

## POCKLINGTON TOWN COUNCIL

Minutes of a meeting of the Town Council held in the Meeting Room Old Courthouse George Street Pocklington on Thursday 9<sup>th</sup> August 2007 commencing at 6.30pm.

**Present:** Councillors Bryon (Chairman), Blake-James, Cocker, Cooper, Dexter, Elliott, Perry, Scaife, Shepherd, Sykes, & Wilkinson

**In attendance:** Clerk and two members of the public and one member of the press.

**Best Kept Front Garden competition**

Cllr Bryon congratulated those who had taken part in this new competition which had attracted a very good standard of entry. He was pleased to present the winning certificate to Doug Cook and highly commended certificates to Betterton Court, Pocklington Boilers, Angela Morris, George Ward, Norman Gilks & Phillip Driscoll. Pat Lyons was unable to attend but would be given her certificate at a later date.

The Council were led in prayers by Rev Chris Simmonds after presenting each councillor with a Flying man tee-shirt reminding them of next years events which are scheduled for 9-11.05.08

1. Apologies were received from Cllr Petrie (harvesting).
2. **Declarations of Interest:** No declarations of interest either personal or prejudicial were given.

Agenda Item	Discussion and Outcomes	Action
3. To confirm the minutes of the Town Council meeting held on 12 <sup>th</sup> July 2007	Cllr Petrie had asked that an amendment be made to item 2 on the first page. His solicitors had received a reply to their letter but he had not. After a discussion it was thought the minute was accurate. Cllr Shepherd then proposed accepting the minutes. 2 <sup>nd</sup> Cllr Sykes and agreed.	
4. To report matters arising from those minutes not on the agenda.	There were no matters arising	
5. Review of present situation in relation to the refurbishment of the library	Although an update had been requested none had been received. Cllr Perry suggested that the notes of the meeting of 19 <sup>th</sup> July be sent to the Library Service with a covering letter reporting this was our understanding of the meeting.	Write to ERYC
6. Consider a proposal to have Pocklington declared a 'Fairtrade Town'.	After a discussion Cllr Cooper proposed the following: Pocklington Town Council commits to: <ol style="list-style-type: none"> <li>1. Offering Fairtrade marked food and drink options internally eg. In staff refreshment areas and at meetings that the council has a responsibility for.</li> <li>2. Promoting the Fairtrade Towns Initiative in council communications both internally and externally.</li> <li>3. Raising awareness of the Fairtrade mark along with local produce.</li> <li>4. Promoting green ethics throughout Pocklington.</li> <li>5. Allocating responsibility for the continuity and development of the Fairtrade Town Initiative in Pocklington to a steering group, which includes town councillors.</li> <li>6. Encouraging local retailers to provide Fairtrade options in</li> </ol>	

	<p>conjunction with local produce for their clients/customers.</p> <p>7. Encouraging local businesses, schools, colleges and community groups to offer Fairtrade options with local produce to their staff, students and members and promote the Fairtrade mark internally.</p> <p>8. Organising events that raise public awareness of Fairtrade and promote the sale of Fairtrade products along with local produce.</p> <p>9. Publicising activities that support 1-7 above.</p> <p>2<sup>nd</sup> Cllr Balke-James and agreed. Rev. Simmonds reminded everyone All Saints Church was a Fairtrade centre.</p>																																																																									
<p>7. Receive a report on the recent flooding and arrange a meeting with agencies</p>	<p>Cllr Cooper presented a series of photographs of the Pocklington Beck and highlighted several problem areas. Bricks in the culvert on West Green seem to be dislodged, the wall at All Saints church is in need to re-pointing. After a discussion it was agreed to arrange the meeting on 20<sup>th</sup> September 2007 to be at the Arts Centre Studio if available. Meanwhile the Environment Agency to be contacted to see if a survey of the beck and culverts could be arranged quickly. It was agreed to recommend the £5,000 allocated for flood relief should be spent on this work.</p>	<p>Contact Environment Agency</p>																																																																								
<p>8. To receive the financial statement of a) P.T.C. and agree payments b) consider the annual return to district audit c) Consider the bank statements from Pocklington Arts Centre and agree payments</p>	<p>(a) Cllr Dexter proposed that the below listed payments be authorised. 2<sup>nd</sup> Cllr Blake-James and agreed.</p> <p><b>Payments for Approval</b> <b>Pocklington Town Council - Full Council Meeting</b> <b>on 9 August 2007</b></p> <table border="1" data-bbox="295 1025 1228 1691"> <thead> <tr> <th colspan="2">already paid</th> <th></th> <th></th> </tr> <tr> <th>Cheque</th> <th>Invoice</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>J R Turnbull Ltd</td> <td>Cemetery Maintenance</td> <td>577.04</td> </tr> <tr> <td>DD</td> <td>Visual Security Systems</td> <td>CCTV System</td> <td>76.38</td> </tr> <tr> <td>2095</td> <td>Wallis Bus Serv</td> <td>Stationery</td> <td>172.74</td> </tr> <tr> <td>2096</td> <td>British Gas</td> <td></td> <td>467.11</td> </tr> <tr> <td>2097</td> <td>Gardencare</td> <td>Repair to strimmer</td> <td>65.98</td> </tr> <tr> <td>2098</td> <td>David Smith Garden Centre</td> <td>Plants</td> <td>285.67</td> </tr> <tr> <td>2099</td> <td>ERYC</td> <td>Election costs</td> <td>325.95</td> </tr> <tr> <td>2100</td> <td>Aldby Field Nurseries</td> <td>Plants</td> <td>426.06</td> </tr> <tr> <td>2101</td> <td>Woodmil Ltd</td> <td>Photocopier</td> <td>112.99</td> </tr> <tr> <td>2102</td> <td>BTCV</td> <td>West Green</td> <td>3810.52</td> </tr> <tr> <td>2103</td> <td>Bligh Elec Serv</td> <td>Mouse House + PAC</td> <td>655.00</td> </tr> <tr> <td>2104</td> <td>Inland Revenue (4)</td> <td>tax &amp; N.I.</td> <td>1634.03</td> </tr> <tr> <td>2105</td> <td>Norman Computers</td> <td>web-site hosting</td> <td>120.00</td> </tr> <tr> <td>2106</td> <td>A Johnson</td> <td>Internal audit</td> <td>1110.42</td> </tr> <tr> <td><b>2107</b></td> <td>Petty cash</td> <td></td> <td>59.39</td> </tr> <tr> <td colspan="3"><b>TOTAL</b></td> <td><b>9899.28</b></td> </tr> </tbody> </table> <p>(b) Cllr Bryon proposed we accept the annual return prepared by the clerk and then went through the various headings. 2<sup>nd</sup> Cllr Shepherd &amp; agreed. The report from the internal audit was noted and referred to Policy &amp; Resources for further action. Cllr Wilkinson proposed getting a costing for the fitting of a night safe at PAC and to increase the value of money insured to £1,000. 2<sup>nd</sup> Cllr Shepherd and agreed.</p> <p>(c) Cllr Wilkinson proposed accepting the bank statements and agree payments. 2<sup>nd</sup> Cllr Shepherd and agreed.</p>	already paid				Cheque	Invoice		Amount	DD	J R Turnbull Ltd	Cemetery Maintenance	577.04	DD	Visual Security Systems	CCTV System	76.38	2095	Wallis Bus Serv	Stationery	172.74	2096	British Gas		467.11	2097	Gardencare	Repair to strimmer	65.98	2098	David Smith Garden Centre	Plants	285.67	2099	ERYC	Election costs	325.95	2100	Aldby Field Nurseries	Plants	426.06	2101	Woodmil Ltd	Photocopier	112.99	2102	BTCV	West Green	3810.52	2103	Bligh Elec Serv	Mouse House + PAC	655.00	2104	Inland Revenue (4)	tax & N.I.	1634.03	2105	Norman Computers	web-site hosting	120.00	2106	A Johnson	Internal audit	1110.42	<b>2107</b>	Petty cash		59.39	<b>TOTAL</b>			<b>9899.28</b>	<p>Submit annual return</p>
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9. To agree the list of burials & memorials	Cllr Dexter proposed accepting the memorials. 2 <sup>nd</sup> Cllr Cocker and agreed.																																																																					
11. correspondence – as per list	<p style="text-align: center;"><b>AUGUST 2007 MEETING</b></p> <table border="0"> <tr><td>1 ERYC</td><td>East Riding Economic Development 2007-11</td></tr> <tr><td>2 Gateway Partnership</td><td>Minutes</td></tr> <tr><td>3 Friends of Arts Centre</td><td>Note of thanks</td></tr> <tr><td>4 Pocklington School</td><td>Old Station car park</td></tr> <tr><td>5 ERYC</td><td>Sports Talk Magazine</td></tr> <tr><td>6 ERYC</td><td>Flooding Information</td></tr> <tr><td>7 ERYC</td><td>Standards Board agenda</td></tr> <tr><td>8 ERYC</td><td>Area Forum</td></tr> <tr><td>9 ERYC</td><td>Flooding information</td></tr> <tr><td>10 Dave West</td><td>Re 102 Squadron's visit</td></tr> <tr><td>11 Humberside Police</td><td>Neighbourhood Watch Bulletins July/August</td></tr> <tr><td>12 Pocklington Civic Society</td><td>Minutes</td></tr> <tr><td>13 HM Revenue &amp; Customs</td><td>Dispensation for particular expenses</td></tr> <tr><td>14 Humberside Police</td><td>Neighbourhood Watch Bulletin</td></tr> <tr><td>15 ERYC</td><td>Workshop to discuss A1079</td></tr> <tr><td>16 EYWTP</td><td>Tourist Group meeting 30.08.07</td></tr> <tr><td>17 Yorkshire Forward</td><td>Leader introduction event 21.08.07 Hessle</td></tr> <tr><td>18 Hull Planning</td><td>Draft statement of community involvement</td></tr> <tr><td>19 Patricia Clarkson</td><td>Request to erect a shed on allotments</td></tr> <tr><td>20 Pink Ladies (lifestyle team)</td><td>Request to collect litter</td></tr> <tr><td>21 Jessica Farmer</td><td>Invitation to ACT Academy performance</td></tr> <tr><td>22 Civic Pride</td><td>Products list</td></tr> <tr><td>23 102 Squadron</td><td>Newsletter</td></tr> <tr><td>24 Mr Sawyer</td><td>Re Pocklington Beck</td></tr> <tr><td>25 Carter Jonas</td><td>Re Cemetery Chapels</td></tr> <tr><td>26 ERYC</td><td>Re Miss A Bruce Housing Benefit</td></tr> <tr><td>27 Alan Cornelious</td><td>Estimate for Oak House</td></tr> <tr><td>28 Awards for All</td><td>Unsuccessful application</td></tr> <tr><td>29 Sam Wood (Civic Society)</td><td>Cemetery Lodge</td></tr> <tr><td>30 Mark Waudby</td><td>Resignation from Council</td></tr> <tr><td>31 Playing Fields Association</td><td>AGM Agenda</td></tr> <tr><td>32 ERY Rural Partnership</td><td>Agenda</td></tr> <tr><td>33 PAC</td><td>Spirit of Harmony'</td></tr> <tr><td>34 ERNLLCA</td><td>Resolutions to AGM</td></tr> </table> <p>Items 10 &amp; 29 were referred to the closed part.  15 A1079 meeting Cllr Perry &amp; Blake-James to attend.  16 Cllr Blake-James to attend  19 permission given  24 Mr Sawyer to be thanked and invited to flood meeting.  27 Refer to Lands &amp; Property committee</p>	1 ERYC	East Riding Economic Development 2007-11	2 Gateway Partnership	Minutes	3 Friends of Arts Centre	Note of thanks	4 Pocklington School	Old Station car park	5 ERYC	Sports Talk Magazine	6 ERYC	Flooding Information	7 ERYC	Standards Board agenda	8 ERYC	Area Forum	9 ERYC	Flooding information	10 Dave West	Re 102 Squadron's visit	11 Humberside Police	Neighbourhood Watch Bulletins July/August	12 Pocklington Civic Society	Minutes	13 HM Revenue & Customs	Dispensation for particular expenses	14 Humberside Police	Neighbourhood Watch Bulletin	15 ERYC	Workshop to discuss A1079	16 EYWTP	Tourist Group meeting 30.08.07	17 Yorkshire Forward	Leader introduction event 21.08.07 Hessle	18 Hull Planning	Draft statement of community involvement	19 Patricia Clarkson	Request to erect a shed on allotments	20 Pink Ladies (lifestyle team)	Request to collect litter	21 Jessica Farmer	Invitation to ACT Academy performance	22 Civic Pride	Products list	23 102 Squadron	Newsletter	24 Mr Sawyer	Re Pocklington Beck	25 Carter Jonas	Re Cemetery Chapels	26 ERYC	Re Miss A Bruce Housing Benefit	27 Alan Cornelious	Estimate for Oak House	28 Awards for All	Unsuccessful application	29 Sam Wood (Civic Society)	Cemetery Lodge	30 Mark Waudby	Resignation from Council	31 Playing Fields Association	AGM Agenda	32 ERY Rural Partnership	Agenda	33 PAC	Spirit of Harmony'	34 ERNLLCA	Resolutions to AGM	
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12. Consider the Town Clerk's report	The report was accepted. It was agreed to have a site visit to West Green on 30.08.07 as part of the L & P committee. Civic reception – after a discussion it was agreed to hold a reception at the Arts Centre on 23.09.07 and organise a band concert afterwards at Burnby Hall Gardens. Cllr Bryon proposed we organise this with the buffet being on similar lines to that provided at the Mayor Making but with Fairtrade principals. The cost of the band to be shared with Burnby Hall Gardens.	Contact Burnby Hall Gardens.																																																																				

13. Consider the Arts Centre Managers report	The report was accepted. The staff were congratulated on their achievement with the numbers of patrons for the block-buster films. The revised refurbishment plans were noted. In relation to the access issues our solicitor to be contacted for an update. The Black Bull to be contacted and asked to remove the ivy growing up the side of the building. The electrical testing is to be carried out shortly by Ken Macklin and the ceilings inspection was to be investigated.	
14. To receive and agree committee minutes	Planning 02.08.07 Proposed by Cllr Wilkinson 2 <sup>nd</sup> Cllr Cooper & agreed. Policy & Resources 26.07.07 Proposed by Cllr Wilkinson 2 <sup>nd</sup> Cllr Sykes and agreed. The notes of the meeting held on 19 <sup>th</sup> July 2007 with the library service were accepted and Cllr Perry suggested a copy be sent to those attending setting out our understanding of the situation.	
15. To receive representative reports	Cllr Sykes had attended a Police Liaison meeting a CAB presentation together with a Trendleburg twinning meeting. He had attended the 102 Squadron dinner and the church service at Barmby Moor. Cllr Cocker had attended his first Gateway meeting which had dealt with the heritage trail. The Mayor tendered his list of engagements.	
16. To consider the closing of the meeting to the public	Cllr Bryon proposed 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'. 2 <sup>nd</sup> Cllr Wilkinson and agreed.	
17. To consider the payment of salaries	No salaries were down for payment	
Return to item 10 correspondence	10. Letter from Dave West. The contents were noted. Cllr Sykes had attended the church service. A letter of apology to be sent to Tom Wingham. 29. Letter from Civic Society was discussed. It was agreed to write to say when the cemetery properties were sold conditions were to be placed on them relating to their future use as requested by the York Diocesan Authority. In relation to Cemetery Lodge it was agreed to now ask our solicitor to send the 'notice to quit' Clarification was given about the price to be asked - that is the middle price of three local estate agents valuations.	Write Tom Wingham Dave West Solicitor 3 local estate agents

There being no further business the meeting closed at 9.10pm.

Signed as a true record of the meeting ..... Town Mayor