

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 13th August 2014 at 7pm

Present: Councillors West (Chairman), Cox, Hutchinson, Jones, Perry, Ratcliffe, Riley, Sykes, Winterton and Whittaker. Two members of the public and the clerk.

Before the start of the meeting Rev. David Senior the Council Chaplain, will lead the Council in prayers.

1. To receive any apologies for absence. Cllr Taylor (on holiday), Cllr Spademan (on holiday) & Cllr Swift (another engagement).

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. No declarations were made.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Sykes proposed that the meeting be closed. 2nd Cllr Winterton & agreed. John Brown spoke about current work he is involved in particularly about the ERYC High Street Fund, the visitor economy, walking and cycling, the health agenda, & community transport which were all in the Pocklington Future Phase One report. He left a list of the activities which will be attached to the minutes

4. Consider re-opening the meeting. Cllr Jones proposed the meeting be reopened, 2nd Cllr Ratcliffe and agreed

5. Consider the Arts Centre Managers report. Janet Farmer and James Duffy gave their report on the events at the Arts Centre and gave more details about the forthcoming programme. Three screenings from National Opera are planned for 2015. Steve Harley is coming back for two nights. Jonathan Dimpleby is to come to the Arts Centre to speak about his political career, his life and his latest book. On Sunday 31st August the Friends have organised a classic car rally on West Green. Pocktoberfest cannot go ahead this year because of building work at the Sports Hall but negotiations are ongoing for future years. Cllr Perry asked about projectionists still being employed. Mrs Farmer said technology had not progressed as first thought and it is part of the health & safety that the projectionist are on site for each showing.

6. To confirm the minutes of the Town Council meeting held on 9th July 2014 Cllr Riley proposed they be accepted, 2nd Cllr Winterton & agreed.

7. To report matters arising from those minutes not on the agenda – for information only. With regards to the application by the Arts Society for funding Cllr Jones proposed the council award £50, 2nd Cllr Ratcliffe and agreed with two against.

8. Consider an update re organisation for this year's Bonfire Night & Late Night Shopping event. Bonfire event date Wednesday 5th November. Consideration will be made to provide toilets, lighting and water. Cllr West's, Cox & Riley said they would hold a planning meeting on Monday 18th August night at 7pm. Cllr Riley asked if the council would take over the running of the Late Night Shopping event? A discussion took place about the format – Cottingham has a successful switch on of lights and we need details of how this is organised. Cllr Cox proposed some type of night time Christmas event be organised. 2nd Cllr Winterton a vote was then taken with 6 for & 4 against.

9. Consider any financial assistance to be paid relating to the summer fair on 26th July 2014. The financial figures were examined and Cllr Cox proposed the invoice from Zurich, first aid cover and hand stamps be paid by the council 2nd Cllr Riley and agreed.

10. Receive an update on the WW1 centenary events on 3rd August 2014
The Mayor thought the event was a fitting tribute to those who lost their lives. The British Legion, local clergy and the history group and councillors were thanked for their organisation.

11. Discuss the meeting with the Police Commissioner and consider any action to be taken. Cllr Sykes said we might be able to provide front office cover for the police. The police were going to be in further contact about the proposal. Concern was expressed about staffing locally and contact was to be made with Driffild and Hornsea about this problem.

12. Receive a verbal report from our district councillors

13. To receive the financial statement of
(a) Pocklington Town Council and agree payments Cllr Winterton proposed the payments be authorised 2nd Cllr Cox and agreed.

2569	18/07/2014	4203	Ken Uncles	Re-imburement for flowers	40.00
	15/07/2014	4205	Plusnet	Broadband	18.45
	18/07/2014	4032	BeFuelcards	Fuel	21.00
BP	18/07/2014	4025	Zurich	Greengrass Insurance	498.45
	21/07/2014	4034	Northern Flags	WW1 Commemoration flags	1,321.03
	22/07/2014	4036	Chubb	Alarm repair	200.47
	22/07/2014	4023	ER Supplies	Envelopes/Hole punch	17.31
	22/07/2014	4012	Yorkshire Water	Courthouse supply	38.57
	22/07/2014	4037	K M Woodhall	Sharpen blades on topper	36.00
	22/07/2014	4037	In Car-On bike	Beacon light	19.95
	22/07/2014	4201	ERYC	Litter bins	874.97
	22/07/2014	4036	Travis Perkins	Inlet valve	11.38
	22/07/2014	4203	Aldby Field	Lamp Post Baskets	290.40
	22/07/2014	4037	Peter Wynn Tyres	Rubber Valve Tube	18.00
	22/07/2014	4203	David Smith	Plants	201.09
DD	25/07/2014	4032	BeFuelcards	Fuel	22.24
	06/08/2014	4015	Eon	Gas supply	6.02

	24/07/2014	4037	Gordon Kay	Grass cutting	156.00
	24/07/2014	4001	R Wood	July Salary	
	24/07/2014	4002	J Farmer	July Salary	
	24/07/2014	4004	S Knill	July Salary	
	24/07/2014	4005	A Woodcock	July Salary	
	24/07/2014	4017	E Moore	July Salary	
	24/07/2014	4005	C Sayer	July Salary	
	24/07/2014	4005	J Bielby	July Salary	
	24/07/2014	Various	HMRC	July Tax & NIC	1,954.61
2570	25/07/2014	4207	Cash	Summer Fair Float	120.00
2571	25/07/2014	Various	Petty Cash	Petty Cash	61.23
BP	31/07/2014	4037	Travis Perkins	Blue Slate/Gloves	20.16
	31/07/2014	Various	GT Graphics	Banners/Posters/Certificates	114.00
	31/07/2014	4207	Zurich Municipal	Summer Fair insurance	56.46
	31/07/2014	4207	Brass Castle	Summer Fair beer	266.40
	31/07/2014	4207	JSS Audio	Summer Fair PA System	600.00
DD	31/07/2014	4061	PWLB	mortgage Oak House	15,391.23
DD	01/08/2014	4032	BeFuelcards	Fuel	47.21
DD	12/08/2014	4014	First Utility	Electricity supply	49.02
DD	15/08/2014	4021	Daisy Communications	Mobile phone rental	10.50
	07/08/2014	4037	Travis Perkins	Cable ties/Boots	24.59
	07/08/2014	4037	K Falkingham	Chains and Padlocks	82.15
	07/08/2014	4207	GT Graphics	Summer Fair - Leaflets/Banners	115.00
	07/08/2014	4034	Westmoreland builders	Renovation War Memorial area	611.26
	07/08/2014	4207	Gardencare	Summer Fair - Portaloos	408.00
	07/08/2014	4013	Woodmil Ltd	Photocopier service	96.30
	07/08/2014	4205	Norman Comp Services	Business Support Service	190.80
	07/08/2014	4037	Wolds Engineering	Work Clothes	82.30
	07/08/2014	4036	Cumbria Clock	Service to Church Clock	168.00
	07/08/2014	4037	Peter Winn Tyres	Battery	114.00
	07/08/2014	4207	Elecplant	Summer Fair - Generator	257.34
	07/08/2014	4023	Wolds Computer Soluti	Toner and Laserjets	388.80
DD	15/08/2014	4043	VSS	CCTV	90.00
2572	08/08/2014	Various	Petty Cash	Petty Cash	90.82
TFR	13/08/2014	4207	PAC	Summer Fair - Beer	437.76
	13/08/2014	4037	Travis Perkins	Concrete	11.88
	13/08/2014	4037	DM & JH Matthews	lawn mower service	91.63
	13/08/2014	4045	Lesley Lambert	Input of NDP questionnaires	252.40
				total	25,995.18

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Winterton proposed the payments be authorised 2nd Cllr Cox and agreed.

BP	22/07/2014	CEA	PPL Licence	171.65
	22/07/2014	CAA	Fee	240.00
	22/07/2014	GT Graphics	Printing	375.00
	22/07/2014	Premier Business Supplies	Cleaning Products	36.00
	22/07/2014	S Theatre	Fee	300.00
	22/07/2014	FOH Marketing	Book Sales	225.00
	22/07/2014	KJ Falkingham	Hardware	58.12
	22/07/2014	Big Sign Company	Printing	36.00
	22/07/2014	Performing Rights Society	Quarterly Return	1,095.23
105364	16/07/2014	Petty Cash	Support Fee	50.00
105365	16/07/2014	Petty Cash	Cash	250.00
BP	22/07/2014	Yorkshire Water	Quarterly Bill	226.97
	22/07/2014	Viking Direct	Office Supplies	156.51
	22/07/2014	Picture House	Film Rental	223.30
	22/07/2014	JSS Audio	PA / Technician Hire	360.00
	22/07/2014	Paramount Pictures	Film Rental	212.38
	22/07/2014	H Steele	Fee	140.00
	22/07/2014	JL Brooks	Confectionary	293.30
	22/07/2014	Audience & Live UK	Annual Subscription	75.00
	22/07/2014	AB Electrical	Bulbs	43.56
	22/07/2014	Currency Fair Ltd	Fee	1,000.00
	22/07/2014	Picture House	Film Rental	1,200.40
	22/07/2014	Picture House	Film Rental	877.00
	22/07/2014	20th Century Fox	Film Rental	226.25
	22/07/2014	Brass Castle Brewery	Bar Supplies	1,536.20
	22/07/2014	20th Century Fox	Film Rental	308.00
105366	22/07/2014	All Saints Church	Bar Supplies	120.00
	24/07/2014	James Duffy	July Salary	
	24/07/2014	Tom Stalker	July Salary	
	24/07/2014	Frank Argyle	July Salary	
	24/07/2014	Tom Morris	July Salary	
	24/07/2014	Nigel Rudsdale	July Salary	
	24/07/2014	Paul Jennings	July Salary	
	24/07/2014	Sam Duffy	July Salary	
	24/07/2014	HMRC	July Tax & NIC	727.58
	24/07/2014	ERYC	Attachment of Earnings	13.57
	24/07/2014	HMCTS	Attachment of Earnings	8.00
Transfer	24/07/2014	PTC	Contr to Salary - Farmer	69.58
Transfer	24/07/2014	PTC	Digitalisation Loan	250.00
BP	31/07/2014	Elvington Plant Hire	Fence Hire	96.00
	31/07/2014	Entertainment Film	Film Hire	120.00
	31/07/2014	Entertainment Film	Film Hire	120.00
	31/07/2014	POS Yorkshire	Film Transport	158.40
	31/07/2014	Mr Moos	Ice-cream	134.18
	31/07/2014	Huleys	Ice-cream	127.54
	31/07/2014	H Steele	Fee	140.00

	07/08/2014	GT Graphics	Printing	18.00
	07/08/2014	Viking Direct	Office Equipment	142.80
	07/08/2014	Brass Castle Brewery	Ticket Sales etc	41.33
	07/08/2014	Giftwend Ltd	Fee	2,700.00
	07/08/2014	H Steele	Fee	220.00
	07/08/2014	Camra	Advertising	210.00
105367	07/08/2014	Petty Cash	Cash	250.00
BACS	13/08.2014	KJ Falkingham	Hardware	£8.71
BACS	13/08.2015	Harrogate Theatre	Fee	£250.00
BACS	13/08.2016	Walt Disney Company	Film Rental	£533.23
BACS	13/08.2017	Walt Disney Company	Film Rental	£229.32
BACS	13/08.2018	T Herbert	Book Keeping	£214.20
BACS	13/08.2019	Vertigo Film	Film Rental	£123.04
BACS	13/08.2020	GT Graphics	Printing	£445.30
BACS	13/08.2021	MS Theatre	Fee	£500.00
BACS	13/08.2022	H Steele	Fee	£235.71
BACS	13/08.2023	Picturehouse	Film Rental	£300.30
105368	13/08.2024	Petty Cash	Cash	£200.00
			total	18,422.66

Councillors Perry & Riley offered to check the invoices next month

14. To agree the list of burials Cllr Cox proposed the burials of Mary Green, Sarah Margaret Hope Peel and Annie Anderson be agreed. 2nd Cllr Winterton and agreed.

15. Correspondence – as per list Item 27 Cllrs Jones, Riley & Hutchinson would like to attend the night event at Bishop Burton. 29. The meeting with the manager of Pocklington Arts Centre was agreed for Tuesday 9th September 2014 at the Council offices commencing at 7pm. Cllr's Ratcliffe, Perry, Whittaker & Hutchinson asked to attend. Items for the agenda to be forwarded to the clerk. 42. The application for financial assistance for the cycle jamboree was discussed. Cllr Hutchinson proposed £300 be given. Cllr Perry counter proposed that the Arts centre funds pay for the event. This was seconded by Cllr Whittaker but not supported on the vote. Cllr Hutchinson then put his proposition forward again but got no seconder. Cllr Jones proposed £100 be given to the Arts centre. 2nd Cllr Sykes and it was agreed 6 votes to 3.

16. Consider the Town Clerk's report. The report was noted.

17. Receive the minutes of the Development & Marketing committee on 300714 Cllr West proposed they be accepted, 2nd Cllr Riley & agreed. Planning meeting 300714 Cllr Cox proposed they be accepted as a true record. 2nd Cllr Riley and agreed.

19. Receive reports from any other meetings – Gateway etc. Cllr Ratcliffe had attended Burnby Hall Gardens children's fun day. Cllr Perry reported attending the prize giving at Pocklington School and to meeting with the Police Commissioner. He also hosted the meeting of the 102 squadron. Cllr Jones had been to the ERNLLCA meeting where the new qualification for clerks was

discussed, a Humber NHS surgery meeting, an East Yorkshire Larger Councils meeting and a Community Partnership meeting.

20. Consider closing the meeting to the public to allow personnel issues to be discussed. Cllr West proposed that in view of the confidential nature of the business about to be transacted members of the public are asked to leave. 2nd Cllr Ratcliffe and agreed.

After a discussion it was agreed to employ an independent health assessment with a nursing practitioner for a member of staff.

The retirement of the clerical assistant was discussed. It was agreed the personnel committee would formulate a job advert and application form and papers. It was agreed to advertise the vacancy locally in the Pocklington Post.

CORRESPONDENCE		
1	Panda People	Follow up
2	ERNLLCA	AGM 2014
3	Heritage Lottery Fund	Pocklington Remembers WW1
4	Les Usher	ER Local Plan - Draft Consultation
5	ERYC	Francis Scaife safety issue
6	Geoff Sheasby	Recent donations
7	War Memorials	WW1 Memorial Grant
8	Mason Clark	Oak House - investigation into void
9	Richard Borrie	New website
10	Humberside Police	Meeting 28th July 2014
11	Humberside Police	Sgt Paul Jackson
12	Les Usher	Re-dedication of WW1 Memorial
13	Andy Bowden	Parking issues St Helens Avenue
14	ERYC	ER Local Plan-Strategy & Allocations
15	ERYC	ER Local Plan-matters and issues
16	Les Usher	Re-dedication of WW1 Memorial
17	WREN Board	Application decisions deferred
18	Towns Alive	Revive your Town Centre
19	Andy Bowden	Parking issues St Helens Avenue
20	Geoff Sheasby	Police concerns
21	Ian Wilson	Contacting the Police
22	Mason Clark Assoc	Oan House refurbishment
23	Cllr Ann Cox	Summer Fair
24	HWRCC	Boundary Referendum
25	Les Usher	Re-dedication of WW1 Memorial
26	Grahame Hicks	High Street Fund
27	ERYC	Town & Parish Council Event
28	ERYC	YORSwitch
29	James Duffy	Absences
30	Humberside Police	Home security survey
31	ER Enforcement Office	12 The Beeches
32	Dawn Dowds	Marketing your Town event

33	Blooming Occasions	Junction Union St/Market St
34	Pocklington Carpets	Junction Union St/Market St
35	Simon Kularatne	102 Squadron Reunion thanks
36	ERYC	Broadband Press Release
37	Sgt Paul Jackson	Police Station arrangements
38	ClIr Tiffany Swift	Personal circumstances
39	Sue Knill	Resignation/Retirement
40	Emma Perry	Neighbourhood Planning Grant
41	Paul Varney	Bid to Wren
42	Janet Farmer	Cycle Jamboree
43	ERYC	Junction Union St/Market St
44	ERYC	Local Access Forum Annual Report
45	ERYC	Recording of Parish and TC Meetings
46	Janet Farmer	Re Paul Varney
MEETINGS AND INVITATIONS		
1	Community Partnership	Agenda 230714 and Notes
2	ER Flood Liaison Group	Minutes
3	E Yorks TC Network	Minutes
4	Community Partnership	Notes of Meeting 23 July 14
BULLETINS AND NEWSLETTERS		
1	Yorks Wolds Heritage Trust	Sprin/Summer Newsletter 2014
2	Grass Roots	Summer 2014
3	RHS Britain in Bloom	Newsletter
4	Humberside PFA	Newsletter
5	ERNLLCA	Newsletter
6	ER Local Plan	Update Summer 2014