

# POCKLINGTON TOWN COUNCIL

## MINUTES

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 11th June 2014 at 7pm

Present: Councillors West (Chairman), Hutchinson, Jones, Perry, Ratcliffe, Riley, Spademan, Sykes, Taylor, Winterton and Cox. A member of the press three members of the public and the clerk.

Before the start of the meeting Rev Rebecca Haugty from All Saints Church led the Council in prayers in the absence of our chaplain Rev. David Senior.

1. To receive any apologies for absence. Cllr Barker & Cllr Whittaker had 'e' mailed at tea time (not picked up prior to the meeting). The clerk reminded councillors they had a duty to inform the office if they were unable to attend.

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. Cllr Perry declared a personal & prejudicial interest in item 10 as he is a near neighbour.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Spademan proposed closing the meeting 2<sup>nd</sup> Cllr Jones & agreed. Mike Collinson from Mile End Park addressed the council about the application to erect an aerial on a house opposite. The application is on behalf of West Wolds Radio rather than a radio 'am' which was not accurate. The aerial is 10m from the ground which makes it quiet a significant application. Mr Collinson said he thought operating a business from a domestic dwelling needed planning consent. As the radio station is planning to run 24hrs a day it would cause disruption in a residential area. Mr Collinson applauded the commencement of a local radio station but feel it should be based at say the Pocklington Arts Centre. Mr Collinson was thanked for his input.

4. Consider re-opening the meeting Cllr Ratcliffe proposed the meeting be re-opened. 2<sup>nd</sup> Cllr Jones and agreed.

5. Consider the Arts Centre Managers report. Mrs Farmer addressed the council about the months activities as per her report. Cinema prices are to be increased but they will still compare favourably with the York cinemas. A further NT livebroadcast 'Skylight' has been booked. A Summer beer & wine festival is being held on 27<sup>th</sup>/28<sup>th</sup> June. A cycle jamboree is being planned for 29<sup>th</sup> June. 1pm until 4pm. Two cycle rides are being planned together with various cycle events. The Centre has booked a promotional stand at Beverley Racecourse.

6. To confirm the minutes of the Town Council meeting held on 14<sup>th</sup> May 2014. Proposed by Cllr Cox 2<sup>nd</sup> Cllr Sykes & agreed.

7. To report matters arising from those minutes not on the agenda – for information only. Wednesday 18<sup>th</sup> June a possible date for a meeting with Richard Borrie to plan the specification for a new web-site. The suggestion that a new uniform be made by the prison for the Town Crier is yet to be dealt with.

9. Receive a report on the meeting to discuss this year's Late Night Shopping event. Cllr West reported several councillors and shop-keepers attending. A further meeting of councillors is to be held next Monday to draft a press release as there was a marked reluctance of businesses in the town to become involved.

10. Consider two planning applications which due to technical problems could not be fully considered on 4<sup>th</sup> June. 14/01475/plf the installation of an aerial mast to side of 36 Mile End Park & 12/04053/plf the erection of 8 single storey chalets at the Yorkway Motel. Cllr Perry made a submission to the council prior to leaving the meeting in which he spoke about it being a business and being a 24hrs facility. The application is incorrect in that it gives the impression it is a private proposal whereas it is a business. Cllr Riley suggested any restricted covenance should be examined. After a discussion it was decided to oppose the application on the grounds that it is a residential area where disturbance would be caused by the increased volume of traffic. The visual impact would also not be in keeping with the residential area. With regards to the Yorkway Motel application – the flood report had been circulated whereupon it was decided this council have no objection to the application.

11. Receive an update on the meeting with the Police Commissioner. The following dates have been put forward to meet with the Police Commissioner & Chief Superintendent at Beverley 25<sup>th</sup> July, afternoon of 28<sup>th</sup> & afternoon of 29<sup>th</sup>. The afternoon of 28<sup>th</sup> July was the favoured day.

12. Consider the proposal for the council to financially support the improvement of the roads at the allotments. A discussion took place about the best actions to be taken to support the Pocklington Allotment Association. It was agreed to ask Cllr West if he would approach the Pocklington Allotment Association saying the council may be willing to give an interest free loan.

13. Receive a verbal report from our district councillors Cllr Lane was welcomed and he reported joining the health and well-being committee. Care provision for ERYC was examined and it was found 60,000 people were attending surgeries in the Vale of York. The official opening of the new link road to the Industrial Estate will take place tomorrow.

14. To receive the financial statement of

- (a) Pocklington Town Council and agree payments Cllr Jones Proposed they be accepted 2<sup>nd</sup> Cllr Cox & agreed.
- (b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Jones proposed they be accepted 2<sup>nd</sup> Cllr Cox & agreed.
- © consider the internal auditors report. Cllr Jones proposed the report be accepted. 2<sup>nd</sup> Cllr Cox and agreed

15. To agree the list of burials Cllr Cox proposed the burial of Scarlett Jay Anderson be agreed 2<sup>nd</sup> Cllr Sykes and agreed.

16. Correspondence – as per list. The list had been circulated. 23. PFGS Cllr Cox proposed £100 be granted to them 2<sup>nd</sup> Cllr Riley and agreed. 28 & 29 details of the flood alleviation reports was given by Cllr Jones who had attended the flood liaison meeting.

17. Consider the Town Clerk's report. The report was noted. Councillors gave their best wishes and hoped for a speedy recovery to Arthur the handyman who continues to be off work. The clerk asked that consideration be given to re-imburse £40 to Ken Uncles from Melbourne who had cleaned out and replanted the boundary planter on West Green. Cllr Perry proposed this be agreed as a one off payment. 2<sup>nd</sup> Cllr Sykes & agreed.

18. Receive the minutes of the Dev & Marketing 280514, Cllr West proposed they be accepted 2<sup>nd</sup> Cllr Jones and agreed. Planning 040614 Cllr Winterton proposed they be accepted 2<sup>nd</sup> Cllr Riley & Lands & Property 040614 Cllr Jones proposed they be accepted 2<sup>nd</sup> Cllr Ratcliffe and agreed.

19. Receive reports from any other meetings – Gateway etc. The Mayor had attended late night shopping York Minster 500<sup>th</sup> anniversary of Pocklington School, Cllr Ratcliffe opened a new showhouse for Linden Homes. He had attended Chairman's

training with Cllr Jones. Cllr Jones had attended a flood liaison meeting & a carers day at Beverley. Cllr Spademan attended the football club where they discussed G4. Cllr Cox had attended a Youth Council meeting. Cllr Taylor had attended the Arts Centre meeting. Cllr Perry Pocklington School finance meeting. New pupils were being attracted from Brazil China & Eastern Europe.

The meeting closed at 2055hrs

POCKLINGTON TOWN COUNCIL

	Date Paid	Budget Head	Payee	Detail	Amount
DD	15/05/2014	4205	Plusnet	Broadband	18.45
	16/05/2014	4032	Be Fuelcards	Fuel	21.00
2562	16/05/2014	1101	Burnby Hall Gardens	Donation for childrens planting	50.00
2563	16/05/2014	1101	Relief in Need	Donation from Mayor	1,900.00
2564	16/05/2014	1101	Play Area Group	Donation from Mayor	3,000.00
2565	16/05/2014	1101	Young People Count	Donation from Mayor	500.00
2566	16/05/2014	1101	Cllr Paul West	Mayors Allowance	2,000.00
BP	21/05/2014	4056	Mason Clark	Planning Fee	492.99
	22/05/2014	4205	Norman Computers	Norton Security	50.00
	22/05/2014	4056	RBS	Year End Accounts	180.00
	22/05/2014	4037	Travis Perkins	Chippings	141.38
	22/05/2014	4023	G T Graphics	Burial books	48.00
	22/05/2014	4013	Woodmil	Photocopier service	96.30
	22/05/2014	4207	G Sheasby	Tournament contribution	150.00
	22/05/2014	4208	Fresh Food Deli	Mayor Making Food	495.00
	22/05/2014	4207	Fresh Food Deli	Talent Show Food	87.50
	22/05/2014	4036	Chubb	Service Agreement	191.94
	22/05/2014	4208	Brass Castle Brewery	Mayor Making Drinks	85.20
2567	22/05/2014	various	Petty cash	Petty cash	104.70
DD	05/06/2014	4015	Eon	Gas supply	56.43
	29/05/2014	4001	Richard Wood	salaries	
	29/05/2014	4002	Janet Farmer	salaries	
	29/05/2014	4004	Sue Knill	salaries	
	29/05/2014	4005	Arthur Woodcock	salaries	
	29/05/2014	4017	Eileen Moore	salaries	
	29/05/2014	4005	Charlie Sayer	salaries	
	29/05/2014	various	HMRC	Tax & NI	1,355.80
	29/05/2014	4208	Janet Farmer	Reimbursement	79.06
Transfer	11/06/2014	4208	PAC	Reimbursement for staff	64.79
	11/06/2014	4037	Travis Perkins	spray paint	105.21
	11/06/2014	4008	ERNLLCA	training	84.00
	11/06/2014	4037	D Matthews	sharpen blade lawnmower	23.07
	11/06/2014	4023	GT Graphics	paper/ printing	44.42
	11/06/2014	4203	Earley Ormentals	summer bedding plants	582.24
	11/06/2014	4057	AJACS	Internal audit	597.90
	11/06/2014	4008	Cllr Jones	Mileage	55.34
	11/06/2014	4021	Daisy	telephone	64.66
DD	11/06/2014	4032	BP fuel	fuel	42.06
	11/06/2014	4010	ERYC	Lease for Magistrates Court	5,000.00
	11/06/2014	4029	ERYC	waste collections	325.52
	11/06/2014	4037	Wold Engineers	tractor oil	25.32
DD	11/06/2014	4014	First Utility	electricity	59.37
	11/06/2014	4203	Hanging Basket Nurs	supply hanging baskets	432.00
				total	23,592.65

POCKLINGTON ARTS CENTRE				
	Date Paid	Payee	Detail	Amount
BP	22/05/2014	JSS Audio	PA / Tech Hire	360.00
	22/05/2014	Avalon	Fee	336.00
	22/05/2014	J Smith	Fee	108.00
	22/05/2014	Premier Business Supplies	Cleaning Products	103.66
	22/05/2014	GT Graphics	Printing	150.00
	22/05/2014	JL Brooks	Confectionery	56.11
	22/05/2014	J Helliwell	Fee	75.00
	22/05/2014	Miracle Artists	Fee	3,229.80
	22/05/2014	Paramount Pictures	Film Rental	120.00
	22/05/2014	Picturehouse	Film Rental	217.00
	22/05/2014	York Beer & Wine Shop	Bar Supplies	379.30
	22/05/2014	Avalon	Fee	600.00
105359	22/05/2014	Petty Cash	Cash	100.00
	29/05/2014	James Duffy	salary	
	29/05/2014	Tom Stalker	salary	
	29/05/2014	Frank Argyle	salary	
	29/05/2014	Tom Morris	salary	
	29/05/2014	Nigel Rudsdale	salary	
	29/05/2014	Paul Jennings	salary	
	29/05/2014	Matthew Bradley	salary	
	29/05/2014	Sam Duffy	salary	
transfer	29/05/2014	PAC to PTC	contrib to Farmer s	69.58
	29/05/2014	PAC to PTC	Digitisation loan	500.00
	30/05/2014	HMRC	Tax & NI	666.00
BACS	11/06/2014	J Dankworth	Fee	£2,160.00
BACS	11/06/2014	Picturehouse	Film Rental	£492.00
BACS	11/06/2014	Robert Nutbrown	Fee	£60.00
BACS	11/06/2014	20th Century Fox	Film Rental	£194.50
BACS	11/06/2014	Royal York Hotel	Accommodation	£119.00
BACS	11/06/2014	AMA UK	Conference	£120.00
BACS	11/06/2014	POS Yorkshire	Film Transport	£198.00
BACS	11/06/2014	Seabright Productions	Fee	£1,020.00
BACS	11/06/2014	York Theatre Royal	Ticket Sales	£303.00
BACS	11/06/2014	T Herbert	Book Keeping	£226.80
BACS	11/06/2014	GT Graphics	Printing	£225.00
BACS	11/06/2014	JSS Audio	PA & Tech Hire	£720.00
BACS	11/06/2014	JL Brooks	Confectionery	£196.39
BACS	11/06/2014	Mr Moos	Ice cream	£153.36
BACS	11/06/2014	Hulleys	Ice cream	£168.49
BACS	11/06/2014	AB Electrical	Bulbs	£27.72
BACS	11/06/2014	KJ Falkingham	Hardware	£41.34
BACS	11/06/2014	Insight	IT Equipment	£45.58
BACS	11/06/2014	Scribbled Thought	Fee	£550.00
BACS	11/06/2014	Viking Direct	Office Supplies	£145.17
BACS	11/06/2014	J Farmer	SXSW / UKTI Funding	£1,918.83
105360	11/06/2014	Petty Cash	Cash	£200.00
			<b>total</b>	<b>16,355.63</b>

## CORRESPONDENCE

1 Comm Development Foundation

Grant spending

2	Mason Clark Assoc	LABCO Fee Quote
3	Garden Project	Communal garden TV project
4	Abbotts Memorial Co	Quote-Memorial and Sun Dial
5	Yorkshire in Bloom	Spring Judge's Report
6	Young People Count	Thanks for donation
7	Yorkshire in Bloom	Awards Ceremony
8	HWRCC	Local Links Forum
9	Pocklington Green Spaces	Location - Allotments
10	Cottam PC	Wind farm
11	ERYC	Local Plan
12	Sally Groom	Linden Homes Show Home opening
13	Lauren Frost	On Our Turf
14	Grahame Hicks	Clayfield Lane
15	ERYC	Local Action Group
16	Cllr Sykes to Pock Post	Dog Fouling
17	PRUFC	Thanks for support
18	ERNLLCA	Desktop Advisory Service
19	Co-op Bank	Renewal of fixed rate bond
20	David Sykes	letter of thanks for donation
21	Pocklington St Marys & St Josephs	litter picking
22	NALC	new transparency code
23	Friends of Pocklington Green spaces	request for grant
24	Paul Varney	Funding Oak House
25	ERYC	street naming
26	102 Squadron Association	annual reunion 19th July Gliding Club
27	Julie Wilkinson	state of cemetery
28	ERYC	Flood Allieviation
29	EA	Flood alleviation schemes Pocklington
30	War memorials charity	Unable to assist with funding
31	Cllr Kay West	result of refusal to collect litter
32	Paul Varney	nomination PAC for Sainsbury's charity
33	ERYC	Informal tender youth club
34	Geoff Sheasby	Fund raising
35	PDP	Flood mitigation Yorkway
36	ERYC	Rural disadvantage
37	Mason Clark Assoc	Re void PAC
38	Paul Varney	funding for Oak House
<b>MEETINGS AND INVITATIONS</b>		
1	Gateway Partnership	Minutes and Agenda
2	Community Partnership	Minutes and Agenda
<b>BULLETINS AND NEWSLETTERS</b>		
1	ERNLCCA	Newsletter
2	ERYC	Parish news