

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 13th February 2013 at 7pm

Present: Councillors Cox (Chairman), Cooper, Jones, Ratcliffe, Shepherd, Spademan, Sykes, Taylor, Whittaker, Winterton & West. One member of the public & the clerk.

Before the start of the meeting Rev Geoff Dougill led the Council in prayers.

1. To receive any apologies for absence. Apologies were received from Cllr Taylor (out of town) Cllr Sykes and Cllr Marron (delayed in snow)
2. . Declarations of Interest
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr Cox proposed the meeting be closed. 2nd Cllr Spademan and agreed. Grahame Hicks the Chairman of Gateway then gave an update on the work of Gateway and in particular the Pilgrimage of Grace project. Councillors congratulated the Gateway Group on their achievements in getting the Pilgrimage of Grace trail started and in particular for sourcing the materials locally.
4. Consider re-opening the meeting Cllr Cox proposed the meeting be re-opened. 2nd Cllr Winterton and agreed.
5. Consider the Arts Centre Managers report. Janet Farmer and James Duffy presented their report and gave a resume of the accounts up to December 2012. This third quarter recorded profits of £6,169 which was well above the budget predictions. Pocklington Arts Centre will start paying back half the cost the council incurred when the cinema went digital at £250 per month. Both Janet & James were congratulated on their achievement.
6. To confirm the minutes of the Town Council meeting held on 9th January 2013 Proposed by Cllr Shepherd, 2nd West and agreed.
7. To report matters arising from those minutes not on the agenda – for information only. None raised.
8. Consider a report from Councillor Cooper on gateway issues. Cllr Cooper highlighted a request that a temporary pop-up shop be allocated a Gateway should one become available. Rights of way footpaths need auditing Pocklington Ramblers or U3A walking group could be approached to see if they would carry out this work. Pocklington Post to be contacted to run an article on the procedure to report problems with rights of way. Scouts & Guides perhaps would take this on as a project. It was agreed a policy needs agreeing as to what we would do if we got a vacant shop.

9. Consider the latest circulation on the draft local plan and the council's response. A meeting will be held after the public consultation where the public will be invited. Responses need to be submitted by early April.

10. Consider actions re telephone box Barmby Road & enforcement of traffic regulations in town. Cllr Shepherd asked if Richard Bryon could be asked to update us on contractors who could provide new panes of perspex for the telephone box. Cllr Shepherd said enforcement of parking regulations seemed to be 'few and far' between and requested the ERYC manager be asked to attend to update the council. A further issue was raised about parking outside Travis Perkins on Station Road which would be passed to the Road Safety Committee.

11. Update on a Town's firework display & the Mayor Making ceremony Cllr Cox reported that the majority of local people would like a bonfire and firework display on West Green. Cllr Cox was to obtain detailed quotes from the local fireworks company. The Mayor Making event was to be held on 9th May at Pocklington Arts Centre. Triple Vision have been asked to perform and Graham Heys was to be approached. Cllr Cox intends to ask Councillor Paul West to become the Deputy Mayor Cllr Perry agreed to propose Cllr West for this position. Cllr Cooper was to be the stand-in consort for the forthcoming Mayor.

12. Update re tractor for grass cutting in summer & gritting footpaths in winter. The clerk reported on obtaining a trial of one of the tractors to see if it will negotiate the footpaths together with looking at its suitability to cut the grass at the cemetery. A video would be made of the demonstration which could be shown to councillors. Cllr Cooper said a back-up machine maybe available from the football club if suitable.

13. Consider any updates on the council's priorities 1. 1st floor refurbishment Oak House, - preparations are being made to submit to planning. Youth Council hold their 2nd meeting next Tuesday. Cllr Shepherd asked for an agenda item on the Youth Council to be placed on the agenda for our next meeting. Neighbourhood Development plan – we still await a reply from Barmby Moor re including the Industrial Estate in the plan.

14. Receive a verbal report from our district councillors Cllr West had given her apologies but our Cllr West reported that there would be a further parish grant awarded. District Councillors were to meet with officers to discuss the future of Youth Club premises. Cllr's Shepherd & Cooper would like to be included in this meeting.

15. To receive the financial statement of
(a) Pocklington Town Council and agree payments
(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Both were proposed by Councillor Cooper & 2nd Cllr Shepherd and agreed. There was a query about a PAC invoice for £1200 for Avalon which would not be paid until clarified.

PTC

DD	4032	Be Fuelcards	Fuel	1.26
DD	4043	VSS	CCTV	90.00

DD	4014	First Utility	Electric	81.50
2512	4032	Petty Cash	Petty Cash	43.47
2513	Various	Petty Cash	Petty Cash	50.08
BP	4001	R Wood	January Salary	
	4002	J Farmer	January Salary	
	4004	S Knill	January Salary	
	4005	A Woodcock	January Salary	
	4017	E Moore	January Salary	
	Various	HMRC	Tax & NIC	1,862.15
	4028	Big Sign Co	P of G Information Board	589.20
	4028	Post Haste Printers	P of G Artwork & Leaflets	600.00
	4028	Post Haste Printers	P of G Artwork & Leaflets	515.00
	4028	10 Squared Keyline Building	PofG 2 Screens installation	3,600.00
	4028	Merchants Keyline Building	P of G Sign Post	774.00
	4028	Merchants	P of G 2 seats	540.00
	4008	ERNLLCA	Training x 3	252.00
	4036	Neville Tucker	Boiler repair	303.00
	4037	ER Horticulture	Brown rock salt	452.76
	4205	Norman Computers	Support Service	190.80
	4056	H&W RCC	Pock Futures Consultant	912.50
	4037	F G Adamson	Cables	121.72
	4013	Woodmil Ltd	Photocopier maintenance	96.30
	4036	Steve Wilcock	Toilet repair Arts Centre	161.15
	4023	ERYC	Payment for 2 Draft Strategy contribution to tower	30.00
	4035	All Saints Church	lighting	400.00
			Total	16,437.72
PAC		J Duffy	January Salary	
BP		T Stalker	January Salary	
		F Argyle	January Salary	
		N Rudsdale	January Salary	
		P Jennings	January Salary	
		M Bradley	January Salary	
		S Duffy	January Salary	
		HMRC	Tax & NIC	

			614.16
	Coda Music Agency	Fee	£720.00
	Universal	Film Rental	£225.42
	PT Company	Fee	£400.00
	Avalon	Fee	£960.00
	Sony Pictures	Film Rental	£2,779.20
	CMA Touring	Fee	£3,600.00
	P White	Fee	£150.00
	Scriptograph Ltd	Advertising	£120.00
105312	Petty Cash	Cash	£250.00
BACS	BPA Live	Fee	£400.00
BACS	Picture House	Film Rental	£591.00
BACS	RBM	Fee	£1,881.60
BACS	POS Yorkshire	Film Transport	£158.40
BACS	More2Screen	Film Rental	£1,425.00
BACS	National Theatre	Programmes	£22.50
BACS	H Steele	Fee	£285.71
BACS	Hulleys	Ice-creams	£188.34
BACS	Sony Pictures	Film Rental	£1,011.52
BACS	Friends of PAC	Ticket Sales	£81.60
BACS	JL Brooks	Confectionary	£162.89
BACS	WC Forth	Office Supplies	£91.20
	John Taylor		
BACS	Management	Fee	£3,240.00
BACS	KJ Falkingham	Hardware	£15.71
	Premier Business		
BACS	Supplies	Cleaning Products	£266.72
BACS	Metroopolis Music	Advertising	£120.00
BACS	Viking Direct	Office Supplies	£308.93
BACS	JSS Audio	PA Hire	£235.20
BACS	GT Graphics	Printing	£44.80
BACS	Brass Castle Brewery	Bar Supplies	£304.39
BACS	H&B	Fee	£660.00
BACS	WME Entertainment	Fee	£1,000.00
BACS	Avalon	Fee	£1,200.00
BACS	Yorkshire Water	Quarterly	£170.87
105313	Petty Cash	Cash	£400.00
105314	Pocklington PCC	Bar Supplies	£56.00
	Total		26,349.98

16. To agree the list of burials Cllr Whittaker proposed the burials of Leslie Green, Gillian Brown, Maureen Ann Frizell, and memorials for Michael Craggs, and Eileen Selby be agreed. 2nd Cllr Perry and agreed.

17. Correspondence – as per list

1. An application form for a grant to be sent to the church

9. The letter reporting the repair of potholes was welcomed but a more comprehensive cutting out scheme was thought to be necessary

10. The letter about dog walking on the cricket field was to be referred to the cricket club as we have no control over how they operate their site.

28. The meeting planned for 20th February has been postponed until 20th March to allow ERYC report to have cabinet approval.

18. Consider the Town Clerk's report. The report was noted. After a debate the clerk was asked to obtain a quote for new front doors for the building – these should be in wood and then a card operated entry system would be priced. Additionally a detailed quote for fixed projection equipment in the old courtroom was agreed.

19. Consider and agree the notes made of a meeting re the Local Development Framework on 16.01.2013, & Development & Marketing 23.01.2013 and planning 23.01.2013. Cllr West proposed they each be accepted. 2nd Cllr Jones and agreed.

20. Receive reports from any other meetings – Gateway etc. Cllr Spademan reported on an attachment to the Christian Fellowship Church starting on 8th April by an advisor on debt management. All people with such a problem are most welcome to attend. Cllr Ratcliffe reported on a meeting he had attended at Burnby Hall Gardens about funding for youth involvement. Cllr Perry gave notice that he would be absent between 20th February and 24th April.

The meeting closed at 8.50pm

MEETING 13 FEBRUARY 2013

CORRESPONDENCE

1	Tony Farmer	Flying Man Festival 2013	
2	Hull & ER CAB	Request for grant information	
3	ERYC	Census 2011 data release	
4	Ministry of Justice	Exhumation Licence	
5	Money Matters	Pavement Cleaning thanks	
6	ERYC - Planning	Skate park plans	
7	Rt Hon Greg Knight	Tax-base calculations	
8	Pock Christian Fellowship	Thanks for donation	
9	ERYC	Repair of potholes	
10	Beverley Waterhouse	Cricket Club - dog walking	
11	ERYC - Highways	Take-away - New Street	
12	ERYC	Chairman's Awards	
13	Classical Gas	Boiler servicing	
14	Chrysanthemum Society	Request for donation	
15	John & Sheila Banks	Proposals for development	
16	Grahame Hicks	PoG Phase 2 Claims	
17	Tony Croser	PoG Phase 2 Claims	
18	ERYC	Drainage at West Green car park	
19	ERYC	Meeting re Allocations Document	
20	ERYC	Flood meeting 20 Feb 2013	
21	Play Inspections	Annual Reports	Forwarded
22	Geoff Sheasby	Donations	
23	ERYC	Community Funds/Energy Related Developments	
24	ERYC - Highways	Take-away - New Street	
25	Mark Ronan	Draft Business Report	
26	Richard Borrie	Car parking victory?	
27	Mark Ronan	Mayor Making Ceremony	

28	ERYC	Flood Liaison Group	
29	Giveall2Charity	Web platform now live	
30	ERYC	Allocations Document	
31	Pocklington Future	Place and Vision Statement	
32	ERYC - Planning	Take-away - New Street	
33	East Riding Police	Distraction burglary	
34	PSS 2013	Brandon Lewis confirmed	
35	Richard Borrie	Hayton wind turbine	
36	Cllr Tony Marron	Pock Futures feedback	
37	Paul Whitworth	Infrastructure study 2013	Forwarded
38	ERYC	Extracts from Local Plan	
39	ERYC - Stephen Hunt	Allocations Document (30)	
40	Hull City Council	Hull Core Strategy	
41	SLCC	DPI Dispensation not required to set Precept	

MEETINGS AND INVITATIONS

1	ERVAS	AGM 30/01/13	
2	TownFunder	Workshop 05/03/13	
3	ERYC	Marketing Workshop 05/02/13	
4	Pocklington Future	Minutes 14/01/13	
6	Community Partnership	Minutes 24/01/13	
7	Gateway Partnership	Minutes 08/01/2013	
8	Pocklington Future	Agenda 18/02/13	

BULLETINS AND NEWSLETTERS

1	Autela Payroll Services	Payroll Support	
2	Fairfax House	250th Anniversary	
3	Safer Future Communities	Newsletter	Circ by Cllr Marron
4	Cuspian Ltd	Smartboard + Projector	
5	ERVAS	Bulletin	
6	ER Parish News	February edition	Not Circulated
7	Pock Canal Amenity Soc	Newsletter	Forwarded
8	ER Health Services	Survey	