

## POCKLINGTON TOWN COUNCIL

Minutes of a meeting of the Town Council held in the Meeting Room Old Courthouse George Street Pocklington on Thursday 12<sup>th</sup> April 2007 commencing at 7pm.

**Present:** The Town Mayor, Councillor Malcolm (Chairman)  
Councillors Blake-James, Bryon, Cox, Dempster, Dexter, Green, Jennings, Petrie, Shepherd, Sykes, West & Wilkinson.

**In attendance:** Town Clerk and one member of the public

1. **Apologies:** Apologies were received Rev Alan Spademan (another commitment)
2. **Declarations of Interest:** Cllr's Blake-James & Cox declared a personal interest in any matter concerning the East Riding Council. Cllr Petrie declared both a personal and prejudicial interest in any matter concerning Cemetery Lodge. Cllr Green declared a personal interest in discussions on the allotments and Cllr's Green, Bryon & West declared a personal interest in the library site discussions as they are candidates for the Pocklington Provincial ward.

Agenda Item	Discussion and Outcomes	Action
3. To confirm the minutes of the Town Council meeting held on 8 <sup>th</sup> March	Cllr Cox proposed the minutes be accepted as a true record. 2 <sup>nd</sup> Cllr Wilkinson and agreed	
4. To report matters arising from those minutes not on the agenda.	Cllr Green reported accompanying the PCSO's on patrol 7pm to 1030pm. Cllr's Bryon & Dexter reported on the meeting held on the Tuesday market to examine safety aspects of vehicles being parked on the market. They were thanked for attending.	
5. To discuss the last four years and items which are still outstanding for the new council to consider.	A discussion took place on the work carried out during the four years. In addition to the points mentioned in the clerk's report the following items needed consideration: A bell for the courtroom should be fitted. Continue to tidy up West Green The parking strategy needs review The web-site is now re-vamped and providing a really good service to the town It was generally felt the quality of planning overall had improved with some interesting developments taking place. The council's role in the supermarket enquiry was another achievement together with the submission made to the P.C.T. on the proposed health changes. A detailed financial statement would be available for the Policy & Resources meeting on 26.04.07	
6. Consider the format of the Annual Report	It was agreed the format should remain as in previous years. Chairmen of committees were asked to submit their reports for inclusion.	

7. Note the re-development plans for the library site	The plans were examined in detail with councillors expressing regret about the lack of consultation and the minimal expansion of the library facility. They felt more could be achieved with the site and welcome officers from the East Riding library service to the Policy & Resources meeting on 26.04.07 when discussions can take place with the architect.																																																																						
8. To receive the financial statement of (a) P.T.C. and agree payments b) consider the outturn at the end of March © Consider the bank statements from Pocklington Arts Centre and agree payments	<p>(a) Cllr Wilkinson proposed the statement be received and the payments authorised. 2<sup>nd</sup> Cllr Green and agreed.</p> <p><b>Payments for Approval</b> <b>Pocklington Town Council meeting</b> <b>on 12th April 2007</b> <b><u>Cheque Salaries</u></b></p> <table border="1" data-bbox="295 645 1342 1243"> <tr> <td colspan="2"></td> <td style="text-align: right;"><b>total</b></td> <td style="text-align: right;"><b>£0.00</b></td> </tr> <tr> <td colspan="4">paid by direct debit/already paid</td> </tr> <tr> <th><b>Cheque</b></th> <th><b>Invoice</b></th> <th><b>amount</b></th> <th><b>V.A.T.</b></th> </tr> <tr> <td>D/D</td> <td>Plus.net</td> <td>Broadband connection</td> <td>16.99</td> <td>2.53</td> </tr> <tr> <td>1991</td> <td>E.R.Y.C.</td> <td>Waste bins £855.29; cemetery rates £49.73 (agree to pay rates by direct debit of £313 per month)</td> <td>905.02</td> <td>127.38</td> </tr> <tr> <td>1992</td> <td>ERNLLCA</td> <td>Annual subscription</td> <td>739.41</td> <td></td> </tr> <tr> <td>1993</td> <td>Yorkshire Water</td> <td>water rate cemetery</td> <td>9.07</td> <td></td> </tr> <tr> <td>1994</td> <td>Travis Perkins</td> <td>tiles &amp; adhesive</td> <td>162.09</td> <td>24.14</td> </tr> <tr> <td>1995</td> <td>J.R. Turnbull Ltd</td> <td>cemetery maintenance March</td> <td>549.56</td> <td>81.85</td> </tr> <tr> <td>1996</td> <td>Amarsys</td> <td>Web-site design &amp; support</td> <td>364.25</td> <td>54.25</td> </tr> <tr> <td>1997</td> <td>Aldby Field Nurseries</td> <td>Spring plants</td> <td>322.43</td> <td>48.03</td> </tr> <tr> <td>1998</td> <td>Petty cash</td> <td></td> <td>60.72</td> <td>1.11</td> </tr> <tr> <td>1999</td> <td>Don Ogram</td> <td>Tiling - cemetery Lodge</td> <td>362.00</td> <td></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">total</td> <td style="text-align: right;"><b>3491.54</b></td> <td style="text-align: right;"><b>339.29</b></td> </tr> </table> <p>(b) The clerk had not completed the detailed out-turn but it will be in the region of £60,000 as anticipated. Cllr Blake-James proposed that the Burnby Hall Gardens Trust be given £200 towards their water-treatment project which is now operating. 2<sup>nd</sup> Cllr Cox and agreed.</p> <p>(c) Cllr West proposed the bank statements be received and the payments agreed. 2<sup>nd</sup> Cllr Wilkinson and agreed.</p>					<b>total</b>	<b>£0.00</b>	paid by direct debit/already paid				<b>Cheque</b>	<b>Invoice</b>	<b>amount</b>	<b>V.A.T.</b>	D/D	Plus.net	Broadband connection	16.99	2.53	1991	E.R.Y.C.	Waste bins £855.29; cemetery rates £49.73 (agree to pay rates by direct debit of £313 per month)	905.02	127.38	1992	ERNLLCA	Annual subscription	739.41		1993	Yorkshire Water	water rate cemetery	9.07		1994	Travis Perkins	tiles & adhesive	162.09	24.14	1995	J.R. Turnbull Ltd	cemetery maintenance March	549.56	81.85	1996	Amarsys	Web-site design & support	364.25	54.25	1997	Aldby Field Nurseries	Spring plants	322.43	48.03	1998	Petty cash		60.72	1.11	1999	Don Ogram	Tiling - cemetery Lodge	362.00				total	<b>3491.54</b>	<b>339.29</b>	
		<b>total</b>	<b>£0.00</b>																																																																				
paid by direct debit/already paid																																																																							
<b>Cheque</b>	<b>Invoice</b>	<b>amount</b>	<b>V.A.T.</b>																																																																				
D/D	Plus.net	Broadband connection	16.99	2.53																																																																			
1991	E.R.Y.C.	Waste bins £855.29; cemetery rates £49.73 (agree to pay rates by direct debit of £313 per month)	905.02	127.38																																																																			
1992	ERNLLCA	Annual subscription	739.41																																																																				
1993	Yorkshire Water	water rate cemetery	9.07																																																																				
1994	Travis Perkins	tiles & adhesive	162.09	24.14																																																																			
1995	J.R. Turnbull Ltd	cemetery maintenance March	549.56	81.85																																																																			
1996	Amarsys	Web-site design & support	364.25	54.25																																																																			
1997	Aldby Field Nurseries	Spring plants	322.43	48.03																																																																			
1998	Petty cash		60.72	1.11																																																																			
1999	Don Ogram	Tiling - cemetery Lodge	362.00																																																																				
		total	<b>3491.54</b>	<b>339.29</b>																																																																			
9. To agree the list of burials & memorials	Cllr West proposed accepting the burials of Majorie Smith, Norman Kendra & Margaret Greatorex and memorials for Thornton. 2 <sup>nd</sup> Cllr Cox and agreed																																																																						
10. correspondence - as per list	1 2 3 4 5 6 7 8 9 10	Dept. for Constitutional Affairs Yorkshire In Bloom ERYC Wood Sherwood No smoking notices & bins Hanging Basket nurseries NALC Diocesan Registrar ERYC HPFA	Memorial safety Bloom Review Standards Committee Land registration - Cemetery Advertising literature Hanging Basket offer Model contract for clerks Deconsecration of Cemetery Chapel Request for permission to plant tree Playground Inspection training																																																																				

11	ERNLLCA	Contact details & newsletter	
12	Lyons Enquiry	Briefing note	
13	EYWTP	Developing the visitor experience	25.04.
14	ProHelp	Professional support for the voluntary	
15	Cllr Shepherd	Details of plane crash Garths End	
16	Carter Jonas	Update on Cemetery Chapels sale	
17	PCT	To take more time to consider submissions	
18	Planning Liaison meetings	Resume of subjects raised	
19	ERYLSP	Wilberforce Way commemorative events	
20	East Riding Choir	Invitation to Elgar's The Dream of Gerontius	
21	102 Squadron	Invitation to reunion 21st July	
22	Audit Commission	Appointment of auditor	
23	Hull University	Room Booking	
24	ACAS	Newsletter	
25	Wood Sherwood	Letter re rear of Arts Centre	
26	Police Authority	Neighbourhood Panel 18.04.07	
27	H&WRCC	Sustainable communities seminar	19.04
28	Hull Tourism	Hull Day Trip Packages	
29	Pocklington Resident	Re elections	
30	Friends of Pocklington Arts	Apology to Howard Hawley	
31	Lyons Enquiry	report	
32	Chairman & Clerks meeting	19th April	
33	English Heritage	Application for open day	
34	SLCC	Conference Wakefield 15.05.07	
35	Action for Market Towns	Market Town Awards	
36	Cllr Blake-James	Heritage Board	
37	Mrs Jibson	Request to erect scaffolding at front of court	
38	Mrs Forbes	Dirty appearance of Pocklington	
39	Allotment holders	Response to letter	
<p>5. Cllr Petrie thought it would be a good idea to find out what premises in the town were to provide and liaise with the Chamber of Trade &amp; Licensed Victuallers about bulk purchase of cigarette end bins. Cllr Cox said he didn't realise smokers were vilified so much!</p> <p>10. Playground inspection course Cllr's Wilkinson &amp; Shepherd are to attend the course at Howden.</p> <p>13. Cllr's Malcolm &amp; Blake-James are attending</p> <p>15. This needs priority at the next D &amp; M meeting</p> <p>16. Refer to L &amp; P</p> <p>17. PCT meeting is to take place at Burnby Hall on 23.05.07</p> <p>18. The pro-forma submitted by Cllr's Jennings and Wilkinson</p> <p>19. Councillors to note the celebrations in Pocklington</p> <p>21. 102 squadron dinner Cllr's Malcolm, Green, Petrie West Wilkinson Jennings Cox Shepherd and Sykes would like to attend. A discussion then took place about giving an invitation to a luncheon perhaps for 2008?</p> <p>25 refer to closed part of meeting</p> <p>26 Police meeting to be attended by Cllr's Wilkinson &amp; Bryon</p> <p>34 Clerk to attend</p> <p>35 Code of conduct - refer to new council</p> <p>36 Cllr Blake-James reported on having a successful meeting to decide on the things to be included in the heritage board</p> <p>37 Permission given to builders to repair adjoining property</p> <p>38 The letter from Mrs Forbes was noted with regret. Cllr Dexter wondered if we should ask her if it can be published in the</p>			

	<p>Pocklington Post. 39 L&amp;P to deal and invite allotment holders to meeting An 'e' mail had been received from Mr Burton in which he bemoans the fact that a lot of shops in Pocklington were closing.</p>	
11. Consider the Town Clerk's report	<p>The report was accepted. The clerk verbally reported on a series of windows which had been smashed overnight 10/11.04.07. A local businessman had offered a reward and a discussion then took place about the council doing the same. Cllr Dempster proposed that The town council together with a local businessman offer £100 for information leading to the prosecution of the person(s) responsible for the damage. 2<sup>nd</sup> Cllr Sykes and agreed.</p>	
12. Consider the Arts Centre Managers report	<p>The report was noted. In relation to the seats re-furbishment Cllr Malcolm suggested a company called Tithcrest from Kerilworth should be approached to quote for the work. They have a proven record of carrying out this type of work.</p>	
13. To receive and agree committee minutes	<p>Cllr Cox proposed the Development &amp; Marketing minutes of 15.03.07 be accepted. 2<sup>nd</sup> Cllr Blake-James and agreed. Cllr Wilkinson proposed the Policy &amp; Resources minutes for 22.03.07 be accepted. 2<sup>nd</sup> Cllr Bryon and agreed. Cllr Dexter proposed the Planning minutes of 10.04.07 be accepted. 2<sup>nd</sup> Cllr Sykes and agreed.</p>	
14. To receive representative reports	<p>Cllr Green reported on attending the recent Area Forum at which affordable housing was discussed. Cllr Wilkinson reported on attending the PCT meeting at Burnby Hall Cllr Blake-James reported on her meeting about the heritage board Cllr Dexter &amp; Bryon reported on the meeting re the market Cllr West reported on her last meeting as a Governor of Pocklington School Cllr Malcolm had attended Pocklington in Bloom that afternoon together with the history group at the Arts Centre</p>	
15. To consider the closing of the meeting to the public	<p>Cllr Malcolm proposed 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'. 2<sup>nd</sup> Cllr Bryon and agreed.</p>	
16. Correspondence	<p>The letter from Wood Sherwood Solicitors about the land at the rear of The Arts Centre together with a verbal report from the clerk were considered. It was agreed that our solicitor be asked to explore the possibility of registering the land at the rear of the Arts Centre.</p>	

There being no further business the meeting closed at 9.07pm.

Signed as a true record of the meeting ..... Town Mayor