

# POCKLINGTON TOWN COUNCIL

## MINUTES

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 14<sup>th</sup> March 2012 at 7pm

**Present:** Councillors Perry (Chairman), Bryon, Cooper, Cox, Hamilton, Jones, Marron, Ratcliffe, Spademan, Shepherd, Sykes & Taylor. Three members of the public, & the clerk.

Before the start of the meeting The Mayor announced with sorrow & regret the sudden death of Pastor Wake our council chaplain. He reported Pastor Wake had died on Monday afternoon at home. He had performed the chaplains role on numerous occasions during his residency in the town. A minutes silence was observed after which Councillor Spademan led the council in prayers.

**1. To receive any apologies for absence.** Councillor West (work commitments) Janet Farmer from the Arts Centre (on holiday).

**2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to declare their interest as either personal or prejudicial.** Cllr Hamilton declared a personal interest in the item on allotments.

**3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes.** Cllr Cooper proposed the meeting be closed 2<sup>nd</sup> Cllr Cox and agreed. Ron Johnson & Danielle Wheatley from The Environment Agency then spoke about their flood protection work in the town. They told us pre-warning was available from EA through the telemetary alarm at London Bridge. They would like a flood warden group forming to assist them in their task. The correct activation levels for the alarm were being worked out but in the last year there had been only a limited number of times when the level had been exceeded. The aim was to give 2hours notice of impending problems. There was a 3 stage system of alerts 1. Flood alert, 2. Flood warning 3. Severe Flood Warning. An automated telephone message is soon to go active in the town to alert those most at risk of flooding. A reminder was given about the speed training event planned for 22<sup>nd</sup> March at Driffield School. Cllr Jones was already attending but there is room to accommodate a further councillor.

**4. Consider re-opening the meeting and then consider the Arts Centre Manager's report including an update on the digitization of the cinema**

Cllr Spademan proposed we re-open the meeting. 2<sup>nd</sup> by Cllr Cooper and agreed. The Arts Centre Managers report was noted with pleasure. The cinema and live acts are going really well for which all the staff and volunteers are to be congratulated.

**5. To confirm the minutes of the Town Council meeting held on 8<sup>th</sup> February 2012**

Cllr Shepherd proposed they be accepted as a true record 2<sup>nd</sup> Cllr Ratcliffe and agreed.

**6. To report matters arising from those minutes not on the agenda – for information only.** None raised.

**7. Receive an update on Community led planning following an AMT seminar attended in York** Cllr Marron gave the councillors an update on Neighbourhood Development Planning which must be carried out by parish councils. Neighbourhood development orders can also be worked on for smaller areas. Whilst the seminar was most informative it is a complicated bureaucratic procedure. After a discussion it was decided to let the pilot schemes be considered and work from the lessons drawn from these. Whilst we would have no influence about the number of houses to be developed we would decide where the houses should be built together with the design. We could adopt any design statement we thought best suited the town but it would have to comply with national guidelines.

**8. Receive updates on the planning for the Pocklington has talent show on 10<sup>th</sup> April, the Civic Service to be held on 22<sup>nd</sup> April, the charity night at the Mirchi Indian Restaurant on 24<sup>th</sup> April and the Mayor Making ceremony on 18<sup>th</sup> May Cllr Cox will be nominated as Deputy Mayor and the 102 squadron dinner on 21<sup>st</sup> July 2012.** Talent show we have received 29 bookings for the show. It was agreed to provide canopies and drinks at the Courthouse prior to the event. Leaflets are being distributed. Councillor Spademan said he would organise the Civic service. The Boys brigade band will play and march from The Arts Centre to the church. Teas & coffees will be provided at the Arts Centre beforehand and a buffet lunch afterwards. Enquiries are being made about getting a copy of the David Hockney film about East Yorkshire to show the digitized system.

**9. Receive an update on the Diamond Jubilee celebrations.** Cllr Sykes provided an update on the plans which included having a best dressed window competition with the Diamond Jubilee theme.

**10. Receive an update on the fence at Primrose Wood** An update was given on the current situation which resulted in the fence being erected. It was damaged within a day or two but this has been mended. We are to meet with the committee of the cricket club next week to try to find common ground which we can both agree. There is a piece of waste land currently owned by the cricket club which the council may be interested in acquiring for a car park into the wood. Cllr Bryon thought we had made a mistake in erecting the fence and should re-consider our position. We did it for the best of reasons but we need to reassess this in the light of what has happened. It has highlighted a problem of a lack of footpath to Primrose Wood and a report is being submitted to ERYC requesting one be built.

**11. Discuss the forthcoming renewal of the agreement with Pocklington Allotment Association.** Cllr Shepherd gave a resume of the first three years which had been most successful. He suggested the exact dates when tenancy agreements can be either surrendered or notice given should be taken out leaving it at 12 months. The allotment association have asked to be responsible for maintenance of the site roadways and hedging. Cllr Hamilton asked that the extra work be taken into account when the rent is reassessed. A discussion then took place after which Cllr Shepherd asked that the rent be kept at £500 with a review after three years. This was 2<sup>nd</sup> by Cllr Cooper. A vote was then taken with 10 for and 2 against.

**12. Receive a verbal report from our district councillors** None of our district councillors were available due to other commitments.

- 13. To receive the financial statement of**  
**(a) Pocklington Town Council and agree payments**  
**(b) Consider the bank statements, and agree payments from Pocklington Arts Centre.**

<b>PTC</b>				
DD	4043	Visual Security Systems	CCTV Maintenance	
		ERYC	Rates - Courthouse (to be paid via direct debit)	3,105.00
BP		ERYC	Rates - Cemetery (payment after 1st April)	72.92
	4206	Travis Perkins	Yellow marking paint	12.61
	4043	H S Thirsk & Son Wolds Engineering	CCTV costs at Feathers	120.00
	4037	Services	Safety boots for handyman	46.00
	4036	Neville Tucker	Air conditioning digitization	2,602.06
	4036	Neville Tucker	Air conditioning maintenance	757.69
	4037	Harrison Tree Care	Safety Works at Primrose Woods	288.00
	4037	Graham Edwards Trailers	New tail gate for trailer	144.00
	4023	TLC Office	stationery	67.33
	4021	Daisy Communications	telephone bill	43.91
			<b>total</b>	<b>7,259.52</b>
<b>PAC</b>				
BACS		Wall of Sound	Electrical Installation	1,404.00
BACS		Walt Disney	Film Rental	2,493.90
BACS		JSS Audio	PA Hire etc	1,176.30
			<b>total</b>	<b>5,074.20</b>

Cllr Shepherd proposed the above payments be authorised. 2<sup>nd</sup> Cllr Cox and agreed.

- 14. To agree the list of burials** Cllr Cox proposed the burials of Majorie Bielby, Henry Farrow, & Christine Quinn and memorial for Mary Nicholls be authorised. 2<sup>nd</sup> Cllr Bryon & agreed.

**15. Correspondence – as per list**

- 7. The public mapping agreement to be investigated.
- 11. Cllr Marron attending the event.
- 14. Reply still awaited from ERYC
- 36. Councillors expressed their appreciation to WREN for the grant for Broadmanor.

- 16. Consider the Town Clerk’s report** The report was noted.

- 17. Consider the minutes of the Policy & Resources Committee of 22.2.2012**, Cllr Bryon proposed these be accepted 2<sup>nd</sup> Cllr Sykes & agreed, **Lands & Property 07.03.12** Cllr Shepherd proposed these be accepted 2<sup>nd</sup> Cllr Sykes and agreed. **Planning 07.03.12** Cllr Cox proposed these be accepted 2<sup>nd</sup> Cllr Marron & agreed.

- 18. Receive reports from any other meetings – Gateway etc.**

Cllr Cox spoke about a recent CPP meeting she had attended. Cllr Bryon gave details of a Fairtrade coffee morning Cllr Ratcliffe had attended the Yorkshire passion event Cllr Sykes gave an update on the Civic Society and Skatepark committee and Cllr Marron spoke about the latest meeting of Pocklington Futures.

## **CORRESPONDENCE**

1	Sheila Duke	Pocklington School/vehicles
2	AMT	National Awards
3	ERNLLCA	Prayers at Council meetings
4	ERYC	Housing Policies
5	AMT	Membership Renewal
6	Pock Mini & Junior Rugby	Donation request
7	Ordnance Survey	Public Sector Mapping Agreement
8	R M Weston	HMS Volage
9	Paul Regan	Skateboarding lessons
10	AMT	2012 Awards Entries
11	Angi Collins	Tennis World Records
12	ERYC	Localism Bill - Plain Guide
13	Fields in Trust	Membership Application
14	Jon Steel	69 Market Place
15	ERYC	The Croft Annual Inspection
16	ERYC	Play Area Inspections
17	Geoff Sheasby	Donation
18	Allotment Association	Site Security
19	Nominal Ledger Report	Grants
20	ERYC	Victoria Road - Maintenance
21	ERYC	West Green - Maintenance
22	ERYC	69 Market Place
23	David Whittaker	Access to Primrose Wood
24	Harrison Tree Care	Woodland Works
25	Arthur Woodcock	Timesheet
26	Chrysanthemum Society	Letter of thanks
27	J R Turnbull	Cessation of grass cutting contract
28	Darren Coulbeck	Tender Opportunities with ERYC
29	ERYC	Play Area Inspections
30	Yorkshire in Bloom	Spring & Summer judging
31	Arthur Woodcock	Play Area Inspection Report
32	All Saints Church	Letter of thanks
33	Angela Bryant	One on One Help
34	Harrison Signs	Ready-to-go Exhibition Package
35	Tony Mullin	Support for Neighbourhood Development Plans
36	WREN	Grant for Broadmanor
37	Pennine Playgrounds	Outdoor Fitness Equipment
38	NALC	LCR Opinion Question
39	ERYC	Planning consent for solar panels
40	Fields in Trust	Deed of Dedication
41	Insurance Experts Ltd	Firework Liability Insurance
42	ERYC	Traffic Regulation Order
43	Various	Responses to skatepark proposals x 3
44	The Journal of Local Planning	Localism Act - Guide
45	Cllr Paul West	Allotment Agreement

## **MEETINGS AND INVITATIONS**

1	CPRE	Planning seminar 16 March 12
2	ERYC	Code of Conduct Training 2012
3	Crime Prevention	Police 'Drop In's'
4	Flood Liaison Group	Meeting 1 June 12
5	Area Community Pship	Minutes & Agenda 23 Feb 12
6	Yorks Wolds Heritage Trust	Minutes & Agenda 22 March 12
7	Wolds Gateway	Minutes & Agenda 28 Feb 12
8	HoSM PC	Heritage Event 17 March 12
9	Pocklington Futures	Minutes 6 Feb 2012
10	AMT	Marketing your Town 1st May 2012
11	ERYC	Emergency Services - Training Event 22 Mar 12

#### **BULLETINS AND NEWSLETTERS**

1	Pock Canal Amenity Society	Newsletter
2	Humberside Fire & Rescue	Newsletter
3	ERNLLCA	Newsletter
4	ERVAS	Newsletter (not circulated)
5	The Clerk	March issue (not circulated)
6	PRIME	Newsletter (not circulated)
7	East Riding	Parish News March 12 (not circulated)
8	ERYC	Your East Riding (not circulated)
9	AMT	Insight (forwarded)
10	Pendlebury Pyrotechnics	Bulletin (not circulated)

The meeting closed at 9.10pm.