

# POCKLINGTON TOWN COUNCIL

## MINUTES

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 8<sup>th</sup> April 2009 at 7.00 pm

Present: Councillors Shepherd (Chairman), Bryon, Cooper, Marron, Perry, Petrie, Scaife, Held & Wilkinson.

In attendance: Mrs Knill (minute taker), one member of the press and one member of the public.

Before the commencement of the meeting Janice Lowther, from the Local Action Team (LAT) at Beverley, accompanied by Cllr Kay West, addressed the meeting. Ms Lowther explained that LAT had been set up to facilitate all the local organisations such as fire, police, NHS to resolve local issues quickly and effectively within the community making East Riding a better place to live and work. Public meetings are held monthly the next being at 10.00am on 17 April 2009 at Wetwang. The dates of the meetings are published in the East Riding News. All issues are initially channelled through the Ward Councillors.

Before the commencement of the meeting Father Gallagher, the Council Chaplain, led the council in prayers.

1. Apologies for absence: Cllrs Elliott, Dexter, Blake-James and Sykes.
2. Declarations of Interest: Cllr Wilkinson declared an interest in item 17, the builders' quotes.
3. Consider the Arts Centre Managers report  
James Duffy conveyed Janet Farmer's apology for being unable to attend the meeting. James presented the report that had been circulated and confirmed that the Arts Centre was doing very well and had sold out of tickets for most of the live acts. Cllr Cooper congratulated James on the excellent performance by Rhod Gilbert. Cllr Shepherd said well done to James and everyone at the Arts Centre.
4. To confirm the minutes of the Town Council meeting held 11<sup>th</sup> March 2009  
Cllr Wilkinson proposed the minutes be accepted as a true record. 2<sup>nd</sup> Cllr Scaife and agreed.
5. To report any matters arising. Cllr Cooper said that it hadn't been made clear in item 5 that 'free trade' had been used in the heading instead of 'fair trade' and that Cllr Perry had not been on the list of people to thank. Cllr Shepherd apologised to Cllr Perry for the oversight. A discussion took place about which way the market stalls should face on the Arts Centre side of Market Place (Item 8). Cllr Held said that the pavement here was relatively narrow. Cllr Shepherd suggested moving the stalls further into the road and asked Cllr West if she would speak to the Market Manager about the possibility of doing this. Cllr West pointed out that the space had to be wide enough to allow access for emergency vehicles.
6. Discuss the arrangements for the annual meeting to be held at Pocklington Arts Centre on 15 April 2009  
It was agreed that powerpoint should be used to show suitable photographs otherwise all other arrangements to be as at previous meetings.

7. Arrangements for the meeting with the businesses in the town regarding the proposal for charged parking

It was agreed that powerpoint was not required. Cllr Perry reported that he had distributed A4 leaflets through every shop doorway. Cllr Shepherd said that if there was no support from the traders the council should 'walk away'. It was agreed that this was not an option in view of the strength of feeling from the general public. Cllr Petrie said that he felt it would only be a matter of time before charging was extended to the streets. He had been interviewed for 2 shows on Radio Humberside, one had been cut very short but Peter Levy had given him about 10 minutes on his show. Cllr Shepherd thanked Cllr Petrie for his contribution. Cllr Held asked if it would be possible for the council to take over the car parks. Cllr Perry said that the value would be very high. Cllr Wilkinson said that although Felicity Temple had been asked to provide the costings for the upkeep of the car parks for the last 5 years these had not been forthcoming. Cllr West was asked if she could follow this up.

8. Mayor Making Ceremony invitations

It was agreed that the invitations should be based on last year's list. The appointment of next year's Chaplain would be discussed at the next meeting. Cllr Held gave his apology as he will be unable to attend the ceremony. Cllr West confirmed that she would organise the wine as in previous years.

9. Arrangements for the twinning visit to Pays de Racan

Cllr West and Cllr Sykes will be arriving by air at Tours at 1.30 on Friday  
Cllr Petrie and the Town Clerk will be arriving by car at about 6.00pm on Friday.

Cllr Cox and Mr Gladstone will be arriving on Saturday.

Cllr Blake-James will be arriving by train on Friday.

10. To receive the financial statement of

- (a) Pocklington Town Council and
- (b) the bank statements from Pocklington Arts Centre and agree payments P.T.C.

	2285 Petty cash	Petty cash	£83.25
	2286 Cricket Club	donation	£200.00
	2287 Arts Society	donation	£100.00
	2288 Aon Ltd	Insurance premium	£6,178.24
BP	ERYC	Installation of litter bins	£483.00
	ERYC	Collection of waste	£268.80
	Wicksteed	part for zip-slide	£129.74
	Scothern Construction	interim playment	16,475.71
	Mike Stubbins	repair of fence west green	£92.00
	GT Graphics	Parking plans	£28.00
	ERNLLCA	Annual subscription	£864.69
already paid	R Wood	salary	
	J Farmer	salary	
	S Knill	salary	
	Eileen Moore	salary	
	HMCE	Tax & N.I. (month 12)	£1,540.15
<b>P.A.C.</b>		<b>total</b>	<b>£29,851.73</b>
	104623		
	104624 Mary Coughlan	Performance Fee	£1,350.00
	104625 Premier Business Supplies	Cleaning Supplies	£38.48
	104626 Audience Yorkshire	Leaflet Distribution	£212.75
	104627 JSS Audio	PA Hire	£345.00

104628	Pathe	Film Rental	£450.80
104629	Paramount Pictures	Film Rental	£400.09
104630	Entertainment Film Dis.	Film Rental	£891.66
104631	Newsquest	Advertising	£92.00
104632	GO Transport	Film Transport	£163.94
104633	Your Local Link Ltd	Advertising	£109.25
104634	Eric Lee	Light Bulbs	£22.92
104635	Kevin Morris	Performance Fee	£1,955.00
104636	The Feathers	Accommodation	£202.20
104637	Yorkshire Purchasing Org.	Office Furniture	£549.48
104638	DFO Music Agency	Performance Fee	£2,875.00
104639	Yorkshire Water	Water	£272.94
104640	ERYC	Waste Recycling Contract	£109.73
104641	PA Foreman	Ice-creams	£268.03
104642	GT Graphics	Printing	£621.00
104643	Hulleys	Ice-creams	£281.92
104644	Bottomleys	Confectionary	£346.34
104645	Petty Cash	Cash	£200.00
B.P.	Sue Slack	Exhibition Sales	£868.00
	James Duffy	salary	
	Frank Argyle	salary	
	Richard Garnon	salary	
	Nigel Rudsdale	salary	
	Tom Stalker	salary	
	Katie Brown	salary	
	James Amos	salary	
	Helen Brown	salary	
	Stuart Holmes	salary	
	HMCE	Tax & N.I.	£703.10
		<b>Total</b>	<b>£15,894.65</b>

(a) Cllr Cooper said that the cheque to Pocklington Cricket Club should be for £250 not £200. Cheque 2286 was cancelled and cheque number 2289 written for £250. Following this amendment Cllr Cooper proposed the financial statement be accepted 2<sup>nd</sup> Cllr Bryon and agreed.

(b) Cllr Cooper proposed the bank statements and payments be accepted 2<sup>nd</sup> Cllr Bryon and agreed.

11. To agree the list of burials and memorials

There were no burials or memorials.

12. Correspondence – see attached list

2. Cllr Sykes has submitted his name for consideration to be a school governor.

16. & 23. These letters to be acknowledged and a letter written to Mr Bowers enclosing copies of the letters. Mr Salmon to be informed that the matter is taken very seriously and to this end a street cleaner now employed, although most of the litter would appear to be the responsibility of school. Janice Lowther said that this was a matter that could be referred to LAT as it is classed as anti-social behaviour and both Mrs Theakston and Mr Salmon could be invited to attend the public meeting in April. Cllr Perry asked for copies of the correspondence to enable him to take the matter forward in his capacity as a school governor.

19. This letter to be referred to the next Road Safety meeting. Cllr Bryon commented on the state of the surface of Union Street and likewise Cllr Cooper referred to Victoria Road.

22. Permission was given for the erection of a greenhouse.

24. It was agreed that the council would prefer not to have the town crest on the 20 mph signs as this indicated the support of the Council for the speed restrictions which was not the case. It was agreed that the road surfaces should be Burnt Red and Bristol White. The posts to be galvanised and the texture to be 45 degrees herringbone if this matches the existing surface.

25. Permission given for the chicken run but the Town Clerk to clarify the size of the plot and the time on the waiting list.

13. Consider the Town Clerks report – finalise end of year accounts RBS

The report was noted. Cllr Marron asked if the Councillors were to be kept informed of Handyman's work. Cllr Perry suggested, and it was agreed, that a time sheet be kept giving a broad indication of what he is doing. A monthly report/overview to be included in the Clerk's report.

It was proposed by Cllr Bryon, 2<sup>nd</sup> by Cllr Scaife and agreed, that RBS be used for the end of year accounts.

The latest Library plans were considered and it was noted that they were 6 months old. Cllr Petrie said that the original library plans were in the possession of the council and suggested that they be found and displayed in the new library. Cllr Shepherd asked of the name had been confirmed and as it hadn't asked if the matter could be followed up with a view to obtaining confirmation. Cllr Marron asked if the elevation plans and possibly an artist's impression could be obtained from East Riding for the benefit of the townspeople and if possible could these be published in the Pocklington Post. Cllr Shepherd requested the support of the councillors for the showing of 'Grease' at the Arts Centre on 25 April 2009 as the proceeds are to go to the Mayor's charities.

14. To receive and agree committee minutes

18 March 2009 - Flood meeting - for information only

25 March 2009 – In Bloom meeting – for information only

26 March 2009 – Policy & Resources – Proposed by Cllr Petrie and 2<sup>nd</sup> by Cllr Cooper and agreed. Cllr Wilkinson referred to the unfinished sentence in Item 6 which should finish with 'the grants'

1 April 2009 – Lands & Property – Proposed Cllr Cooper and 2<sup>nd</sup> Cllr Marron and agreed. Cllr Cooper pointed out that he had not been present.

15. Receive representative reports.

Cllr Cooper attended the Power of Well Being training and the Fair trade meeting. He also attended Pocklington Playing Fields meeting and reported that now they have floodlights too many people are wanting to use the pitch. As they are only allowed to use it one night a week they are considering getting some screening.

Cllr Marron attended the Power of Well Being training.

Cllr Wilkinson attended the Playpark and the Wold Wonders' meeting, and also the car parking meeting. She also attended a meeting with Cllr Sykes about a skate park. Cllr Wilkinson received the Playpark Certificate at Beverley and attended the Pocklington School concert.

Cllr Petrie attended the car parking meeting. He commented on how pleased he had been with the allotment ballot.

Cllr Perry attended a Town Centres meeting with Cllr Shepherd but had been disappointed with the inaccuracy of the reports. On 28 March he had been involved with the young people from the Youth Club in the collection of 18 black bags of rubbish. He also attended the car parking meeting, the flood meeting and the concert at Pocklington School. Following the Fair trade meeting he has attended 2 schools to encourage children to do posters for an event to be held at Burnby Hall on 25 April to promote fair trade.

Cllr Scaife has attended 2 lots of ERNLLCA training and the Playpark meeting and had been impressed by how many young people wanted to participate. Cllr Bryon attended the car parking and the Fair trade meetings. Cllr Held attended the car parking meeting. Cllr Shepherd tendered his Mayors duties list.

16. Consider closing the meeting to the public

Cllr Shepherd proposed 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'. 2<sup>nd</sup> Cllr Wilkinson and agreed.

17. Consider

1. Prospective Tenants for 20 Market Place
2. Builders quotes for repair brick planters and cemetery work

1. Cllr Perry proposed and 2<sup>nd</sup> Cllr Cooper and it was agreed that the request by Susan Alexander-Binns of Oliver's Corner to take over the tenancy of 20 Market Place be accepted and the payment terms offered by Mrs Alexander-Binns also be accepted.

2. Proposed by Cllr Petrie and 2<sup>nd</sup> Cllr Marron and agreed that the quote from Neil Toes for all the cemetery work be accepted and that tarmac should be used for the footpath.

Proposed by Cllr Cooper and 2<sup>nd</sup> Cllr Petrie and agreed that the quote from K & G Barr be accepted for the repairs to the planters and that the planter outside Maynews be extended.

Proposed by Cllr Bryon 2<sup>nd</sup> Cllr Cooper and agreed that the salaries as set out in the Clerk's report be accepted.

The meeting closed at 9.10pm

Signed as a true record of the meeting .....Town Mayor

**MEETING 8 APRIL 2009  
CORRESPONDENCE**

- |    |                      |  |
|----|----------------------|--|
| 1  | HSBC                 | Arts Centre Investments                |
| 2  | Sue Douthwaite       | School Governor required               |
| 3  | Hull City Council    | Action Plan - Holderness Road Corridor |
| 4  | Janet Farmer         | PAC 10th Anniversary                   |
| 5  | Tom Glossop          | Developments regarding ERNLLCA         |
| 6  | Ian Pitcher          | Action Access A1079                    |
| 7  | Margaret Stubbs      | Race Night Profit                      |
| 8  | Pocklington CC       | Grant application                      |
| 9  | British Gas Business | New Contract Prices                    |
| 10 | Town Clerk           | Meter Readings                         |
| 11 | ERNLLCA              | Executive Committee Report             |
| 12 | ERNLLCA              | Minutes 9 January 2008                 |
| 13 | ERNLLCA              | Agenda 8 April 2009                    |
| 14 | Rowan Blake-James    | Pocklington Signage                    |
| 15 | David Allison        | Copy letter re Oak Farm Development    |
| 16 | Mr Theakston         | Complaint re Woldgate College students |
| 17 | ERYC                 | Review of Car Parking                  |
| 18 | ERYC                 | Waste collections                      |
| 19 | ERYC                 | Surface dressings 2009/10              |
| 20 | Green Thumb          | lawn treatment                         |

	Information Commissioners	
21	Office	Freedom of Information
22	Vivien Fulford	Permission to erect greenhouse
23	B Salmon	Rubbish in the town
24	ERYC	Pocklington Town Centre Road Safety scheme
25	Julie Ashworth	Permission for chicken run

#### **MEETINGS & INVITATIONS**

1	Chairman's Office	Civic Dinner Monday 27 April 2009
2	Hedon Town Council	Civic Service Sunday 7 June 2009
3	Humberside Police Authority	Meeting Tuesday 28 April 2009
4	SLCC	Conference Peterlee Tuesday 9th June 2009

#### **BULLETINS & NEWSLETTERS**

1	Dogs Trust	Information
2	LexisNexis	Information
3	TribFest	Driffield - August Bank Holiday
4	Railway Street Fisheries	Advert
5	Russell Leisure Ltd	Brochure
6	Bloom Review	Magazine
7	Sac-O-Mat	Brochure
8	Allerthorpe Park GC	Conference facility