

**POCKLINGTON TOWN COUNCIL**  
**MINUTES**

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 5th May 2010 at 7.00 pm

Present: Councillor Sykes, (Chairman), Bryon, Cooper, Held, Perry, Petrie, Scaife, Shepherd and Wilkinson.

Before the council meeting, the Council Chaplain, Rev. Gail Dalley led the council in prayers.

In attendance: Cllr Mole from the district council and two members of the public

1. Apologies for absence: Cllr Dexter (work commitment), Cllr Marron(holiday) Cllr Blake-James (Governors meeting)

2. Declarations of Interest: Cllr Elliott declared a personal interest in Any matter concerning allotments. Cllr Scaife decalred a personal interest in matters relating to car parking.

3. Consider the Arts Centre Managers report: Janet Farmer gave her apologies but James Duffy attended the meeting and gave the monthly update. He went through the written report and the end of year figures. Congratulations were given to all staff and volunteers for their achievements during this difficult year.

4. To confirm the minutes of the Town Council meeting held 10<sup>th</sup> March 2010 Cllr Wilkinson proposed the minutes be accepted as a true record. 2<sup>nd</sup> Cllr Petrie and agreed.

5. To report any matters arising. Cllr Mole reported the name of the library was yet to be agreed – a letter would be sent to the council in due course.

6. Consider the detailed plans for Mayor-Making at Pocklington School 14<sup>th</sup> May 2010.

The details of the event were finalised. Cllr Bryon proposed that £2,000 be allocated to charities and groups in this financial year. 2<sup>nd</sup> Cllr Wilkinson and agreed. Cllr Held proposed the Mayor's allowance be set at £2,000 during this financial year. 2<sup>nd</sup> Cllr Scaife and agreed. Cllr Petrie proposed that Alan Johnson be appointed as the internal auditor to the council for this financial year. 2<sup>nd</sup> Cllr Shepherd and agreed.

7. Receive a verbal report from our district councillor. Cllr Mole confirmed that work on the Hodsow Lane roundabout was to start in September 2010 at a cost of £1.8m. He listed the substantial road repairs planned for the area this year. He confirmed the new social houses being built would not be part of the 'right to buy' scheme. Councillors were pleased with the recently installed central islands on the A1079.

8. Debrief on the St. George's Day celebrations. It was agreed the celebrations were most worthwhile and consideration should be given to holding a similar event next year. A wider advertising of the event would be advantageous. The D & M committee to consider the matter at their next meeting.

9. Consider the next step in relation to the car parking charges issue. Cllr Marron had submitted an 'e' mail suggesting we organise a joint meeting with the major towns in the East Riding to discuss further action in relation to the car parking charging issue. The event to be held in The Studio at Pocklington Arts Centre. This was agreed.

10. Consider the concerns expressed at the recent Annual Town Meeting. The main concern related to the withdrawal of disabled bays in Regent Street. It was agreed the matter be discussed at the next meeting of the Road Safety committee which will be held on 19<sup>th</sup> May and will include a walk around the town and cover the provision of dropped kerbs and a raised platform for Victoria Road.

11. To receive the financial statement of

(a) Pocklington Town Council and authorise payments: Cllr Bryon proposed the below payments be authorised. 2<sup>nd</sup> Cllr Held and agreed.

**PTC**

DD	4205 Plusnet	Internet	16.99
	4021 BT	Telephone	204.43
	4037 J R Turnbull	Cemetery Maintenance	600.12
	4037 Glenfield Garden Serv	All Saints Maintenance	127.4
BP	105 HMRC	VAT payment	1105.69
	4023 Wallis Business	Payment stamps	82.32
	4008 ERNLLCA	training	100.00
	Various HMRC	Tax & NIC	2103.01
	4005 A Woodcock	April Salary	
	4004 S Knill	April Salary	
	4017 E Moore	April Salary	
	4002 J Farmer	April Salary	
	4001 R Wood	April Salary	
	4023 Getyerink	Ink cartridges/paper	105.57
	4015 British Gas	Gas supply	267.68
	4014 British Gas	Electricity supply	95.07
	4203 Green Thumb	Lawn treatment	30.00
	4209 N Power	Christmas lights	323.06
	4023 GT Graphics	Letterheads/paper	94.88
	4023 Wallis Business	File dividers	10.60
	4012 Yorkshire water	Courthouse	36.27
	4202 Simply Books	Tokens for prizes	95.00
	4207 G K Beulah & Co Ltd	Plaques	260.71
	4209 D Thurlow	Inspect power post	28.20
	4036 A & L Stewart Ltd	Electrical repairs Arts Centre	230.79
		<b>total</b>	<b>9636.02</b>

**PAC**

BACS	James Duffy	April Salary	
BACS	Frank Argyle	April Salary	
BACS	Richard Garnon	April Salary	
BACS	Nigel Rudsdale	April Salary	
BACS	Tom Stalker	April Salary	
BACS	Shaun Holmes	April Salary	
BACS	Tom Morris	April Salary	
BACS	Jim Bryant	April Salary	
BACS	Jessica Farmer	April Salary	
	HMRC	Tax & NI	647.29

BACS	Paramount Pictures	Film Rental	£552.52
BACS	Warner Bros	Film Rental	£404.25
BACS	JSS Audio	PA Hire	£546.38
BACS	Mirth Control Ltd	Fee	£705.00
BACS	Johnston Publishing	Advertising	£60.00
BACS	Tungate Group	Printing	£927.31
BACS	YVS Wholesale	Sweets/Drinks	£122.14
BACS	Hulleys	Ice-Creams	£164.55
BACS	ERYC	Waste Disposal	£107.16
BACS	Walt Disney Company	Film Rental	£977.06
BACS	Alan Bearman Music	Fee	£1,200.00
BACS	York Wine & Beer Shop	Bar Stock	£774.94
105048	Icon Film Distribution	Film Rental	£323.61
105049	The Feathers	Accommodation	£428.00
105050	Beverley & East Riding Ffest	Advertising	£85.00
		<b>total</b>	<b>10137.44</b>

(b) Consider the end of year figures The figures were noted.

(c) Agree the Annual Return & End of Year Figures Cllr Petrie proposed the draft Annual return be agreed. 2<sup>nd</sup> Cllr Wilkinson and agreed. The Mayor then went through the return paragraph by paragraph and signed it and ancillary papers on behalf of the council.

(d) Consider the bank statements and agree payments for Pocklington Arts Centre.

Cllr Bryon proposed the below payments be authorised. 2<sup>nd</sup> Cllr Held and agreed

12. To agree the list of burials and memorials: Councillor Shepherd proposed the burials of Mary Josephine Gibson, Heike Popping, Richard Roy Lane and John Maud Jackson be agreed. be approved. 2<sup>nd</sup> Cllr Cooper and agreed.

15. Correspondence – see attached list

14. Cllr Petrie proposed the investigation on the foundations at Oak House by Mason Clarke be agreed. 2<sup>nd</sup> Cllr Wilkinson and agreed.

18. Clearing of footpaths – to be dealt with at the next Road Safety meeting.

23. Richard Borrie's view on ERYC's vision for the future. To be considered by P&R.

24. It was agreed to write an apology for not replying earlier to the Buck Inn Yard Management confirming the council's willingness to purchase the land on a 50/50% basis.

27. Cllr Perry reported that the request to re-classify the drug had been agreed.

28. The request from Monica Isle to use the vacant shop for a week was agreed.

16. Town Clerks report

The report was noted. After consideration of the computer problems Cllr Shepherd proposed that a new lap-top and main computer be purchased from Norman Computers. 2<sup>nd</sup> Cllr Wilkinson and agreed.

17. To receive and agree committee minutes

Planning 21.04.10 proposed by Cllr Wilkinson 2<sup>nd</sup> Cllr Held and agreed

Development & Marketing 21.04.10 proposed by Cllr Wilkinson 2<sup>nd</sup> Cllr Shepherd and agreed.

18. Consider any future actions to be taken in relation to any meetings of outside bodies. Cllr Cooper had attended a civic function at Goole. The list of councilors contact details was updated.

19. Consider closing the meeting to the public

Cllr Sykes proposed 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'. 2<sup>nd</sup> Cllr Wilkinson and agreed.

It was agreed that the grading of the Admin Assistant be reviewed by the Personnel Committee.

The meeting closed at 8.50 pm.

Signed as a true record of the meeting .....Town Mayor

CORRESPONDENCE

	Permission for road closure St George's Day
1 ERYC	
2 Burnby Hall Gardens	Donation of £250 to brown signs
3 ERYC	Update on library building work
4 Roger Bruton	Objection to Broadmanor Playpark
5 RBS software	Training courses
6 Sage	Cover for software withdrawn
7 Bus it	Display bus for hire
8 ERVAS	Questionnaire
9 Caroline Wilson	Objection to Broadmanor Playpark
10 Friends of PAC	Agreement to pay £300 for floral bed
11 Hull City Council	Holderness Coridor action plan
12 Trafford Hall	Training courses Maintenance work required on Arts Centre lift
13 Express Elevators	
14 Mason Clark Associates	Feasability Study re 1st floor
15 GSN Display	Advertising rollers
16 ERYC	Local Transport Plan 3 2011-2026
17 Greenthumb	Lawn treatment
18 ERYC	Clearing of footpaths by local councils
19 Letter to Don O'gram	Order to repair seats etc.
20 Pocklington Allotments Ass	Donation to lavender flower border
21 Cllr Scaife	Playpark inspection sheets
22 Roy Howard	Thanks to Aqajet for culvert clearance work
23 Richard Borrie	Views on ERYC vision for future
24 Buck Inn Yard Man	Roadway rear of Arts Centre
25 Caroline Duckwith	Results from charity shop
26 ERYC	Planning permission for container
27 Home Office	Reply re classification of drugs
28 Monica Isle	Request to use shop 20 Market Place

MEETINGS AND INVITATIONS

	Flood meeting County Hall 2.30pm
1 ERYC	18.05.10
2 Crime Prevention	6th April
3 Gateway Partnership	13th April
4 ERYC	Standards Board 20th April
5 Friends of PAC	Sponsored Walk
6 Police Authority	Sutton on Derwent 20th May 2010
7 SLCC	Regional Conference Shotton Hall