

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 12th October 2016 at 7pm

Present: Councillors Sykes (chairman), Cooper, Hutchison, Jones, Perry, Ratcliffe, Sinton, Spademan, West and Winterton.

Attending: Cllr K. West and Cllr Strangeway from East Riding of Yorkshire Council, Janet Farmer James Duffy, Gordon Scaife - Town Clerk, Poppy Kennedy – Pocklington Post and five members of the public.

Before the start of the meeting Father Michael Sellers our Council Chaplain led the council in prayers.

1. Notice of meeting. Cllr Spademan proposed the notice of the meeting 2nd Cllr Ratcliffe and agreed.
2. To accept apologies for absence. Apologies were received from Cllr Sharpe.
3. Declarations of interest. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ratcliffe declared a personal interest in item 11a) Pocklington Town Council payments as there is a payment for plants bought for the flower bed on Railway Street.

4. Consider suspending the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes and to receive an update from our East Riding of Yorkshire Ward Councillors.

Cllr Spademan proposed the meeting be suspended 2nd Cllr Jones and agreed.

Cllr K. West (Pocklington Provincial Ward) has attended training on welfare changes and informed the Town Council that we may get enquiries regarding changes to housing benefit.

Cllr A. Strangeway (Pocklington Provincial Ward) asked about the late night buses and if the Council would consider supporting in principal providing funding to support the subsidy.

Cllr Perry responded that he the Mayor and the Clerk have met with Bob Rackley Operations Manager for East Yorkshire Motor Services to ask what might happen to all the subsidised services that are under threat in Pocklington not just the late night buses. Cllr Perry gave a summary of this meeting.

The Clerk reported that also at the meeting with EYMS that they are considering running the Friday and Saturday night buses commercially. EYMS will be reviewing their operations once the final decision has been made by East Riding of Yorkshire Council on the reduction in the subsidies.

Cllr Strangeway reported that he is asking for an in principal agreement to raise the precept by £2 per household to support the late night buses. Barmby Moor and Wilberfoss Parish Councils have agreed in principal to do this.

5. Consider continuing the meeting. Cllr Spademan proposed continuing the meeting 2nd Cllr Ratcliffe and agreed.

6. To confirm the minutes of the Town Council meeting held on 14th September 2016. Cllr Spademan proposed the minutes be accepted as a true record 2nd Cllr Sinton and agreed.
7. To report matters arising from these minutes not on the agenda for information only.

The Lions have chosen not to use West Green for It's a Pockout as the extra costs involved would reduce the amount of money raised for charity from the event.

8. To elect a Deputy Mayor.

Cllr David Sykes spoke to say he would be willing to continue as Mayor for another year if no one else expressed an interest in being Mayor. No one expressed an interest in being the Mayor next year so Cllr Sykes agreed to continue.

There was a discussion about the role of Deputy Mayor. No one was willing to stand as a Deputy Mayor.

Cllr Cooper proposed that Cllr Perry be elected Vice Chairman for 6 months 2nd Cllr Winterton and agreed.

9. To reconfirm the composition and remit of the committees and sub-committees.
Cllr Ratcliffe proposed that the remit for the committees and sub-committees be accepted 2nd Cllr West and agreed.

The compositions of the committees will be agreed after the election.

10. To receive the Arts Centres Managers Report.

Councillors congratulated Janet on winning the Outstanding Contribution Award at the Yorkshire Gig Guide Grassroots Awards on 9th October 2016.

Janet Farmer (Arts Centre Manager) went through her report. JF highlighted the awarding of a grant from East Riding of Yorkshire Council/Hull City of Culture 2017 to provide a platform for young and emerging musicians to reach a larger audience base through a series of performances from July 2017. The amount awarded is £2500.

The next Wolds Wonders performance will be on Wednesday 15 March at 1 pm.

There was a discussion about the economic benefit the Arts Centre brings to the businesses in the town and the surrounding area. The Blues and Roots Weekend 18 -20 November is estimated to bring in £15,000 to the local hotels, B&B's, restaurants and cafes. The economic benefit the Arts Centre brings to the area will be discussed at the next Development and Marketing Committee

11. To receive financial statement of
 - a) Pocklington Town Council and agree payments.
Cllr Cooper proposed the below payments to be authorised 2nd Cllr Spademan and agreed.

		Date	Code	Payee	Detail	Amount
303	DD	20.09.16	4205	Plusnet	Broadband	£ 18.00
304	BP	13.10.16	4200	Humberside Police Band	Burnby Hall Concert	£ 350.00
305	TFR	26.09.16	4008	PAC	First aid training	£ 187.75
306	BP	13.10.16	4037	Travis Perkins	Drill bit	£ 7.14
307	BP	13.10.16	4042	K M Woodhall	Tractor service	£ 45.60
308	BP	28.09.16	4002	J Farmer	September salary	
309	BP	28.09.16	4017	E Moore	September salary	
310	BP	28.09.16	4005	J Bielby	September salary	

311	BP	28.09.16	4004	L Skelding	September salary	
312	BP	28.09.16	4001	G Scaife	September salary	
313	BP	28.09.16	var	HMRC	September tax and NI	£ 1,700.62
314	DD	15.09.16	4043	VSS	CCTV September	£ 90.00
315	BP	13.10.16	4205	Cyber Glide	IT Support	£ 35.00
316	DD	30.09.16	4032	Be Fuelcard	Fuel	£ 31.14
317	BP	13.10.16	4057	PKF Littlejohn LLP	Annual return	£ 1,560.00
318	BP	13.10.16	4012	Yorkshire water	Cemetery supply	£ 14.83
319	BP	13.10.16	4037	Travis Perkins	Graffiti remover	£ 22.64
320	BP	13.10.16	4203	Beverley Garden Centre	plants (MR)	£ 29.85
321	BP	13.10.16	4023	Co-op	Batteries selotape (LW)	£ 7.25
322	DD	15.09.16	4021	Daisy Communications	mobile account	£ 16.80
323	BP	13.10.16	4020	Westmoreland Builders	Lily Trail plaques installation	£ 268.80
324	BP	13.10.16	4020	Scothern Construction	PAC Studio floor	£ 1,001.08
325	DD	15.10.16	4021	Daisy Communications	Mobile accounts	£ 16.80
326	DD	07.10.16	4032	Be Fuelcards	Fuel	£ 7.88
327	BP	13.10.16	4207	CasCare	First aid bonfire night deposit	£ 100.00
328	BP	13.10.16	4207	CasCare	First aid Christmas festival deposit	£ 100.00
329	BP	13.10.16	4023	ER Supplies	Stationery supplies	£ 17.86
330	BP	13.10.16		Royal British Legion	Wreaths	£ 92.50
331	DD	13.10.16	4021	Daisy Communications	Landline account	£ 42.98
332	BP	13.10.16	4020	Mason Clark	PAC Studio floor	£ 1,542.00
333	BP	13.10.16	4207	GT Graphics	Arts Centre invitations	£ 28.20
334	BP	13.10.16	4037	Tracey's Red Hat Hire	Strimmer line	£ 18.00
335	BP	12.10.16	4207	Ardent Fireworks Ltd	Bonfire Night Fireworks	£ 2,250.00
					Totals	£ 9,602.72
					Grand total	£ 15,516.49

- b) Consider the bank statements and agree payments from Pocklington Arts Centre.
Cllr Sykes proposed the statements and the below payments be authorised 2nd Cllr Jones and agreed.

		Date Paid	Payee	Detail	Amount
268	BP	22.09.16	ERYC	Licence fee	£ 180.00
269	BP	26.09.16	Ukulele Orchestra of Great Britain	Fee	£ 9,200.00
270	BP	26.09.16	Trainline	Fairs (JF)	£ 123.73
271	BP	26.09.16	Amazon	Image drum unit	£ 22.99
272	BP	26.09.16	The Feathers Hotel	Accommodation	£ 67.00
273	BP	26.09.16	The Feathers Hotel	Accommodation	£ 69.15
274	BP	26.09.16	The Feathers Hotel	Accommodation	£ 92.00
275	BP	26.09.16	Walt Disney	Fee	£ 1,570.70
276	BP	26.09.16	20th Century Fox	Fee	£ 536.40
277	BP	26.09.16	John Massey	equipment hire	£ 50.00
278				Cancelled to be paid later	£ -
279	BP	26.09.16	Half Moon Brewery	Bar supplies	£ 78.00
280	BP	26.09.16	NTC	Fee	£ 714.00

281	BP	26.09.16	Eden Farm Hulleys	Confectionery	£ 144.68
282	BP	26.09.16	GT Graphics	Advertising	£ 440.80
283	BP	26.09.16	GT Graphics	Advertising	£ 375.00
284	BP	26.09.16	GT Graphics	Advertising	£ 105.00
285	BP	26.09.16	Displaysense Ltd	Leaflet holders (JF)	£ 48.72
286	BP	26.09.16	Tina Martin	First aid training	£ 375.50
287	BP	28.09.16	J Duffy	September salary	
288	BP	28.09.16	T Stalker	September salary	
289	BP	28.09.16	N Rudsdale	September salary	
290	BP	28.09.16	P Jennings	September salary	
291	BP	28.09.16	J Boyd	September salary	
292	BP	28.09.16	T McCuskie	September salary	
293	BP	28.09.16	G Waite	September salary	
294	BP	28.09.16	HMRC	September Tax and NI	£ 696.34
295	BP	10.10.16	Lilypad Café	Catering	£ 80.00
296	BP	10.10.16	York Beer and Wine Shop	Bar supplies	£ 66.82
297	BP	10.10.16	York Beer and Wine Shop	Bar supplies	£ 506.30
298	BP	10.10.16	co-op/maynews	Bar supplies (JD)	£ 15.28
299	BP	10.10.16	Seven Arts Space	Fee	£ 750.00
300	BP	10.10.16	JSS Audio	Fee	£ 360.00
301	BP	10.10.16	GT Graphics	Invitations and posters	£ 54.00
302	BP	10.10.16	Operation Seraphim	Fee	£ 1,053.42
303	BP	10.10.16	Ralph Dartford	Fee	£ 177.50
304	BP	10.10.16	Paramount Pictures	Fee	£ 159.86
305	BP	10.10.16	Vista Entertainment	Fee	£ 2,493.00
306	BP	10.10.16	Out and About	Leaflet distribution	£ 155.00
307	BP	10.10.16	Plug and Play Music	Fee	£ 100.00
308	BP	10.10.16	Universal	fee	-£ 49.44
309	BP	10.10.16	Universal	Fee	£ 108.00
310	BP	10.10.16	Half Moon Brewery	Bar supplies	£ 45.00
311	BP	10.10.16	Gordie Mackeeman	Fee	£ 1,000.00
312	BP	10.10.16	PRS	Fee	£ 40.34
313	BP	10.10.16	PRS	Fee	£ 630.65
314	BP	10.10.16	PRS	Fee	£ 275.68
315	BP	10.10.16	Wards of York	Easel	£ 22.58
316	BP	10.10.16	The Ropewalk	Fee	£ 120.00
317	BP	10.10.16	Premier Business Supplies	Cleaning supplies	£ 65.50
318	BP	10.10.16	Premier Business Supplies	Cleaning supplies	£ 36.84
319	BP	10.10.16	Walt Disney	Film	£ 25.00
320	BP	10.10.16	Northwolds Printing	Brochure printing	£ 1,689.00
321	BP	10.10.16	K J Falkingham	Caretaking supplies	£ 19.98
322	BP	10.10.16	Pulse Rate Events	First aid and security platform	£ 1,656.00
323	BP	10.10.16	G T Graphics	Leaflets	£ 40.00
324	BP	10.10.16	The Trainline	Travel to meeting (JD)	£ 32.55
325	BP	10.10.16	duplicate cancelled	duplicate cancelled	£ -
326	BP	10.10.16	Sony	Film	£ 610.48
327	105119	10.10.16		Not approved pending query	

328	TFR	28.09.16	PTC	Contribution to managers salary	£ 71.08
329	TFR	28.09.16	PTC	Repayment of loan	£ 250.00
				Sub total	£ 27,550.43
				Grand Total	£ 30,483.77

12. To agree the list of burials. Cllr West proposed the interment of the ashes of Eileen Hickey and Joyce Mary Hanley and the approval of the headstone memorial for Leslie and Mary Green 2nd Cllr Jones and agreed.

13. Consider adopting the standing orders for the council.

The Clerk reported that he was working on these and hoped to have the revised standing orders out next week for comments. The National Association of Local Councils standing orders need to be slightly reordered to make it flow better.

14. Correspondence as per list –

Items 8 and 9. Cllr Cooper suggested that Cllr Strangeway should contact East Riding of Yorkshire Council's speed management team about speeding on The Oval.

Item 16 There was a discussion about the proposal from central government to cap the amount Town and Parish Councils can raise their precepts by. The Government proposal is for a limit of 2% or £5. Many councils have responded to the consultation. It was suggested that this is placed on the agenda for Policy and Resources.

Item 19 – Sponsoring band concerts at Burnby Hall. It was felt that this should be dealt with by a grant application from Burnby Hall Gardens and Museum Trust. The Clerk to contact the Trust and ask them to submit a grant application form.

Items 22 and 26 had been reported to the Police and our Solicitor.

Item 36 The data breach has now been investigated by the Information Commissioners Office. The ICO has informed the Town Council no further action will be taken and the case has been closed.

15. To consider the grant applications from Sherbuttgate Neighbourhood Watch Group, Pocklington District Lions and Phoenix High Flyers.

Cllr West proposed that a grant of £45 be awarded to Sherbuttgate Neighbourhood Watch Group. 2nd Cllr Perry and agreed (This is the full amount requested).

Cllr West proposed a grant of £200 for Pocklington District Lions 2nd Cllr Ratcliffe and agreed with one abstention.

Cllr Ratcliffe proposed a grant of £200 for Phoenix High Flyers 2nd Cllr Perry and agreed.

16. To consider the charging policies for The Old Courthouse and West Green.

The Clerk provided a brief report. The charging policy was agreed so that a joint brochure with the Arts Centre could be produced showing the charges for hiring facilities.

Cllr Jones proposed that the charging policy be accepted but be reviewed as part of the budget process in January 2017 2nd Cllr West and agreed

17. Consider the Clerk's Report. There were no actions arising from the Clerk's report.

18. To consider the transfer of the Courthouse to the Town Council ownership and agree the costs.

The Clerk reported that the 10 year lease had now expired and in the lease agreement at the end of this term East Riding of Yorkshire Council would transfer the ownership of the building to Pocklington Town Council. There are two options on the costs for the legal fees either an hourly

rate of £225 per hour with an estimate that the work would be between 6 -8 hours or a fixed fee of £1750.

Cllr Cooper proposed the fixed rate of £1750 for the legal fees 2nd Cllr Perry and agreed.

19. Receive & consider accepting minutes from Policy & Resources 21/09/2016, Planning 28/09/2016 and Emergency & Flood 28/09/2016.
Cllr Jones proposed accepting the minutes from Policy and Resources 21/09/2016 2nd Cllr Ratcliffe and agreed.
Cllr Ratcliffe was not at the planning committee meeting and with this correction Cllr West proposed the minutes for planning 28/09/2016 were accepted seconded Cllr Spademan and agreed.
Cllr West proposed the minutes be accepted for the Emergency and Flood Committee held on 28/09/2016 2nd Cllr Ratcliffe and agreed.
20. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation.
Cllr Spademan reported that Pocklington Playing Fields Association still requires 2 trustees. The trustees are responsible for safeguarding the playing area.
Cllr Cooper attended Pocklington Gateway. ERYC have been measuring out for the proposal to widen the footpath around the parking area on the Pavement/George Street. The work if it goes ahead will be done in this financial year.
Cllr Hutchinson attended the Arts Centre Management Team. He is revamping the constitution. The Platform Festival profit will be approx. £1,100 but not all the payments have come in yet.
Cllr Winterton attended Pock Futures 2. The main items under discussion are walking and cycling routes. The new Pilgrimage of Grace leaflet has been produced
The Mayor Cllr Sykes has attended Bridlington's Civic Event and opening of the Arts Centre.
21. In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

There was a report from the Personnel Committee.

Meeting closed at 20:52