

## POCKLINGTON TOWN COUNCIL

### Minutes of a meeting of the Town Council held in the Meeting Room Old Courthouse George Street Pocklington on Thursday 13<sup>th</sup> December 2007 commencing at 7pm.

**Present:** Councillors Bryon (Chairman), Cocker, Cooper, Dexter, Elliott, Held, Perry, Petrie, Scaife, Shepherd, Sykes & Wilkinson

**In attendance:** Clerk, two members of the public and one member of the press.

Before the start of the meeting Gillian Shefrad spoke about the recent survey which had been undertaken into sustainable transport in the area. The routes from Pocklington to Barmby moor and Pocklington to the Industrial Estate had been covered. Over 90 people had responded showing a keen interest in the issue. A section 106 agreement was to be signed with the developer of the Hodsow Lane scheme which would provide for a cycle track on the new section of road which is to be built. A cycling and walking plan was to be delivered to each household which gives an opportunity for the council to include other information. The £50m sustran bid for lottery funding had been successful.

Gillian was thanked for her presentation. Cllr Petrie said it was important that the council continues to press for a roundabout for the A1079.

Apologies were received from Cllr Blake-James (family commitment).

- 2. Declarations of Interest:** Cllr Petrie declared a personal and prejudicial interest in any item concerning Cemetery Lodge.

Agenda Item	Discussion and Outcomes	Action
3. To confirm the minutes of the Town Council meeting held on 8th November 2007	Cllr Shepherd proposed the minutes be accepted as a true record. 2 <sup>nd</sup> Cllr Held and agreed.	
4. To report matters arising from those minutes not on the agenda.	Cllr Elliott had obtained the recording of birds of prey which Cllr Shepherd was to make a taped copy. This was to be broadcast in the town centre in an effort to deter pigeons. The clerk reported that no reply had been received from the planners about enforcement action for the gates at Buck Inn Yard. Cllr Sykes said how he had been impressed with the turnout and organisation of the remembrance day parade.	
5. Consider the 'e' mail from ERYC re library	After a discussion it was agreed the clerk contact Brigette Giles to see if there was any update. Cllr Perry was to contact Mr Bond to see if he could assist with the present owner of the disused garage. Cllr Scaife understood that the date of starting the building work had been put back to April/May because of planning problems.	
6. Consider an update on Open Spaces	Cllr Scaife reported on submitting an outline bid for funding from the Playful Ideas lottery fund. Should this pass the first round we would be given further time to compile fuller details. Cllr's Scaife and Wilkinson had supervised year 7 pupils from Pocklington Community Junior School planting bulbs at both West Green and the Croft. Over 2,000 bulbs had been planted which was a marvellous achievement. The only things remaining to be done in connection with the breathing spaces bid was	

	the planting of trees and shrubs and the erection of bird boxes.																																																																																																									
7. Update into the report on flooding	Environment Agency have commissioned a further CCTV survey of the culverts but the film has not yet been received. Peter Kite is in the process of compiling his report but still needs the video and details from the questionnaires. ERYC have now been able to allocate some more money to parishes who have suffered flood damage.																																																																																																									
8. To receive the financial statement of (a) P.T.C. and agree payments (b) consider the bank statements and agree payments from PAC	<table border="1"> <tr> <td colspan="4"><b>Cheque</b></td> </tr> <tr> <td>2157</td> <td>British Legion</td> <td>Donation</td> <td>100.00</td> </tr> <tr> <td>2158</td> <td>Boys Brigade Band</td> <td>Remembrance Day Parade</td> <td>120.00</td> </tr> <tr> <td>2159</td> <td>Petty cash</td> <td>Petty cash</td> <td>49.85</td> </tr> <tr> <td>2160</td> <td>Pocklington Methodist</td> <td>Christmas tree fee</td> <td>25.00</td> </tr> <tr> <td>2161</td> <td>RBS Software Solutions</td> <td>Omega Software Maintenance</td> <td>235.00</td> </tr> <tr> <td>2162</td> <td>SLCC</td> <td>Annual Membership</td> <td>182.00</td> </tr> <tr> <td colspan="4"><b>BACS</b></td> </tr> <tr> <td></td> <td>City of Bradford MDC</td> <td>Christmas Lights</td> <td>2,908.13</td> </tr> <tr> <td></td> <td>Wallis Business Services</td> <td>Stationery</td> <td>58.65</td> </tr> <tr> <td></td> <td>Parkers</td> <td>Bulbs</td> <td>143.35</td> </tr> <tr> <td></td> <td>Parkers</td> <td>Bulbs</td> <td>100.99</td> </tr> <tr> <td></td> <td>ERYC</td> <td>Service Agreement- Footway Light</td> <td>1,770.47</td> </tr> <tr> <td></td> <td>Beverley Community Lift</td> <td>Annual Membership</td> <td>25.00</td> </tr> <tr> <td></td> <td>Bligh Electrical</td> <td>Repair toilet Arts Centre</td> <td>35.00</td> </tr> <tr> <td></td> <td>Bligh Electrical</td> <td>Erection of Christmas lights</td> <td>1,625.00</td> </tr> <tr> <td></td> <td>D Thurlow</td> <td>Erection of Christmas lights</td> <td>1,374.75</td> </tr> <tr> <td></td> <td>D.L. Wilkinson</td> <td>Erection of Christmas lights</td> <td>1,191.45</td> </tr> <tr> <td></td> <td>BTCV</td> <td>Installation of gates</td> <td>1,048.10</td> </tr> <tr> <td></td> <td>Woodmil Ltd</td> <td>Photocopier - maintenance</td> <td>97.67</td> </tr> <tr> <td></td> <td>British Gas</td> <td>Gas Invoice</td> <td>100.52</td> </tr> <tr> <td></td> <td>HMRC</td> <td>Tax &amp; NIC (Month 8)</td> <td>2,019.94</td> </tr> <tr> <td></td> <td>Pocklington Boiler Services</td> <td>Boiler service Cemetery Lodge</td> <td>72.26</td> </tr> <tr> <td></td> <td></td> <td><b>Total</b></td> <td><b>13,283.13</b></td> </tr> <tr> <td></td> <td><b>DD</b></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Visual Security Systems</td> <td>CCTV</td> <td></td> </tr> </table>	<b>Cheque</b>				2157	British Legion	Donation	100.00	2158	Boys Brigade Band	Remembrance Day Parade	120.00	2159	Petty cash	Petty cash	49.85	2160	Pocklington Methodist	Christmas tree fee	25.00	2161	RBS Software Solutions	Omega Software Maintenance	235.00	2162	SLCC	Annual Membership	182.00	<b>BACS</b>					City of Bradford MDC	Christmas Lights	2,908.13		Wallis Business Services	Stationery	58.65		Parkers	Bulbs	143.35		Parkers	Bulbs	100.99		ERYC	Service Agreement- Footway Light	1,770.47		Beverley Community Lift	Annual Membership	25.00		Bligh Electrical	Repair toilet Arts Centre	35.00		Bligh Electrical	Erection of Christmas lights	1,625.00		D Thurlow	Erection of Christmas lights	1,374.75		D.L. Wilkinson	Erection of Christmas lights	1,191.45		BTCV	Installation of gates	1,048.10		Woodmil Ltd	Photocopier - maintenance	97.67		British Gas	Gas Invoice	100.52		HMRC	Tax & NIC (Month 8)	2,019.94		Pocklington Boiler Services	Boiler service Cemetery Lodge	72.26			<b>Total</b>	<b>13,283.13</b>		<b>DD</b>				Visual Security Systems	CCTV		
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			76.38	
	J R Turnbull Ltd Glenfield Garden Services	Cemetery Maintenance	577.04	
		Churchyard Maintenance	122.50	
	PlusNet	Internet	16.99	
		<b>Total</b>	<b>792.91</b>	
	Credit Notes		-	
	British Gas	Electricity Invoice	755.01	
			-	
	Oakland Elevators	9 months of contract	228.50	
	<b>PAC</b>			
	<b>BACS</b>			
	HMRC	Tax & NI (Month 8 £1003.66 + Adjustment Month 7 £166.40)	1,170.06	
		<b>Total</b>	<b>1,170.06</b>	
	Cllr Cooper proposed agreeing the council payments 2 <sup>nd</sup> Cllr Scaife and agreed.			
	Cllr Shepherd proposed agreeing the Arts Centre payments 2 <sup>nd</sup> Cllr Elliott and agreed.			
8. To agree the list of burials & memorials	Cllr Sykes proposed accepting the burials of Violet Ena Ward and George Peter Mizon. 2 <sup>nd</sup> Cllr Cooper and agreed.			
9. correspondence - as per list	1 P Gilbank	Town Stocks		
	2 ERYC	Entry roads into Pocklington		
	3 Chris Clubley	Pews in Old Chapel		
	4 ERYC	Pathfinder Access & Enterprise Fund		
	5 Scope	House Collections 2008 & 2009		
	6 Fisher Security	Alarm System Warranty		
	7 Charity Commission	Pocklington Town Clock Restoration Appeal		
	8 Yapham Parish Council	ERNLLCA Training (Cheque)		
	9 Stamford Bridge PC	ERNLLCA Training (Cheque)		
	10 The Cumbria Clock Co Ltd	Service charge 2008		
	11 Pocklington School	Copies re Old Station Rear Car Park		
	12 Pocklington Church	Churchyard Maintenance		
	13 Sylvia Wagner-Bottomer	Playground support		
	14 Society of Local Council Clerks	Membership renewal		
	15 RHS (Yorkshire in Bloom)	Questionnaire		
	16 Sage (UK) Ltd	Sage Cover Extra		
	17 Arts Society	Room Hire		
	18 Helen Cross	Parking on George Street		
	19 Miss R Holmes & Mr S Adams	Parking on George Street		
	20 Mr & Mrs S Dillingham	Parking on George Street		
	21 L Peacock	Parking on George Street		
	22 Timothy Hill	Parking on George Street		
	23 Jamie Dodds and Keelly Ellis	Parking on George Street		
	24 HMRC	Online Filing - £75 tax free		
	25 Northern Electric	Wayleave Rent		
	26 Gelder and Kitchen	Pocklington Arts Centre Project		
	27 John Brown	Corres re A1079 improvements		
	28 ERYC	A1079 acknowledgement		

	<p>29 R Richmond 30 Mind 31 Norma Jennings 32 Andrea Turton 33 Andy Strangeway 34 ERYC 35 National Blood Service 36 Environment Agency 37 CE Electric UK 38 Phil Gilbank 39 ERYC 40 Audit Commission 41 Assorted Christmas Cards</p> <p><b>MEETINGS AND INVITATIONS</b></p> <p>1 Humber Emergency Planning Service 2 ERYC 3 Beverley Community Lift 4 Society of Local Council Clerks 5 ERYC 6 Pocklington Civic Society 7 Crime Prevention Panel</p> <p><b>BULLETINS &amp; NEWSLETTERS</b></p> <p>1 ACAS Training 2 ERNLLCA</p> <p><b>BROCHURES AND MAGAZINES</b></p> <p>Flying Colours - flagmakers Resource - magazine rekk - youth shelter The Gate - What's On G K Beulah - price list Blachere Illumination - wall calendar Wallis Business Services - special offers/computer training courses The Clerk - magazine Ludus Leisure - playground equipment Glasdon - Street furniture Wonders of Nature Desk Calendar 2008</p> <p>1. It was agreed the stocks should be placed in the new library. 2. Cllr Cooper &amp; Elliott to examine pews for a solution. 26. Refer to working group on 1<sup>st</sup> floor 18-23 Road Safety 29 Agreed the fair could come to Pocklington – usual disclaimer about damage.</p>	<p>Funfair in Pocklington Confirmation of room booking Date of next PACMT meeting Criminal Damage - winning posters Yorkshireman of the Year award Commercial Waste Recycling Calendar Events in 2008 Review of 2007 summer floods Connection Agreement Lions tour Validation of Planning Applications Completion of Annual Audit</p> <p>Dates of Workshops Flood poster Launch of new minibus 2008 Conference Programme Standards Committee meeting Minutes &amp; Agenda Minutes</p> <p>Pay Awards/Provision of Advice/Training</p>	
11. Consider the Town Clerk's report	The report was received. Cllr Perry proposed we write to the Chief Constable congratulating PC Fosdyke on his success with the charity box crimes and recommended he be put forward for an award. 2 <sup>nd</sup> Cllr Cooper and agreed. Cllr Perry proposed the clerk be allowed to move money between our bank accounts now we have internet banking. 2 <sup>nd</sup> Cllr Cooper and agreed. Cllr Petrie proposed the pensions changes be agreed as detailed. 2 <sup>nd</sup> Cllr Wilkinson and agreed		
12. Consider the Arts Centre Managers report	The report was accepted. Councillors were pleased with the detail in the report and looked forward to personal presentations in the future. The problems of the leaking roof and odour to be discussed further by L& P.		

13. To receive and agree committee minutes	Cllr Held proposed the minutes be agreed. 2 <sup>nd</sup> Cllr Sykes. Cllr Perry then proposed accepting the budget of £192,40 for 2008/2009. 2 <sup>nd</sup> Cllr Cocker and agreed.	
14 To receive representative reports	<p>Cllr Shepherd reported attending the Goole lights switch on &amp; the window competition.</p> <p>Cllr Cooper had attended a Fair Trade meeting and late night shopping.</p> <p>Cllr Dexter had attended a Chamber of Trade meeting who were concerned that their complaints about litter were not being actioned.</p> <p>Cllr Cocker had attended the Gateway meeting where the heritage trail plaques were discussed a special meeting of interested parties was to be organised on January 29<sup>th</sup> to move the subject forward.</p> <p>Cllr Petrie had attended the late night shopping event &amp; the ERNLLCA training.</p> <p>Cllr Sykes had attended the Civic Society the C.P.P. band concert, and reported on a criminal damage incident at a local hairdressers shop.</p> <p>Cllr Wilkinson had attended the crime prevention panel meetings &amp; band concert, ERNLLCA training and Fairtrade meeting.</p> <p>Cllr Scaife had attended the ERNLLCA training a cultural partnership meeting to write a new cultural strategy.</p> <p>Cllr Perry had attended the A1079 meeting where a feasibility study was urged. He described problems of getting onto the A1079 at 6.45am.</p> <p>Cllr Held asked that a couple from Wold Road be considered for some award.</p>	
15. Consider moving the date of council meetings.	Consideration was given to move the council meetings to Wednesday evenings. After a full discussion it was agreed to change to Wednesday meetings as soon as practicable.	
16. Consider the Allotment agreement	The matter was to be discussed at an early meeting of the Lands & Property committee to be held at 6.30pm on 31.01.08	

There being no further business the meeting closed at 9.pm.

Signed as a true record of the meeting ..... Town Mayor