

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 6th May 2015 at 7pm

Present: Councillors West (Chairman), Cox, Hutchinson, Jones, Perry, Ratcliffe, Spademan, Sykes, Taylor & Winterton.

Before the start of the meeting in the absence of our Council Chaplain through illness, Councillor Alan Spademan led the Council in prayers.

1. To receive any apologies for absence. None were given.
2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. None were given
3. Consider the Arts Centre Managers report James Duffy gave a report on the current events – many of which have been 'sold out'. Janet Farmer gave details of the accounts showing a working reserve of £8,369 for the year. The live performances, live broadcasts, cinema, bar and confectionery had all exceeded the budget which was pleasing. The total turnover was less than last year which is mainly attributed to not having Pocktoberfest. Although the balance sheet shows reserves of £117,400 a lot of this is in fixed assets. Monies held in the bank accounts at the end of March amounted to £76,975. The ERYC grant again has been reduced to £5,300. Each year they are reducing existing beneficiaries by 20% until nothing is given. The forthcoming building work will produce a challenge as it will stop trading for several weeks. Cllr Perry asked about publicity for the Care Quality Commission as there appears to be a lack of it. Mrs Farmer said this was down to the hirers. A music & comedy event is to be staged in the Sports Hall at Pocklington School. Cllr West thanked Janet & James for their presentation and congratulated all the staff and volunteers for producing another successful year.
4. To confirm the minutes of the Town Council meeting held on 8th April 2015 Cllr Cox proposed they be accepted as a true record 2nd Cllr Sykes & agreed.
5. To report matters arising from those minutes not on the agenda – for information only.
Cllr Cox said relating to the Youth Council the Young People Count organisation had been approached to see if they were interested in taking on the role.
7. Discuss the arrangements for the official opening of the skate park on Saturday 23rd May 2015. Cllr Sykes catering Carl Simpson ice cream 3 different suppliers approached but none interested. 20 posters to be printed for distribution. The professional demonstration first on the agenda. An area will be fenced off and seating will be borrowed from Burnby hall Gardens. Cllr Perry proposed £200 worth of prizes should be given 2ND Cllr Sykes and agreed. Cllr Perry proposed ordering 2 x seats and two picnic tables from realisefutures. Recycling waste bin to be ordered from Broxap.

8. Discuss the arrangements for the Mayor Making ceremony to be held at Pocklington Arts Centre on Wednesday 20th May 2015 including appointing a Deputy Mayor. The arrangements were finalised as per the attached agenda.

9. Receive a verbal report from our district councillors – because of the election none were present.

10. To receive the financial statement of

(a) Pocklington Town Council and agree payments Cllr Winterton 2nd Cox

12	BP		4037	Kilnwick Sprayers Ltd	Sprayer and spray	£ 190.50
13	DD	20.04.2015	4014	First Utility	Electricity supply courthouse	£ 67.19
14	DD	10.04.2015	4032	Be Fuelcard	Admin fee	£ 0.64
15	BP		4029	ERYC	PAC commercial waste 15/16	£ 669.92
16	BP		4029	ERYC	PTC commercial waste 15/16	£ 288.85
17	BP		4029	ERYC	Cemetery waste 15/16	£ 328.64
18	BP		4036	K J Falkingham	Polish, screws, drill and strimmer line	£ 24.00
19	BP		4036	Travis Perkins	Hinge	£ 10.26
20	BP		4036	Travis Perkins	Wood for shelving	£ 14.52
21	BP		4056	Kaye Middleton & co	Payroll services 2014-15	£ 240.00
22	BP		4036	K M Woodhall	Playpark fencing	£ 663.60
23	BP		4036	Dyno-rod	Drain unblocking PAC	£ 96.00
24	BP		4036	Chubb	PAC fire alarm service agreement	£ 191.94
25	BP		4203	Mires Beck Nursery	Primrose plants	£ 180.00
26	BP		4207	Wolds Advertiser	Advert March 15	£ 180.00
27	BP		4023	GT Graphics	Banner, paper, books	£ 97.10
28	DD	17.04.2015	4032	Be Fuelcard	Fuel	£ 6.13
29	DD	20.04.2015	4205	Plusnet	Internet	£ 18.45
30	BP		4036	Travis Perkins	Paint	£ 10.98
31	BP		4203	GT Graphics	In bloom books	£ 3.00
32	DD	04.05.2015	4015	Eon	Gas Courthouse	£ 149.31
33	DD		4203	Big Sign Company	In bloom banner	£ 24.00
34	BP	29.04.2015	4001	R Wood	April salary	
35	BP	29.04.2015	4002	J Farmer	April salary	
36	BP	29.04.2015	4017	E Moore	April salary	
37	BP	29.04.2015	4005	J Bielby	April salary	
38	BP	29.04.2015	4004	L Skelding	April salary	
39	BP	29.04.2015	4006	HMRC	April tax and NIC	£ 1,087.23
40	TFR	29.04.2015		PAC	April tax and NIC (paid from PAC in er	£ 162.29
41	BP	15.01.2015	4014	First Utility	Electricity supply courthouse	£ 60.09
42	BP	07.05.2015	4036	Don Ogram	Repairs to shelving & Mouse House	£ 142.00
43	BP		new coc	Mason Clark	Asbestos report	£ 1,116.00
44	BP		4208	Platters	Catering for Civic Service	£ 330.00
45	BP		4011	ERYC	rates for cemetery	£ 118.26
46	2583		misc	Petty cash	Petty cash	£ 82.38
47	BP		4208	Richard Wood	Reimbursement for drinks	£ 121.40
48	BP		4203	The Lilypad Café	refreshments for judges YIB	£ 41.90
49	BP			VSS	CCTV Maintenance	£ 90.00
50	BP			Norman Computers	Maintenance	£ 46.80
51	BP			Daisy Communication	mobile telephones	£ 16.80
52	BP			A&L Stewart Ltd.	Repairs to electrics Arts Centre	£ 473.63
					TOTAL	£ 7,343.81

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Proposed by Cllr Winterton 2nd Cllr Cox and agreed.

14			*removed*		
15	BP	20.04.2015	Baton Productions	Fee	£4,080.00
16	BP	20.04.2015	Brass Castle Brewery	Bar Supplies	£172.80
17	BP	20.04.2015	POWT	Fee	£700.00
18	BP	20.04.2015	P Gow	Fee	£300.00
19	BP	20.04.2015	JL Brooks	Confectionery	£61.14
20	BP	20.04.2015	JL Brooks	Confectionery	£92.01
21	BP	20.04.2015	20th Century Fox	Film Rental	£59.20
22	BP	20.04.2015	20th Century Fox	Film Rental	£181.82
23	BP	20.04.2015	20th Century Fox	Film Rental	£264.22
24	BP	20.04.2015	S Assist	Computer Software	£443.52
25	BP	20.04.2015	GT Graphics	Printing	£65.00
26	BP	20.04.2015	Off The Kerb Prods	Fee	£1,686.84
27	BP	20.04.2015	Altive Media	Film Rental	£642.18
28	BP	20.04.2015	Hulleys	Ice-cream	£138.16
29	BP	20.04.2015	H Steele	Fee	£141.42
30	<small>105897</small>	16.04.2015	Petty Cash	Cash	£297.50
31	BP	20.04.2015	Midnight Mango Ltd	Fee	£250.00
32	BP	24.04.2015	All-Electric Prods	Fee	£3,120.00
33	BP	24.04.2015	J Ford	Fee	£152.50
34	BP	24.04.2015	Seven Arts / SVN	Fee	£250.00
35	BP	24.04.2015	Hulleys	Ice-cream	£175.44
36	BP	24.04.2015	Ainsty Ales	Bar Supplies	£200.16
37	BP	24.04.2015	Studio Canal	Film Rental	£290.64
38	BP	24.04.2015	Studio Canal	Film Rental	£105.88
39	BP	24.04.2015	The Feathers	Accommodation	£55.00
40	BP	24.04.2015	The Feathers	Accommodation	£55.00
41	BP	24.04.2015	The Feathers	Accommodation	£55.00
42	BP	24.04.2015	Avalon Promotions	Fee	£780.00
43	BP	24.04.2015	JSS Audio	Service	£360.00
44	BP	24.04.2015	GT Graphics	Printing	£42.10
45	BP	24.04.2015	Universal	Film Rental	£1,487.22
46	BP	24.04.2015	Universal	Film Rental	£233.12
47	BP	24.04.2015	Universal	Film Rental	£119.65
48	<small>105389</small>	24.04.2015	ERYC	License	£40.00
49	BP	24.04.2015	J Farmer	Expenses	£49.95
50	BP	24.04.2015	G Festival Ltd	Fee	£955.50
51	BP	24.04.2015	Viking Direct	Office & Catering Supplies	£29.15
52	<small>105388</small>	23.04.2015	Petty Cash	Cash	£274.35
53	BP	29.04.2015	J Duffy	April salary	
54	BP	29.04.2015	T Stalker	April salary	
55	BP	29.04.2015	F Argyle	April salary	

56	BP	29.04.2015	T Morris	April salary	
57	BP	29.04.2015	N Rudsdale	April salary	
58	BP	29.04.2015	P Jennings	April salary	
59	BP	29.04.2015	M Bradley	April salary	
60	BP	29.04.2015	S Duffy	April salary	
61	BP	29.04.2015	J Boyd	April salary	
62	BP	29.04.2015	HMRC	Tax and NIC	£754.29
63	BP	29.04.2015	PTC	Cont. to managers salary	£250.00
64	BP	29.04.2015	PTC	Loan repayment	£69.58
65	BP	29.04.2015	Yorkshire water	attachment of earnings	£8.00
66	BP	07.05.2015	JSS Audio	PA / Tech Rental	£156.00
67	BP	07.05.2015	JSS Audio	PA / Tech Rental	£360.00
68	BP	07.05.2015	JSS Audio	PA / Tech Rental	£480.00
69	BP	07.05.2015	POS Yorkshire	Film Transport	£198.00
70	BP	07.05.2015	Vista Ent	Annual Maintenance	£2,493.00
71	BP	07.05.2015	Asgard	Fee	£1,600.00
72	BP	07.05.2015	Brass Castle Brewery	Bar Sales	£96.00
73	BP	07.05.2015	Viking Direct	Office Supplies	£25.19
74	BP	07.05.2015	Picturehouse	Film Rental	£759.30
75	BP	07.05.2015	WC Forth	Office Supplies	£110.45
76	BP	07.05.2015	GT Graphics	Printing	£128.00
77	BP	07.05.2015	Beverley Folk Festival	Advertising	£198.00
78	BP	07.05.2015	NL Passmore	Fee	£80.00
79	BP	07.05.2015	D Webster	Fee	£75.00
80	BP	07.05.2015	C&I Ltd	Fee	£720.00
81	BP	07.05.2015	H Steele	Fee	£172.86
82	BP	07.05.2015	CP Trust Account	Fee	£3,240.00

© Review the end of year accounts from Pocklington Arts Centre. Cllr West again congratulated the staff and volunteers on the results and proposed they be accepted. 2nd Cllr Ratcliffe and agreed.

11. To agree the list of burials of Edward Clinton Westmoreland, and ashes of Leslie Beardwood. Cllr Jones proposed they be accepted 2nd Cllr Cox & agreed.

12. Correspondence – as per list. 2. Geoff Sheasby was congratulated on his fundraising for the mayor's fund. 12. The metal detecting on West Green requested by James Newlove was agreed. short agreement Toilet built horticultural society area

13. Consider the Town Clerk's report

14. Receive the minutes of the planning meeting held on 22nd April , Winterton Cox the Lands & Property meeting on 22nd April Jones & Ratcliffe and notes from the annual town meeting were noted.

15. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation. Cllr Spademan reported attending a Football Club meeting about Young People Count; Cllr Ratcliffe Burnby Hall Gardens meeting number of visitors up, takings up, many improvements have been made. Cllr Jones Carers meeting briefing on new care act. ERYC have issued 13 fact sheets. ERNLLCA meeting new qualifications. Cllr Taylor FLAG adopted two planters in the town to promote their organisation. Perry Pocklington School new arts & design centre £3m. Cllr West many churches visited for Civic Services

16. Cllr West proposed 'In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'. 2nd Cllr Cox and agreed.

17. The post of part-time handyman was discussed whereupon it was decided to advertise the position before making a decision.

The meeting closed at 8.50pm.

CORRESPONDENCE		
1	ERYC	List of Councillors
2	Geoff Sheasby	list of fund raising
3	ERYC	Roads to be resurfaced
4	ERYC	Neighbourhood Planning
5	Allot. Ass.	Problems with Graham Marshall
6	ERYC	Complaint music skatepark
7	Cllr Hutchinson	Skatepark opening
8	Graham Hicks	Town Meeting
9	Cllr Cox	Contact re skatepark opening
10	ERNLCCA	Advice on dates of meetings
11	ERYC	Commuted sums
12	James Newlove	Metal detecting
13	PAC Management	Minutes of meeting
14	Nunburnholme Parish	Communication mast Catle Hill
15	Brad Webster	Community Partnership mins
16	ERYC	Planning meetings
17	Pensions Regulator	Automatic enrolment