

POCKLINGTON TOWN COUNCIL  
MINUTES

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 14th May 2014 at 7pm

Present: Councillors Cox (Chairman), Barker, Hutchinson, Jones, Perry, Ratcliffe, Riley, Spademan, Sykes, Taylor, Winterton & West. A member of the press three members of the public and the clerk.

Before the start of the meeting Father Michael Sellers, the Council Chaplain, led the Council in prayers. Father Michael was thanked for his attendance during his year as council chaplain.

1. To receive any apologies for absence. Cllr Whittaker (family commitment), Janet Farmer & James Duffy gave their apologies due to another engagement.

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. Cllr Ratcliffe & West declared a pecuniary interest in correspondence item 43 as they are both members of the Burnby Hall Gardens Trust.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Perry proposed the meeting be closed. 2<sup>nd</sup> Cllr West & agreed. Miss Liz Evans spoke about problems with parking in the town. Signs are not being put out in Deans Lane on Market day and problems were being experienced with those parking outside the pet shop in Market Street. Last Tuesday Miss Evans had seen someone riding a Segway vehicle on the footpath which she thought was dangerous.

4. Consider re-opening the meeting Cllr Winterton proposed the meeting be re-opened 2<sup>nd</sup> Cllr Barker & agreed.

Consider the Arts Centre Managers report. After a discussion it was agreed Cllrs Cox, Hutchinson, Perry & Winterton will make arrangements to meet with the management. The accounts were not clear to understand for lay-people so it is to be requested that a comparison be made last year with this years with some of the headings being further quantified. (ie. sundry costs) Trends on key areas are required over the period the Arts Centre has operated. Councillors would like to see a breakdown of the costs of a typical cinema showing together with one for a live act. Electricity consumption appears to have gone up which is surprising due to the fitting of solar panels.

6. To confirm the minutes of the Town Council meeting held on 9<sup>th</sup> April 2014 Cllr West proposed they be accepted as a true record 2<sup>nd</sup> Cllr Riley & agreed.

7. To report matters arising from those minutes not on the agenda – for information only. None were raised.

8. Review and finalise the Mayor-Making arrangements as per attached agenda.

9. Consider a date for a meeting of interested people to organise this year's Late Night Shopping event. After a discussion it was agreed to organise a meeting on Monday 2<sup>nd</sup> June 6.30pm at The Old Courthouse to which all those interested in being part of the organisation committee are to be invited. Pocklington Post will give some prominence to this. Teas/coffees will be provided. Cllr Winterton will personally deliver invitations to the town centre shops.

10. Report on progress re arranging a meeting with the Police Commissioner and senior Police Officer regarding Policing in the area. Wednesday Thursday afternoons are possible dates. Cllrs Ratcliffe, Perry, Cox, Riley, & Barker would like to be involved. It is known that fewer divisions are planned in the new organisation so we need assurances about policing cover for the area.

11. Receive an update on the WW1 centenary events planned for August 2014. Cllr Perry and the clerk had attended a meeting that morning in the church with British Legion and Rev. Geoff Hollingsworth. The quotation from Abbott memorials to clean the WW1 memorial and seat and re locating the Hutchinson sun-dial at £837.60 was proposed by Cllr Sykes 2<sup>nd</sup> Cllr West & agreed. The preliminary order of service for the 3<sup>rd</sup> August is for a service of rededication at the WW1 memorial followed by a service at All Saints Church to re-dedicate the memorial in the church. A bid is being submitted the Lottery fund for financial assistance.

12. Consider the names put forward for the housing development on West Green. After a discussion it was agreed to put forward the name Groves Farm Road for the development.

13. Receive a verbal report from our district councillors – none were present

14. To receive the financial statement of

(a) Pocklington Town Council and agree payments Cllr Ratcliffe proposed they be accepted 2<sup>nd</sup> Cllr Sykes next month Cllr Jones & Cox said they would check the invoices.

(b) Authorise the Annual Return for submission to the external auditor Cllr Ratcliffe proposed the return be authorised. 2<sup>nd</sup> Cllr Jones & agreed.

(c) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Ratcliffe proposed they be accepted. 2<sup>nd</sup> Cllr Sykes and agreed.

(d) Consider the end of year figures from Pocklington Arts Centre This is to be subject of a discussion by councillors with the management at the Arts Centre.

15. To agree the list of burials Cllr Jones proposed the burial of ashes of Sylvia Walton Vera Bessie Tait, Margaret Ellen Todd & Peter Barker. 2<sup>nd</sup> Cllr Riley and agreed.

16. Correspondence – as per list 25. It was agreed quotes for a new uniform for the town crier be obtained. A grant of up to £150 will be given towards accommodation costs for the forthcoming town crier competitions. 38. Letter of thanks to be sent to Geoff Sheasby. 42. The speeding review to be carried out in London Street should include a review of making the road one way.

17. Consider the Town Clerk's report. Richard Borrie's availability to be obtained to arrange for a meeting to shape the specification for a revised web-site.

18. Receive the minutes of the Policy & Resources meeting held on 23<sup>rd</sup> April 2014 Cllr West proposed they be accepted 2<sup>nd</sup> Cllr Riley & agreed.

19. Receive reports from any other meetings – Gateway etc. Cllr Jones had attended the Pock Carers group who are now supporting themselves. Cllr Barker had attended a meeting of the Youth Council where they asked they be invited to forthcoming events. Cllr Sykes had attended a Playarea group meeting. Cllr Winterton had attended a Gateway meeting. Cllr Perry had been present when HRH The Duke of York attended the Cadet centenary celebrations at Pocklington School.

There being no further business the meeting closed at 8.45pm.

PTC	Date Paid	Budget Head	Payee	Detail	Amount
DD	04/04/2014	4032	Be Fuelcards	Fuel	13.64
DD	15/04/2014	4205	Plusnet	Broadband	16.33
DD	11/04/2014	4032	Be Fuelcards	Fuel	16.38
	17/04/2014	4023	GT Graphics	Copier paper	20.10
	17/04/2014	4072	All Saints Church	Grant for Flying Man	200.00
	17/04/2014	4209	N Power	Christmas Lights	320.29
	17/04/2014	4203	Lilypad Café - BHG	4xlunch - In Bloom judging	25.45
DD	08/05/2014	4015	Eon	Gas supply	141.40
DD	18/04/2014	4032	Be Fuelcards	Fuel	52.24
	23/04/2014	4207	Badgecompany	Plaques	29.40
	24/04/2014	4072	Woldgate College	Grant for Arts Exhibition	100.00
	24/04/2014	4037	Travis Perkins	Chippings/saw blades	148.58
	24/04/2014	4056	Kaye Middleton	Payroll services	120.00
	24/04/2014	4037	K M Woodhall	Hedge cutting/Tractor repairs	264.60
	24/04/2014	4012	Yorkshire Water	Courthouse supply	67.58
	24/04/2014	4045	Harland Consultants	Leaflet distribution	335.00
	24/04/2014	4001	R Wood	April Salary	
	24/04/2014	4002	J Farmer	April Salary	
	24/04/2014	4004	S Knill	April Salary	

	24/04/2014	4005	A Woodcock	April Salary	
	24/04/2014	4017	E Moore	April Salary	
	24/04/2014	Various	HMRC	April Tax & NIC	1,349.00
DD	25/04/2014	4032	Be Fuelcards	Fuel	20.26
2561	29/04/2014	4207	Cash	Talent show-Prizes & MC Fee	250.00
	01/05/2014	4016	Eric Lees	Vacuum cleaner repair	29.00
	01/05/2014	4045	HWRCC	Neighbourhood Dev Plan	204.16
	01/05/2014	4205	Norman Computers	Modem Router	47.00
	01/05/2014	4207	R Wood	Re-imburse Talent Show wine	55.40
	01/05/2014	Various	G T Graphics	Questionnaires/Burial books	448.00
DD	15/05/2014	4043	VSS	CCTV	90.00
DD	15/05/2014	4021	Daisy Communications	Mobile charges	10.50
	08/05/2014	4039	Rock-tech	VGA cable	16.87
	08/05/2014	4205	Norman Computers	Business Support Services	190.80
	08/05/2014	4024	ERNLLCA	Membership services	1,022.52
DD	09/052014	4032	Be Fuelcards	Fuel	63.68
DD	15/05/2014	4014	First Utility	Electricity supply	59.42
	15/05/2014	4039	Rock-tech	Screen Upgrade	588.00
	15/05/2014	4023	Complete Office Solutions	File Dividers	21.38
	15/05/2014	4204	G K Beulah	Town Plaques	275.88
				Total	11,569.14

#### POCKLINGTON ARTS CENTRE

	Date Paid	Payee	Detail	Amount
BP	17/04/2014	Johnston Publishing	Advertising	96.00
	17/04/2014	The Feathers	Accommodation	124.00
	17/04/2014	Eric Lee	Electrical	73.33
	17/04/2014	Universal	Film Rental	260.51
	17/04/2014	Mr Moos	Ice-cream	134.18
	17/04/2014	JSS Audio	PA Hire	720.00
	17/04/2014	Synergie Assist	IT Services	84.00

	17/04/2014	Premier Business Supplies	Cleaning Products	154.42
	17/04/2014	KJ Falkingham	Hardware	43.53
	17/04/2014	Hulleys	Ice-cream	143.30
	17/04/2014	AJTC	Fee	600.00
105355	17/04/2014	Petty Cash	Cash	250.00
	24/04/2014	James Duffy	April Salary	
	24/04/2014	Sam Duffy	April Salary	
	24/04/2014	Matthew Bradley	April Salary	
	24/04/2014	Paul Jennings	April Salary	
	24/04/2014	Nigel Rudsdale	April Salary	
	24/04/2014	Tom Morris	April Salary	
	24/04/2014	Frank Argyle	April Salary	
	24/04/2014	Tom Stalker	April Salary	
	24/04/2014	HMRC	April Tax & NIC	585.16
	24/04/2014	HMCTS	Attach of Earnings	8.00
	24/04/2014	ERY Council Tax	Attach of Earnings	35.20
	01/05/2014	JSS Audio	PA & Technician Hire	192.00
	01/05/2014	Friends of PAC	Ticket Sales	64.00
	01/05/2014	Performing Arts Etc	Tution Fees	365.60
	01/05/2014	Brass Castle Brewery	Bar Supplies	168.00
	01/05/2014	Eric Lee	Electrical Products	44.40
	01/05/2014	MC Theatre	Fee	600.00
	01/05/2014	JL Brooks	Confectionery	182.03
	01/05/2014	GT Graphics	Printing	45.00
	01/05/2014	H Steele	Fee	314.29
	01/05/2014	K Williams	Fee	840.00
	01/05/2014	AB Electrical	Electrical Products	8.66
	01/05/2014	T Herbert	Book Keeping	216.00
	01/05/2014	KP Club	Accommodation	55.00
	01/05/2014	20th Century Fox	Film Rental	842.40
	01/05/2014	POS Yorkshire	Film Transport	158.40
105356	01/05/2014	Petty Cash	Cash	200.00
	08/05/2014	JSS Audio	PA / Technician	192.00
	08/05/2014	20th Century Fox	Film Rental	538.68
	08/05/2014	Eone	Film Rental	67.93
	08/05/2014	Sign-Up-To	IT Services	540.00
	08/05/2014	GT Graphics	Printing	383.00
	08/05/2014	Premier Business Supplies	Cleaning Products	31.32
	08/05/2014	Entertainment Film Dist	Film Rental	415.24
	08/05/2014	Adastra	Fee	50.00
BACS	15/05/2014	Beverley Folk Festival	Advertising	£198.00
BACS	15/05/2014	WC Forth	Stationary	£20.42
BACS	15/05/2014	JSS Audio	PA & Technician Hire	£894.00
BACS	15/05/2014	Ronachan Songs	Fee	£50.00

BACS	15/05/2014	Vista Entertainment	Annual Maintenance	£2,493.00
BACS	15/05/2014	The Feathers Hotel	Accommodation	£124.00
BACS	15/05/2014	Entertainment	Film Rental	£280.22
BACS	15/05/2014	Brass Castle Brewery	Bar Supplies	£129.60
BACS	15/05/2014	Hulleys	Ice-cream	£147.51
BACS	15/05/2014	KJ Falkingham	Hardware	£23.12
BACS	15/05/2014	GT Graphics	Printing	£83.00
BACS	15/05/2014	H Steele	Fee	£140.00
BACS	15/05/2014	Lakin McCarthy	Fee	£2,129.28
BACS	15/05/2014	Avalon Promotions	Fee	£704.62
BACS	15/05/2014	Picturehouse Entertainment	Film Rental	£1,077.20
BACS	15/05/2014	York Wine & Beer Shop	Bar Supplies	£252.86
105357	15/05/2014	All Saints Church	Ticket Sales	£700.00
105358	15/05/2014	Petty Cash	Cash	£250.00
<b>total</b>				<b>22,196.33</b>

#### CORRESPONDENCE

1	ERYC	Grant from ERYC
2	PAC	Icarus
3	Phil Gilbank	Reflection on meeting
4	To Matthew Grove	Local Police Presence
5	Downing Street	New tax cuts
6	David Knowles	Car park disturbance
7	HSBC	Changes to account
8	Janet Farmer	PAC MT New member
9	ERYC	WW1 Commemorations
10	Humberside Police	Non attendance at meeting
11	Bendcrete	Revised Skatepark quote
12	Heritage Lottery Fund	Pocklington Remembers WW1
13	Zurich	Local Council seminars
14	Kenny	Paulo's Circus
15	Roy Cockcroft	Youth Club car park
16	Tony Barker	West Wolds Radio
17	Lucy Wood	Noisy youngsters Derek Vivien Cl.
18	Mel Doran	Repair of clock
19	POCK Canal Amentites	Support letter
Up to here dealt with at P&R meeting 23/04/14		
20	The Co-operative Bank	Deposit Account maturing
21	AMT	Thank you from Towns Alive
22	Humber Emergency Planning	Get Ready for the Unexpected
23	Friends of PAC	Le Tour de France - help wanted
24	Matthew Grove	Meeting
25	Geoff Sheasby	Town Crier Tournament etc
26	Garth Newton	Waste bin on The Balk
27	Jo Green	Names for new developments

28	ERYC	Tackling Anti-Social Behaviour	
29	Fields in Trust	Have a Field Day?	
30	James Duffy	Steve's Passage to India	
31	John Lamb	Graves 989 and 990 Pock Cemetery	
32	Janet Farmer	Cycle Jamboree	
33	Sgt Timothy Morton	Response to complaint	
34	Simon Kularatne	102 Squadron	Forwarded
35	James Duffy	Talent Show 2014	
36	ERYC	Parish Council Liaison meetings 2014	
37	Badgecompany	Quote for Heraldic Shield	
38	Geoff Sheasby	Results of fund-raising	
39	TV Licensing	Investigation	
40	ERYC	CTA Roadshow 2014	
41	ERYC	ProVERB BIZ Week	
42	ERYC	London Street survey	
43	BHG - Martin Ratcliffe	Grant application	
44	ERYC	LTP Schemes 2014/15	
45	Yorkshire in Bloom	Summer Judging	

#### MEETINGS AND INVITATIONS

1	Gateway Partnership	Minutes and Agenda
2	NALC	Minutes 21 Jan 2014
3	Play Area Group	Minutes 15 April 2014
4	Community Partnership	Minutes 3 April 2014
5	Gateway Partnership	Minutes 15 April 2014
6	History Group	Minutes and forthcoming events
7	PACMT	Minutes 8 April 2014

#### BULLETINS AND NEWSLETTERS

1	RHS	Grass Roots	Not circulated
2	Fields in Trust	Impact Report	Not circulated
3	Clerks & Councils Direct	Issue - May 2014	Not circulated
4	ERNLLCA	April 2014 Newsletter	
5	The Clerk	May 2014 Magazine	Not circulated
6	ER Parish News	Issue - May 2014	Not circulated