

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 9th September 2015 at 7pm

Present: Councillors Ratcliffe (Chairman), Cooper, Cox, Hutchinson, Jones, Perry, Sharpe, Shepherd, Spademan, Sykes, West & Winterton. Three members of the public. Richard Wood clerk.

Prior to the commencement of the meeting the council Elder Philip Braddish led the council in prayers.

1. To receive any apologies for absence. Cllr Marron (on holiday)
2. To receive any declarations of interest in relation to any agenda item. Councillors were asked to identify the agenda item and the type of interest being declared. Cllr Jones declared a personal interest in the letter from the carers group. Cllr Sharp declared a personal interest in the Mason Clark letter.
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes. Cllr West proposed the meeting be closed. 2nd Cllr Winterton and agreed. John Brown spoke about the work on formulating the Neighbourhood Development Plan and Pocklington Future's work on the town plan. Two items are outstanding. One is in connection with signage and the other is concerned with developing more walks particularly walking for health. Michelle Farrow then spoke about the need for a permanent youth club for the town.
4. Consider re-opening the meeting Cllr Jones proposed the meeting be re-opened. 2nd Cllr Spademan & agreed.
5. Consider the Arts Centre Managers report. The report was accepted. Cllr Hutchinson asked when the accounts for the platform festival would be presented? A date for the meeting was to be notified.
6. To confirm the minutes of the Town Council meeting held on 12th August 2015. Cllr Cox proposed they be accepted 2nd Cllr West and agreed.
7. To report matters arising from those minutes not on the agenda – for information only. Cllr Ratcliffe reported on a meeting with Richard Dixon an internal auditor and recommended we accept his proposal of 5-6days interim audit and a similar 5-6days for the year end audit at a cost of £1400. 2nd Cllr Winterton and agreed. Cllr Ratcliffe reported on the standing order regarding committees and in particular the make-up of the Lands & Property. Cllr Spademan is willing to stand down to reduce the number of overall numbers. Cllr Shepherd & Jones to join the L&P committee. It was agreed to consider any requests to finance any necessary repairs which are found to on the piano which is being moved to All Saints Church.
8. Final review the Summer Fair held on 8th August & arrangements for the bonfire night and the Festival of Christmas. The summer fair made £800 profit which will go to the Mayor's charity fund. Tickets need to be printed for bonfire night so we

can sell them in advance. The clerk was asked to speak to Pocklington School about their borders attending our event. Lighting is required for the stallholders at the Christmas event to be held on 2nd December. A meeting of those interested parties will be held on Thursday 24th September at the Old Courthouse at 7pm.

9. Flying of flags from official buildings. Cllr Perry spoke on a paper he had prepared giving the days flags should be flown. It was agreed the dates of flying the flag be agreed apart from those marking Ireland Scotland and Wales day. The proposal to erect three flag-poles on the inside of the ramp was debated but it was decided not to agree to this at this time.

10. Update on the state of the footpath between the town and the doctors surgery. The letter received from Alan Menzies ERYC was debated. It was agreed to write back to Mr Menzies saying other plans for the town should be delayed with the monies saved being allocated to this project. Because of the adverse camber it was doubted slurry sealing would be the answer.

11. Receive a verbal report from our district councillors – no councillors were present

12. To receive the financial statement of
(a) Pocklington Town Council and agree payments Cllr Shepherd proposed the payments 2nd Cllr Winterton and agreed.

195	BP	14.08.15	4205	Cyberglide	Laptop setup	£	45.00
196	DD	14.08.15	4032	Be Fuelcard	Fuel	£	6.96
197	BP	14.08.15	4207	JSS Audio	Summer fair PA System	£	600.00
198	BP	14.08.15	4207	Murr Skip Hire	Skip summer event	£	30.00
199	BP	14.08.15	4207	Mr Magic	Summer event performance	£	395.00
200	BP	14.08.15	4207	CasCare	Medical cover summer event	£	225.00
201	BP	27.08.15	4001	R Wood	August Salary		
202	BP	27.08.15	4002	J Farmer	August Salary		
203	BP	27.08.15	4017	E Moore	August Salary		
204	BP	27.08.15	4005	J Bielby	August Salary		
205	BP	27.08.15	4004	L Skelding	August Salary		
206	BP	27.08.15	various	HMRC	August Tax and NI	£	1,601.76
207	BP	04.09.15	4205	York Graphic Des	balance of web-site design	£	2,250.00
208	BP	04.09.15	4207	Wolds Advertiser	leaflet distribution summer fair	£	180.00
209	BP	04.09.15	4207	Elecplant	Generator Summer fair	£	265.32
210	BP	04.09.15		Gateway	grant	£	200.00
211	DD	21.08.15	4032	Be Fuelcard	Fuel	£	48.13
212	BP	10.09.15	4036	Steve Wilcock	PAC Boiler Service	£	732.00
213	BP	10.09.15	4053	Mason Clark	PAC Party Wall Matters	£	462.00
214	BP	10.09.15		ERYC	VAT for dog signs	£	9.60
215	BP	10.09.15	4037	Travis Perkins	Red/White Tape	£	15.86
216	BP	10.09.15	4029	ERYC	Skate Park bin collection	£	221.20
217	BP	10.09.15		Roy Gibson	Allotment building architect	£	786.00

218	BP	10.09.15	4200	New York Dance Band	Burnby hall band concert	£ 400.00
219	BP	05.09.15	4207	Ardent Fireworks	Deposit for bonfire night	£ 250.00
220	DD	28.08.15	4032	Be Fuelcard	Fuel	£ 9.71
221	BP	10.09.15	4037	K J Falkingham	Strimmer line	£ 9.20
222	DD	27.10.15	4014	British Gas	Electricity 3.4.15 - 25.8.15	£ 288.03
223	BP	10.09.15	4036	A & L Stewart	PAC Electrical work	£ 562.04
224	DD	15.09.15	4021	Daisy Communications	Mobile phones	£ 16.80
225	BP	10.09.15	4037	Travis Perkins	Compression tank connector	£ 8.64
226	BP	10.09.15	4203	David Smith Garden Centre	Flowers	£ 154.24
227	DD		4043	VSS	CCTV	£ 90.00
228	BP	10.09.15	4205	Norman Computer Services	IT support	£ 46.80
229	BP	10.09.15	4021	Daisy Communications	Landline phones	£ 43.19
230	BP	10.09.15	4207	Hedgehog Studio	design of new guide	£ 475.00
231	BP	10.09.15	4207	a64 Loo hire	portable loos	£ 408.00
232	BP	10.09.15	4037	ERYC	rent for Broadmanor	£ 66.00
233	DD	11.09.15	4032	Be Fuelcard	fuel	£ 35.15
234	2592	10.09.15	various	petty cash	petty cash	£ 120.76
					Total	£ 11,057.39
					Grand total	£ 16,192.02

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Perry questioned the expenses incurred at the Edinburgh Festival. The Accounts next month will be checked by Cllr's Perry & West & in Nov. Cllr Sykes & Ratcliffe.

		Date Paid	Payee	Detail	Amount
270	BP	14.08.15	Sam Griffiths	Fee	£ 100.00
271	BP	14.08.15	Terry Herbert	Book keeping	£ 138.60
272	BP	14.08.15	WB	Film	£ 142.87
273	BP	14.08.15	eone	Film	£ 471.59
274	BP	14.08.15	Warren Productions	Fee	£ 3,449.60
275	BP	20.08.15	D Wilkinson	Banner Erection	£ 84.00
276	BP	20.08.15	Live UK	Advertising	£ 300.00
277	BP	20.08.15	Elvington Plant Hire	Equipment Hire	£ 96.00
278	BP	20.08.15	KJ Falkingham	Hardware	£ 18.31

279	BP	20.08.15	Eric Lee	Electrical	£ 7.48
280	BP	20.08.15	D Webster	Fee	£ 150.00
281	BP	20.08.15	JL Brooks	Confectionery	£ 183.83
282	BP	20.08.15	eone	Film	£ 120.00
283	BP	27.08.15	J Duffy	August Salary	
284	BP	27.08.15	T Stalker	August Salary	
285	BP	27.08.15	F Argyle	August Salary	
286	BP	27.08.15	N Rudsdale	August Salary	
287	BP	27.08.15	P Jennings	August Salary	
288	BP	27.08.15	M Bradley	August Salary	
289	BP	27.08.15	S Duffy	August Salary	
290	BP	27.08.15	J Boyd	August Salary	
291	BP	27.08.15	HMRC	August Tax and NI	£ 648.69
292	BP	27.08.15	PTC	Contribution to managers salary	£ 71.08
293	BP	27.08.15	PTC	Repayment of digitisation loan	250.00
294	BP	05.09.15	Viking Direct	Office Supplies	£164.32
295	BP	05.09.15	Picturehouse Entertainment	Film Rental	£556.90
296	BP	05.09.15	Warner Bros	Film Rental	£153.86
297	BP	05.09.15	P Dunwell	Fee	£400.00
298	BP	05.09.15	GT Graphics	Printing	£72.00
299	BP	05.09.15	Walt Disney	Fee	£146.69
300	BP	05.09.15	Mint	Design	£360.00
301	BP	05.09.15	Tungate	Printing	£705.78
302	BP	05.09.15	Universal	Film Rental	£1,531.20
				Total	£ 10,322.80
				Grand Total	£ 12,639.66

Cllr Ratcliffe reported on the tyre slashing incidents and the offer of a £250 reward was discussed. Cllr Ratcliffe proposed that retrospective permission should be given for this offer. 2nd Cllr Sykes and agreed.

13. To agree the list of burials Cllr West proposed the burials of Alan Bernard Johnson & Norman Alan Hal be approved. 2nd Cllr Cox & agreed.

14. Correspondence – as per list 18. Permission was given to the EY thoroughbred car club to hold their annual event on West Green on 18th June 2016. 20. A further two quotes were required for the tree work on West Green. 21. Cllr Cooper proposed the group be offered use of the meeting room on 12 occasions free of charge. 2nd Cllr Spademan and agreed. 25. A waste bin was approved for the new Linen Homes site down West Green. 30. The Yorkshire in Bloom results were noted.

15. Consider the Town Clerk's report. Cllr Perry asked why we had not received a 'gant' chart of prospective dates for the work at the Arts Centre and

why we had not been given a copy of the specification which had gone out to builders. After a debate it was agreed Cllr Perry should contact Mason Clark direct to arrange a meeting.

16. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation. Gliding Club Hedon civic service.