

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 9th April 2014 at 7pm

Present: Councillors Cox (Chairman), Hutchinson, Jones, Perry, Ratcliffe, Riley, Spademan, Sykes, Whittaker, Winterton & West. Six young people who addressed the council before the start of the meeting, one member of the public, Cllr Lane our district councillor and the clerk.

Before the start of the meeting Father Michael Sellers, the Council Chaplain, led the Council in prayers.

1. To receive any apologies for absence. Cllr's Barker & Cllr Taylor gave their apologies due to other commitments.

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. None were given.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Spademan proposed the meeting be closed. 2nd Cllr. Jones and agreed. A group of young people spoke about the lack of youth facilities now the youth centre has closed. They highlighted the problems that development of new houses may have. They also requested an update on the skate park proposal and produced a petition giving names of those who supported more youth services in the town.

4. Consider re-opening the meeting. Cllr Ratcliffe proposed the meeting be re-opened. 2nd Cllr Perry and agreed.

5. Consider the Arts Centre Managers report Mrs Farmer was unable to attend but James Duffy gave the Arts Centre report as per the attached sheet.

6. To confirm the minutes of the Town Council meeting held on 12th March 2014. Cllr West proposed the minutes be accepted 2nd Cllr Sykes & agreed.

7. To report matters arising from those minutes not on the agenda – for information only. The briefing about the 'all weather' sports facility took place where possible sites were identified. The funding application for marking WW1 has been submitted.

8. Review the arrangements for 'Pocklington has Talent' 29.04.14. James has 10 contestants for the event and has just received a further 2. A programme will be compiled. It was agreed the winner from last year be contacted to sing for us whilst the votes were being counted. (Cllr Winterton to arrange) Graham Hay to be confirmed as the compare. Cllr Ratcliffe will assist with the counting of the votes. Cllr West will assist with the raffle which we intend to draw before the start of the second half. There is a reception planned at The Old Courthouse for civic guests prior to the event.

9. Consider the detailed arrangements for 'Mayor Making' on 16th May at Pocklington Arts Centre. It was agreed there should be a rehearsal for the event. Cllr West proposed Cllr Ratcliffe be considered for Deputy Mayor. Cllr Spademan proposed the nomination of Deputy Mayor should be more democratic and asked that nomination papers be issued to each councillor in the first instance. Any nomination should be accompanied by a signature of the candidate agreeing to stand. This was agreed.

10. Review the arrangements for the Annual Meeting 16th April Studio Pocklington Arts Centre 7.30pm. The clerk said we are to use the studio for this event next Wednesday but at the same time there is a live performance. The meeting is not a council meeting but one where the public are asked to raise topics. An introduction detailing the work we have been doing will be given by The Mayor.

11. Consider the Summer events planned. Cllr West gave an outline of the plans he had for the summer event on 26th July and the bonfire night celebrations on 5th November. Better lighting provision was being made. He would like to book a dog display team which costs £400 and asked if the council would support this. After a discussion Cllr Spademan proposed that a sum of up to £2,000 be allocated to the event with the intention of the money being paid back if possible from the proceeds. 2nd Cllr Jones and agreed. The firework display would also involve better lighting and more food stalls.

12. Receive a verbal report from our district councillors Cllr Steve Lane gave an account of current work the ERYC are involved with. He was pleased Siemens are to invest in a wind turbine assembly plant in Hull. Hull City were keen to take over a greater area currently administered by the ERYC. This was being strongly contested. He also spoke about the East Yorkshire Local Councils Group who he advised the council should have nothing to do with.

13. To receive the financial statement of
- (a) Pocklington Town Council and agree payments
 - (b) Consider the bank statements, and agree payments from Pocklington Arts Centre.

Councillor Spademan proposed the attached payments be authorised. 2nd Cllr Winterton and agreed.

POCKLINGTON TOWN COUNCIL					
	Date Paid	Budget Head	Payee	Detail	Amount
DD	15-Mar-14	4205	Plusnet	Broadband	18.45
	21-Mar-14	4032	Be Fuelcards	Fuel	21.00
	28-Mar-14	4032	Be Fuelcards	Fuel	65.47
	08-Apr-14	4015	Eon	Gas supply	197.87
BP	20-Mar-14	4207	Harland Consultants	Deliver Precept notice	240.00
	20-Mar-14	4207	G T Graphics	Print Precept notice	525.00
	27-Mar-14	4036	Express Elevators	Lift maintenance	360.00
	27-Mar-14	4037	Travis Perkins	Concrete	5.94
	27-Mar-14	4209	City of Bradford MDC	Hire of Frames Christmas lights	1,836.00
	27-Mar-14	4043	H S Thirsk & Son	CCTV electric fee	240.00
	27-Mar-14	4023	ER Supplies	Planner and labels	26.08
	27-Mar-14	4207	ERYC	Brochure advert	510.00
	27-Mar-14	Various	HMRC	Tax & NIC	1,918.39
	31-Mar-14	4008	R Wood	Mileage	166.96
	31-Mar-14	4020	NHS Trust	Vaccination - Woodcock	35.00
	31-Mar-14	4023	Shaw & Sons	Register of Graves	192.00
	03-Apr-14	4036	Scripti	Conservation of Cemetery Map	1,680.00
	03-Apr-14	4036	Scripti	Scan & Frame Cemetery Map	1,692.00
	03-Apr-14	4036	A & L Stewart	Repairs to lighting	745.72
D/D	10-Apr-14	4014	First Utility	electricity	77.94
D/D	10-Apr-14	4043	VSS	CCTV maintenance	90.00
D/D	10-Apr-14	4021	Daisy Coms	mobile	10.50

BP	10-Apr-14	4037	Don Ogram	Repairs to benches etc.	154.00
	10-Apr-14	4037	Travis Perkins	paver & nuts	71.62
	10-Apr-14	4029	ERYC	Collections of waste Courthouse	281.06
	10-Apr-14	4021	Daisy Coms	landline	47.16
	10-Apr-14	4025	Zurich	Insurance	6,061.69
	10-Apr-14	4011	ERYC	Cemetery rates	100.92
	10-Apr-14	4011	ERYC	Old Courthouse rates	3,249.90
	10-Apr-14	4024	Action for Market Towns	annual membership	210.00
2560	10-Apr-14	Various	Petty cash	petty cash	62.72
				total	25,910.86

POCKLINGTON ARTS CENTRE

	Date Paid	Payee	Detail	Amount
BP	27/03/2014	Synergie Assist	Computer Service	42.00
	27/03/2014	Picturehouse	Film Rental	1,485.30
	27/03/2014	Hulleys	Ice-cream	316.51
	27/03/2014	Mr Moos	Ice-cream	134.18
	27/03/2014	AB Electrical	Electrical products	82.44
	27/03/2014	H Steele	Fee	140.00
	27/03/2014	L Sillitoe	Fee	240.00
	27/03/2014	CinemaLive	Film Rental	1,106.32
	27/03/2014	Yorkshire Water	Quarterly Charge	298.40
	27/03/2014	GT Graphics	Printing	64.00
	27/03/2014	Feathers Hotel	Accommodation	111.00
	27/03/2014	Entertainment	Film Rental	789.48
	27/03/2014	JSS Audio	PA Hire	204.00
	27/03/2014	A Richardson	Fee	1,524.86
	27/03/2014	Mass Dynamic Ltd	Web Services	120.00
	27/03/2014	Fireco	Electrical products	366.00
	27/03/2014	Brass Castle Brewery	Ticket Sales	1,344.00
105353	27/03/2014	Petty Cash	Petty Cash	400.00
	27/03/2014	HMRC	Tax & NIC	863.22
	03/04/2014	Adastra	Fee	3,360.00
	03/04/2014	Universal	Film Rental	157.04
	03/04/2014	Studio Canal	Film Rental	96.00
	03/04/2014	Arts Alliance Media	Projection Equipment	692.40
	03/04/2014	Mass Dynamic	Fee	100.00
	03/04/2014	J Helliwell	Fee	75.00
	03/04/2014	H Steele	Fee	149.28
	03/04/2014	POS Yorkshire	Film Transport	158.40
	03/04/2014	Premier Business Supplies	Cleaning Products	51.90
	03/04/2014	JSS Audio	PA Hire	360.00
	03/04/2014	National Theatre	Programmes	60.00
105354	03/04/2014	Petty Cash	Cash	150.00
	10/04/2014	H Steele	Fee	£282.86
	10/04/2014	Avalon	Fee	£3,000.00
	10/04/2014	Warner Bros	Film Rental	£1,684.56
	10/04/2014	Wellidun Productions	Fee	£850.00
	10/04/2014	S&B	Fee	£2,040.00

10/04/2014	Eone Film	Film Rental	£831.42
10/04/2014	Eone Film	Film Rental	£235.97
10/04/2014	T Herbert	Book Keeping	£180.00
10/04/2014	Johnston Publishing	Advertising	£144.00
10/04/2014	Brass Castle Brewery	Bar Supplies	£264.00
10/04/2014	Labours of Love Ltd	Film Rental	£85.34
10/04/2014	Bound and Gagged	Fee	3,748.50
10/04/2014	Walt Disney	Film Rental	2,963.09
10/04/2014	ERY Council Tax	Waste Collection & disposal	651.04
		total	35,146.81

14. To agree the list of burials. Cllr West proposed the burial of Carol Ann Wilson be approved. 2nd Cllr Cox and agreed. Cllr Sykes and Ratcliffe volunteered to check the invoices next month.

15. Correspondence – as per list 32. It was regretted the police were no longer assisting in their neighbourhood by placing cones. 36. Gate no longer needed – the whole panel has been removed. 38. Cllr Cox proposed All Saints Church be awarded £100 2nd Cllr Jones. An amendment was then tabled by Cllr Whittaker 2nd Cllr West that the amount be increased to £200. A vote was then taken on the amendment which was accepted and agreed. 39. The flood report to be raised at the next flood liaison meeting.

16. Consider the Town Clerk's report. It was agreed the clerk would make the necessary arrangements for a meeting with the Arts Centre manager about the accounts. Councillors to be involved included Cllr Cox, Perry, Hutchinson & Ratcliffe. After a discussion it was agreed to the principal of 'rolled up holiday pay' for our part-time workers. Cllr Whittaker had experience of such schemes and suggested we use the additional 7/60ths as the determinant of leave entitlement and still get the employee to apply for leave. To avoid people not taking leave they would be reminded each quarter how much they had accrued. This was agreed.

17. Consider accepting the minutes of the Road Safety meeting held on 2nd April 2014 Cllr West proposed the minutes be accepted. 2nd Cllr Spademan and agreed.

18. Receive reports from any other meetings – Gateway etc. Cllr's West, Whittaker had attended the allotment AGM Cllr Jones had attended a Community Partnership meeting where the Fire Brigade reported an increase in chimney fires. A scheme for bulk buying of oil by HWRCC is now available. Arts Centre management open air theatre for tour de France. Cllr Ratcliffe had attended Burnby Hall Gardens where on 14th June there is to be a celebration to mark the trusts 50years. 9 local schools are planting boxes to mark the event. Cllr Spademan had attended the football club where they are contenders for the G4 pitch. Cllr Perry had attended a health group commissioning organisation which is under represented in this area. Cllr Cox had attended a Citizenship awards ceremony at Woldgate College.

19. Consider closing the meeting to the public and then review the way holiday pay for part-time staff is calculated. Cllr Ratcliffe proposed that 'In view of the confidential nature of the business about to be transacted it is requested that members of the public be asked to leave' 2nd Cllr Cox and agreed. A discussion then took place about holiday pay for part time workers after which it was agreed to commence the rolled up holiday pay entitlement from 1st April. The actual holidays taken by staff to be monitored.

There being no further business the meeting closed at 8.45pm

CORRESPONDENCE		
1	PKF Littlejohn	Notice of Annual Audit
2	ERNLLCA	Membership Fees
3	Paul Bennett	WW1 Commemoration
4	Jeff Shepherd	A1079 Dualling
5	ERNLLCA	Financial Update
6	Mason Clark	Oak House Refurbishment
7	Mason Clark	Oak House Refurbishment-Costings
8	C M Smith	Cyclists
9	Malcolm Milne	Precept Enquiry
10	Klem Clamps	Panel Connectors
11	Woldgate-Art Dept	Grant Application
12	Mrs M Cullen	Complaint re roof tiles and reply
12a	Mrs M Cullen	Complaint re roof tiles and reply
13	ERYC	Street Lighting Scheme
14	Alex Wright	On Our Turf - ICARUS
15	War Memorials	Grant Application by PTC
16	Richard Borrie	Developer promises
17	Scripti	Cemetery map update
18	AMT	Funding advice
19	Visit Hull and EY	Yorkshire Wolds and Beyond Guide
20	Harland Consultants	Quote for leaflet distribution
21	RBS	Year End Accounts Preparation
22	David Knowles	Skatepark suggestions
23	Hannah Dewey	Chainsaw training
24	ERYC	Recycling Group
25	ERYC	Neighbourhood Planning - Allerthorpe
26	ERYC	Network meeting - 3 April 14
27	Nigel Pearson	Precept Notice
28	John Brown	Awards for All - draft
29	John Brown	Reflections on meeting
30	Kay West	French Twinning
31	Olivier Simonin	International market
32	Insp Michael Bower	Road Closure
33	Jasper Gibbons	Flood mitigation - Mile End Park
34	Richard Inman	Rural Sounding Board
35	ERNLLCA	ER District Committee meetings
36	Mike Stubbins	Quote for gate for Primrose Wood
MEETINGS AND INVITATIONS		
1	Beverley Town Council	Civic Concert 09/04/2014
2	East Yorks Local Councils	Notes of meeting
3	Community Partnership	Agenda and notes of meeting
BULLETINS AND NEWSLETTERS		
1	East Riding	Parish News
2	ERNLLCA	March newsletter
3	NALC	E bulletin
4	Rural Services Network	Email news digest