

**POCKLINGTON TOWN COUNCIL**  
**MINUTES**

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 15 February 2017 at 7pm

**Present:** Councillors Sykes (chairman), Cooper, Green, Hodgson, Hutchinson, Jones, Perry, Ratcliffe, Sinton, Sharpe, Spademan, West and Winterton.

**Attending:** Cllr K. West from East Riding of Yorkshire Council, Gordon Scaife - Town Clerk, Poppy Kennedy – Pocklington Post and fourteen members of the public.

Before the start of the meeting Father Michael Sellers led the council in prayers.

1. Notice of meeting. Cllr Hodgson proposed the notice of the meeting 2<sup>nd</sup> Cllr Spademan and agreed.
2. To accept apologies for absence. All Councillors were present.
3. Declarations of interest. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest.

4. Consider suspending the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes and to receive an update from our East Riding of Yorkshire Ward Councillors.

Cllr Hodgson proposed the meeting be suspended 2<sup>nd</sup> Cllr Winterton and agreed.

Jan Stainforth and Marie Louise Robinson from Beverley Community Lift addressed the Council about the new car lift scheme being started in Pocklington.

Beverley Community Lift have been invited to set up a new car lift scheme for Pocklington by Pocklington Doctors Surgery. The car scheme will be in addition to the Medi-bus. The scheme is currently being marketed in the town and volunteer drivers and users of the service are being registered. To date 15 volunteers have been recruited and 40 potential users of the service have been recruited. The service will take people from their homes to the surgery or to hospital appointments. The volunteer drivers can wait or accompany people to appointments. The drivers receive training and are safely recruited (two references are taken up and a DBS check is carried out) Drivers are given a letter for their insurers to ensure they are covered.

Volunteers receive expenses of 45p per mile.

Meetings have taken place at the surgery at which Cllr Perry has been present.

Cllr Perry asked about the cost to the user of the service. The suggested donation for a return trip to the surgery within Pocklington is £7. This includes the volunteer driver waiting at the surgery. This amount was arrived at as part of research undertaken when the Medi-bus service started.

Cllr Green asked if the service would be rolled out to the surrounding villages. This is likely to happen but the initial service is based on Pocklington.

Cllr Jones if the new service would affect the Medi-bus in the longer term. The Medi-bus is a different service which picks people up and takes them to hospital appointments. There is often a wait for the return service.

Cllr Sykes thanked Jan and Marie Louise for their presentation.

Liz Evans from Manor Court reported to the Council a problem with a recent fire alarm which took 2 hours to turn off. The alarm was a false alarm but due to a problem locating a key it couldn't be turned off. The company employed by East Riding of Yorkshire Council took 2 hours to attend. It was gone Midnight before the noise could be silenced.

Cllr Sykes asked Cllr K. West to report this to the Housing department at East Riding of Yorkshire Council.

Cllr K. West gave an update from East Riding of Yorkshire Council (ERYC). ERYC has a set precept increase of 4.99% for this year. This is 1.99% increase for services and 3% for adult social care. The 3% is ring fenced for adult social care and it can't be used to fund other services. The adult social care budget is overspent for this year and the gap is widening. It is predicted that by early 2020's the shortfall could be £20 – £25 Million as the population ages.

5. Consider continuing the meeting. Cllr Spademan proposed continuing the meeting 2<sup>nd</sup> Cllr Jones and agreed.
6. To confirm the minutes of the Town Council meeting held on 11<sup>th</sup> January 2017. Cllr West proposed the minutes be accepted as a true record 2<sup>nd</sup> Cllr Hodgson and agreed.
7. To report matters arising from these minutes not on the agenda for information only.

Noted that Phil Gilbank has started a petition to have the artefacts from the archaeological finds housed in the town, this is to be added as an agenda item for the next full council meeting.

8. To receive the Arts Centre Managers Report.

J. Farmer gave a report on events. Cllr Hutchinson asked about ticket prices and if for future events a larger price could be charged to increase the profit. Ticket prices are often set by agents and can't be changed.

The new film and live event brochures are now out.

9. Consider proceeding with appeal against development of the Co-op site in Pocklington.

The Council are investigating whether to take East Riding of Yorkshire Council to a judicial review over the decision to allow the co-op store on George Street to be changed to a residential use. The initial letter of claim has been submitted.

The main challenges relate to the reports used to make the decision. The Co-op store is within the Primary Retail Area for Pocklington as shown in the East Riding of Yorkshire Local Plan. The reports rely more heavily on the National Planning Policy Framework than on the Local Plan.

The other issue is how the chair of the committee came to a decision.

Initial discussions have taken place with solicitors. There is a need to collect witness statements as part of this investigation, it was agreed that witness statements can be collected.

Cllr Winterton reported that the Co-op store shouldn't be considered a convenience store as it is over 4,000 square feet. Convenience stores are under 4,000 square feet and can open 24/7 if they wanted to.

Cllr Cooper suggested that East Riding of Yorkshire cherry pick policies that suit them depending on the development.

It was agreed more information including costs was needed before proceeding to the next stage.

10. To receive financial statement of

a) Pocklington Town Council and agree payments.

Cllr Winterton proposed the below payments to be authorised 2<sup>nd</sup> Cllr Spademan and agreed.

POCKLINGTON TOWN COUNCIL				15.02.17		
		Date	Code	Payee	Detail	Amount
487	102634	10.01.17	4054	Hayton Service Station	Van purchase	£ 3,500.00
488	DD	15.01.17	4205	Plusnet	Broadband	£ 18.00
489	VP	12.01.17	4072	Pocklington Carers Group	voucher for room hire	£ 180.00
490	102636	17.01.17	var	Cash	Petty Cash	£ 94.31
491	BP	16.02.17	1005	Abbotts Memorials	Grave digging	£ 350.00
492	BP	16.02.17	4209	D Thurlow	Take down xmas lights	£ 3,420.00
493	BP	16.02.17	4209	David Wilkinson	Take down xmas lights	£ 438.00
494	BP	16.02.17	4037	Aspli	Sandbags (LS)	£ 18.00
495	BP	16.02.17	4023	Netgiant	Long stapler (LS)	£ 12.90
496	DD	27.01.17	4032	Be Fuelcard	Fuel	£ 28.69
497	BP	16.02.17	4209	R. Westmoreland	Christmas tree provision	£ 396.00
498	BP	16.02.17	4058	ERYC	Election costs	£ 4,132.78
499	BP	16.02.17	4208	Sainsburys	Drinks for Civic Service (LS)	£ 68.00
500	BP	16.02.17	4056	Harrowells	Purchase of Courthouse	£ 743.00
501	BP	16.02.17	4036	Vermex	Pigeon Deterents	£ 360.00
502	BP	16.02.17	4037	Play Inspection Company	Playground inspections	£ 234.00
503	BP	30.01.17	4002	J Farmer	January salary	
504	BP	30.01.17	4005	J Bielby	January salary	
505	BP	30.01.17	4004	L Skelding	January salary	
506	BP	30.01.17	4001	G Scaife	January salary	
507	BP	30.01.17	4017	C Heald	January salary	
508	BP	30.01.17	var	HMRC	January tax and NI	£ 1,612.87
509	TFR	30.01.17	4208	PAC	Wages for civic service	£ 38.73
510	102635	09.01.17	4039	Mr Russell	Piano PAC	£ 150.00
511	BP	16.02.17	4036	A & L Stewart	PAC lighting	£ 34.74
512	DD	03.02.17	4032	Be Fuelcard	Fuel	£ 45.66
513	BP	16.02.17	4037	A J Woodliffe	Christmas tree shredding	£ 120.00
514	DD	15.02.17	4021	Daisy Communications	Mobile phones	£ 16.80
515	DD	03.03.17	4021	Daisy Communications	Landline phones	£ 36.68
516	BP	03.02.17	4207	YSLV	Large screen TDY	£ 900.00
517	DD	02.02.17	4003	Nest Pensions	Pension payments	£ 108.30
518	DD	16.02.17	4043	VSS	CCTV January	£ 90.00
519	BP	16.02.17	4208	Fresh Foods	Catering civic service	£ 400.00
520	BP	16.02.17	4036	Binks Heating	Gas servicing	£ 717.12
521	BP	16.02.17	4072	Pocklington Productions	Grant	£ 300.00
522	BP	16.02.17	4023	Wolds Office Supplies	Printer toner	£ 388.80
523	BP	16.02.17	4022	Post Office	Stamps (GS)	£ 19.80
524	DD	10.02.17	4032	Be Fuelcard	Fuel	£ 1.34
525	BP	16.02.17	4023	Staples	Storage boxes	£ 69.84
526	BP	16.02.17	4205	CyberGlide	IT support February	£ 35.00
527	BP	16.02.17	4037	ERYC	Broadmanor grounds maintenance	£ 1,026.46
528	BP	09.02.17	4207	Flying Colours	Tour de Yorkshire bunting	£ 1,050.00
529	BP	16.02.17	4045	Vidahost	NDP website	£ 69.60

530	BP	16.02.17	4020	Heritage Lottery Fund	WW1 project repayment	£ 1,162.00
531	DD	20.02.17	4015	CNG	Courthouse gas	£ 250.46
532	BP	16.02.17	4045	Humber and Wolds Rural Community Partnership	NDP work	£ 1,425.00
533	DD	01.03.17	4014	British Gas	Courthouse electricity	£ 303.50
534	BP	16.02.17	4013	Woldtech Ltd	Photocopier maintenance	£ 98.02
535	DD	20.02.17	4205	Plusnet	Broadband	£ 18.00
536	BP	16.02.17	4201	Street Master	2 x benches	£ 1,363.20
					<b>Totals</b>	<b>£ 25,845.60</b>
					<b>Grand total</b>	<b>£ 31,594.33</b>

- b) Consider the bank statements and agree payments from Pocklington Arts Centre. Cllr Spademan proposed the statements and the below payments be authorised 2<sup>nd</sup> Cllr Winterton and agreed.

POCKLINGTON ARTS CENTRE					
15th February 2017					
		Date Paid	Payee	Detail	Amount
533	BP	18.01.17	Viking	Duct tape	£ 21.56
534	BP	18.01.17	Viking	Catering, caretaking and stationery	£ 39.97
535	BP	18.01.17	Viking	Caretaking	£ 11.99
536	BP	18.01.17	Mint	Advertising	£ 36.00
537	BP	18.01.17	K J Falkingham	Caretaking	£ 10.45
538	BP	18.01.17	JSS Audio	Technician work	£ 24.00
539	BP	18.01.17	J L Brooks	Confectionery	-£ 17.74
540	BP	18.01.17	J L Brooks	Confectionery	£ 118.21
541	BP	18.01.17	Pivovar	Bar supplies	£ 38.66
542	BP	18.01.17	Pivovar	Bar supplies	£ 251.95
543	BP	18.01.17	Cheerful Earful	Fee	£ 350.00
544	BP	18.01.17	POS Yorkshire	Film fee	£ 198.00
545	BP	18.01.17	More2Screen	Fee	£ 710.00
546	BP	19.01.17	Clive Conway Prods	Fee	£ 4,909.90
547	BP	18.01.17	DMF Music Ltd	Fee	£ 1,200.00
548	BP	18.01.17	A B Electrical	Lamp	£ 8.34
549	BP	18.01.17	A B Electrical	Lamp	£ 34.56
550	BP	18.01.17	Art and Rose	Sales	£ 652.50
551	BP	18.01.17	Alan Field Associates	Fee	£ 3,900.00
552	BP	18.01.17	Keith Hukin	Technician work	£ 95.00
553	BP	18.01.17	eone	Fee	£ 176.88
554	BP	20.01.17	M Williams	Technician work	£ 142.50
555	BP	31.01.17	Brass Castle	Bar supplies	£ 326.87
556	BP	31.01.17	Brass Castle	Bar supplies	£ 326.87
557	BP	31.01.17	Independent cinema office	Fee	£ 197.93
558	BP	31.01.17	Ossett Brewery	Bar supplies	£ 281.41
559	BP	31.01.17	Park Circus	Fee	£ 195.60
560	BP	31.01.17	Park Circus	Fee	£ 195.60
561		31.01.17	cancelled moved to PTC		
562	BP	31.01.17	Penguin Group UK	Fee	£ 169.00

563	BP	31.01.17	Viking	Toner	£ 69.58
564	BP	31.01.17	GT Graphics	Advertising	£ 85.00
565	BP	31.01.17	GT Graphics	Advertising	£ 63.00
566	BP	31.01.17	POS Yorkshire	Fee	£ 198.00
567	BP	31.01.17	J L Brooks	Confectionery	£ 207.44
568	BP	31.01.17	Premier Business Supplies	Cleaning materials	£ 56.22
569	BP	31.01.17	York Beer and Wine shop	Bar supplies	£ 237.02
570	BP	31.01.17	Sony Pictures	Fee	£ 149.74
571	BP	31.01.17	JSS Audio	PA hire	£ 36.00
572	BP	31.01.17	JSS Audio	PA hire	£ 360.00
573	BP	31.01.17	JSS Audio	PA hire	£ 360.00
574	BP	31.01.17	Walt Disney	Fee	£ 38.40
575	BP	31.01.17	Walt Disney	Fee	£ 1,412.40
576	BP	31.01.17	Walt Disney	Fee	£ 61.02
577	BP	31.01.17	Walt Disney	Fee	£ 1,431.66
578	BP	31.01.17	James Duffy	Bar and catering supplies	£ 136.65
579	BP	30.01.17	J Duffy	January salary	
580	BP	30.01.17	T Stalker	January salary	
581	BP	30.01.17	N Rudsdale	January salary	
582	BP	30.01.17	P Jennings	January salary	
583	BP	30.01.17	J Boyd	January salary	
584	BP	30.01.17	G Waite	January salary	
585	BP	30.01.17	J Barber	January salary	
586	BP	30.01.17	C Heald	January salary	
587	BP	30.01.17	HMRC	January Tax and NI	£ 722.71
588	BP	01.02.17	Wall of Sound	replacement satellite receivers	£ 229.99
589	BP	01.02.17	DMF Music Ltd	Fee	£ 1,200.00
590	BP	01.02.17	Sam Dunkley	fee	£ 274.20
591	BP	01.02.17	GT Graphics	advertising	£ 98.00
592	BP	01.02.17	Mass Dynamic	Fee	£ 120.00
593	BP	01.02.17	Audience	Subscription fee	£ 150.00
594	BP	01.02.17	Martin Williams	Technician work	£ 75.00
595	TFR	01.02.17	HMRC	VAT	£ 3,156.79
596	BP	14.02.17	Chris Martin	Fee	£ 80.00
597	BP	14.02.17	County Gas	Bar supplies	£ 20.28
598	BP	14.02.17	Warner Brothers	Film fee	£ 717.96
599	BP	14.02.17	Robert Fox	Fee	£ 2,005.52
600	BP	14.02.17	Viking	Stationery	£ 142.80
601	BP	14.02.17	Lloyd Cole	Fee	£ 1,100.00
602	BP	14.02.17	Martin Williams	Technician fee	£ 235.00
603	BP	14.02.17	JSS Audio	Technician fee	£ 360.00
604	BP	14.02.17	Walt Disney	Film fee	£ 536.72
605	BP	14.02.17	GT Graphics	Leaflets	£ 375.00
606	BP	14.02.17	Premier Business Supplies	Stationery cleaning	£ 116.90
607	BP	14.02.17	20th Century Fox	Film fee	£ 525.80
608	BP	14.02.17	Mint	Advertising work	£ 672.00
609	BP	14.02.17	Ebay	Printer labels (JD)	£ 69.60
610	BP	14.02.17	More2Screen	Fee	£ 476.85

611	BP	14.02.17	Facebook	Advertising (JD)	£ 110.00
				<b>Sub total</b>	<b>£ 33,079.26</b>
				<b>Grand Total</b>	<b>£ 36,779.60</b>

11. To agree the list of burials. Cllr Jones proposed the interment of the bodies of Arthur Johnson and Laurence Nicholson and the memorials for Joyce Edith Lambert, Barry Naylor, Sheila Mary Taylor and Laurence Nicholson 2<sup>nd</sup> Cllr West and agreed.

12. Correspondence as per list –

Item 2 – The work to prune the hedges and trees on the boundary between Primrose Wood and the football club has been undertaken. The work was done by the Friends of Pocklington Green Spaces and council wish to pass on their thanks for doing this work. The football club have thanked us for doing the work.

Item 17 – Pavement parking realignment. The work on the Pavement is due to start on Wednesday 1 March.

Item 20 – Road Naming for Burnby Lane Development David Wilson Homes. These are now with East Riding of Yorkshire Council for consideration.

Item 24 – Bus shelters – A meeting has been held with East Riding of Yorkshire Council and follow up work will need to be actioned.

Item 25 – Burnby Lane Hedges – The ones next to Primrose Wood have now been cut.

Item 31 - Community Infrastructure Levy. The clerk requested that the Council endorse the CIL charging rate for Pocklington. Cllr Hodgson proposed the Council endorse the CIL charging rate 2<sup>nd</sup> Cllr Cooper and agreed.

Item 35 - Get Active East Riding. East Riding of Yorkshire Council has successfully received a grant for walking and cycling activities in 4 of the larger towns. It is suggested that we write and ask to be included in a future bid along with other smaller market towns. The clerk to respond.

Item 44 Grant requests. Cllr Cooper proposed £300 for Beverley Community Lift and £200 for the Pocklington Flying Man Festival 2<sup>nd</sup> Cllr West and agreed Cllrs Hodgson and Perry abstained from the vote.

Item 46 – donation to Wold Haven. The Clerk to write to Wold Haven and say that the donation didn't come from the Town Council.

Item 49 – Letter re Litter, dog poo and street clutter. The Clerk is to write giving the actions the Council is able to take.

13. Consider the Clerk's Report

#### **Tour de Yorkshire**

The Clerk gave a brief report on the plans for the Tour de Yorkshire. The plans are progressing well and a report will be sent. The group meeting to help plan the events within the town to coincide with the race met tonight. The next road show which is organised by Welcome to Yorkshire is scheduled for 22 February at Kilnwick Percy Golf Club from 3 pm – 5pm.

#### **Yorkshire Day**

The Clerk asked permission to plan a Yorkshire Day event for the town centre. Yorkshire Day coincides with a market day. A circus skills workshop has been booked and plans include speaking with a Yorkshire dialect and local poetry.

#### **Neighbourhood Development Plan**

The group steering the neighbourhood development plan need to be asked to report to the Council on progress. Agreed to send out the plan timetable.

### Litter Picking

National Spring Clean is on 3 – 5 March and it was agreed to hold an event in Pocklington on Friday 3 March from 10 am. Volunteers to be asked to come to the Courthouse for equipment.

14. Consider forthcoming events and agree events committee -  
Cllr Winterton is stepping down from the group. A new committee will be needed to help run events such as Summer Fair, Yorkshire Day and Christmas Festival. An appeal for volunteers to help will be run after the Tour de Yorkshire. The group may come from the Tour de Yorkshire group. This item will be discussed at the next Development and Marketing meeting.

The Council thanked Cllr Winterton for all the effort he has put in to running the events.

15. Consider the dog waste problem in Pocklington.  
The problem with dog waste not being picked ups seems to have got worse recently possibly due to the dark mornings and nights when no one can see it has been left. The Clerk is to request that the dog warden is more visible in the town. Suggested that an article is put in the press telling people to report problems including the time of day fouling is likely to have taken place and the location.
16. Consider supporting more closely community activities in the town.  
Cllr Perry presented a paper on proposal which included providing council venues for free to certain groups in the town. The definition would have to agreed and applied.  
Suggestion that groups be asked to give a 15 minute present to the Council about what they do and there plans for the future. Cllr Perry suggested the Town Council doesn't have a high profile in the town.  
No proposals were taken forward.
17. Consider and agree any actions for neighbourhood watch areas in the town.  
Cllr Perry gave a presentation on Neighbourhood Watch Schemes and suggested Councillors could facilitate the setting up of new ones in the town. No proposal was taken forward.  
In the presentation the crime figures were shown it was agreed these should be included in the papers for Council.
18. Receive & consider accepting minutes from Planning 11/1/2017 21/12/2017, Development and Marketing 25/01/2017, Planning 1/2/2017 and Transport, Lighting and Road Safety.  
Cllr Spademan proposed accepting the minutes for Planning 11/1/2017 2<sup>nd</sup> Cllr Hodgson and agreed.  
Cllr Cooper proposed accepting the minutes for Development and Marketing held on 25/1/2017 2<sup>nd</sup> Cllr Spademan and agreed  
Cllr Jones proposed accepting the minutes of Planning held on 1/2/2017 2<sup>nd</sup> Cllr Hodgson and agreed..  
Cllr Cooper proposed accepting the minutes for Transport Lighting and Road Safety with an amendment that at item 12 monitoring of car parks support and costs 2<sup>nd</sup> Cllr Spademan and agreed.
19. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation.

Cllr Sykes and Cllr Perry have submitted reports for meeting they have attended.

Cllr Sykes has attended the following

January 6 Civic Epiphany Service, Hornsea

January 11 Meeting at Wakefield with the Chief Executive of Yorkshire Ambulance Service

January 12 Christmas festival – prize giving Pocklington Infant School

January 13 Christmas Festival prize giving am Pocklington Junior School pm St Mary and St Joseph's Roman Catholic Primary School

January 29 Pocklington Civic Parade and Service

January 30 Tour de Yorkshire Roadshow at Bridlington Spa

February 5 Civic display of Hedon silver at the Town Hall, Hedon.

Cllr Perry

December 1<sup>st</sup> Pocklington School contract meeting New Arts and Design Centre Building  
December 6<sup>th</sup> ERYC Amended bus services in Beverley  
December 8<sup>th</sup> Switch on of Market Weighton Christmas Lights (Sub for Town Mayor)  
December 9<sup>th</sup> Pocklington School governors meeting  
December 14<sup>th</sup> Supporting the Lions with their street collections  
January 10<sup>th</sup> Local Doctors surgery - patient transport proposals  
January 11<sup>th</sup> Meeting at Wakefield with the Chief Executive of Yorkshire Ambulance Service and the Mayor Cllr Sykes.  
January 16<sup>th</sup> Pocklington School Health and Safety meeting#  
January 17<sup>th</sup> Local Crime Panel

Cllr Sinton has attended Gateway which discussed the response times for the ambulance service. It was reported that it took 4 hours for an ambulance to attend Woldgate school.

Cllr Sinton has attended a Young People Count meeting. They have ambitious plans for a new building but there are no activities at present.

Cllr Hutchinson attended the information drop in event. The event was attended by those organisations that monitor fracking.

The meeting closed at 9.01 pm.