

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 9th May 2012 at 7pm

Present: Councillors Perry (Chairman), Bryon, Cooper, Cox, Hamilton, Jones, Marron, Ratcliffe, Shepherd, Sykes, Taylor and West. Three members of the public, & the clerk.

Before the meeting commenced Councillor Jones led the council in prayers.

1. **To receive any apologies for absence.** Cllr Spademan (attending training out of town). Cllr's Mole & West our district councillors.
2. **To receive any declarations of interest in relation to any agenda item. Councillors are asked to declare their interest as either personal or prejudicial.** None were given.
3. **Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes.** Ian Howie spoke to the council about the proposed development down Burnby Lane. Mr Howie lives in Pocklington and feels it is a good place to live. He feels the proposed development between Kilnwick Road and Burnby Lane is too big and that any planned development should be in smaller tranches. 500 houses will generate possibly 800 extra vehicle movements. The development of the houses will contribute to the present flooding problem. It is hoped the LDF will apportion the development in a fairer way. Mr Howie left a paper describing his views which are attached. The Mayor thanked Mr Howie for addressing the council.
4. **Consider re-opening the meeting** Cllr Cox proposed re-opening the meeting. 2nd Cllr Shepherd and agreed.
5. **Consider the Arts Centre Manager's report** Janet Farmer gave a verbal report on the films many of which have attracted good audience levels. The live events have proved popular. Russell Caine comedian coming back. Galtrees Centre at Easingwold have invited the Arts Centre to publicize their forthcoming events. Joint marketing being explored with local festivals. ERYC are again awarding the annual £6,000 grant. The end of years figures were reviewed and considered by Councillors. Overall income of £248,650 was achieved – a substantial increase on last year. The next live 'beamed-in' event features the Sydney Opera House. Councillors congratulated all the staff on their success which it was acknowledged was as a result of continued hard work.
6. **To confirm the minutes of the Town Council meeting held on 11th April 2012** Cllr Shepherd proposed they be accepted as a true record 2nd Cllr Ratcliffe and agreed.
7. **To report matters arising from those minutes not on the agenda – for information only.** The additional CCTV cameras have been ordered. The additional training for the clerk on the 'Power of Well Being' was being organised.
8. **Consider the Neighbourhood Planning Policy for the town.** Cllr Cooper reported on his concerns after the briefing by Barratt Homes. He urged us to produce a Neighbourhood Development Plan which could help us frame the future developments within the town. It was understood that this could prevent further development until the plan was complete. ERYC to be notified of this councils decision to compile a Neighbourhood development Plan.
9. **Review the Annual Town meeting held on Monday 16th April,**

A reasonable turn-out was achieved which was pleasing. **The Civic Service held on 22nd April.** The arrangements went very well and enjoyed by all those who attended. Thanks to be given to the Pocklington Community Church for hosting a most interesting service. **The charity night held at the Mirchi Indian restaurant.** A small number of people enjoyed the meal which produced a meaningful donation to the Mayor's Charity fund.

10. Consider the details of the Mayor Making ceremony being held on 18th May. The details of the event were agreed and an agenda is attached.

11. Receive an update on the Diamond Jubilee celebrations Manny Vass is booked to play the piano in the shop as people enter the gardens. Brass Castle Brewery are making their own celebration brew called Q Queenie. Flyers are being circulated. Tickets are on sale at both Pocklington Arts Centre and Burnby Hall Gardens. Assistance required for the clean-up next morning. Jeff Shepherd, Ann Cox & Martin Cooper said they would help.

12. Receive a verbal report from our district councillors Although none were present Cllr Cooper mentioned the maintenance of Hodsow Lane leading to the new roundabout needed attention.

13. To receive the financial statement of

(a) Pocklington Town Council and agree payments Cllr Cox proposed the below payments be authorised 2nd Cllrs Shepherd & agreed.

PAYMENTS FOR AUTHORISATION AT FULL COUNCIL MEETING 9 MAY 2012

PTC

DD Eon Gas supply 177.81
BP British Gas Electricity supply 333.23
Friends of PAC Civic Service refreshments 50.00
BP 4001 R Wood April Salary
4002 J Farmer April Salary
4004 S Knill April Salary
4005 A Woodcock April Salary
4017 E Moore April Salary
Various HMRC Tax & NIC 1 ,823.49
4036 Mason Clark Assoc Design - Oak House 6 ,240.00
4040 Travis Perkins Floodsax/Redwood 590.56
4012 Yorkshire Water Courthouse supply 35.99
4036 DMW Restoration Ltd All Saints Church Belfry 1 ,968.00
4036 Wicksteed The Croft repairs 247.38
4036 A & L Stewart PAC Electrical work 425.90
4023 GT Graphics Letterheads/Order of Service etc 260.54
4205 Norman Computers Business support 180.00
4037 K J Falkingham Log saw blade 2.44
4037 Travis Perkins Wood/nails etc 111.12
4057 AJACS Internal audit 592.90
various Petty Cash Petty Cash 51.31

13,090.67

PAC J Duffy April Salary

F Argyle April Salary

N Rudsdale April Salary

T Stalker April Salary

T Morris April Salary

P Jennings April Salary

J Cox April Salary

E Holmes-O'Brien April Salary

M Bradley April Salary

HMRC Tax & NIC 785.61

J Farmer Expenses 1,000.00

105279 Petty Cash Cash 400.00

105280 NRTF Annual Membership 25.00

Vista Entertainment S Annual Maintenance 2,493.00

Jacey Bedford Fee 750.00

POS Yorkshire Film Transport 158.40
 AB Electrical Light Bulbs 14.40
 City Screen Limited Film Rental 1,297.20
 FC Touring Fee 2,520.00
 Big Sign Company Printing 54.00
 York Beer & Wine CompaBnayr Supplies 428.54
 Entertainment Film Film Rental 1,368.70
 Walt Disney Company Film Rental 525.55
 20th Century Fox Film Rental 2,074.32
 JSS Audio PA Hire 414.00
 Helen Steele Fee 287.86
 C&N Wines Bar Supplies 220.83
 PBS Cleaning Products 93.04
 Johnston Publishing Advertising 150.00
 Caroline Dunn Exhibition Sales 79.80
 Avalon Promotions Fee 960.00
 W&C Forth Office Supplies 30.00
 DMF Music Ltd Fee 780.00
 SEF Fee 1,050.00
 X-Ray touring fee 1,600.00
 BACS DMF Music Ltd Fee £780.00
 BACS Beverley Festival Advertising £192.00
 BACS The Feathers Accommodation £156.00
 BACS JH Kearney Fee £70.00
 BACS GT Graphics Printing £375.00
 BACS STFU Fee £700.00
 BACS Viking Direct Office Supplies £89.98
 BACS Hulleys Ice-cream £228.02
 total **22,151.25**

(b) Consider and agree the Annual Return for the Council

Councillor Perry proposed the figures already circulated by the clerk be accepted and the Annual Governance Statement completed by answering 'yes' to each heading. It was confirmed the council does not administer any trust funds. 2nd Cllr Bryon and agreed. A paper was to be prepared on the depreciation of assets.

(c) Consider the bank statements, and agree payments from Pocklington Arts Centre

Cllr Cox proposed they be accepted. 2nd Shepherd and agreed.

(d) Consider the annual accounts from Pocklington Arts Centre. Cllr Cox said the figures were impressive and proposed they be accepted. 2nd Cllr Shepherd and agreed.

14. To agree the list of burials Cllr West proposed the memorials for Rosalie Mary Moss be agreed. Councillors requested more detail on the headstone for Henry Farrow. 2nd Cllr Cox and agreed.

15. Correspondence – as per list

- 4. Four places requested for the Community Planning training from ERNLLCA
- 7. A further cycle rack outside the cross keys public house was agreed
- 13. The 'e' mail relating to the voting system for the talent show was considered and consideration will be given to the judges having 50% of the votes in future.
- 19. Cllr Marron suggested the courtroom being suggested as a possible film location.
- 22. The comments from Les Waby were noted.
- 25. The documentation from Playscheme to be completed.
- 26. Rural strategy for the East Riding – document to be circulated.
- 37. Disclaimer to be drafted for our web-site.
- 44. The funding application from the Lions Club to be dealt with at the next meeting
- 45. Rotherhams to be asked to provide a sketch of the memorial
- 46. The letter from the cricket club to be dealt with at the next meeting.

15. Consider the Town Clerk's report The report was noted. The generation of electricity from the solar panels was pleasing.

16. Consider the notes of the Annual Town meeting held on 16th April not complete. Consider the minutes of P&R 25th April. Cllr Shepherd proposed they be accepted as a true record. 2nd Cllr Marron and agreed.

17. Receive reports from any other meetings – Gateway etc. Cllr Ratcliffe had attended a Burnby Hall Gardens trust meeting where the new work during winter was reviewed. He had also attended an Arts Centre management meeting where cashing up procedures were updated. Cllr Sykes had attended a Playpark committee who asked when the planning consent would be submitted for the skatepark on West Green. The committee also would like to see a 20mph speed limit on Broadmanor. Cllr Cooper had met with Alistair Murr from the Flood management Team at ERYC. Who had fitted a temporary telemetry alarm. He had also attended an ERNLLCA meeting. Cllr Cox had attended a Crime Prevention panel meeting where renewed publicity was to be given to forming neighbourhood Watch Groups.

There being no further business the meeting closed at 2050hrs

CORRESPONDENCE

1	Eon	Energy Prices
2	First: Utility	Contract Acceptance
3	Aegon	Pension Plan - Woodcock
4	ERNLLCA	Neighbourhood Planning Training Workshops
5	Energyshare	Funding
6	Andrew Hart	Pocklington Heroes
7	ERYC	Post Office cycle parking
8	ERY NHS	Incl in Pharmaceutical List
9	Clive Tong	Aldi car park railings
10	Ashwin Lal	CCTV Upgrade
11	James Duffy	Online Sales
12	ERYC	Barmby Road speed limit
13	Patrick Allen	Talent Show
14	PAC	Updates
15	Steve Shaw	Empowering Town & Parish Councils
16	SLCC	Uodate your Professional Qualification
17	Arthur Woodcock	Victoria Road Play Area Inspection
18	Environment Agency	Pocklington Beck Levels
19	ERYC	Search for a film location
20	Sgt P Rogers	Problems with Croft Playpark
21	Roger Bruton	Housing statistics
22	Les Waby	Flash Flood 19 April 12
23	Phil Gilbank	Pocklington Rugby Club
24	Graham Hicks	PoG Heritage Project
25	Playscheme	Installation date and document requirements
26	ERYC	Rural Strategy for the East Riding
27	ERYC	Broadband
28	Vaughtons	Diamond Jubilee Coins and Jewels
29	ERYC	National and Neighbourhood Planning
30	ERYC	West Green car park
31	Cllr Cooper	Localism Bill
32	Cllr Cooper	ERVLLCA
33	David Harris	Development of land to north of Mile End Park
34	ERYC	Flooding 19th April 2012
35	Les Waby	Pocklington Floods

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| 36 | ERYC | Surface Dressing 2012-13 |
| 37 | Richard Borrie | Legislation affecting UK websites |
| 38 | Smart Wheelie | Speed Kills - bin stickers |
| 39 | HOSM | Copy of Planning comments to ERYC |
| 40 | Kay West | Hanging baskets/Finger posts |
| 41 | Fields in Trust | QE II Fields Challenge-Deed of Dedication |
| 42 | ERYC | Pocklington Market |
| 43 | ERYC | Localism Act 2011 |

MEETINGS AND INVITATIONS

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|---|-------------------|---|
| 1 | Darren Coulbeck | Grants and Beyond - 4 May 2012 |
| | | Town Centre Solutions Workshop 13 June 2012 |
| 2 | AMT | |
| 3 | Twinning Assoc | Minutes 03 April 12 |
| 4 | Jo Green | Local History Programme |
| 5 | Pocklington Lions | Ian Steel Memorial Golf Day |
| 6 | Pocklington Lions | Race Night 19 May 2012 |

BULLETINS AND NEWSLETTERS

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|---|-------------------------|-------------------------------------|
| 1 | ERNLLCA | April Newsletter |
| 2 | | Queen's Jubilee Celebrations Poster |
| 3 | | The Data Observer |
| 4 | Humber PFA | The Playing Field |
| 5 | Janet Farmer | PAC Update |
| 6 | East Riding Parish News | May Newsletter |

This is a true record of the meeting.

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 Councillor Graham Perry Mayor of Pocklington