

POCKLINGTON TOWN COUNCIL

MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 11th November 2015 at 7pm

Present: Councillors Ratcliffe (Chairman), Cooper, Hutchinson, Jones, Marron, Perry, Shepherd, Spademan, Sykes, West & Winterton. Five members of the public. Daniel Withers Pocklington Post, Richard Wood clerk.

Before the start of the meeting our Council Chaplain, Elder Philip Bradish led the council in prayers.

1. To receive any apologies for absence.
2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. No declarations were made.
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes. As no members of the public wished to address the council the meeting was not closed.
4. Consider the Arts Centre Managers report. Janet Farmer spoke to her report. She reported comprehensive new acts booked for the new year particularly comedians. The Community Choir initiated at the Arts Centre was thriving. The building works meant the curtailment of some of the schedule which will have an impact on the budget. The quarterly accounts up to 30th September were discussed. She had attended a meeting of the Arts forum at Bridlington Spa where the Hull City of Culture Executive addressed them. The designation gave possibilities for us to being included as we were so close.
5. To confirm the minutes of the Town Council meeting held on 14th October 2015 Cllr Sykes proposed they be accepted as a true record. 2nd Cllr Spademan & agreed.
6. To report matters arising from those minutes not on the agenda – for information only. A Christmas Festival update was given by Cllr Winterton. Road closures volunteers were still required for the event. The Carols with Mayor will be accompanied by a 10 piece brass band from Woldgate College.
7. Receive a financial update regarding the refurbishment of Pocklington Arts Centre. The clerk gave an update on the finances of the council which showed the finances to be 'tight' but on known figures we should be able to finance the work by using the PWLB mortgage of £120,000 and reducing expenditure where possible until the end of March.

PREVIOUS YEARS	actual	Builders	reclaim	building	VAT	council		
OUTGOINGS	expected		Arts C	VAT	reclaim	monies		
col. 1	col 2	VAT	col 3	col 5	col 6	col 7	col 8	col 9
Oct-15	22,674	2,695					225,620	
Nov-15	13,607	1,184		9,863			226,076	
Dec-15	16,798	1,716	70,088		14,018		148,606	PWLB
Jan-16	30,442	1,490	115,700	70,088	23,140		172,586	120,000
Feb-16	14,449	1,325	179,669	115,700	35,934	19,613	80,104	
Mar-16	15,404	1,484	101,794	158,946	20,359		114,088	
Apr-16	15,904	1,567	78,496		15,699	83,809	6,050	
total	129,278		545,747	354,597				
					109,150			
PREVIOUS YEARS INCOME								
Oct-15	7,625							
Nov-15	4,200							
Dec-15	1,434		22,000	com. Sums				
Jan-16	3,174							
Feb-16	2,257							
Mar-16	2,595		10,000	Friends PAC				
Apr-16	2,061							
total	15,721							

8. To receive the financial statement of
(a) Pocklington Town Council and agree payments. Cllr Winterton proposed they be authorised for payment. 2nd Cllr West and agreed.

		Date Paid	Code	Payee	Detail	Amount	
286	DD	20.10.15	4205	Plusnet	Broadband	£ 18.00	
287	BP		4037	Travis Perkins	Timber and screws	£ 177.55	
288	BP		4037	Travis Perkins	Screws	£ 8.93	
289	BP		4036	Travis Perkins	Materials for equipment cage	£ 554.96	
290	BP		4207	GT Graphics	Bonfire night tickets	£ 30.00	
291	BP		4036	A & L Stewart Ltd	Lighting repairs	£ 347.00	
292	DD	23.10.15	4032	Be Fuelcard	Fuel	£ 15.64	
293	BP		4203	J Parkers	Bulbs	£ 38.64	
294	BP		4042	Peter Winn Tyres	Tube	£ 153.60	
295	BP		4044	ERYC	Street Lights	£ 2,521.67	
296	BP		4036	R Westmoreland	Hedge cutting cemetery	£ 1,596.00	
297	BP		4024	The Loyal Company of Town Criers	Annual membership	£ 35.00	
298	BP		4020	Abacus removals	Piano removal	£ 120.00	
299	BP		4019	Realise Futures	Benches for Skatepark	£ 1,899.00	
300	BP		4008	David Sykes	Travel expenses	£ 22.51	
301	BP		4036	Rock Tech	Repair Call out	£ 180.00	
302	DD	30.10.15	4032	Be Fuelcard	Fuel	£ 28.28	
303	BP		4023	Wolds Office supplies	Toner	£ 369.42	
304	BP		4037	F Adamson	Brushcutter	£ 342.00	
305	BP	30.10.15	4001	R Wood	October Salary		
306	BP	30.10.15	4002	J Farmer	October Salary		
307	BP	30.10.15	4004	L Skelding	October Salary		

308	BP	30.10.15	4017	E Moore	October Salary		
309	BP	30.10.15	4005	J Bielby	October Salary		
310	BP	30.10.15	4005	R Steel	October Salary		
311	BP	02.11.15	4006+	HMRC	October Tax and NI	£ 1,811.61	
312	BP		4030	JSS Audio	Microphone annual meeting	£ 120.00	
313	BP		4042	K M Woodhall	Repair to tractor bucket	£ 306.00	
314	BP		4203	Early Ornamentals	Plants	£ 278.21	
315	BP		4024	ICO	Renewal 2016	£ 35.00	
316	BP		4037	Wolds Engineering	Keysteel	£ 6.00	
317	BP		4023	ERYC Supplies	Stationery	£ 31.21	
318	BP		4036	Chubb	Fire Alarm Service	£ 191.94	
319	DD		4043	VSS	CCTV	£ 90.00	
320	DD	06.11.15	4032	Be Fuelcard	Fuelcard admin fee	£ 0.67	
321	BP		4020	Robert Nutbrown	Piano tuning	£ 60.00	
322	BP		4205	Norman Computers	IT Support	£ 46.80	
323	DD	15.11.15	4021	Daisy communications	Mobile phones	£ 18.59	
324	BP		4021	Daisy communications	Landline phones	£ 53.57	
325	DD	17.11.15	4015	Opus energy	Gas supply	£ 57.71	
326	BP		4037	Murr Skip hire	Skip hire	£ 24.00	
327	BP		4037	Travis Perkins	Concrete	£ 98.64	
328	BP		4030	Wolds Advertiser	September advert	£ 180.00	
329	102595		var	Petty cash	Petty cash	£ 96.48	
330	BP		4036	Chubb	alarm maintenance Arts	£ 568.90	
331	BP	13.11.15	4032	Be Fuelcard	Fuel	£ 28.78	salaries
					Totals	£ 12,562.31	£ 5,591.47
					Grand total	£ 18,153.78	

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Winterton proposed the payments be agreed. 2nd Cllr West & agreed

		Date Paid	Payee	Detail	Amount	
345	19.10.15	BP	More2Screen	Film Rental	£ 1,322.00	
346	19.10.15	BP	ErgoMounts	IT Equipment	£ 303.72	
347	19.10.15	BP	HP	IT Equipment	£ 1,807.20	
348	19.10.15	BP	Premier Business Supplies	Cleaning Products	£ 156.70	
349	19.10.15	BP	TM & HL	Fee	£ 75.00	
350	19.10.15	BP	BPA Live	Fee	£ 324.69	
351	19.10.15	BP	JSS Audio	PA Hire	£ 144.00	
352	19.10.15	BP	GT Graphics	Printing	£ 528.00	
353	19.10.15	BP	Performing Arts Etc	Fee	£ 274.20	
354	19.10.15	BP	Feathers Hotel	Accommodation	£ 55.00	
355	19.10.15	BP	Feathers Hotel	Accommodation	£ 55.00	
356	19.10.15	BP	Feathers Hotel	Accommodation	£ 72.00	
357	21.10.15	BP	KJ Falkingham	Hardware	£ 20.77	
358	21.10.15	BP	Avalon	Fee	£ 2,400.00	
359	21.10.15	BP	Universal	Film Rental	£ 115.92	

360	21.10.15	BP	20th Century Fox	Film Rental	£ 120.00	
361	21.10.15	BP	GT Graphics	Printing	£ 78.50	
362	21.10.15	BP	Warner Bros	Film Rental	£ 169.90	
363	21.10.15	BP	Park Circus	Film Rental	£ 180.00	
364	21.10.15	BP	Studio Canal	Film Rental	£ 287.35	
365	21.10.15	BP	Hulleys	Ice-cream	£ 120.22	
366	21.10.15	BP	Big Sign Company	Printing	£ 360.00	
367	21.10.15	105101	Pocklington PCC	Bar Supplies	£ 72.00	
368	30.10.15	BP	Paramount Pictures	Film Rental	£282.88	
369	30.10.15	BP	Altive Media	Film Rental	£717.00	
370	30.10.15	BP	Sony Pictures	Film Rental	£130.97	
371	30.10.15	BP	Robert Nutbrown	Fee	£60.00	
372	30.10.15	BP	JSS Audio	PA/Tech Rental	£300.00	
373	30.10.15	BP	AB Electrical	Bulbs	£68.40	
374	30.10.15	BP	Hulleys	Ice-cream	£107.07	
375	30.10.15	BP	Picturehouse	Film Rental	£364.00	
376	30.10.15	BP	20th Century Fox	Film Rental	£120.00	
377	30.10.15	BP	PRS	Quarterly Charge	£1,070.69	
378	30.10.15	BP	PRS	Quarterly Charge	£1,120.58	
379	30.10.15	105102	L Bates	Fee	£86.00	
380	30.10.15	BP	J Duffy	October Salary		
381	30.10.15	BP	T Stalker	October Salary		
382	30.10.15	BP	F Argyle	October Salary		
383	30.10.15	BP	N Rudsdale	October Salary		
384	30.10.15	BP	M Bradley	October Salary		
385	30.10.15	BP	P Jennings	October Salary		
386	30.10.15	BP	S Duffy	October Salary		
387	02.11.15	BP	HMRC	Tax and NI October	£ 776.69	
388	02.11.15	BP	PTC	Digitisation loan	£ 250.00	
389	02.11.15	BP	PTC	Cont to Managers salary	£ 71.08	
390	11.11.15	BP	T A McCluskie	Tech services	£ 420.00	
391	11.11.15	BP	Lempen Puppet Theatre	Fee	£ 450.00	
392	11.11.15	BP	Walt Disney	Film Rental	£ 1,899.69	
393	11.11.15	BP	T Herbert	Book Keeping	£ 226.80	
394	11.11.15	BP	20th Century Fox	Film Rental	£ 2,212.22	
395	11.11.15	BP	Entertainment Film	Film Rental	£ 120.00	
396	11.11.15	BP	Broadband Buyer.com	Modem	£ 80.02	salaries
				Sub total	£ 19,976.26	£ 2,634.55
				Grand Total	£ 22,610.81	

9.To again consider the proposal for additional flag posts at the Council Office Cllr Perry spoke about his proposition to place a further three flag poles at the council office. Cllr Jones proposed in view of the finances this proposal be delayed until the new financial year. Cllr Perry proposed that three flagpoles be erected outside the council office without further delay. There was no seconder for this proposition. Cllr Jones proposal was then voted upon. The voting was 10 for and 1 against.

10. Receive a verbal report from our district councillors. No district councillors were present.

11. To agree the list of burials. Cllr West proposed the burials of James Moss and headstones for Norman Alan Hall & Harvey Scott be agreed. 2nd Cllr Spademan & agreed.

12. Correspondence – as per list

1. It was agreed to ask for three tenders for the renewal of our IT support contract. 10. It was agreed Phil Bradish should be contacted regarding advice on pensions provision. 19. The quote for trimming of the West Green trees be decided at the the forthcoming Lands & Property meeting. 21. It was agreed a copy of the handyman's timesheet should be included in the correspondence in future. 30. The AGM of Young People Count to be held on 24.11.15 was noted. 42. History Group meeting on 19th November was noted.

13. Consider the Town Clerk's report. The report was noted. It was agreed to amend the winter footpath priorities to remove the old doctor's surgery in Barmby Road and replace it with the route to the new doctor's surgery. A discussion then took place about asking if ERYC could bulk deliver salt/grit to our workshop on the understanding we replenished the grit bins in the town. There was some reluctance to agree to this as it may put too much pressure on our handyman. However it was agreed to see what kind of arrangement maybe possible.

14. Formally accept the minutes of the following meetings: Lands & Property 30th September, Cllr Jones proposed they be accepted as a true record. Cllr Shepherd wanted an amendment made about the assistance offered to residents of Jenkins Close to trim overhanging bushes. The clerk said he was not willing to change his minutes as he felt they were now a true reflection of the meeting. The acceptance of the minutes was 2nd by Cllr Sykes and agreed by the majority of councillors.. Notes from the 2nd town meeting Cllr Spademan proposed they be accepted 2nd Cllr Cooper. Road Safety meeting 4th November 2015; Proposed by Cllr Spademan 2nd Cllr Cooper and agreed. Planning meeting 28th October, 2015 Proposed by Cllr Winterton 2nd Cllr Ratcliffe and agreed.

15. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation. Cllr Jones had submitted reports on attending the ERNLLCA meeting and the Gateway meeting together with a paper on social media. Cllr Shepherd reported attending an allotment meeting where complaints had been made about shooting pigeons on the allotments. This was to be further discussed at the next L&P meeting. Cllr Winterton had attended the Pocklington Futures meeting.

CORRESPONDENCE

1	Michael Rooks	IT support
2	Middlewich Town Council	Town Crier Championships
3	Les Usher	Remembrance Day Parade 2015
4	Rodger Westmoreland	West Green Quote
5	ERCY	VHEY Event form
6	ERYC	Commuted sums
7	ERYC	The Mile Speed concerns
8	Gramame Hicks	ERYC Transport consultation
9	RBS	Fees and charges
10	The Pensions Regulator	Automatic Enrolment
11	Damian Harper	The Balk roundabout

12	Humberside Police	Tick or Treat
13	ERYC	Review Panel
14	Andy Strangeway	FOI request
15	Claude Mole	Library and CSE
16	Phil Gilbank	Burnby Lane naming
17	Janet Hull	Town Crier Costume
18	John Brown	Pilgrims Newsletter
19	Rodger Westmoreland	West Green trees quotation
20	Andy Beven	BESN Launch
21	Martin Cooper	Handyman timesheets
22	Martin Cooper	ERNLLCA report
23	Red Cross	ESV request
24	Mr Smail	HGV complaint
25	Peter Winterton	Piano
26	Les Usher	Remembrance Day Parade 2015
27	Marie Fox	Training West Wolds Radio
28	Pocklington Group Practice	Boundary fence
29	ERNLLCA	Pensions
30	Young People Count	AGM agenda
31	ERNLLCA	October Newsletter
32	Cinnamon Trust	Can you help?
33	Town Crier	Update
34	Buck Inn Yard Management	Response
35	Humberside Police	November newsletter
36	Rock Tech	Cost of new remote
37	ERYC	Consultation invitation
38	Martin Cooper	Council vehicle
39	Mason Clark	Fee proposal
40	Martin Cooper	Transport meeting agenda
41	EYRC	Consultation survey
42	Jo Green	History Group meeting
43	Bellway Homes	Development on Yapham Road