

POCKLINGTON TOWN COUNCIL

Minutes of a meeting of the Town Council held in the Meeting Room Old Courthouse George Street Pocklington on Thursday 8th November 2007 commencing at 7pm.

Present: Councillors Bryon (Chairman), Blake-James, Cocker, Cooper, Elliott, Held, Perry, Petrie, Scaife, Shepherd, Sykes & Wilkinson

In attendance: Clerk, two members of the public and one member of the press.

Before the start of the meeting Celia Evans the manager of the Citizens Advice Bureau in Goole together with a colleague, Pam described the work of CAB particularly in relation to the work they carry out in Pocklington. Their main areas of work concerned debt management, benefits, employment, housing and relationships. The cost of running the out-reach facility at Pocklington is £5,560 – ERYC provide £3,464 leaving a shortfall of £2,096 to be found locally. They thanked the council for their support over many years. Cllr Bryon thanked the speakers and praised them for their local service.

Rev. Chris Simmons, the Chaplain of the Council then asked the councillors to remember Christine Laing who died last week. She had been a Mayor of the town in the 1980's and had been influential in expanding the library and meeting room facility. He then led the council in prayers

1. Apologies were received from Cllr Dexter (business).

2. **Declarations of Interest:** There were no declarations of interest either personal or prejudicial.

Agenda Item	Discussion and Outcomes	Action
3. To confirm the minutes of the Town Council meeting held on 11 th October 2007	Cllr Shepherd proposed the minutes be accepted as a true record. 2 nd Cllr Cooper and agreed.	
4. To report matters arising from those minutes not on the agenda.	Cllr Petrie reported that the sub committee formed to look at the 1 st floor of the Arts Centre had now received the structural engineers report and an idea suggested by Paul Jennings was to be examined.	
5. Remembrance day parade.	The parade assembles at Burnby Hall at 2pm marching off at 2.15pm. Grape Lane memorial was the first to be visited with a church service at the Methodist Church afterwards.	
6. Update into the report on flooding	The clerk reported on attending a flooding meeting at Driffild organised by ERYC with Cllr Cooper. Nigel Leighton from ERYC had outlined responsibilities for maintenance of water courses and a speaker addressed the group from Natural England. The video on the culvert inspection had been received and was being examined by Cllr Cooper. Flood questionnaires had been distributed and were being returned. Peter Kite is submitting his report upon his return from leave.	

<p>7. To receive the financial statement from (a) (Pocklington Town Council & agree payments. (b) Pocklington Arts Centre</p>	<p>P.T.C. Cheques 2154 E.R.Y.C. Planning fee West Green 65.00 2155 Humberside Police Band Donation for band concert 150.00 2156 Petty cash Petty cash 51.55</p> <p>BACS G.T. Graphics Flood Leaflets 60.00 Carter Jonas Professional fees Cem.Ch 1248.44 Bligh Electrical Repair toilet Arts Centre 81.00 Neville Tucker Repair to Air Cond. Arts Centre 647.01 E.R.Y.C. Street light modification 1034.00 Travis Perkins graffitti remover 19.72 Inland Revenue Tax & N.I. (7) 1630.73 David Smith Plants 146.87 Ambrol Planters etc. 529.34 total 5663.66</p> <p>PAC Cheques 4046 Petty cash petty cash 150.00 4047 H & M Bottomley confectionery 136.53 4048 Yorkshire Purchasing stationery 29.60 4049 Blaze Saltza production 210</p> <p>BACS Inland Revenue Tax & N.I. (7) 764.05 total 1290.18</p> <p>Cllr Wilkinson proposed the above payments be approved. 2nd Cllr Sykes and agreed.</p>	
<p>8. To agree the list of burials & memorials</p>	<p>Cllr Shepherd proposed accepting the memorials. 2nd Cllr Cooper and agreed.</p>	
<p>9. correspondence – as per list</p>	<p>1 E.R.Y.C. Planning training 2 Kent Mizon erect shed allotments 3 E.R.Y.C. Recreation strategy 4 Humberside Police Crime no. C Chapels 5 P.C.T. Reply to letter 6 Minster Falconry Pigeon problem 7 U3A Support for 1st floor refurbishment 8 E.R.Y.C. Chairman's award 9 Woldgate College Bus service 10 Tadcaster T.C. Thanks 11 Wendy Cree Giving up allotment 12 British Legion Remembrance Day parade 13 Wolds Gliding Club Menu for event 26.07.07 14 Parkers Bulbs Order acknowledgement 15 Carter Jonas Cemetery Chapels 16 Money Matters Pensions advice 17 Ambrol runner up in photographic competition 18 NALC Pay increases 19 Standards Board Letter re adopting new code 20 ERYC Disabled bays - Market Place 21 Wood Sherwood Rear access - Arts Centre</p>	

	<p style="text-align: center;">MEETING & INVITATIONS</p> <p>22 E.R.Y.C. Flood meeting 07.11.07 Driffield 5pm 23 Civic Society Meeting 31.10.07 24 E.R.Y.C. Standards Board 01.11.07 2pm 25 E.R.Y.C. Area Forum Burnby Hall 18.10.07 26 ERNLLCA Newsletter 27 Humberside Police Neighbourhood team meeting 31.10.07 28 EYWTP 05.11.07 Driffield 29 Chamber of Trade meeting 29.10.07 30 E.R.Y.C. Budget conferences</p> <p style="text-align: center;">GROUPS BULLETINS</p> <p>31 Yorkshire in Bloom Review 32 Humberside Police Neighbourhood Watch bulletin 33 North IPPR Anew rural agenda 34 Barton on Humber Christmas celebrations 35 Humberside Training News 36 HPLFA The Playing Field 37 Zurich Municipal LCAS bulletin 38 HWRCC Umbrella</p> <p>1. There is to be a meeting of the planning committee on 15.11.07 when the online training would be trialed 4. The clerk gave an update on the graffiti at the Cemetery Chapels. 5. Cllr Perry gave an update on the current situation and asked that the PCT be invited to the next full council meeting irrespective of whether the government funding was known. This as agreed. 6. After a discussion it was decided that Cllr Elliott would obtain a recording of birds of prey to see if this achieved the results required. 14. Bulb planting was to be held next Saturday 17.11.07 Cllr Scaife has organised for Pocklington Community Junior School pupils to assist. 15. A discussion took place about the impending sale of cemetery Chapels. It was agreed to seek the assistance of Chris Clubley as to the disposal of the benches before sale. 16. It was agreed that staff should be circulated with details of Money Matters Independent's offer to give them pensions advice.</p>	
10. Consider the Town Clerk's report	The report was accepted. The 'e' mail from Peter Robinson was noted. A letter urging enforcement action was to be written. Councillors were reminded about the safety training at the Arts Centre 10.11.07 commencing at 10am. It was suggested the neighbouring premises should be informed about the training. Cllrs Cocker, Held, Petrie, Scaife & Wilkinson were to attend the ERNLLCA training on 13.11.07.	
11. Consider the Arts Centre Managers report	The report was accepted. The concerns of the manager were noted. Cllr Cooper asked what the advertising strategy was for the live events; he suggested advertising in the pubs would be beneficial. When sales were not going too well what procedures were used to try to fill the seats?	
12. To receive and agree committee minutes	Lands & Property 18.10.07 Proposed by Cllr Wilkinson 2 nd Cllr Sykes & agreed Lands & Property 01.11.07 Proposed by Cllr Petrie 2 nd Cllr Shepherd & agreed	

	Policy & Resources 25.10.07 Proposed by Cllr Wilkinson 2 nd Cllr Shepherd & agreed.	
13. Receive representative reports.	<p>Cllr Shepherd had attended a recent Chamber of Trade meeting</p> <p>Cllr Cocker had attended a Gateway meeting where the cycle routes were discussed. They had asked that the council concentrate on the West Green route. The plaques initiative was to be discussed at their next meeting on 11.12.07. The A1079 group are pressing for ERYC to conduct a feasibility study. It was agreed this council should send a letter of support.</p> <p>Cllr Cooper had attended the flood meeting and he launch of the Fairtrade</p> <p>Cllr Petrie had attended Christine Laing's funeral and the ERNLLCA AGM where he had been appointed a Vice President. Two resolutions to go forward to Government were gardens being regarded as brown filed sites & problems of 24hr drinking. Next year the AGM is to be held in Pocklington on 18.10.08.</p> <p>Cllr Wilkinson had attended the Scaife Garth residents meeting where the no drinking zone and Somerfield planters were discussed.</p> <p>Cllr Sykes had attended the Manton Trophy competition & Civic Society meeting.</p> <p>Cllr Scaife had attended a Stewarts garden trust meeting. A grant application was to be made to develop Primrose Wood.</p> <p>Cllr Bryon reported attending British Red Cross, Fair Trade launch and the chrysanthemum society show.</p>	
14. To consider closing the meeting to the public	Cllr Bryon proposed, " That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw." 2 nd Cllr Shepherd and agreed.	
15. Consider the payment of salaries	The national pay award was considered. Cllr Perry proposed that the new pay-scales be adopted. Clerk on scale 35 PAC Manager on 27. 2 nd Cllr Petrie and agreed. The letter from Finance Independent was considered and it was agreed to write to all staff inviting them to book an interview with the company to establish their pension needs.	
16. Consider the current situation on the rear access of Arts Centre.	It was decided to write to our solicitor asking her to write to Mr Hawley asking him if he is still unhappy with the workings/extent of the agreement he should institute the arbitration procedure. As is the usual practice the council would share the cost. The letter sent to the Chief Planning Officer to be chased up. The provision of a rear door on the Arts Centre was to be costed.	
17. Consider the paper on overall management of the council	After consideration it was agreed to forward the proposed constitution to PACMT for their comments before implementation. It does however represent the council's considered view on the content of the constitution. A discussion then took place on Councillor members and their duties on the PACMT - it was agreed this matter needed some reflection.	

There being no further business the meeting closed at 9.45pm.

Signed as a true record of the meeting Town Mayor