cllr Jones reported attending the ERNLLCA AGM but not being able to vote because he had not been registered. The clerk apologised for this omission. Cllr Perry tendered documents on meetings he had attended on the local health service.

8. Consider an update re organisation for this year's Bonfire Night & Festival of Christmas events. Bonfire was being built & the ambulance booked. A suitable generator to be booked to provide lights. A gazebo will be needed at the entrance with lighting provision. Toilets hired and ERYC to be asked to keep theirs open. Festival of Christmas have already hired 40 stalls. The Lions Club Father Christmas booked. Four schools booked to provide choirs. The original 'Odd one out' competition to be resurrected. Minster FM to host the communications for the event this year.

10. Receive an update on the WW1 centenary exhibition planned for 31st October to 7th November. Invitations have been sent out to councillors and guests for the official opening on 31st October. Geoff Sheasby to be asked to publicise the event.

11. Receive an update on the WREN grant for the skatepark. Cllr Sykes reported meeting with the contractor who was soon to give a prospective start date. Leanne Wright the commuted sums officer for ERYC is to meet with Cllr Sykes tomorrow to discuss the possibility of funding the shortfall from section 106 monies.

12. Receive a verbal report from our district councillors. Cllr West attended the meeting and gave an update on ERYC matters. Cameras have been installed in the council chamber and used for the first time this week. Work is to take place on improving the standard of the Pocklington swimming pool by Christmas. Cllr West thanked those who voted in the referendum which unanimously voted to keep the ERYC council area as it is. Train services were proposed with a driver only in the Hull Beverley area. The report has been discussed about the future of policing and accepted with the lack of co-operation from the Police Commissioner and Chief Constable. Complaints about 'boy racers' in our car parks is being investigated. Currently volunteers were being sought to close the barriers during the evening. The landscaping of the new roundabouts are available for a design to be put forward.

14. To receive the financial statement of

(a) Pocklington Town Council and agree payments. Proposed by Cllr Winterton, 2nd Cllr Cox & agreed.

	Date Paid	Budget	Payee	Detail	Amount
DD	04/09/2014	4015	Eon	Gas	5.40
DD	12/09/2014	4032	BeFuelcards	Fuel	53.87
DD	15/09/2014	4205	Plusnet	Broadband	18.45
BP	18/09/2014	4045	HWRCC	NDP	1,384.77
	18/09/2014	4012	Yorkshire Water	Cemetery supply	18.59
	25/09/2014	4203	Horticultural Society	Compost etc	8.50
	25/09/2014	4037	Travis Perkins	Gravel/Lock	321.55
	25/09/2014	4037	Don Ogram	Repairing seat	52.00
	25/09/2014		Groundwork	Skatepark funding	600.00
	25/09/2014	4036	Neville Tucker	Heating maintenance	829.69
	25/09/2014	4057	PKF Littlejohn	External Audit	1,560.00
	25/09/2014	4008	A Woodcock	Mileage	16.88
TFR	25/09/2014	4207	PAC	Cinema promotion	89.60
	25/09/2014	4001	R Wood	September Salary	
	25/09/2014	4002	J Farmer	September Salary	
	25/09/2014	4004	S Knill	September Salary	
	25/09/2014	4005	A Woodcock	September Salary	
	25/09/2014	4017	E Moore	September Salary	
	25/09/2014	4005	J Bielby	September Salary	
	25/09/2014	Various	HMRC	Tax & NIC	1,929.44
DD	26/09/2014	4032	BeFuelcards	Fuel	31.52
	02/10/2014	4203	J Parker	Bulbs	540.30
	02/10/2014	4023	Eric Lees	Kettle	19.99
	02/10/2014	4037	Travis Perkins	Gravel	304.20
DD	07/10/2014	4015	Eon	Gas	13.56

DD	15/10/2014	4043	VSS	CCTV	90.00
DD	03/10/2014	4032	BeFuelcards	Fuel	21.44
DD	15/10/2014	4021	Daisy Communications	Mobile charges	10.73
	09/10/2014	4008	SLCC	Training	45.00
	09/10/2014	4037	R Westmoreland	Cemetery hedges	780.00
	09/10/2014	4021	Daisy Communications	Landline charges	50.06
	09/10/2014	4036	A & L Stewart Ltd	Electrical work Arts C	1,183.85
	14/10/2014	4014	First Utility	Electricity	61.60
	10/10/2014	4032	BeFuelcards	Fuel	38.14
				total	10,079.13
			York Teaching NHS	Woodcock-Consultatio	85.44

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Proposed by Cllr Winterton, 2nd Cllr Cox & agreed.

	Date Paid	Payee	Detail	Amount
BP	18/09/2014	Yorkshire Water	Quarterly Charge	195.06
	18/09/2014	H Steele	Fee	385.00
	18/09/2014	Giftwend Ltd	Fee	5,400.00
	18/09/2014	Eric Lee	Electrical Products	13.94
	18/09/2014	Picturehouse	Film Rental	877.00
	18/09/2014	GT Graphics	Printing	126.00
	18/09/2014	Picturehouse	Film Rental	576.70
	18/09/2014	KJ Falkingham	Hardware	41.93
	18/09/2014	Johnston Publishing	Advertising	84.00
	18/09/2014	Cambridge City Council	Advertising	444.00
	18/09/2014	Pocklington & MW RT	Ticket Sales / Fee	1,092.00
	18/09/2014	Universal	Film Rental	111.16
	25/09/2014	Sign-Up.To	SMS Credits	936.00
	25/09/2014	Performing Arts Etc	Fee	851.20
	25/09/2014	Comeuppance	Deposit Fee	3,000.00
105372	25/09/2014	Petty Cash	Cash	300.00
	25/09/2014	J Duffy	September Salary	
	25/09/2014	T Stalker	September Salary	
	25/09/2014	F Argyle	September Salary	
	25/09/2014	T Morris	September Salary	
	25/09/2014	P Jennings	September Salary	
	25/09/2014	M Bradley	September Salary	
	25/09/2014	S Duffy	September Salary	
	25/09/2014	J Boyd	September Salary	
	25/09/2014	HMRC	Tax & NIC	910.21
	25/09/2014	HMCTS	Attachment of Earnings	8.00
	25/09/2014	ERYC	Attachment of Earnings	55.72
TFR	25/09/2014	PTC	Contr to salary-J Farmer	69.58
TFR	25/09/2014	PTC	Digitalisation loan	250.00

	29/09/2014	ERYC	Licensing fee Arts Centre	180.00
	02/10/2014	Johnston Publishing	Advertising	120.00
	02/10/2014	JSS Audio	PA Hire	504.00
	02/10/2014	Brass Brewery	Bar Supplies	192.00
	02/10/2014	Paramount Pictures	Film Rental	91.24
	02/10/2014	POS Yorkshire	Film Transport	158.40
	02/10/2014	Feathers Hotel	Accommodation	173.00
	02/10/2014	Synergie	Computer Services	42.00
	02/10/2014	J Farmer	Expenses	378.41
	02/10/2014	Adastra	Fee	900.00
105373	02/10/2014	Petty Cash	Cash	200.00
	09/10/2014	JSS Audio	PA & Tech Hire	780.00
	09/10/2014	T Herbert	Book Keeping	126.00
	09/10/2014	GT Graphics	Printing	372.70
	09/10/2014	Midnight Mango	Advertising	120.00
	09/10/2014	NTC	Fee	810.00
	09/10/2014	TH	Fee	150.00
	09/10/2014	L Taylor	Workshop	80.00
	09/10/2014	Hulleys	Ice-creams	143.30
	09/10/2014	JL Brooks	Confectionery	126.94
	09/10/2014	Entertainment	Film Rental	391.51
	09/10/2014	Fox Mason	Fee	1,500.00
	09/10/2014	Playpen	EFX	206.30
105374	09/10/2014	Petty Cash	Cash	200.00
				23,673.30

Cllr Sykes & Ratcliffe to do the accounts next month.

15. To agree the list of burials Cllr Ratcliffe proposed the burial of James Richard Herbert 2nd Cllr Winteron and agreed.

16. Correspondence – as per list. 7. Cllrs Jones & Perry to attend the AGM of ERNLLCA. 11. The letter from Mr Williams re road safety to be debated at the next Road Safety meeting. 17. The current position on a defibrillator for the Arts Centre. 21. The organisation of a continental market to be explored for spring next year. 22. A debate took place on the possibility of buying our own 'No Waiting' cones. The items to be priced. 35. The boundary hedge at the cemetery is in need of being reduced in height to make it more manageable. It was suggested Bowmans from Barmby Moor maybe able to provide a quote.

17. Consider the Town Clerk's report. The report was accepted.

18. Receive the minutes of the planning committee on 17th September Proposed by Cllr Cox 2nd Cllr Spademan and agreed. Policy & Resources committee on 24th September 2014. Proposed by Cllr Sykes, 2nd Cllr Ratcliffe and agreed.

19. Receive reports from any other meetings – Gateway etc. Cllr Taylor had attended an Arts Centre meeting, Cllr Jones had attended the ERNLLCA AGM and a Community partnership meeting at Sutton on Derwent and the gateway partnership meeting. Cllr Winteron had attended a SLCC meeting. The Mayor had attended a Civic Service at Hedon opened Costa coffee in town and is reopening of the Co-op tomorrow.

20. Consider closing the meeting to the public. Cllr West proposed that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. 2nd Cllr Ratcliffe and agreed.

An update was given on one of the shop tenancies and the sickness of a member of staff.

The meeting closed at 8.45pm

CORRESPONDENCE		
1	West Wolds Radio	Thanks
2	Jo Green	Concern re roads
3	James Duffy	Apology for non-attendance
4	Navigus Planning	Localism
5	ERYC	Press release re Humberside Police
6	PAC	Award Nomination
7	ERNLLCA	Conference 14 November 14
8	Ian Dewer	High mast rejection
9	Keith MacDermott	Orienteering in Pocklington
10	Police Commissioner	Pocklington Police Station
11	Mr K Williams	Road Safety
12	Yorkshire in Bloom	Results and reports
13	NHS	A Woodcock - Medical report
14	RBS	Fees and Charges
15	Mrs C M Smith	Cycling in Pocklington
16	ERYC	Broadmanor rent review
17	Andrew Deptford	Defibrillators
18	ERYC	Street naming
19	Claire Hamilton	PAA-Amended Tenancy Agreement
20	West Wolds Radio	Launch of website
21	Paul Dugue	Continental market
22	Humberside Police	Traffic cone distribution
23	WREN	Skatepark
24	Groundwork	WREN Grant
25	Tiffany Swift	Resignation
26	Graham Marshall	Allotment eviction
27	PKF Littlejohn	External audit certificate
28	ERYC	Cemetery Lane parking
29	ERYC	ER Boundary Referendum
30	PAC	Finance Report
31	Les Usher	Remembrance Day timings
32	ERYC	VHEY Brochure
33	ERYC	Union Street
34	ERYC	Roundabouts (photos)
35	Rodger Westmoreland	Cemetery hedges
36	Vhey	Business Event
37	ERYC	Town and PC Event
38	Kevin Rhowbotham	Landscaping the roundabout
39	Heritage Lottery Fund	Heritage Funding
40		
MEETINGS AND INVITATIONS		
1	PACMT	Minutes 16th September 2014
BULLETINS AND NEWSLETTERS		
1	ERNLLCA	Newsletter Serptember 2014
2	102 Squadron Assoc	Newsletter October 2014
3	ER Parish News	Newsletter October 2014