

POCKLINGTON TOWN COUNCIL

MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 14th December 2011 at 7pm

Present: Councillors Perry (Chairman), Bryon, Cooper, Cox, Hamilton, Jones, Marron, Ratcliffe, Spademan, Sykes, Taylor and West. District Councillor Kay West. twelve members of the public, a member of the press & the clerk.

1. **To receive any apologies for absence.** Cllr Shepherd (In London) Further apologies were received from District Councillor Claude Mole who was away and Janet Farmer & James Duffy who were attending an event.

2. **To receive any declarations of interest** in relation to any agenda item. Councillors are asked to declare their interest as either personal or prejudicial. None were given.

3. **The meeting was closed** to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Councillor Cooper proposed closure of the meeting. 2nd Cllr Taylor & agreed. Members of the skatepark group then addressed the council about their wish to have a skatepark on a small section of land on West Green. The plan by Evolution was the favoured one which is 26metres x 13metres. This plan is small but includes the basic equipment which they said would be well used. It was decided the group should report their plans to the Lands & Property meeting on 18th January.

4. **The meeting was then re-opened and the Arts Centre Managers report considered.** The report was accepted. The Mayor thanked the Arts Centre for arranging the Rhythms of Life concert – it was enjoyed by all who attended. The financial figures for Pocktoberfest were requested for the next meeting on 11th January 2012.

5. **The minutes of the Town Council meeting held on 9th November 2011** were considered. Cllr Sykes proposed that the minutes be accepted, 2nd Cllr Marron and agreed.

6. **To report matters arising from those minutes not on the agenda** – for information only- none raised.

7. **Consider and formulate the PTC's policy re the imposition of car parking charges.** Cllr Marron proposed that this council totally rejects the need for car parking charges in Pocklington. Should the imposition have a detrimental impact on the town the blame should lie with the ERYC and our district councillors. The cost of £26,000 for taking over the car parks is excessive with the burden falling on local ratepayers who are not the only users. This council should however write to ERYC telling them of this decision but asking that we have an opportunity to renegotiate the terms of lease once the charges have been in place for 12months. We will require detailed income & expenditure from the car parks so this information can be used in the negotiations. 2nd Cllr Sykes and agreed. Ten voted for with two against.

8. Consideration of Mason Clark Associates quotation for planning/building regulation consent for the 1st floor refurbishment of Oak House. This was agreed but a meeting to be arranged with the engineers to make sure no further changes are required. The feasibility report done by Panda People to be circulated to all councillors.

9. Set the precept for 2012

After a discussion it was agreed to reduce the repairs & maintenance budget by £1,500, reduce the Christmas lights by £1,000 and take out the new mortgage at £15,700 but to insert £10,000 for the planning work for the first floor. This makes a precept requirement of £212,000

Mayors expenses	2000.00
Donations Grants	2000.00
salaries	71800.00
n.i. contributions	6660.00
pension	11350.00
rates	3000.00
utilities	
electric	750.00
gas	1250.00
water	420.00
insurance	7000.00
office expenses	3500.00
subscriptions	3000.00
audit fees	3000.00
bank charges	220.00
training & travel	1500.00
professional fees	2500.00
CCTV	2500.00
renewals	3000.00
lease for mags court	5000.00
mortgage	30800.00
contingency	4500.00
Allotment maintenance	500.00
Playgrounds maintenance	7000.00
Open Spaces	4500.00
Town clock	250.00
Repairs & Maintenance	16500.00
Closed Churchyard costs	3000.00
Cemetery expenses	3000.00
Energy Conservation	1500.00
Band concerts	1000.00
Street furniture	2000.00
Prizes for competitions	100.00
Civic Regalia	700.00
Pocklington in Bloom	2000.00
Internet	1000.00
Town Promotion	2500.00
Entertaining	2000.00
Christmas lights	9000.00
Newsletters	500.00
Electric for footpath lighting	2500.00
Citizens Advice	3000.00
1st floor planning	10000.00
car parking fee	
total	238300.00
less income	
Meeting room hire	4000.00
Shop rents	10600.00
Bank interest	500.00
Cemetery income	8000.00

Hire West Green	900.00
Allotment rent	500.00
Repayment of Arts Centre loan	300.00
Feed-in tariff	1500.00
total	26300.00
total precept required	212000.00
this is a 4.4% increase	

10. Consider our response to the LDF consultation

Councillor Cooper had prepared a paper which had been circulated. After a discussion it was agreed to submit a response endorsing our original but asking for more emphasis to be placed on youth and aged people, the Arts Centre, parking, park and ride in the description of Pocklington part of the document.

11. Consider a bus subsidy for a replacement for the X36 bus Pocklington-York

Councillor Bryon reported on attending a meeting at Melbourne. He proposed 'This council agree to provide £300 of funding to assist the service continuing. This is on the condition that other parishes support the initiative and that ERYC finances any shortfall. 2nd Cllr Marron & agreed.

12. Consider the terms of reference for PTC members on external bodies paying particular attention to the PAC Management Committee. After a discussion it was agreed that a paper would be prepared on the terms of reference for members. An up to date copy of the terms of reference for Pocklington Arts Centre Management Team be circulated to councillors.

13. **Receive a verbal report from our district councillors** Cllr West gave an update. ERYC have been asked to extend their footpath gritting to include the doctors surgery. The disused part of Hodsow Lane was to be considered for a small park & ride facility for the town. The European Development fund has made funds available to bring super-fast broadband to 90% of the population. Ways are being explored of making sure this includes this area.

14. To receive the financial statement of

(a) Pocklington Town Council and agree payments Cllr Cox proposed they be accepted. 2nd Cllr West & agreed.

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre Cllr Cox proposed the below payments be agreed 2nd Cllr West & agreed.

PTC			
DD	Visual Security Systems	CCTV	78.00
2462	4207 PAC	Vouchers for LNS event	50.00
2463	4208 PAC	Tickets for Rhythms of Life	176.00
2464	various Petty cash	Petty cash	49.28
2465	4056 ERYC	Planning application	167.50
BP	4018 365 Solar	Solar panels - 2nd payment	4,548.25
	4208 C&N Wines	drinks for reception	33.29
	4008 SLCC	Clerks training South Cave	40.00
	4036 ERYC	Road Closed sign	48.00
	4036 K J Falkingham	Paint/padlocks	47.50
	4209 City of Bradford MDC	Christmas lights	2,094.00
	4023 GT Graphics	Leaflets	84.02
	4037 ERYC	Victoria Road maintenance	237.55
	4037 ERYC	West Green maintenance	940.76
	4023 TLC Business Supplies	Underpayment/delivery charge	14.88
	4023 RBS Software	computer accounts maintenance	252.00

	4026 Don Ogram	Refurbishment of telephone box	470.00
	4207 Joker Entertainment	LNS Entertainment	270.00
	4036 Neville Tucker	Heating & ventilation service	788.46
	4036 Mike Stubbins	Gates for allotments	932.40
		total	11,321.89
PAC			
BP	Bound & Gagged	Fee - Gyles Brandreth	2,483.20
	Bound & Gagged	Fee - Omid Djalili	2,162.22
	Helen Steele	Fee	£396.43
	Pivovar	Bar Supplies	£3,091.20
	PBS Supplies	Cleaning Products	£36.00
	Eric Lee	Electrical	£63.85
	AB Electrical	Bulbs	£15.34
	GT Graphics	Printing	£28.00
	Offermation Ltd	Fee	£720
	KJ Falkingham	Hardware	£20.94
	JSS Audio	PA Hire	£450.00
	Euroblues Promotions Ltd	Ticket Sales	£2,278.00
	Badapple Theatre	Fee	£700.00
	Green-Link	Leaflet Distribution	£180.00
	Destiny Africa	Fee	£1,200.00
	Emily Harvey	Exhibition Sales	£69.50
	John McNeil	Exhibition Sales	£768.00
105260	Petty Cash	Cash	£300.00
			14,962.68

14. **To agree the list of burials** Cllr Cooper proposed the burials of David Westmoreland & Helen Elizabeth Gascoyne and memorial for Lily Goddard, Edward Bradish & Helen Gascoyne be agreed. 2nd Cllr West and agreed.

15. **Correspondence** – The documents had been circulated to councillors. 34 it was agreed to go ahead with the preparation work for the 1st floor refurbishment up to planning stage after a further meeting with the structural engineers/architects. 37. Further information had been requested from CAB. 50. It was agreed to defer this work pending the substantive enclosure of the area in the rebuilding work. 53. A discussion took place about the appropriateness of making such an approach before the matter had been considered by the council. Staff at the Arts Centre are now aware of the possible help this man can give the council and should be allowed to progress this. In due course we will expect an update from the Arts Centre staff. It was agreed that in future any suggestions should be brought before the council where if the idea was supported the council would instruct staff to investigate the matter further.

16. **Consider the Town Clerk's report.** Most points had been discussed earlier in the meeting. It was agreed that a new printer and independent scanner should be bought to help with the more timely scanning of documents.

17. **Consider accepting the minutes of recent meetings.** The minutes of Lands & Property 23.11.11 proposed as correct by Cllr Marron 2nd Cllr Ratcliffe and agreed. Planning 23.11.11 proposed as correct by Cllr Hamilton 2nd Cllr Marron & agreed. The precept meeting on 30.11.11 was proposed by Cllr Bryon 2nd Cllr Marron and agreed.

18. **Receive reports from any other meetings** Cllr Sykes reported the Civic Society had lost its chairman. Joe Goodhart the President was trying to get a replacement. Cllr Marron had attended a meeting of the Pocklington Futures meeting.

There being no further business the meeting finished at 9.20pm.

Agreed as a true record

Mayor of Pocklington

CORRESPONDENCE

1 Yorks Thoroughbred Car Club	Letter of thanks
2 Sovereign	Meeting re playpark
3 Elvington Plant Hire	Snow Clearing Services
4 Richard Stork - Streetscene	Hedges update
5 Richard Borrie	Town Meeting
6 Ivor Loney	Public Lighting
7 ERYC - Rob Brown	Kilnwick Road
8 ERYC - Rob Brown	Yapham Road
9 ERYC - Malte Klockner	Oak House
10 ERYC - Stephanie Major	LDF
11 ERYC - Stephanie Major	LDF
12 ERYC - Victoria Merrett	Housing Strategy
13 ERYC - Lisa Early	Planning - key people
14 Pocklington District Lions	200 Club
15 Sara Waddington - BHG	Jubilee Celebrations
16 ERYC	Overview and Scrutiny
17 Ann Cox - CPP	Police press release
18 Yorkshire in Bloom	2012 Competition
19 Allotment Association	Security gates
20 ERYC - Claire Green	Cycle map
21 Michael Cummings	102 Squadron
22 Pocklington Futures	Community led plan
23 Margaret Stubbs	Suggestions for town
24 WI	Thanks for donation
25 NALC	The Localism Act
26 ERYC - Denise Flint	Town Audit and Review
27 Richard Borrie	Disparity in Funding
28 Panda	Provisional parking report
29 PAC	Cost of Digitisation
30 R M Weston	HMS Volage
31 Panda	Parking report
32 Allianz	Reimbursement of excess
33 Sovereign	Confirmation of meeting
34 Mason Clark	Quote
35 ERYC	Election Recharges
36 A local resident	Welfare of dogs
37 Hull & ER CAB	Request for funding
38 ERYC	Installation of Solar Panels
39 Catherine Sleightholme	Coffee morning
40 Charlotte Underwood	Continental Market
41 ERYC	Update on footpath lights
42 Janet Farmer	Conversion to digital quote
43 PWLB	Fixed rate loans
44 Panda	Parking Survey
45 Roger Bruton	Car park meeting
46 Don Pink	Skate park project
47 Wren	Broadmanor Grant Application
48 ERYC	Local Flood Mitigation funding
49 Rollits	The Localism Act
50 S McMillan	Quote for roof construction
51 Civic Office	Chairman's Awards 2012
52 Sue Ryder	Donation request
53 Cllr Cooper	re sponsorship
54 Alan Johnson	Internal audit
55 ERYC	Car parking charges
56 Fred Wyatt	2012 Town Budget

57 ERYC
58 Cllr Hamilton
59 NALC
60 Humberside Police

Salt bins
Pocklington Arts Centre
Localism Act
Crime report

MEETINGS AND INVITATIONS

1 ERYC
2 ERYC
3 ERYC - Suzanne Primmer
4 Stuart Cocker - Vixen 101
5 PACMT
6 ERNLLCA

LAT Information Event 281111
Flood Liaison Group
Emergency Planning
Festive Coffee Morning 171211
Minutes 220811
Training event 21.01.12

BULLETINS AND NEWSLETTERS

1 RBS Software Solutions
2 Humberside Police Authority
3 SLCC
4 VHEY
5 ERNLLCA
6 East Riding Parish news

November Newsletter
November Newsletter
Conference & Training 2012
Newsletter
Newsletter
December edition