

# POCKLINGTON TOWN COUNCIL

## MINUTES

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 8<sup>th</sup> February 2012 at 7pm

**Present:** Councillors Perry (Chairman), Bryon, Cox, Hamilton, Jones, Marron, Ratcliffe, Spademan, Shepherd, Sykes, and West. Three members of the public, a member of the press & the clerk.

Before the start of the meeting Pastor Tony Wake, the Council Chaplain, led the council in prayers.

**1. To receive any apologies for absence.** Councillor Taylor (on holiday)

**2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to declare their interest as either personal or prejudicial.** Cllr's Ratcliffe & West declared a personal interest in the correspondence from the Twinning Group.

**3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes.** There wasn't anyone to address the meeting so it was not closed.

**4. Consider re-opening the meeting and then consider the Arts Centre Manager's report including an update on the digitization of the cinema.** Janet Farmer reported a brilliant start to the cinema season. The final 35mm showing will be final countdown next Tuesday. 1<sup>st</sup> digital film will be shown on Friday 17<sup>th</sup> February. The film brochure is presently with printers and will feature many interesting films. The National Film library 'on call performance brochure' is being examined to book interesting events. The Centre as had several sell outs performances of live acts. Good publicity continues to be achieved and the centre is a finalist in the remarkable tourism award to be held at Hessle. The Wolds Wonders held their show this afternoon which was attended by 120. Workshops are being organised for school pupils about a current exhibition which features recovered waste products. The Mayor said the report was comprehensive and much appreciated by the council. It was requested that the positive report should be shared with the Pocklington Post so the townspeople can be made aware of the fantastic contribution the centre makes to the town.

**5. To confirm the minutes of the Town Council meeting held on 11<sup>th</sup> January 2012**

Proposed by Cllr Bryon 2<sup>nd</sup> Cllr Hamilton & agreed.

**6. To report matters arising from those minutes not on the agenda – for information only.** None

**7. Consider the committee system presently operated by PTC** A discussion took place on points for and against the committee system. It was agreed to keep the present committee system but councillors not on a particular committee should be encouraged to attend. They would be able to take part in debates but not have a vote.

**8. Consider the current Standing Orders and possible adoption of the amended ones.** Cllr Spademan said there are 4 options 1. Use the existing. 2. Adopt the suggested new S.O.'s. for a period of 6months then review. 3. Create a bespoke model. 4. Adopt the comprehensive book version.

**9. Consider the format for the Civic Service to be held at Pocklington on 22<sup>nd</sup> April 2012.** Teas & Coffees will be served at the Arts Centre from 9.30am. The service will be held at the Community Church in Chapmangate after which a buffet lunch to be provided by a local delicatessen will be available at the Arts Centre. Wine from C&N wines and enquiries are being made to get the Boys Brigade Band from Market Weighton to lead the march.

**10. Receive a verbal report from our district councillors.** Apologies had been received from two of our district councillors.

**11. To receive the financial statement of**

**(a) Pocklington Town Council and agree payments**

**(b) Consider the bank statements, and agree payments from Pocklington Arts Centre.**

**PTC**

DD	4043 Visual Security Systems	CCTV	78.00
BP	4205 Norman Computer Services	Keyboard/Support	210.00
	4201 Wybone	3 Litter bins	1,119.95
	various Petty cash	Petty cash	49.27
	4024 Walkers are Welcome	subsription	50.00
		<b>total</b>	<b>1,507.22</b>

**PAC**

BACS	One Event Solutions	Cleaning Services	80.00
BACS	KJ Falkingham	Hardware	110.45
BACS	Tungate Group	Printing	1,131.36
BACS	Johnston Publishing	Advertising	79.26
BACS	Lois Media	Computer Services	32.50
BACS	Hulleys	Ice-cream	164.73
BACS	Yorkshire Music	Fee	914.00
BACS	PJ Biggins	Fee	360.00
BACS	Helen Steele	Fee	304.29
BACS	GT Graphics	Printing	447.20
BACS	POS Yorkshire	Film Transport	158.40
BACS	JSS Audio	PA Hire	132.00
BACS	Brass Castle Brewery	Bar Supplies	36.00
BACS	Universal	Film Rental	838.69
BACS	Free Trade Agency	Fee	1,000.00
105268	Petty Cash	Cash	200.00
105269	Sympathetic Developments	Fee	2,040.00
		<b>total</b>	<b>8,028.88</b>

Cllr Shepherd proposed the above payments be authorised. 2<sup>nd</sup> Cllr Bryon and agreed. A list of all the present Standing Orders and Direct Debits was included with the invoices for noting by the councillors.

**12. To agree the list of burials** Cllr West proposed the burials of Marian Johnson & Mary Nicholls be agreed. 2<sup>nd</sup> Cllr Jones & agreed.

**13. Correspondence – as per list**

4. A letter is to be sent to ERYC asking for clarification on the current car parking charges situation.

19. Two hard copies of the Waterways Partnership on Pocklington Canal be obtained.
36. It was decided to make an application to be included in this pilot scheme.
37. Cllr Marron proposed giving the twinning Committee £200 towards the summer visit for visitors from France. 2<sup>nd</sup> Cllr Hamilton and agreed.
41. It was decided to make an application to the Community Trees fund.
44. Cllr Shepherd proposed £230 be awarded to the All Saints Church to assist them with a new newsletter initiative. 2<sup>nd</sup> Cllr Cox and agreed.
- Cllr Jones asked to attend the speed training at Driffield on 22<sup>nd</sup> March 2012.

**14. Consider the Town Clerk's report** The report was noted. It was agreed to order 20,000 town promotion leaflets.

**17. Consider the minutes of the Planning meeting held on 1<sup>st</sup> February 2012** Cllr Marron proposed these be accepted. 2<sup>nd</sup> Cllr Hamilton and agreed. Consider the minutes of the Development & Marketing meeting held on 1<sup>st</sup> February. Proposed by Cllr Marron 2<sup>nd</sup> Cllr Shepherd and agreed. Consider the Lands & Property meeting on 18<sup>th</sup> January 2012. Proposed by Cllr Shepherd 2<sup>nd</sup> Cllr Jones and agreed. The council agreed in principal to support the skatepark plans for West Green and asked that a consultation exercise now be carried out in both the newspapers and leaflet to nearby residents.

**18. Receive reports from any other meetings – Gateway etc.** Cllr Marron reported attending a Pocklington Futures meeting where the ERYC computer indexes were demonstrated.

The meeting was closed at 8.35pm.

Signed as a true record of the meeting .....

Cllr Graham Perry Mayor of Pocklington

**CORRESPONDENCE**

1	Unmetered Suppies	Certificate
2	Gordon Scaife	Primrose Wood
3	Gordon Scaife	Proposed location for skatepark
4	ERYC	Station front car park
5	Kay West	Car sharing parking spaces
6	NALC	Neighbourhood Planning
7	Hull City Council	Hull Core Strategy
8	Steve Young	HOSM Heritage Project
9	ERYC	Sport & Play Awards Information
10	AMT	2012 Awards
11	R Lister	Car Boot dates
12	Hessle Town Council	Skatepark information
13	Lions - Graham Gillyon	BT Phone Box/Bench/tree planting
14	WPS	Insurances
15	NALC	Compact Voice
16	Richard Borrie	Car Parking charges
17	Sgt Peter Rogers	Allotment Burglaries
18	Visual Security Systems	CCTV Maintenance agreement

19	Arthur Woodcock	Time sheet
20	ERYC	Street Lighting Schemes
21	Fields in Trust	Queen Elizabeth II Fields Challenge
22	Wolds Wonders	Request for letter of support
23	Cllr Marron	Mayor Making arrangements
24	ERYC	Solar Panels Planning Acknowledgement
25	ERYC	Affordable Warmth Strategy
26	ERYC	Housing Assistance/Affordable Rent
27	All Saints Church	Safety in the belfry
28	David Ramsbotham	Wind Turbines
29	Ruralis	LDP Planning
30	Janet Farmer	Tea and Coffee Machine
31	Janet Farmer	Pocktoberfest
32	ERYC	Waterways Partnership-Pock Canal
33	Janet Farmer	Digital conversion - letter to parishes
34	ERYC	Car parking
35	ERYC	Pocklington Cycle Map
36	ERYC	Portas letter and pilot
37	Twinning Committee	Grant application
38	ERYC	Flood Liaison Group Agenda
39	Pocklington Futures	Draft Marketing Plan
40	Janet Farmer	Sponsorship arrangements
41	ERYC	Community Trees Fund
42	InPrint Colour	Town Guide quotation
43	ERYC	Severe weather update
44	All Saints Church	Request for grant

#### **MEETINGS AND INVITATIONS**

1	Gateway	Minutes 22/11/11
2	Emergency Planning Unit	Speed Training 22/03/12
3	Pocklington Community (LAT)	Meeting 23/02/12
4	Flood Liaison Group	Meeting 10/02/12
5	L&P	Minutes 18/01/12
6	Full Council	Minutes 11/01/12
7	PACMT	Minutes 23/01/12
8	Standards Committee Meetings	7 and 13/02/12
9	VHEY	Meeting at PAC 06/03/12

#### **BULLETINS AND NEWSLETTERS**

1	Nat West	Extended telephone service
2	Eon	Terms and conditions
3	Woodcraft UK	Price increases
4	Pocklington School	Historia Meetings
5	The Royal Institution	Unconference for Young People
6	ERNLLCA	January newsletter
7	PAC	First live broadcast
8	PRIME (Ervs)	Newsletter
9	East Riding Parish News	February Newsletter
10	AMT	Insight
11	Humber PFA	The Playing Field - Winter 2011/12