

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 8th July 2015 at 7pm

Present: Councillors Sykes (Chairman), Cox, Hutchinson, Jones, Marron, Perry, Spademan, West & Winterton. Two members of the public. Lisa Skelding acting as clerk.

Before the start of the meeting our Council Chaplain, Elder Philip Bradish, led the Council in prayers.

1. To receive any apologies for absence. Cllrs Ratcliffe, Cooper and Sharpe had tendered their apologies (holiday). District Cllrs Mole and West also gave their apologies, but stated they had no business to report.

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. Cllr Marron indicated an interest in correspondence item 5, a letter from his in laws.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes. Not required

4. Consider re-opening the meeting. Not required

5. Consider the Arts Centre Managers report and make arrangements for a joint meeting between councillors and the Arts Centre Management Team. No member of the Arts Centre management team attended. Cllrs Hutchinson and Perry requested to meet with the developers and Arts Centre Management. Following discussions Cllrs Hutchinson and Perry agreed to arrange the meeting directly with the relevant parties.

6. To confirm the minutes of the Town Council meeting held on 10th June 2015. It was noted that Cllrs Marron and Shepherd had been omitted when they did attend. Cllr Cox proposed they be accepted 2nd Cllr West & agreed.

7. To report matters arising from those minutes not on the agenda – for information only. None raised.

8. Discuss the forthcoming Summer Fair and allocation of tasks for that event. Cllr Cox advised that everything had been booked, with the exception of 1 final musical act. Music to be held 4pm – 9.30pm, kids activities all day. Still need a banner and leaflet distribution. Cllr Winterton had sourced delivery of leaflets at £45 per 1000. Cllr Winterton proposed that we use the distribution service, Cllr Cox 2nd and carried.

9. Discuss any matters arising from the Yorkshire in Bloom summer judging on 6th July 2015. Cllrs Sykes and Winterton had shown the judges around the route, with the judges being particularly impressed with their visit to the Junior School and Mrs Yeates, who had taken them round the school. The judges had presented the winner of the 'Front Garden' competition at Burnby Hall.

10. Request from the Football Club for a letter of support regarding modernisation of their facilities. Cllr Spademan explained what the football club were requiring. All agreed that the council should back the proposal, with the clerk to do a letter to the club. Cllr Spademan proposed, Cllr West 2nd and carried.

11. Receive an update on the recent meeting with the Royal British Legion re Remembrance Day. Cllr Shepherd advised that they were looking for a shortened route, considering the needs of the

younger children and veterans. A route starting at West Green Car Park or the driveway of Pocklington School had been proposed, continuing to Grape Lane, the WW2 memorial, then Pavement, Market Place, WW1 memorial, Chapmangate and finally the Methodist Church. The Royal British Legion were looking for the council's agreement. A PA system was needed, perhaps powered by nearby properties with names being read out as the wreaths are laid. Could the council source a trumpet player? Cllr Shepherd also asked that the Christmas tree placed at the memorial last year be moved, and that the flag and flag pole at the council office be used for marking relevant events.

12. Neighbourhood Watch no cold callers exclusion zone. Cllr Perry requested the council's support to ERYC plan to bring in 'NO COLD CALLING ZONES'. The Council agreed to support this initiative.

13. Update on the state of the footpath between the town and the doctors surgery. Cllr Perry circulated photographs of the state of the paths and requested that the council send a letter to the Portfolio Holder Cllr Andy Burton at ERYC asking to renew footpath, reduce speed restrictions and clear the street lights of tree growth. It was pointed out that this council had already written to ERYC in these same terms. Cllr Jones had attended a recent meeting with ERYC, they were aware and had received the letter and marked it as Urgent. Also moving the waste disposal site from Burnby Lane was now on their agenda. Councillors asked the item be put on the agenda for the transport meeting on 15th July (now re-scheduled to 5th August) and to ask Linden Homes to provide a letter of support for the footpath. Cllr Perry proposed, Cllr Marron 2nd and carried.

14. Update on bus service for the surgery. Cllr Jones had asked the doctors surgery, who denied any knowledge of a bus service. A service would only be offered to outlying villages every 3 weeks. Cllrs agreed that the shuttle bus service had been agreed at the planning stage and Cllr Marron read out part of the planning documents that confirmed this. It was agreed to write a letter to the planning authority. Cllr West proposed, Cllr Spademan 2nd and carried. To be cc'd to the surgery and ward councillors.

15. Receive a verbal report from our district councillors. None in attendance and nothing to report.

16. To receive the financial statement of

(a) Pocklington Town Council and agree payments. Proposed by Cllr Winterton 2nd Cllr Shepherd & agreed.

POCKLINGTON TOWN COUNCIL			08/07/2015			
		Date Paid	Code	Payee	Detail	Amount
99	BP		4019	Big Sign Company	Boards for mayors and skate park	£ 60.00
100	DD	12.06.15	4032	BE Fuelcards	Fuel	£ 7.62
101	BP		4203	The Hanging Basket	Hanging Baskets Council office	£ 120.00
102	BP		4037	Travis Perkins	Broom	£ 15.07
103	BP		4037	Travis Perkins	Screws	£ 9.79
104	BP		4037	Travis Perkins	Cable ties	£ 2.36
105	BP		4037	Travis Perkins	Line marking paint	£ 13.00
106	DD	18.06.15	4205	Plusnet	Broadband	£ 20.57
107	BP		4023	GT Graphics	Paper, Fairtrade sign	£ 40.08
108	DD	19.06.15	4032	BE Fuelcards	fuel	£ 13.57
109	BP		4030	Wolds Advertiser	June advert	£ 180.00
110	BP	18.06.15	4023	ER Supplies	Stationery	£ 22.02
111	BP		4209	Npower	Christmas lights	£ 161.71
112	BP		4023	ER Supplies	Gloves Laminating pouches	£ 13.50
113	BP		4012	Yorkshire Water	Courthouse supply	£ 8.13

114	BP		4200	Shepherd Group Band	Burnby Hall performance	£ 300.00
115	BP		4037	Kilwick Sprayers	Spray Gun	£ 73.50
116	BP		4205	Cyberglide	NAS box for PC network	£ 116.00
117	BP			G K Beulah	Council plaques	£ 162.54
118	BP		4023	ER Supplies	White A4 Binders	£ 16.68
119	BP		4203	Aldby Field Nurseries	Lamp post planters and hanging baskets	£ 919.20
120	BP		4030	Johnston Publishing	Handyman advert	£ 159.43
121	BP		4037	Travis Perkins	Cable ties	£ 2.36
122	BP	29.06.15	4001	R Wood	June Salary	
123	BP	29.06.15	4002	J Farmer	June Salary	
124	BP	29.06.15	4017	E Moore	June Salary	
125	BP	29.06.15	4005	J Bielby	June Salary	
126	BP	29.06.15	4004	L Skelding	June Salary	
127	BP	29.06.15	Various	HMRC	Tax and NI June	£ 1,102.40
128	BP		4037	A A Bowman	Hedgecutting cemetery	£ 480.00
129	BP		4023	ER Supplies	Dividers and hand soap	£ 14.22
130	BP		4042	DM and JH Matthews	Strimmer Repair	£ 14.20
131	BP			Plastech Windows	Window allotment building	£ 108.00
132	DD		4043	VSS	CCTV June	£ 90.00
133	DD	03.07.15	4032	BE Fuelcards	Fuel	£ 31.87
134	DD	13.07.15	4015	E-on	Gas supply	£ 98.21
135	BP		4203	Big Sign Company	In Bloom Banner	£ 67.20
136	BP		4037	Wolds Engineering	Nuts and Bolts	£ 3.41
137	BP		4037	Wolds Engineering	Blade, nuts and bolts	£ 15.64
138	BP		4205	Norman Computers	Support August	£ 46.80
139	BP	15.07.15	4021	Daisy Communications	Mobile phones	£ 17.46
140	BP			Royal British Legion	Wreaths for memorial	£ 37.00
141	DD	31.07.15		Public Works Loan Board	Loan payment	£ 15,391.23
142	BP			Daisy Communications	Landline phone	£ 54.78
143	BP			The Lawn Man	War memorial grass feed	£ 66.00
144	BP			Travis Perkins	Timber	£ 59.75
145	BP			Travis Perkins	Nuts Bolts	£ 5.11
146	BP			Travis Perkins	Hooks	£ 24.62
147	DD	17.07.15		Opus Energy	Gas supply	£ 33.53
148	DD	10.07.15		BE Fuelcards	Fuel	£ 7.27
149	BP			Lisa Skelding	Trident light for trailer	£ 24.67
150	BP			Yorkshire Water	Courthouse supply	£ 66.27
151	BP			K J Falkingham	Strimmer line, screws	£ 6.39
					Grand total	£25,437.59

- (b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Winteron proposed they be accepted. 2nd Cllr Shepherd and agreed.

It was pointed out again that petty cash payments needed to have receipts for approval.

POCKLINGTON ARTS CENTRE					
80715					
		Date Paid	Payee	Detail	Amount
133	BP	22.06.15	The Ropewalk	Fee	£ 300.00
134	BP	22.06.15	Hulleys	Ice-cream	£ 146.55
135	BP	22.06.15	Premier Business Supplies	Cleaning Products	£ 81.18
136	BP	22.06.15	RTC	Fee	£ 821.74
137	BP	22.06.15	Your Local Link	Leaflet Distribution	£ 309.84
138	BP	22.06.15	KJ Falkingham	Hardware	£ 14.76
139	BP	22.06.15	Performing Arts Etc	Fee	£ 365.60
140	BP	22.06.15	GT Graphics	Printing	£ 50.00
141	BP	22.06.15	CAA	Fee	£ 51.35
142	BP	22.06.15	Pulse Rate Services	Fee	£ 360.00
143	BP	22.06.15	Orakel	Tokens	£ 476.99
144	BP	22.06.15	Coda	Fee	£ 1,500.00
145	BP	22.06.15	CAA	Fee	£ 2,400.00
146	BP	22.06.15	Florida Marquees	Fee	£ 654.00
147	BP	22.06.15	DMF Music Ltd	Fee	£ 8,400.00
148	BP	22.06.15	Barmans Limited	Bar Supplies	£ 704.64
149	105393		Petty Cash	Cash	£ 294.71
150	BP	24.06.15	Friends of PAC	Ticket sales	£ 939.62
151	BP	02.07.15	Universal	Film rental	£ 512.71
152	BP	06.07.15	GT Graphics	Printing	£ 18.00
153	BP	06.07.15	GT Graphics	Printing	£ 422.00
154	BP	06.07.15	POS Yorkshire	Film Transport	£ 158.40
155	BP	06.07.15	WC Forth	Stationary	£ 68.18
156	BP	06.07.15	Lionsgate	Film Rental	£ 198.36
157	BP	06.07.15	One Event Solutions	Toilet Hire	£ 1,170.00
158	BP	06.07.15	James Duffy	Expenses	£ 158.36
159	BP	06.07.15	Yorkshire Water	Quarterly Charge	£ 196.00
160	BP	06.07.15	Hulleys	Ice-cream	£ 155.34
161	BP	06.07.15	H&B Theatre	Fee	£ 600.00
162	BP	06.07.15	H&B Theatre	Fee	£ 600.00
163	BP	06.07.15	T Herbert	Book Keeping	£ 150.00
164	BP	06.07.15	Entertainment One	Film Rental	£ 120.00
165	BP	06.07.15	Entertainment	Film Rental	£ 565.10
166	BP	06.07.15	MacMillan	Book Sales	£ 197.80
167	BP	06.07.15	C Sleightholme	Expenses	£ 78.24
168	BP	06.07.15	PRS for Music	Quarterly Charge	£ 979.67
169	BP	06.07.15	J Farmer	B Hall Tickets	£ 76.00
170	BP	29.06.15	J Duffy	June Salary	
171	BP	29.06.15	T Stalker	June Salary	
172	BP	29.06.15	F Argyle	June Salary	
173	BP	29.06.15	T Morris	June Salary	
174	BP	29.06.15	N Rudsdale	June Salary	
175	BP	29.06.15	P Jennings	June Salary	
176	BP	29.06.15	M Bradley	June Salary	
177	BP	29.06.15	S Duffy	June Salary	

178	BP	29.06.15	J Boyd	June Salary	
179	BP	29.06.15	HMRC	June Tax and NI	£ 591.40
180	BP	29.06.15	PTC	Digitisation loan	£ 250.00
181	BP	29.06.15	PTC	Contribution to salary	£ 71.08
182	BP	29.06.15	Yorkshire Water	Attachment of Earnings	£ 8.00
183	BP	08.07.15	Prosecco 1754 Ltd	Bar Supplies (F)	£ 1,631.90
184	BP	08.07.15	N Smith	Fee (F)	£ 120.00
185	BP	08.07.15	J Nicholls	Fee (F)	£ 350.00
186	BP	08.07.15	Altive Media	Film Rental	£ 917.00
187	BP	08.07.15	20th Century Fox	Film Rental	£ 691.44
188	BP	08.07.15	20th Century Fox	Film Rental	£ 304.12
189	BP	08.07.15	Premier Business Supplies	Cleaning Products	£ 40.86
190	BP	08.07.15	Premier Business Supplies	Cleaning Products	£ 36.84
191	BP	08.07.15	T Herbert	Book-keeping	£ 90.00
192	BP	08.07.15	Eric Lee	Electrical Products	£ 31.95
193	BP	08.07.15	GT Graphics	Printing	£ 73.20
194	BP	08.07.15	B Hardy	Fee (F)	£ 500.00
195	BP	08.07.15	Hunsley Acoustic Music	Ticket Sales	£ 879.92
					£33,666.06

17. To agree the list of burials Cllr West proposed the burial of Muriel Beatrice Beadle be agreed. 2nd Cllr Jones and carried. It was agreed that we need to clarify procedure, especially for the placing of headstones.

18. Correspondence – as per list. Item 3 – Why was Pocklington not on the list anymore? Cllr Perry to arrange for Les to speak on the infrastructure report. Item 5 – Cllr Marron pointed out that it supported the request for a bus to the doctor's surgery. Item 14 – request for the council to run the touchscreen at the Arts Centre, this is a good idea.

19. Consider the Town Clerk's report. The report was noted. Cllr Perry disagreed that the Commuted Sums meeting should be private and proposed it should be a public meeting, Cllr Jones 2nd. 4 in favour and 6 against, not carried. Meeting to remain private. Standing orders - Clerk to update folders and add as agenda item at next meeting.

20. Accept minutes of Lands and Property meeting held on 17th June and Planning meeting held on 3rd June. Amendments required. Cllr Shepherd and Cllr West were not in attendance, Cllr Cox was there and Cllr Shepherd was elected onto the committee. Lands and Property – Cllr Shepherd proposed, 2nd Cllr Marron carried. Planning Cllr Jones proposed, Cllr Cox 2nd and carried.

21. Reports from other meetings were then given – Cllr Jones had been to the Gateway meeting – It was asked that the Car Park and Traffic Management survey be carried out during term time, not school holidays. Cllr Winterton had attended the Pock Futures meeting and Cllr Hutchinson had attended the Waterways Forum. Cllr Sykes had been very busy covering civic events during Cllr Ratcliffes holiday. Cllr Jones had been elected chair of the Emergency committee and requested that all members be given a copy of the Emergency Plan

The meeting closed at 9pm.

Signed
Councillor Martin Ratcliffe Mayor of Pocklington.

FULL COUNCIL MEETING 8th July 2015

CORRESPONDENCE		
1	Stubbs	Cemetery footpath
2	Town Crier	Donation and update
3	ERYC	Further allocation hearing
4	ERYC	Street lighting
5	Burchill	Bus to medical centre
6	Pocklington	Phase 3 development
7	Ann Cox	Raffle prizes
8	ERYC	Gardening
9	ERYC	Planning app 12/03732/STPLF
10	PAC Friends	New Chairman
11	Mason Clark	Oak House refurb
12	ERYC	Allocations hearings
13	Gateway	Minutes 190515
14	Gateway	Touchscreen at PAC
15	A1079	Minutes 160615
16	Humberside Police	Bulletin July15
17	Gateway	Minutes 230615