

POCKLINGTON TOWN COUNCIL

Minutes of a meeting of the Town Council held in the Meeting Room next to the Library on Thursday 8th June 2006 commencing at 7pm.

Present: The Town Mayor, Councillor Malcolm (Chairman)
Councillors Blake-James, Bryon, Cox, Dempster, Dexter, Green, Jennings, Nicholls, Petrie, West & Wilkinson

In attendance: Clerk, a member of the press and three members of the public

Before the meeting commenced Kath Holmes from the Chamber of Trade addressed the councillors on the Late Night Shopping Event scheduled for Thursday 7th December. A street closure order was being applied for but not including Union Street. The usual co-operation of the council was requested i.e. Christmas lights, decorated window competition and Christmas tree. It was hoped to have a 'local' event representing local traders organisations and charities. The committee were thinking of having reindeers again which are costly. A request for financial assistance was made. Mrs Holmes was thanked for her presentation .

Rev. Alan Spademan, the council chaplain, led the council in prayers.

1. **Apologies:** There were no apologies
2. To confirm the Minutes of the previous meeting held on 11th May 2006: Proposed by Councillor Green that the minutes be accepted, seconded by Councillor Nicholls and agreed.
3. To report matters arising from the minutes not on the agenda: The clerk reported ordering the booklets from the Environment Agency for owners abutting the beck. Cllr Blake-James said she had organised a meeting with M.W.D.B. and Woldgate School in relation to the recent flooding.
4. To receive any declarations of interest: Cllr's Blake-James & Cox declared an interest in any items concerning East Riding. Additionally Cllr Cox declared in interest in any matter concerning the ambulance service.

| Agenda Item | Discussion and Outcomes | Action |
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| 5. To receive the financial statement, and agree payments, of A. The Council B. The bank statements from Pocklington Arts Centre & agree payments | Pocklington Town Council On 8th June 2006 | |
| | <u>Cheque</u> <u>Salaries</u> | |
| | 1720 R Wood | |
| | 1721 J Farmer | |
| | 1722 E Moore | |
| | 1723 Inland Revenue (2) | 1501.19 |
| | <u>total</u> | <u>£4,381.00</u> |
| | paid by direct debit/already paid | |
| | Cheque | Invoice |
| | | amount |
| | | V.A.T. |
| | D/D E.R.Y.C. | 323.28 |
| | 1709 E.R.Y.C. | 182.12 |
| | 1710 Glenfield Garden Services | 190.00 |
| | | 27.12 |

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| | <p>1711 J.R. Turnbull Ltd Cemetery maintenance 549.56 81.85</p> <p>1712 Woodhouse Prize Band Band concert 175.00</p> <p>1713 Travis Perkins Paint for seats 34.53 5.14</p> <p>1714 D.J. Wade Windows Cemetery Lodge 793.12 118.12</p> <p>1715 K.J. Falkingham Letter box varnish 52.43 7.81</p> <p>1716 AB Nurseries Snowdrop bulbs 175.00</p> <p>1717 Shore Construction Fitting of sink 20 M.P. 720.00 107.24</p> <p>1718 Petty cash Petty cash 53.34 3.81</p> <p>1719 Neville Tucker VAT on previous bill 20.13 20.13</p> <p style="text-align: right;">total 7649.51 371.22</p> <p>Cllr Malcolm proposed agreeing the above payments 2nd Cllr Petrie and agreed. The bank statements were not available from PAC and will be circulated next month. Cllr Blake-James proposed the list of payments be approved 2nd Cllr Jennings & agreed.</p> | |
| 6. To agree the list of burials and memorials | Cllr Cox proposed burials of Stella Margery Everingham, Kathleen Beale and memorials for Ruth Simpson Knight be agreed. 2 nd Cllr Wilkinson and agreed. Cllr Malcolm pointed out there were two spellings of Simpson. | |
| 7. Correspondence – as per list | <p style="text-align: center;">JUNE MEETING</p> <p>1 Police restructuring Police Authority</p> <p>2 Funding fair Action for Market Towns</p> <p>3 Michael Shepherd questions re courthouse</p> <p>4 Mrs Stabler re disabled ramp</p> <p>5 DJM training courses</p> <p>6 Warm Front insulation of homes</p> <p>7 Umbrella newsletter</p> <p>8 Miracle Times Playing Field</p> <p>9 ERNLLCA training courses</p> <p>10 Wood Sherwood re land swap</p> <p>11 Chris Clubley valuation of courthouse complex</p> <p>12 ERYC Area Forums</p> <p>13 ERNLLCA resolutions for 2006 AGM</p> <p>14 HWRCC Apprenticeship scheme</p> <p>15 NALC Pay scales</p> <p>16 SLCC Summer Seminars</p> <p>17 Yorkshire in Bloom newsletter</p> <p>18 Cllr Blake-James Re ambulance changes</p> <p>19 CAB AGM 20.07.06</p> <p>20 Shore Construction Re planning behind Arts Centre</p> <p>21 Powell & Young re courthouse completion 23.06.06</p> <p>22 Rev Simmons re deconsecration of chapels</p> <p>23 E.R.Y.C. Re parking outside Post Office</p> <p>24 E.R.Y.C. Dilapidated cottages Chapmangate</p> <p>25 E.R.Y.C. Yorkshire Day event Pocklington</p> <p>26 Police Bulletin</p> <p>26 PAC Press release</p> <p>27 Janet Farmer Pocklington chart success</p> <p>28 Gordon Scaife Re Broadmanor grass cutting</p> <p>29 All Saints Re adoption of churchyard</p> <p>30 E.Y.T.A. Future of tourism seminar 14.06.06</p> <p>31 E.R.Y.C. Rights of Way Improvement plan</p> <p>32 E.R.Y.C. Re Yorkshire Day</p> <p>1. Police Authority letter – it was agreed to write in support against the mergers.</p> <p>23. This authority does not agree in financing legal costs to prove ownership.</p> <p>25. The request for financial help with advertising Yorkshire Day was</p> | |

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| | <p>considered. Cllr Wilkinson proposed we give £150 towards the cost 2nd Cllr Nicholls and agreed.</p> <p>11. The valuation of the courthouse was noted and should be forwarded to our insurers.</p> <p>12. Cllr Green was nominated to represent this council on the area forum</p> <p>14. The apprenticeship scheme was to be looked at as it may offer clerical support for this council.</p> <p>19. There were no nominations for C.A.B.</p> <p>24. The letter from Madeline Bell was noted – her work has been much appreciated</p> <p>28. Grass cutting in Broadmanor – refer to Lands & Property.</p> <p>29. Adoption of maintenance All Saints Church – refer to L&P</p> <p>30. E.Y.T.A. seminar 14.06.06 Cllr West attending</p> | |
| 8. Town Clerks report | A verbal report was made regarding the proposed completion date of 23.06.06 to move to the courthouse. The clerks holiday dates were noted whereupon a discussion took place in relation to cover. Cllr Petrie suggested enlisting the help of nearby clerks to see if they would visit the office say on three days each week for two hours to keep the administration moving. This was agreed. | |
| 9. Pocklington Arts Centre Managers report | The report was noted councillors were pleased that the grant to fund a workshop and play for 12-16yrs olds had been successful. | |
| 10. Agree committee minutes | <p>The annual meeting and Mayor Making minutes were not available.</p> <p>P&R 25.05.06 Proposed Cllr Bryon 2nd Cllr Wilkinson and agreed.</p> <p>Planning 18.05.06 proposed by Cllr Jennings 2nd Cllr Wilkinson & agreed.</p> <p>Pocklington in Bloom 01.06.06 proposed by Cllr Green 2nd Cllr Petrie and agreed.</p> <p>Personnel minutes were accepted. The media policy was to be incorporating in the standing orders.</p> | |
| 11. Representatives report | <p>Cllr Blake- James reported on a seminar of the Wolds Tourism Partnership where the focus was to develop joint information boards for the three towns – these may be electronically operated.</p> <p>Cllr Petrie report on being appointed to the executive committee of ERNLLCA. The growth of the desk top service has continue to grow until a further member of staff has just been appointed.</p> <p>Cllr Dexter reported on attending a Chamber of Trade meeting.</p> | |
| 12. To consider the exclusion of the Press & Public | Councillor Malcolm proposed: 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.' This was seconded by Councillor West and agreed. | |
| 13. To resolve the payments of salaries | The payment of salaries were approved. | |
| 14. Consider co-opting a councillor | After careful thought and deliberation it was agreed Jeff Shepherd be appointed until the election next May. The make-up to the committees was discussed to try to get some balance back into them. | |

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| 15. Consider a report from the personnel committee | A meeting was to be arranged with the clerk to discuss the current situation. | |
| 8. Items from clerks report | The councillors discussed the building of a wall at the rear of the Arts Centre. Legal advice to be sought, the structural engineer has visited and will submit a report. He was not overly concerned but has completed a detailed survey for any future use. He also examined the first floor of the Arts Centre and again is to submit a report. The outcome of the planning application was to be awaited before completion of the land-swap. Retrospective planning consent will be required for the bin store. | |

There being no other business, the meeting closed at 9.35 pm.

Signed as a true record of the meeting Town Mayor