

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 12th February 2013 at 7pm

Present: Councillors Cox (Chairman), Jones, Perry, Ratcliffe, Spademan, Sykes, Taylor, Whittaker, Winterton & West. Two members of the public and the clerk.

Before the start of the meeting Father Michael Sellers, the Council Chaplain, led the Council in prayers.

1. To receive any apologies for absence. Apologies were received from Cllr Riley (on holiday) & Cllr Barker (work commitments).

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. Cllr Jones & Cllr Taylor declared a personal interest in item 10.

3. Review of the Pocklington Arts Centre Managers report which is an opportunity for councillors to ask questions about the running of the Arts Centre. Mrs Farmer reported that the films continued to do well. On the live shows they have achieved several sell-out performances. The 3rd quarter figures show an operating surplus of £8,995 which is well above the target of £5,400. This does include the income from Pocktoberfest.

4. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Spademan proposed the meeting be closed. 2nd Cllr Jones and agreed. Simon Baty the Treasurer of Pocklington Cricket Club addressed the council and requested details of how the Cricket Club could make application for some of the section 106 monies to be paid by developers of new houses in the town. Mr Baty said they would like to enlarge their youth cricket section and introduce a ladies team. The council agreed to arrange a meeting with officers from ERYC who are dealing with this to find out the procedure on making such applications. Mr Baty to be invited to the meeting.

5. Consider re-opening the meeting Cllr Spademan proposed the meeting be re-opened. 2nd Cllr West and agreed.

6. To confirm the minutes of the Town Council meeting held on 8th January 2014. Cllr West proposed the minutes be accepted as a true record. 2nd Cllr Whittaker and agreed.

7. To report matters arising from those minutes not on the agenda. There were no matters arising.

8. Consider the outcome of the meeting with the British Legion on ways to mark the centenary of the start of WW1. Cllr Perry reported on the meeting with the local branch of the British Legion who held the same view as the council that this was not a celebration but an opportunity to mark the start of WW1. Preliminary discussions revolve around a rededication service around the memorial near the Post Office on Sunday 3rd August with a wet weather programme at the church. The British Legion are applying for funding for this event and have written to the local paper requesting any relatives of those named on the memorial to come forward. Cllr Perry said Martin Cooper had done a lot of research on the names. Cllr Winterton said he would assist in collating the information. A quote has been received for the cleaning of the WW1 memorial but it was requested a further quote be obtained. It was agreed the Alfie Hutchinson sun dial should be moved from the war memorial.

9. Consider the letter from the Police Commissioner on the future of Pocklington Police Station and decide any further action. After a discussion it was agreed a letter requesting a further meeting with the Police Commissioner be arranged.

10. Consider what response to make in relation to the latest consultation on the Local Plan. Councillors were asked to notify any items they wished to be included in our response to the document. Initial thoughts centred around the expansion of sites POC C & POC E without consultation and not taking sufficient account of the traffic impact on the building of new houses.

11. Consider the actions required from the appraisals of staff. Cemetery records, grass cutting, council records, IT training, PAC Management, Health & Safety. Cllr Ratcliffe gave a resume of the items requiring attention. He suggested marking grave spaces which had been bought with a small plaque which will be paid for by the person buying the plot. IT training was being organised to cover publisher and excel spreadsheets. He highlighted the vacancy for a councillor duty manager at the Arts Centre. This will be put out to all councillors asking those who are interested to notify the office.

12. Receive a verbal report from our district councillor. Cllr Kay West gave an update on current ERYC initiatives. The Council tax was to remain the same as this year's. A dual carriageway is to be built between Wilberfoss & Barmby Moor and a cycle track linking Pocklington with Wilberfoss and eventually York. She wanted views of the council on the all weather sporting facility planned for Woldgate College which ERYC would like to be paid for via the developer's fees. Concern was expressed that we had not been consulted on this.

13. To receive the financial statement of

- (a) Pocklington Town Council and agree payments
- (b) Consider the bank statements, and agree payments from Pocklington Arts Centre.

POCKLINGTON ARTS CENTRE				
	Date Paid	Payee	Detail	Amount
BP	16-Jan-14	JSS Audio	PA/Technician Hire	240.00
	16-Jan-14	Eric Lee	Electrical	8.93
	16-Jan-14	Brass Castle Brewery	Bar Supplies	143.99
	16-Jan-14	Walt Disney	Film Returns	1,718.56
	16-Jan-14	KJ Falkingham	Hardware	13.66
	16-Jan-14	Terry Herbert	Book Keeping	132.00
	16-Jan-14	Local Link	Distribution	281.62
	16-Jan-14	Viking	Office Supplies	84.45
105349	16-Jan-14	Petty Cash	Cash	200.00
				2,823.21
BP	23-Jan-14	D Johns	Fee	350.00
	23-Jan-14	York Wine & Beer Shop	Bar Supplies	825.98
	23-Jan-14	JL Brooks	Sweets	291.51
	23-Jan-14	GT Graphics	Printing	24.00
	23-Jan-14	20th Century Fox	Film Rental	235.08
	23-Jan-14	CEA	Annual Membership	105.60
				1,832.17

BP	04-Feb-14	Friends of PAC	Ticket Sales	94.00
	04-Feb-14	Mint Creative Solutions	Design	72.00
	04-Feb-14	Performing Arts Etc	Tuition	1,216.80
	04-Feb-14	JSS Audio	PA & Technician Hire	1,020.00
	04-Feb-14	L Boxall	Exhibition & Workshop Sales	272.50
	04-Feb-14	J Robbins	Fee	400.00
	04-Feb-14	POS Yorkshire	Film Transport	198.00
	04-Feb-14	YPO	Office Supplies	25.56
	04-Feb-14	GT Graphics	Printing	195.50
	04-Feb-14	The Feathers	Accommodation	49.00
	04-Feb-14	Out & About The Wolds	Advertising	130.00
	04-Feb-14	T Morris	Fee	50.00
	04-Feb-14	BA Theatre	Fee	600.00
	04-Feb-14	Manchester F&D Ltd	Advertising & Print	960.00
	04-Feb-14	Warner Bros	Film Rental	473.14
	04-Feb-14	V Theatre	Fee	1,000.00
	04-Feb-14	Tom Morris	Support Fee	50.00
				6,806.50

POCKLINGTON TOWN COUNCIL					
	Date Paid	Budget	Payee	Detail	Amount
DD	15-Jan-14	4043	Visual Security Systems	CCTV	90.00
	14-Jan-14	4014	First Utility	Electricity Supply	65.29
	17-Jan-14	4032	Be Fuelcards	Fuel	29.41
	15-Jan-14	4205	Plusnet	Broadband	16.33
BP	16-Jan-14	4209	David Wilkinson	Christmas lights	876.00
	16-Jan-14	4037	Play Inspection Co	Playpark inspections	156.00
	16-Jan-14	4023	GT Graphics	Copier paper	20.10
	16-Jan-14	4037	K M Woodhall	Tractor repairs	194.40
	16-Jan-14	4045	George F White	Planning Consultancy Services	750.00
	16-Jan-14	4023	R Wood - reimbursemen	Telephones from Amazon	41.29
	16-Jan-14	4037	R Westmoreland	Cut back trees in cemetery	144.00
	16-Jan-14	4037	F G Adamson	Tractor - Oil change	123.84
	16-Jan-14	4023	Infotone	Toner	43.08
	16-Jan-14	4037	Travis Perkins	Gravel-Sink waste	87.51
	16-Jan-14	4012	Yorkshire Water	Courthouse supply	35.47
					2,672.72
DD	24-Jan-14	4032	Be Fuelcards	Fuel	15.73
	05-Feb-14	4015	Eon	Gas supply	262.44
BP	23-Jan-14	4036	Allan Fire	Annual fire inspection	109.42
	23-Jan-14	4037	Peter Wynn Tyres	Puncture repair - tractor	71.35
	23-Jan-14	4037	Travis Perkins	Gravel	93.91
					552.85
DD	15-Feb-14	4043	Visual Security Systems	CCTV	90.00
	15-Feb-14	4021	Daisy Communications	Mobile charges	10.50
2554	29-Jan-14	Various	Petty Cash	Petty Cash	71.65
BP	04-Feb-14	4039	Rock-tech	Projector deposit	2,912.70
	04-Feb-14	4016/4023	ER Supplies	Cleaning/Stationery	26.64
	04-Feb-14	4205	Norman Computers	Business Support Service	190.80
	05-Feb-14	4203	Yorkshire in Bloom	2014 Entry Fee	70.00
					3,372.29

DD	14-Feb-14	4014	First Utility	Electricity	84.26
DD	14-Feb-14	4032	Be Fuelcards	Fuel	38.18
BP	13-Feb-14	4036	Scripti	Scanning of Cemetery Register	828.00
	13-Feb-14	4210	G T Graphics	Broadmanor leaflets	12.50
	13-Feb-14	4021	Daisy Communications	Telephone charges	59.35
	15-Feb-14	4205	plusnet	domain name renewal	150.00
					1,172.29

© Consider the quarterly figures to end of December from PAC

Cllr Cox proposed the payments be authorised 2nd Cllr West and agreed. With regards to the PAC quarterly figures it was agreed to discuss these further at a future meeting to decide the format of these figures.

14. To agree the list of burials Cllr Whittaker proposed the burial of Thomas Barry Johnson, Elizabeth Anne Buckley, Joan Clarkson, and memorials for Eileen Hickey, Olive Kay, and Joseph Foxcroft be approved. 2nd Cllr Perry and agreed.

15. Correspondence – as per list

Items 1, 32 & 33 re building on the allotment be referred to another meeting.

18. It was agreed to reinvest the monies with Co-op bank for a further 3months.

19. The quote for distribution of leaflets by Harland Consultants was agreed.

29. Walkers are welcome subscription was approved

40. Chairman's award. Cllr Jones suggested Sherbutt House for the community award. Cllr West suggested John Barber be similarly nominated. Wilberforce Lodge nursing home to be nominated for the built heritage award.

16. Consider the Town Clerk's report. The report was noted.

17. Consider accepting the minutes of the Planning meeting held on 29th January 2014. Cllr Taylor proposed they be accepted as a true record. 2nd Cllr Spademan and agreed. Lands & Property 15th January 2014 Cllr Sykes proposed they be accepted as a true record. 2nd Cllr West and agreed.

18. Receive reports from any other meetings – Gateway etc. Cllr Sykes reported on attending a recent Play Area Group meeting. Cllr Jones had attended a neighbourhood meeting at Shiptonthorpe. Cllr Winterton is promoting the 'on your turf' initiative and will circulate updates when available. It is a really exciting venture which will see entertainment on several Sundays in the town. Cllr Ratcliffe & West had attended Burnby Hall Gardens trust meeting where it was reported they had a really good year. Cllr Perry had attended a Gateway meeting.

19. Consider closing the meeting to the public Cllr Cox proposed: 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'. 2nd Cllr West & agreed.

20. Consider the candidates for the Town Council vacancy All three candidates were thanked for their applications. After a discussion it was unanimously decided to co-opt Gerry Hutchinson onto the council.

The meeting closed at 9.30pm.

CORRESPONDENCE

1	P Gardham Ltd	Quote for allotment building
2	Phil Davison	ERYC Full Council Meeting
3	Olivier Simonin	Food and Craft Fayre
4	Hilary Sayner	Matters of Fraud
5	Cllr P Davison	Submission to ERYC
6	To Daniel Willers	PTC Precept
7	Neil Saunders	Swirlz shop rent
8	NHS Vale of York	GP out of hours service
9	ERYC	Questionnaire re Neighbourhood Planning
10	Richard Borrie	Housing article in York Press
11	ERYC	Surviving Winter Fund
12	The Conservation Volunteers	Subsidised tree planting
13	Anne Heathcote	TCV Green Gym
14	ERYC - Nigel Pearson	Council Tax Support Grant
15	ERYC	Event Safety Seminar
16	ERNLLCA	Local Government Finance Statement
17	ERYC	Pocklington Transport Strategy
18	The Co-operative Bank	Fixed Rate Deposit Account
19	Harland Consultants	Quotation for Leaflet Distribution
20	James Duffy	Talent Show 2014
21	Mason Clark	Oak House Refurbishment
22	John Brown	Re Pock Canal Funding Success
23	Fields in Trust	2014 Update
24	ERVAS	Comic Relief Workshop
25	ERYC	PTC Precept Demand
26	Neil Saunders	Swirlz shop rent
27	Richard Borrie	Local Plan
28	Historical Promotion	WW1 Centenary
29	Jo Green	Walkers are Welcome
30	Richard Borrie	Transport Strategy
31	S Wagner-Bottomer	Planning proposal - land north of Mayfields
32	Stuart P Huzzard, Sons & Co	Quote for new windows
33	K Freeman Buildings Ltd	Quote for allotment building
34	ERNLLCA	National Planning Policy Petition
35	ERNLLCA	Meeting Procedure Training
36	TCV	Green Gym at West Green
37	J Rotherham	Renovation of War Memorial
38	ERYC	Council Agenda
39	NHS Trust	Arthur Woodcock - immunisation
40	Civic Office	Chairman's Awards 2014
41	Philippa Harrison	Conservation of cemetery map
42	Philippa Harrison	Digital Mapping
43	Matthew Grove	Local Police Presence
44	Geoff Sheasby	Not available for Mayor Making
45	Richard Borrie	New housing development
46	Simon Baty	Enquiry re 106 Funds
47	Tom Chidlow	Student film - Location filming request
48	Les Usher	Commemorating WW1

49	ERYC	Re-imaging the High Street Competition
50	Richard Buck	Payment for garaging tractor
51	RBS	Year End Account Preparation
52	ERNLLCA	Local Government Finance Settlement
53	ERYC	Council Tax Leaflets
54	Richard Borrie	Website next steps
55	Daniel Willers	WW1 Information required
56	Philippa Harrison	Quote for cemetery map framing
57	ERYC	Bid Writing Training Courses
58	Phil Gilbank	Transport Strategy
59	Grahame Hicks	Transport Strategy
60	Christian Fellowship	Update on building works
61	ERYC	Street lighting upgrade Garths End
62	ERYC	Street lighting upgrade George Street
63	Janet Farmer	PAC Accounts to 31.12.13
64	Gerry Hutchinson	Prospective councillors CV
65	Paul Varney	Groundworks grant assistance
66	Paul Abbott	Re Dog Control Orders
67	Cllr Kay West	Parking issues St Helens Avenue
68	Plastech Windows	Quote for new windows
69	James Duffy	Talent Show update
70	Les Usher	WW1 Centenary

MEETINGS AND INVITATIONS

1	PAC	Encore Screenings
2	EY Town Councils Network	Minutes 15 January 2014
3	PACMT	Minutes 21 January 2014
4	Play Area Group	Minutes 29 January 2014
5	Community Partnership	Minutes 16 December 13 & Agenda 11 February 14

BULLETINS AND NEWSLETTERS

1	PCAS	Latest issue of Double Nine
2	ERNLLCA	January Newsletter
3	Grow Wild	Newsletter