

POCKLINGTON TOWN COUNCIL

MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 8th July 2009 at 7.00 pm

Present: Councillor Cooper (Chairman), Bryon, Elliott Held, Marron, Petrie, Scaife, Shepherd & Wilkinson.

In attendance: Cllr Kay West District Councillor, Clerk, a member of the press and three members of the public

Before the commencement of the meeting Gary Richardson spoke to the council on the speeds of traffic travelling along The Balk both into and away from the town. He thought the flashing speed signs would be really beneficial and asked the council to continue to press for their installation. Mr Richardson was thanked for his submission which the Police and highways would be informed about.

Before the commencement of the meeting Rev Gail Daley, the Council Chaplain, led the council in prayers.

1. Apologies for absence: Cllr Blake-James (annual leave) Cllr Sykes (annual leave) Cllr Perry (away on business) Cllr Dexter (another engagement)

2. Declarations of Interest: There were no declarations of interest.

3. Consider the Arts Centre Managers report

The assistant manager presented his report which highlighted two recent sell out performances. The performances of Roger McGuinn, Kris Drever, John McCusker & Roddy Woomble were all sold out. A record number of CD's were sold at the events. Three members of staff had given their resignations to follow different employments. Wolds Wanderers had performed successfully to a good sized audience.

The new Chairman of the Friends of Pocklington Arts Centre is Margaret Stubbs. Congratulations were offered to Margaret Stubbs. Cinema has performed well - Harry Potter starts next week.

The incident at the rear of the Arts Centre on Friday night was discussed. It was agreed statements should be taken from all the staff involved so the matter is recorded. It was agreed to write to all residents of Buck Inn Yard stating the noise nuisance did not come from the Arts Centre.

Write to all residents.

4. To confirm the minutes of the Town Council meeting held 10th June 2009 Cllr Shepherd proposed the minutes be accepted as a true record. 2nd Cllr Bryon and agreed.

5. To report any matters arising. None

6. Discuss the fallen heroes initiative

Cllr Cooper updated the council on his research. He has received good support from Cllr Bryon and is presently researching records in York. Hopefully it will be ready for an exhibition in November.

7. Consider the letter from Crime Prevention Panel regarding taking over the local CCTV scheme.

This was considered by the Policy & Resources Committee on 24th June 2009 who recommended accepting formal responsibility for the cameras. Cllr Bryon proposed accepting the CCTV scheme. 2nd Cllr Wilkinson and agreed.

8. Consider the composition of committees

It was agreed the same committee structure would be used in that all councillors are members of each committee but each having special areas of responsibility with the following amendments:

Cllr Shepherd to leave the planning committee. Cllr Held will join the planning committee, the emergency committee and Development & Marketing.

9. Update on the campaign to keep our car parks free

Cllr Marron gave an update producing a paper from the action group on the current situation. He detailed the various appendices to the document.

Cllr Marron requested standing orders be suspended to allow Cllr West to join the discussion. 2nd Cllr Shepherd and agreed. Cllr West said she would only make a presentation to cabinet when a firm proposal was being considered by them.

The Standing Orders were in-instated.

Cllr Marron proposed the Parking Action group become a sub-committee of the Policy & Resources Committee. 2nd Cllr Petrie and agreed.

Cllr Shepherd proposed we give the flood committee a similar status becoming a sub-committee of policy & Resources. 2nd Cllr Marron and agreed.

Set up sub-committees

10. Consider the Internal Auditors report and approve the Annual Return.

Documents had been circulated prior to the meeting including the reports from our internal auditor. Each section of the annual governance statement was considered and agreed. Cllr Petrie proposed the Annual Return be approved and signed. 2nd Cllr Shepherd and agreed.

11. To receive the financial statement of

(a) Pocklington Town Council and

(b) the bank statements from Pocklington Arts Centre and agree payments

PTC

DD

		J R Turnbull	Cemetery Maintenance	587.35
	4023	G T Graphics	Paper	17.19
			Repair to fence - West	
	4037	Mike Stubbins	Green	51.75
	4036	ERYC	Building Regs - Oak House	276.86
	4018	B J Lighting	Electricity Monitor	49.99
	Various	HMRC	Tax & NIC	1637.36
	4037	Kevin Murray	Metal storage	145.00
2307	4005	A Woodcock	Salary	
2308	4208	HMG sub acc	Refreshments Fylingdales	63.10
2309	4036	Jonathan Hatfield	steel racking	224.25
			total	3722.91

PAC	HMRC	Tax & NIC	620.29
104721	PA Foreman	Ice-creams	£135.13
104722	CMP Entertainment Cambridge City Council	National Advertising Cambridge Folk Fest Advert	£178.25
104723	Yorkshire Water	Water	£278.30
104724	Universal Pictures	Film Rental	£235.62
104725	Hulleys	Ice-creams	£334.57
104726	YVS Wholesale	Confectionary	£81.93
104727	The Feathers Hotel	Accommodation	£177.18
104728	JSS Audio	PA Hire	£240.00
104729	PRS	PRS	£690.00
104730	Blaize	Performance Fee	£594.04
104731	Paramount Pictures	Film Rental	£500.00
104732	GO Transport	Film Transport	£187.80
104733	The Works	Film Rental	£163.94
104734	PBS Ltd	Hardware	£92.00
104735	Heartbreak Productions	Performance Fee	£124.87
104736	WC Forth	Stationary	£800.00
104737		total	£12.93
			5446.85

PTC	VSS	CCTV	74.75
4001	R Wood	Salary	
4002	J Farmer	Salary	
4004	S Knill	Salary	
4017	E Moore	Salary	
Various	HMRC	Tax & NIC	1,637.36
4023	LGE	Green Book - National Agreement	57.31
4036	Travis Perkins	Various	19.91
4023	Lexis Nexis	Arnold Baker LCA - 8th edition	53.60
4036	ATC solutions	Maintenance of telephone Arts Cen	197.33
4037	Red Hat Hire	Hire of strimmer	28.80
2310	4208 Wolds Gliding Club	catering for 102 squadron	1,408.00
2311	4208 Peter Baker	disco for 102 squadron	200.00
2312	Petty Cash	Petty cash	46.46
		total	7,813.75

PAC BP	HMRC	Tax & NIC	620.29
	BHX Leisure	Tribute Band	1,500.00
104738	GT Graphics	Printing	83.25
104739	YPO	Rope Barrier	34.39
104740	Johnston Publishing	Advert	65.00
104741	AB Electrical	Light Bulbs	22.63
104742	Charles Hyde & Son	Plastic Gloves	11.19
104743	Petty Cash	Cash	200.00
104744	Walt Disney Company	Film Rental	502.56
		total	3,039.31

(a) Cllr Bryon proposed the financial statement be accepted 2nd Cllr Shepherd and agreed.

(b) Cllr Bryon proposed the bank statements be accepted 2nd Cllr Shepherd and agreed.

12. To agree the list of burials and memorials
Cllr Shepherd proposed approval of the following 2nd Cllr Held and agreed:
Burial of Kenneth Richard Barr, Maureen Ethel Davies, & Hilda Mary Johnson

13. Correspondence – see attached list
3. The letter regarding the toilets from ERYC was noted.
4. The new cycle track to Barmby Moor was welcomed.
6. The charity event on 30th October was noted.
8. Mr Pilchers 'e' mail to Road Safety
16. The letter from Wood Sherwood solicitors was considered – *the clerk was asked to write to residents asking if they would be interested in jointly buying the land from the Crown.*

The meeting of the LATS team earlier that day was noted. Request they update the council on litter from school pupils at Woldgate College.

13. Town Clerks report
The report was noted – the item on sick pay was referred to the closed part of the meeting.

14. To receive and agree committee minutes
Planning 1st July 2009 Proposed by Cllr Marron 2nd Cllr Shepherd and agreed
It was agreed the possibility of getting Burnby Hall listed should be explored.
Full Council 17th June 2009 Proposed by Cllr Marron 2nd Cllr Shepherd and agreed.
P&R 24th June 2009 Proposed by Cllr Bryon 2nd Cllr Wilkinson and agreed.

15. Consider any future actions to be taken in relation to any meetings of outside bodies.

Cllr Wilkinson reported on attending an Action for Market Towns seminar at Thirsk where a delegate from Ripon was complimentary about our Arts Centre.

Cllr Bryon reported on the FLAG initiative to apply for funding for green initiatives. *He asked the council to support this by writing stating their work on greenwaste collections, low energy bulbs for Christmas lights and monitoring of electricity use. This was agreed.*

Cllr Bryon reported on the Cycle Race coming through Pocklington on 12th September. *Could the placing of an advertising banner across the street be considered? D&M to look at this at their next meeting.*

Cllr Bryon reported on the bus users group arranging a meeting on 5th October 2009 venue to be confirmed.

Cllr Shepherd gave an update on the Police initiatives currently being carried out.

Cllr Cooper proposed: 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.' 2nd Cllr Shepherd and agreed.

A discussion took place on the sick pay for employees. It was agreed to await the 'National Conditions of Service' booklet and then pay according to the rules laid down. In principal sick pay for the first month would be paid at the full rate.

The meeting closed at 9.30 pm

Signed as a true record of the meetingTown Mayor

CORRESPONDENCE

East Yorkshire Thoroughbred	
1 Car	Letter of thanks for use of West Green
2 East Riding Voluntary Action	Description of their role
3 ERYC	Letter re library
4 ERYC	Cycle route to Barmby Moor
5 Gary Richardson	re speeding The Balk
6 Arts Centre	Charity event 30th October
7 Rural Services Network	Rural housing
8 Mr Pilcher	schemes for improvement of A1079
9 Girl Guides	thanks
10 ERYC	Notification of result of complaint
11 ERNLLCA	Notification of result of complaint
12 Historic Town Forum	Details of organisation
13 Alan Stewart	Electricians report
14 Woldgate College	letter re 1st floor Oak House
15 Judicial Review	Guidance notes
16 Car parking charges	details of legal company
17 Wood Sherwood	Land at rear Arts Centre
18 ERYC	Update on Swine flu
19 ERYC	Reply re non-attendance
20 Citizens Advice Bureau	Funding request

MEETINGS & INVITATIONS

1 Police Authority	Community forum 21st July
2 Gateway	minutes
3 Beverley Art Gallery	drawing & painting
4 LATS	Meeting Seaton Ross 080709 10am

BULLETINS & NEWSLETTERS