

**POCKLINGTON TOWN COUNCIL**  
**MINUTES**

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 8<sup>th</sup> November 2017 at 7pm

**Present:** Councillors Sykes (chairman), Cooper, Green, Hodgson, Hutchinson, Jones, Perry, Ratcliffe, Sinton, Spademan, and Winterton.

**Attending:** 5 members of the public, and Cllr C. Mole (East Riding of Yorkshire Pocklington Provincial Ward Councillor) Gordon Scaife - Town Clerk.

David Rumbelow led the council in prayers before the meeting started.

1. Notice of meeting. Cllr Hodgson proposed the notice of the meeting 2<sup>nd</sup> Cllr Perry and agreed.
2. To accept apologies for absence. Apologies were received from Sharpe (Work) and West (Prior engagement).
3. Declarations of interest. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Green declared a non-pecuniary interest in 13. Correspondence 14. Request from Burnby and Hayton Parish Council. Cllr Green is the Clerk for the Burnby and Hayton Parish Council.

4. Consider suspending the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes and to receive an update from our East Riding of Yorkshire Ward Councillors.

Cllr Spademan proposed the meeting be suspended 2<sup>nd</sup> Cllr Jones and agreed.

Margaret Stubbs addressed the council and passed round a paper with 6 points for the Council to consider. These were about the community led plan (Pocklington Future), the Tourist Information Point at the Arts Centre, the town leaflet, parking and the town twinning.

The mayor thanked Margaret for her thoughts.

Richard Bryon addressed the council on the need for a town bus service which would serve the old town bus route and down to the Doctors surgery.

Cllr Mole reported that he has passed on to the Council some correspondence from the Police and Crime Commissioner with reference to the Gliding Club and a response from the engagement officer to specific questions. The clerk has circulated these to councillors. Cllr Mole reported that the appeal made by Gladman Developments has been dismissed, which was a good outcome for the town and the council.

5. Consider continuing the meeting. Cllr Hodgson proposed continuing the meeting 2<sup>nd</sup> Cllr Winterton and agreed.
6. To consider supporting the proposal for a town bus service. It was agreed that there was a need for more information and to obtain further quotes for running the service. The quotes were to be obtained for the Transport, Lighting and Road Safety Committee which is to be held on 22 November.
7. To consider and proposals about the community led plan or tourism. The parking issue will be discussed at Transport, Lighting and Road Safety. The other community led plan will be reviewed by Policy and Resources committee.

8. To confirm the minutes of the Town Council meeting held on 11<sup>th</sup> October 2017. Cllr Ratcliffe reported that he had been present with this amendment Cllr Green proposed the minutes be accepted as a true recorded 2<sup>nd</sup> Cllr Jones and agreed.
9. To report matters arising from these minutes not on the agenda for information only. There were no matters arising.
10. To receive financial statement of
- a) Pocklington Town Council and agree payments.  
Cllr Winterton proposed the below payments to be authorised 2<sup>nd</sup> Cllr Ratcliffe and agreed.

POCKLINGTON TOWN COUNCIL			08-11-17			
		Date	Code	Payee	Detail	Amount
295	BP	23.10.17	4036	Chubb	Arts Centre	191.94
296	BP	23.10.17	4056	Harrowells	Courthouse	20.00
297	BP	23.10.17	4037	York Landscapes	Cemetery Grass Cutting	1176.00
298	BP	23.10.17	4039	WEL Medical	Difibrilator Pads	77.82
299	BP	23.10.17	4205	Soapy Group	Website updates	54.00
300	BP	23.10.17	4036	Chubb	Fire Alarm Service	243.02
301	DD	23.10.17	4030	Soapy Group	Advertising	60.00
302	BP	23.10.17	4012	Yorkshire Water	Water Courthouse	47.00
303	BP	23.10.17	4036	Travis Perkins	Yard Broom	10.50
304	BP	23.10.17	4030	JJP Print	Bonfire Night Posters	46.25
305	BP	23.10.17	4203	Earley Ornamentals	Autumn Bedding	340.07
306	BP	23.10.17	4037	Wolds Engineering	Light Bulb Tractor	26.40
307	BP	31.10.17	4002		Wages	
308	BP	31.10.17	4005	John Bielby	Wages	
309	BP	31.10.17	4001	Gordon Scaife	Wages	
310	BP	31.10.17	4017	Chris Heald	Wages	
311	BP	31.10.17	4006	HMRC	NI and PAYE October	
312	BP	24.10.17	4008	ERNLCA	Conference	204.00
313	BP	25.10.17	4102	Cllr Hodgson	Travel Expenses	31.89
314	BP	26.10.17	4036	Pittaways	Decorating Arts Centre	3056.40
315	BP	25.10.17	4044	ERYC	Street Lighting_Paths	2239.69
316	BP	17.10.17	4037	Travis Perkins	Tools for Manhole Covers	19.92
317	BP	3.11.17	4036	Scouthern	Studio Floor	2475.82
318	DD	30.10.17	4043	VSS	CCTV	90.00
319	DD	1.11.17	4024	ICO	Annual fee	35.00
320	BP	24.10.17	4205	Plusnet	Website domain	150.00
321	DD	21.10.17	4032	BP	Fuel	34.51
322	DD	29.09.17	4003	Nest	Pension contribution	112.72
323	DD	31.10.17	4003	Nest	Pension contribution	110.78
324	DD	30.09.17	4021	Daisy	Mobile	8.40
325	DD	31.10.17	4021	Daisy	Mobile	8.40
326	DD	30.09.17	4021	Daisy	Telephone	-16.20
327	DD	7.11.17	4030	The Soapy Group	Subscription	60.00
328	DD	7.11.17	4032	BP	Fuel	36.59
					<b>Totals</b>	<b>£ 8,684.32</b>
					<b>Grand total</b>	<b>£ 15,570.17</b>

- b) Consider the bank statements and agree payments from Pocklington Arts Centre.  
Cllr Winterton proposed the below payments to be authorised 2<sup>nd</sup> Cllr Ratcliffe and agreed.

POCKLINGTON ARTS CENTRE					
08-11-17					
		Date Paid	Payee	Detail	Amount
447	BP	30.10.17	Phil McIntyre Entertainments	Fee	5311.99
448	BP	30.10.17	Park Circus	Film	180.00
449	BP	30.10.17	Rachel Croft Music	Fee	87.00
450	BP	30.10.17	Warner Brothers	Film	156.04
451	BP	30.10.17	Terry Herbert	Wine	138.43
452	BP	30.10.17	Bookers	Beer	145.28
453	BP	30.10.17	Disclosure Service	Fee	25.00
454	BP	01.11.17	Strada Music	Fee	9950.00
455	BP	31.10.17	James Duffy	Wages	
456	BP	31.10.17	Tom Stalker	Wages	
457	BP	31.10.17	Nigel Rudsdale	Wages	
458	BP	31.10.17	Paul Jennings	Wages	
459	BP	31.10.17	Chris Heald	Wages	
460	BP	31.10.17	Lee Robinson	Wages	
461	BP	31.10.17	Charlie Watson	Wages	
462	BP	31.10.17	Bethany Mullarkey	Wages	
463	BP	31.10.17	Lisa Fras	Wages	
464	BP	31.10.17	HMRC	October Tax and Insurance	778.66
465	BP	02.11.17	Terry Herbert	Wine	86.26
466	BP	02.11.17	Pivovar	Bar Supplies	117.18
467	BP	02.11.17	Pivovar	Bar Supplies	298.38
468	BP	02.11.17	Pivovar	Bar Supplies	233.28
469	BP	02.11.17	Brass Castle Brewery	Bar Supplies	88.74
470	BP	02.11.17	Creative Artists Agency	Fee	1350.00
471	BP	02.11.17	Facebook	Advertising	138.59
472	BP	07.11.17	Lakin McCarthy	Fee	995.76
473	BP	07.11.17	Premier Inn	Artists Rooms	320.00
474	BP	07.11.17	Aldi Stores	Bar Supplies	61.35
475	BP	07.11.17	Asgard	Advertising	100.00
476	BP	07.11.17	Aspectek	Bird deternet	24.74
Sub Total					20586.68
Total					23930.21

11. To agree the list of burials. Cllr Cooper proposed that the clerk be delegated to authorise interments of both bodies and ashes and memorials at Pocklington Cemetery 2<sup>nd</sup> Cllr Hodgson and agreed. The clerk will provide a list of burials and memorials as part of the clerk's report. Cll Green proposed the interment of the bodies of Lawrence Edward Hall, June Elizabeth Mackley and Georgena Ann Laverick, the ashes for Mary Bodde and the memorials for Keith Richard White, Joyce Day, George Jibson, Roy and Mary Boddye and the inscription for Margaret Ellen Rust 2<sup>nd</sup> Cllr Perry and agreed.

12. To consider the grant application from Pocklington District Lions Club.

Cllr Sinton proposed £150 to pay for the gifts for the special needs grotto 2<sup>nd</sup> Cllr Spademan and agreed.

13. Correspondence has per list.

4. Pocklington Chrysanthemum Society correspondence. Since the email was sent the grant has been paid to the society for £100. The reason for the decision has been communicated to the society. Cllr Winterton informed council he will be working with the society on ideas for next year. Cllr Sykes attended the show and informed council that the concerns expressed have been addressed with more exhibitors this year across all the classes.

5. Speeding concerns – The clerk will write back informing the correspondent we can only lobby East Riding of Yorkshire Council and the Police into taking action.

7. Car parking to be referred to Transport, lighting and road safety.

14 Letter from Hayton and Burnby Parish re request to move the recycling centre. The request can be made providing the current site isn't lost from the town. It may be more cost effective to improve Burnby Lane from Pocklington to the site entrance.

14. The clerk reported the following.

The Gladman Development Public Inquiry has been dismissed.

The interviews for the deputy town clerk position have been held. 4 candidates were interviewed. The post had been offered to Claire Finlay who has accepted.

Bonfire night was a success and over £3,000 was raised for the Mayor's charities. Feedback from the event has been very favourable. The estimate for the crowd is around 2,500. The bonfire and the fair in October have left some ruts and West Green will need some attention.

Accounts. Income the second part of the precept payment has been received and the income is ahead of budget as there have been more burials. Hire of West Green will be lower this year as the circus didn't come this year, this will be reflected in next year's budget.

Miscellaneous expenditure and income are for unexpected items such as the insurance claim on the van and the expenditure incurred on a replacement vehicle.

The following budget heads are overspent. Property maintenance this is due to spend from the earmarked reserve for the final payment for the first floor project at the Arts Centre. There is further expenditure in this budget head to come this year.

The In bloom budget is showing as overspent due to a mis-posting.

The grounds maintenance budget may come under pressure as there are some winter works to do.

15. To consider the current work load for the handyman and agree any necessary actions. Cllr Perry reported that he would like the Council to consider employing a part-time assistant to our handyman to carry out litter picking, sweeping of streets and other tasks that require two employees to do. It was agreed to put this into the next year's budget if possible.

16. To consider Cllr Cooper's paper on East Riding of Yorkshire Council representation. Cllr Cooper's paper suggest that a way for East Riding of Yorkshire Council to save money might be to reorganise the existing wards and cut the number of councillors. Cllr Cooper proposed that support for this idea is requested from other Parish and Town Councils in the East Riding 2<sup>nd</sup> Cllr Hodgson and agreed. The clerk will write to the other clerks asking them to put this on their agendas and ask ERNLLCA to circulate the paper.

17. Receive and consider accepting minutes from Planning 11/10/17, Planning 18/10/17, Policy and Resources 18/10/17 and Lands and Property 25/10/17.

Cllr Hodgson proposed the minutes from Planning Committee held on the 11/10/17 be accepted as a true record 2<sup>nd</sup> Cllr Jones and agreed. Cllr Jones proposed the minutes from Planning Committee held on the 18/10/17 be accepted as a true record 2<sup>nd</sup> Cllr Spademan and agreed. Cllr Green proposed the minutes from the Policy and Resources committee held on 18/10/17 be

accepted as a true record 2<sup>nd</sup> Cllr Ratcliffe and agreed. Cllr Perry proposed the minutes from the Land and Property Committee held on 25/10/17 be accepted as a true record 2<sup>nd</sup> Cllr Winterton and agreed.

18. To receive a report on the meeting attended with the Police and Crime Commissioner (PCC).

Cllr Perry gave a report on the meeting with the Police and Crime Commissioner (PCC). The PCC attended a meeting of the Pocklington and Market Weighton Crime Prevention Panel. The new PCC is committed to neighbourhood policing and keeping a presence in Pocklington. The panel discussed the Police presence for the area which included staffing and shift patterns. There are regular updates from the Police which includes the crime statistics, tips on crime prevention and anti-social behaviour.

The meeting had been useful.

19. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation.

The mayor has circulated a report on his activities these were as follows

4<sup>th</sup> November Pocklington Chrysanthemum Society Show – prize giving

4<sup>th</sup> November Pocklington and District Lions, cheque presentations to local chairites

5<sup>th</sup> November Bonfire Night on West Green.

Cllr Ratcliffe reported on the Burnby Hall Gardens trustees meeting. Work on the HLF project is continuing the next stage will be the repair to the lining of the lake, the removal of the silt from the bags that have been stored in the Grass Walk and the replanting of the beds along the Grass walk. Attendance in August at the gardens was down on last year as there were a number of wet Wednesdays when family activities occur in the gardens.

There was a discussion about the personnel committee and it was agreed a new committee was required.

Cllr Hodgson proposed that Cllrs Sinton, Spademan, Sykes and West be elected to the personnel committee 2<sup>nd</sup> Cllr Cooper and agreed. The committee will need to be shortly and elect a chair.

Cllr Spademan had attended an event at which Princess Anne had been at and had met the Chair of the East Riding of Yorkshire Council Cllr C. Fox who had said that the town of Pocklington had a wonderful Mayor.

Meeting closed 8.21pm