

# POCKLINGTON TOWN COUNCIL

## Minutes of a meeting of the Town Council held in the Meeting Room next to the Library on Thursday 9<sup>th</sup> February 2006 commencing at 7pm.

**Present:** The Town Mayor, Councillor Green (Chairman)  
Councillors Blake-James, Bryon, Malcolm, Dempster, Nicholls, Held, Jennings, & West & Wilkinson

**In attendance:** Clerk and a member of the public.

Prior to the meeting The Mayor, Cllr Jo Green, presented charity groups with cheques as previously agreed. Rev. David Johnson, the council chaplain, then led the council in prayers.

1. **Apologies:** Cllr Cox (another engagement) Cllr Petrie (ill)
2. **To confirm the Minutes of the previous meeting held on 12<sup>th</sup> January 2006:**  
Proposed by Councillor Dempster that the minutes be accepted, seconded by Councillor Held and agreed.
3. **To report matters arising from the minutes not on the agenda:**  
The clerk reported that work had commenced on the Old Courthouse.
4. **To receive any declarations of interest:** Cllr Blake-James declared an interest in any items concerning East Riding as she is a district councillor.

Agenda Item	Discussion and Outcomes	Action
12. agree committee minutes	<ul style="list-style-type: none"> <li>• Cllr Blake – James proposed accepting the Policy &amp; Resources minutes for 26.01.06 2<sup>nd</sup> Cllr Malcolm and agreed. Cllr Blake James congratulated Cllr Jennings on the updating of the council's standing orders and proposed they be adopted by the council. 2<sup>nd</sup> Cllr Wilkinson and agreed. A copy was given to all councillors upon signature. Cllr Jennings said the section on disciplinary procedures was to be sent to ACAS for review as it was over five years old.</li> <li>• Cllr Jennings then left the meeting for family commitments.</li> </ul>	
5. To receive the financial statement, and agree payments, of : A. The Council B. The bank statements from Pocklington Arts Centre & agree payments	<ul style="list-style-type: none"> <li>• Cllr Blake-James proposed accepting the payments of the Council and congratulated the clerk on his continued good work on the councils finances. The budget forecast was particularly helpful. . 2<sup>nd</sup> by Cllr Bryon and agreed.</li> </ul>	

**Payments for Approval  
Pocklington Town Council  
On 9th February 2006**

Cheque Salaries

1630	R Wood	
1631	J Farmer	
1632	E Moore	
1633	Inland Revenue (10)	1455.83
	<b>total</b>	<b>£4,257.95</b>

paid by direct debit/already paid

Cheque	Invoice	amount
1611	HMCE Quarterly VAT payment	950.11
1612	Zurich Municipal Advisory service	158.63
1613	Wallis Business Service Stationery	135.52
1614	DNP Landlords a/c Stakes for allotments	50.00
1615	GT Graphics Paper	24.92
1616	E.R.Y.C. Grounds maintenance	971.07
1617	J.R. Turnbull Ltd Cemetery maintenance	549.65
1618	Travis Perkins Paint	37.05
1619	Yorkshire in Bloom Entry fee	40.00
1620	Chamber of Trade Membership fee	30.00
1621	Petty cash Petty cash	29.97
1622	R Ross maintenance work	175.00
1623	Pocklington Canal Amenities Grant	100.00
1624	Friends of Pock Junior School Grant	100.00
1625	Pocklington Over 60's club Grant	100.00
1626	Woldgate Wildcats Grant	100.00
1627	Pocklington Twinning dance group Grant	100.00
1628	Stewarts Burnby hall Gardens Trust Grant	100.00
1629	Henleys Nurseries	14.87
	<b>total</b>	<b>8024.74</b>

Write to  
PAC

Cllr Wilkinson proposed accepting the payments of Pocklington Arts Centre. 2<sup>nd</sup> Cllr Blake-James and agreed.

Cllr Nicholls proposed that the council write to Mrs Farmer congratulating her and her staff on their achievements in creating a quality venue. 2<sup>nd</sup> Cllr Blake-James and agreed.

The quarterly accounts were received – the manager is to attend the next P & R meeting on 23.02.06 for a detailed discussion.

6. To review the list of burials and memorials	<ul style="list-style-type: none"> <li>Burials for baby Mairs, Wendy Gibson, Stuart Chapman, and Kathleen &amp; Stanley Adams were noted. As were memorials for McDermott &amp; Barr. The clerk asked for clarification on our pricing policy. Authority to erect a headstone cost £65 but no fee had been decided for tablets in the memorial garden. Cllr West proposed the fee should be £50. 2<sup>nd</sup> Cllr Dempster and agreed.</li> </ul>	Notify undertakers & Rotherhams
7. Consider an update on the Arts Centre Review	<ul style="list-style-type: none"> <li>Copies of the review have been sent to PACMT members for comments by the end of April.</li> </ul>	Bring back to May meeting
8. Consider the minutes received from the Pocklington & District Civic	<ul style="list-style-type: none"> <li>Cllr Blake-James proposed sending a friendly letter to the Chairman of the Civic Society pointing out that all meetings were open to the public and that at each full council meeting 15 minutes was allocated to members of the public who have given prior notification. 2<sup>nd</sup> Cllr Malcolm and</li> </ul>	Write to Civic Society

Society	agreed.	
9. Correspondence – as per list	<ul style="list-style-type: none"> <li>1 16.01.06 E.R.Y.C. Pensioners Benefit</li> <li>2 18.01.06 The Playing Field newsletter</li> <li>3 20.01.06 Clerks &amp; Councils direct newsletter</li> <li>4 20.01.06 Minster Rail Campaign Appeal for financial assistance</li> <li>5 22.01.06 ERYC Sure start</li> <li>6 24.01.06 Rural Sea questionnaire</li> <li>7 24.01.06 Wallis Shredder information</li> <li>8 01.02.06 SLCC Regional conference 29.03.06</li> <li>9 01.02.06 Pocklington School copy letter re parking</li> <li>10 01.02.06 Pocklington Junior School Sponsorship of School council</li> <li>11 01.02.06 Mrs Douthwaite Re trees on Sherbutgate Estate</li> <li>12 06.02.06 ERNLLCA Information booklet</li> <li>13 06.02.06 ERYC Allocation of play officers</li> <li>14 06.02.06 ERVAS Financial assistance</li> <li>15 06.02.06 Civic Trust Heritage Open days</li> <li>16 06.02.06 HPFA Wren grants</li> <li>17 06.02.06 Friends of Pocklington Infants Re dog fouling</li> <li>18 06.02.06 ERYC Evaluation of No drink zones</li> <li>19 06.02.06 ERYC Parish Liaison</li> <li>20 06.02.06 ERYC Landscape character assessment</li> <li>21 06.02.06 ERYC Planning appeal re Cemetery Lane</li> </ul> <p>It was agreed the requests for financial assistance will be kept on file for consideration in the next financial year.</p> <ul style="list-style-type: none"> <li>• Re 10 Cllr Malcolm said we should support the council and invite the members to one of our meetings. Councillors would be available to give advice on procedures etc.</li> <li>• Re 3 Cllr Malcolm asked that page 4 of the Clerks Direct magazine be copied and the progress of the parking legislation case followed.</li> <li>• Re 8 Cllr Malcolm proposed the clerk attend the regional conference. 2<sup>nd</sup> Cllr Green and agreed.</li> <li>• Re 11 Mrs Douthwaite's letter to be sent to East Riding</li> <li>• Re 12 Include details of the ERNLLCA services within the documents with standing orders. When councillors are asked to contact ERNLLCA they should ask the clerk to notify that an enquiry is to be made.</li> <li>• Re 15 Refer to Dev &amp; Management.</li> <li>• Re 17 To be referred to dog wardens at East Riding. Letter to be sent to the friends.</li> <li>• Evaluation of the 'no drink areas' has shown they have had limited impact. At first the Youth Club yard improved but now the situation as bad as ever. There is a concern about displacement of the problem as highlighted by Scaife Garth residents. Enforcement of the regulations has been lacking and more emphasis needs putting into this area. The imposition of blanket 'no drink' zones has unintentional consequences ie. the format of rugby 7's will be adversely affected.</li> </ul>	
10. Town Clerks report	The Town Clerks report was noted. The matter of non-residents of Pocklington on the allotment waiting list was discussed. Cllr West suggested they be charged extra. Cllr Malcolm proposed non-	

	<p>residents be written to saying the demand was so great from residents there was now little prospect of them being allocated a plot at Pocklington.</p> <p>They should approach their own council to see if allotments could be provided.</p>	
11. Pocklington Arts Centre Managers report	Cllr Nicholls congratulated the staff on another positive quarterly return for which they should be congratulated.	
13. Agree committee minutes	<p>Planning 19.01.06 proposed by Cllr Green 2<sup>nd</sup> Cllr Malcolm &amp; agreed. Planning 02.02.06 proposed by Cllr Wilkinson 2<sup>nd</sup> Cllr Held &amp; agreed.</p> <p>Road Safety 02.02.06 proposed by Cllr Bryon 2<sup>nd</sup> Cllr Dempster and agreed.</p>	
14. Representatives report	<p>Cllr Green submitted her list of engagements. At a recent Crime Prevention Panel meeting thanks had been expressed about the councils continued support for the CCTV schemes in the district. Cllr Dempster asked for a financial report from the CPP together with an annual report on how the cameras had been used.</p> <p>Cllr Blake-James had attended the Scaife Garth residents meeting together with the A1079 working group meeting.</p>	
15. To consider the exclusion of the Press & Public	<p><b>Councillor Green proposed:</b></p> <p><b>'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.'</b> This was seconded by Councillor Wilkinson and agreed.</p>	
16. To resolve the payments of salaries	Payment of salaries was agreed.	
17. Consider the letter from Mr Hawley	The clerk is to meet with our solicitor on Monday when the best agreement possible will be discussed. It will be necessary to bring the matter back to the next meeting of the council for approval.	
18. Consider the applications for 20 Market Place	One prospective tenant had been interviewed and arrangements were to be made for another to be seen. A decision was then to be made.	Letter to applicants

There being no other business, the meeting closed at 9.00 pm.

Signed as a true record of the meeting ..... Town Mayor