

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 9th January 2013 at 7pm

Present: Councillors Marron (Chairman), Cooper, Cox, Jones, Ratcliffe, Shepherd, Spademan, Sykes, Taylor, Whittaker, Winterton & West. District Councillor Steve Lane, three members of the public, a member of the press & the clerk.

Before the start of the meeting Councillor Alan Spademan led the Council in prayers.

1. To receive any apologies for absence. Apologies were received from Cllr Perry who had another engagement. Mrs Farmer was hosting a live event.

2. . Declarations of Interest

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. Cllr's Spademan & Jones declared a disclosable pecuniary interest in item 52 in the correspondence. Cllr West declared a disclosable pecuniary interest in payments as there was an invoice for payment to him.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below. All councillors present had requested in writing (form attached) a dispensation to allow them to consider the budget for the forthcoming year. This was granted by the clerk.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes the meeting was not closed.

4. The meeting was not closed.

5. Consider the Arts Centre Managers report. The report was noted. At the PAC management team meeting planned for 14.01.13 it was hoped they could be encouraged to support the 1st floor refurbishments. The failure of the Arts Council grant was disappointing but it was appreciated a lot of work had gone into it's submission.

6. To confirm the minutes of the Town Council meeting held on 12th December 2012. Cllr Spademan proposed they be accepted. 2nd Cllr Cox and agreed

7. To report matters arising from those minutes not on the agenda – for information only. No matters were raised

8. Consider hosting an event to mark the start of World War 1 Cllr Cooper outlined his proposal. After careful consideration it was felt an event to mark the end of the conflict would be more appropriate.

9. Consider organising a firework display in Pocklington in 2013. Cllr Cox said she had been approached by a number of locals about organising such an event. Councillors felt there was merit in getting more details on which to make a

decision. Cllr Jones asked that Burnby Hall Gardens be considered as a possible venue.

10. Consider the present committee structure of the Council. After a debate it was agreed to leave the committee structure in place.

11. Consider purchasing a tractor for grass cutting in summer & gritting footpaths in winter. Cllr West submitted another specification for such a machine. It was agreed for Cllr West to assist in drawing up a specification which would then be sent to suitable contractors.

12. Consider the precept requirements for 2013/2014 After a lengthy debate it was agreed to set a precept of £212,000. After the Government grant of £18,376.97 it left a requirement of £193,623.03. When divided by the reduced tax-base of 2752.32 this will mean a band D householder will pay £70.35 which is a 23p increase on this year. (Full list attached)

13. Consider any updates on the council's priorities 1. 1st floor refurbishment Oak House, there is a meeting with the Management on 14.01.13 Youth Council the first meeting is on 22.01.13. Neighbourhood Development Plan a meeting is being arranged with Frank White planning consultants.

14. Discuss Local Policing cover and in particular the opening hours of Pocklington Police Station. Although disappointed with the closure of the Station two days a week councillors accepted there was little that could be done.

15. Receive a verbal report from our district councillors. Cllr Lane reported on a meeting he had attended that very day when £35m has been allocated to pot-hole repairs in the next couple of years. The Beverley Market Place refurbishment has been on a priority list for some time.

16. To receive the financial statement of
 (a) Pocklington Town Council and agree payments
 (b) Consider the bank statements, and agree payments from Pocklington Arts Centre.

DD	4014 First Utility	Electricity	80.41
	4205 Plusnet	Broadband	18.45
	4015 e-on	gas	553.93
	4043 VSS	CCTV	90.00
2507	Various Petty Cash	Petty Cash	62.05
2508	Various Petty Cash	Petty Cash	48.85
BP	4028 Tega Office Ltd	PofG Projector/Screen	540.00
	4208 Cllr P West	Reimburse drinks for carols	38.93
	4001 R Wood	December Salary	
	4002 J Farmer	December Salary	
	4004 S Knill	December Salary	
	4005 A Woodcock	December Salary	
	4017 E Moore	December Salary	
	Various HMRC	Tax & NIC	1,835.48
	4036 Neville Tucker	Heating maintenance	829.69
	4037 ER Horticultural Soc	Rock Salt	462.00
	4037 Travis Perkins	Gravel/Rake	69.60
	4037 ERYC	Grounds Maintenance	2,138.99

	4037 ERYC	Grounds Maintenance	244.68
	4012 Yorkshire Water	Cemetery supply	17.00
	4208 Johnson Publishing	Carols Advert	FOC
	4037 David Wilkinson	Tractor repairs	262.44
	4209 David Wilkinson	Erection of Christmas lights	991.20
	4023 G T Graphics	Leaflets/Paper	80.10
	4201 J Rotherham	Monument West Green	2,013.00
	4204 Hobsons Jewellers	Cup, shield and engraving	133.00
	4037 Travis Perkins	Broom	13.88
	4209 Halifax Estates	Supply and erect tree	480.00
	4028 Big Sign Company	P of Grace	1,332.00
	4028 Big Sign Company	P of Grace	539.99
	4208 R Wood	LNS - refreshments with Chairman	31.85
	4205 Norman Computers	New router	34.75
	4056 ERYC	Planning application fee	577.50
	4037 Big Sign Company	Playpark sign	108.00
PAC		total	18,301.94
BP	J Duffy	December Salary	
	T Stalker	December Salary	
	F Argyle	December Salary	
	T Morris	December Salary	
	N Rudsdale	December Salary	
	P Jennings	December Salary	
	M Bradley	December Salary	
	Hulleys	Ice-cream	148.22
	JL Brooks	Confectionery	265.73
	Mr Moos	Ice-cream	123.38
	POS Yorkshire	Film Transport	198.00
	The Feathers	Accommodation	49.00
	1st Security Solutions Ltd	Pocktoberfest Security	1,216.80
	JSS Audio	PA	429.12
	20th Century Fox	Film Rental	137.86
	H Steele	Fee	249.28
	Pivovar Ltd	Bar Supplies	3,652.21
	AB Electrical	Electrical	103.50
	GT Graphics	Printing	471.00
	Lionsgate	Film Rental	120.00
	Comeuppance Ltd	Fee	2,100.00
	NorthWolds	Printing	2,003.00
	CEA	Annual Membership	102.00
		total	13,732.58

Cllr Cooper proposed the above payments for the council be accepted – those for the Arts Centre would be represented at the next meeting.

17. To agree the list of burials Cllr Cox proposed the burials of Eileen Hickey, Gillian Brown & Harvey Scott be accepted. 2nd Cllr Shepherd & agreed.

18. Correspondence – as per list

2. to be referred to the police

17. Fire Brigade to be invited to the next flood update meeting 20.02.13.

24. Officer/members protocol to be referred to Personnel Committee

31. Letter of thanks to be sent to Greg Knight MP

32. Support for the energy switching scheme to be given in the precept notice.

45. Neighbourhood planning seminar Cllr Cooper, Cox & West interested in attending.

46. Advanced chairmanship course Cllr's Cox & Cooper would like to attend.

19. Consider the Town Clerk's report the report was noted a revised list of charges for the cemetery were to be drawn up for consideration at the D&M meeting.

20. Consider and agree the notes from the meeting with Manger of PAC 3.01.13 these were agreed.

21. Receive reports from any other meetings – Gateway etc. Cllr Cooper had been to the Gateway meeting and asked that a copy of the LDF infrastructure report be obtained. Cllr Marron gave his list of engagements.

22. Consider closing the meeting to the public. Cllr Marron proposed 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'. 2nd Cllr Spademan and agreed. The members of the public then left the meeting.

23. Discuss the rents for tenants of our two shops The 'e' mail from Neil Saunders was considered. It was agreed rent of £200 per month would be accepted until and including May at which time a further review would be carried out with the hope of clawing back, over time, some of the underpayments.

There being no further business the meeting finished at 9.05.pm

CORRESPONDENCE

1	R Williman	LDF Land Allocations
2	Anette Field	Dog Fouling
3	Sheila Duke	Street Lighting
4	Les Slow	LDF Land Allocations
5	Janette Margetts	LDF Land Allocations
6	Pocklington Carpets	Union Street gritting
7	Steve Wilcock	New Boiler quote
8	Janet Farmer	Finance report
9	ERYC-Julien Neilson	Precept Requirements
10	Withernsea TC	Lottery Grant
11	ERYC-Michael Taylor	Streetscene services
12	SLCC-David Jackson	Training event
13	ERYC-Judith Rockliff	Diversion of footpath
14	Cllr M Cooper	Council/Committee meetings
15	Briefing note	Ash Dieback
16	Humberside Police	Police station opening hours
17	Humberside Fire & Rescue	Flood Alleviation Work
18	Russell Group	Quote for small tractor
19	NALC	Localisation of Council Tax Support
20	ERYC-Brad Webster	Positive Activities Grant
21	Cllr M Cooper	Band for WW1 Commemorations
22	ERYC-Stephen Hunt	ER Draft Local Plan

23	ERNLLCA	Code of Conduct
24	ERNLLCA	Member/Officer Protocol
25	ERYC	Diversion of footpath
26	Josh Railton	Website - My East Riding
27	Cllr Stephen Parnaby	Police Crime Commissioner
28	ERYC	Broadband East Riding
29	SLCC	Council Tax capping
30	Alan MacDonald	Official' advertising
31	Rt Hon Greg Knight	Changes to council tax base
32	ERYC - Brad Webster	Collective Energy Switching Scheme
33	Richard Borrie	Beverly Market Humberside Police Crime Commissioner
34	Matthew Grove	ER Draft Local Plan
35	ERYC - Stephen Hunt	ER Draft Local Plan
36	Humberside Fire & Rescue	Council tax 2013/14
37	Richard Borrie	Use of delegated authority
38	ERYC - John Skidmore	Filling of grit bins
39	Simonin Olivier	Continental Market
40	Broxap	Finger signage
41	ERYC	Business support from WRAP
42	Les Slow	POC4 & POC24 measured areas
43	Richard Borrie	Beverly - infrastructure article
44	John Banks	POC4 & POC24 measured areas Neighbourhood Planning - FREE Seminar
45	ERNLLCA	Advanced Chairmanship training
46	ERNLLCA	Audit Report
47	Janet Farmer	Road closures 24/02/13
48	ERYC - Rod Towse	Dog Fouling
49	Fred Wyatt	Burial of ashes
50	Anne MacLetchie	Relocation of Dispensing premises
51	ER Primary Care Trust	Grant Application
52	Pock Christian Fellowship	Arts Council Funding Application
53	Janet Farmer	Finge Post order
54	Broxap	Council tax suppot funding 2013-14
55	ERYC - Julien Neilson	Loan payment due 31/01/13
56	PWLB	Draft Allocations
57	Phil Gilbank	Wednesday's meeting
58	Cllr M Cooper	Forgotten Voices Community Choir
59	Janet Farmer	Road Signs
60	Cllr M Cooper	Forum re Localism Act
61	Mark Taylor	Cottingham PC Area Application
62	ERYC - Jessica Lee	Chairman's Awards
63	ERYC - Brad Webster	Local Links
64	HWRCC	re shop rent
65	Neil Saunders	re land Broadmanor
66	ERYC	

MEETINGS AND INVITATIONS

1	Pocklington Futures	Agenda and Minutes
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2	Gateway Partnership	Minutes 13/11/2012
3	PAC Friends Committee	Drinks reception 15/01/2012
4	Gateway Partnership	Agenda & Accounts 08/01/1012

BULLETINS AND NEWSLETTERS

1	ERYC	Parish News
2	ER Parish News	December Newsletter
3	ERNLLCA	December Newsletter

BUDGET HEADING	2013/14
Mayors expenses	£2,000.00
Donations Grants	£2,000.00
salaries	73,000.00
n.i. contributions	6,660.00
pension	12,000.00
rates	3,270.00
utilities	
electric	1,000.00
gas	1,500.00
water	300
insurance	6,000.00
office expenses	2,500.00
telephone	800
photocopier	400
cleaning	400
subscriptions	1,000.00
audit fees	3,000.00
bank charges	220
training & travel	1,500.00
professional fees	7,000.00
CCTV	2,000.00
renewals	2,000.00
lease for mags court	5,000.00
mortgage	30,800.00
contingency	5,000.00
Allotment maintenance	0
Playgrounds maintenance	7,000.00
Open Spaces	4,500.00
Town clock	250
Repairs & Maintenance	16,500.00
Closed Churchyard costs	4,000.00
Cemetery expenses	3,000.00
Energy Conservation	1,000.00
Band concerts	1,200.00
Street furniture	1,000.00
Prizes for competitions	200
Civic Regalia	700
Pocklington in Bloom	2,500.00
Internet	1,000.00
Town Promotion	2,500.00
Entertaining	2,500.00
Christmas lights	9,000.00
Newsletters	400
Electric for footpath lighting	2,500.00

Citizens Advice	1,500.00
Oak House 1st floor	10,000.00
total	240600
less income	
Meeting room hire	4,500.00
Shop rents	10,000.00
Bank interest	1,000.00
Cemetery income	8,500.00
Hire West Green	800
Allotment rent	500
Repayment of PAC loan	1,800.00
Feed-in tariff	1,500.00
total	28600
total precept required	212000