

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 11th May 2016 at 7pm

Present: Councillors Ratcliffe (Chairman), Cooper, Hutchinson, Marron, Jones, Perry, Shepherd, Sinton, Spademan, Sykes, West & Winterton. Cllr Claude Mole was also present for the first part of the meeting. Richard Wood clerk. Daniel Willers, Pocklington Post. One member of the public.

Before the start of the meeting Councillor Alan Spademan led the council in prayers on behalf of our Council Chaplain, Elder Philip Bradish, who was unable to be with us.

1. Receive apologies for absence. Cllr Sharpe was abroad.

2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. Cllr Shepherd declared a personal interest in the correspondence relating to the closure of the Co-op store.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes. Cllr Spademan proposed the meeting be closed 2nd Cllr Sykes and agreed. Mark Smith the designer of our web-site was unable to attend the meeting but set out answers to questions posed by councillors. Councillors asked that he be invited to the next meeting. Cllr Mole gave a brief outline of proposals to reduce the opening hours of the library & customer service centre. The aim was to achieve a saving of £1.2m as the ERYC has to make a total of £60m savings over the next four years. Cllr Mole had brought with him a proposal document which was open for review between 25th May & 3rd August. Councillors asked if the revised shorter opening times was based on current usage.

4. Consider re-opening the meeting Cllr Jones proposed the meeting be re-opened. 2nd Cllr Winterton and agreed.

5. Receive the Arts Centre Managers report the manager was unable to attend personally. Councillors were urged to attend the Wold Wonders concert on 25th May 2016. Cllr Hutchinson queried the pricing structure for the room hire at the Arts Centre. It had been agreed the interim pricing structure should operate for six months after which a full review will take place. The accounts are to be organised to identify where the income has come from. Cllr Perry asked who was leading the production of a glossy brochure on rooms for hire. It was agreed the manager will produce the booklet.

6. To confirm the minutes of the Town Council meeting held on 13th April 2016. Cllr Spademan proposed the minutes be accepted as a true record. 2nd Cllr Cooper and agreed.

7. To report matters arising from those minutes not on the agenda – for information only.

8. Discuss any further work required on our new web-site. This was to be deferred to a future meeting which Mark Smith will attend.

9. Consider the flag flying policy for the council. Cllr Perry reported the inability of the council to fly flags on approved days. A repair is necessary on the flagpole at the council office before the flag can be flown. This is in hand by the street lighting unit. Cllr Perry was appointed to be the flag-master for the council.

10. To receive the financial statement of

(a) Pocklington Town Council and agree payments

Cllr Jones proposed the below payments be authorised 2nd Cllr Sykes and agreed.

31	BP		4036/4037	K J Falkingham	Screws, strimmer line	£	13.29
32	BP		4012	Yorkshire Water	Cemetery supply	£	13.20
33	BP		4037	ER Supplies	Clothing handyman, tools	£	47.84
34	DD	20.04.16	4205	Plusnet	Broadband	£	18.00
35	DD	22.04.16	4032	Be Fuelcard	Fuel	£	20.99
36	BP		4037	Travis Perkins	Limestone (West Green)	£	165.60
37	BP		4037	Travis Perkins	Gravel	£	3.01
38	BP		4205	Cyberglide	April IT support	£	35.00
39	BP		4205	Cyberglide	May IT Support	£	35.00
40	BP		4207	GT Graphics	Banners, programmes and certificates	£	116.40
41	BP		4023	GT Graphics	Paper	£	21.60
42	BP		4037	ERYC	Install new post	£	147.84
43	BP		4037	ERYC	Supply 4 pavers	£	25.02
44	BP	25.04.16	4008	SLCC	Training fee x 2	£	30.00
45	BP		4020	Travis Perkins	Resin cartridges	£	99.00
46	BP		4203	Travis Perkins	Cable ties	£	2.36
47	DD	06.05.16	4032	Be Fuelcard	Admin fee	£	0.67
48	DD	31.05.16	4021	Daisy Communications	Landline charges	£	51.65
49	DD	15.05.16	4021	Daisy Communications	Mobile charges	£	16.80
50	DD		4043	VSS	CCTV April	£	90.00
51			4053	Hobson & Porter	Oakhouse renovations	£	175,269.50
52	DD	29.04.16	4032	Be Fuelcard	Fuel	£	39.23
53	BP		4200	Shepherd Group Brass Band	Burnby Hall concert	£	250.00
54	BP		4037	Glasdon	Bench and plaque	£	1,227.04
55	BP	29.04.16	4053	Janet Farmer	refurb items reimbursement	£	178.49
56	BP	29.04.16	4053	Synergie Assist	IT services	£	489.20
57	BP	29.04.16	4053	Pock and MW Blinds	PAC blinds	£	420.00
58	BP	29.04.16	4001	R Wood	April Salary		
59	BP	29.04.16	4002	J Farmer	April Salary		
60	BP	29.04.16	4017	E Moore	April Salary		
61	BP	29.04.16	4005	J Bielby	April Salary		
62	BP	29.04.16	4004	L Skelding	April Salary		
63	BP	29.04.16	4017	HMRC	April Tax and NI	£	1,278.93
64	DD	17.05.16	4015	Opus	Gas courthouse	£	112.04
65	BP		4012	Yorkshire Water	Courthouse supply	£	39.90
66	BP		4029	ERYC	West Green waste collection	£	246.48
67	BP		4037	Wolds Engineering	Hose Clip	£	3.60
68	BP		4205	Cyberglide	June IT support	£	35.00
69	102608	09.05.16	var	Petty Cash	various	£	113.81
70	TFR	10.05.16	4207	PAC	Technician salary for council events	£	110.00
71	BP		4053	Fireco	Dorgard Black	£	222.00
72	BP		4053	AB Rooms	Lock installation	£	1,039.92
73	BP		4023	Wolds Computer solutions	Printer toners	£	388.80
74	BP		4037	Travis Perkins	Bolts and nuts	£	11.26
75	BP		4036	Cumbria Clock Company	Clock service	£	168.00
					Totals	£	182,596.47

(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Jones proposed the below payments be made. 2nd Cllr Sykes & agreed.

19	BP	10.05.16	Wards of York	Catering supplies	£ 113.94
20	BP	10.05.16	Bound and Gagged Limited	Fee	£ 3,627.79
21	BP	10.05.16	York Beer and Wine shop	Bar supplies	£ 708.19
22	BP	10.05.16	Apollo Festival	fee	£ 50.00
23	BP	10.05.16	Hulleys	Catering supplies	£ 321.73
24	BP	10.05.16	Premier Business Supplies	Cleaning supplies	£ 112.19
25	BP	29.04.16	James Duffy	April salary	
26	BP	29.04.16	Tom Stalker	April salary	
27	BP	29.04.16	Paul Jennings	April salary	
28	BP	29.04.16	Sam Duffy	April salary	
29	BP	29.04.16	Tom McCluskie	April salary	
30	BP	29.04.16	HMRC	April tax and NI	£ 506.35
31	TFR	10.05.16	HMRC to PTC	April tax and NI underpaid	£ 68.45
32	TFR	10.05.16	PTC	Loan repayment	£ 250.00
33	TFR	10.05.16	PTC	Contribution to managers salary	£ 71.08
34	BP	29.04.16	The Hop Studio	Bar supplies	£ 96.00
35	BP	29.04.16	The Hop Studio	Bar supplies	£ 202.92
36	BP	29.04.16	Brass Castle	Bar supplies	£ 1,075.75
37	BP	29.04.16	Yorkshire Water	Water PAC	£ 261.13
38	BP	29.04.16	GT Graphics	Advertising	£ 835.00
39	BP	29.04.16	Les Enfants Terribles	Fee	£ 859.47
40	BP	29.04.16	Senbla Ltd	Fee	£ 90.00
41	BP	29.04.16	Premier Business Supplies	Cleaning supplies	£ 117.00
42	BP	29.04.16	Munro Film Services	Fee	£ 258.04
43	BP	29.04.16	Cambridge Live (JF)	Tickets	£ 411.45
44	BP	29.04.16	Mint	Artwork for advertising	£ 288.00
45	BP	29.04.16	ERYC	Waste 2016-17	£ 657.28
46	BP	29.04.16	York Beer and Wine shop	Bar supplies	£ 287.71
47	BP	29.04.16	PTC	Pocks got talent	£ 472.50
48	105109	29.04.16	Country Gas Ltd	Cellar Mix Gas	£ 17.88
49	BP	29.04.16	Reform Theatre Company	Fee	£ 868.55
50	BP	29.04.16	W and C Forth	Stationery	£ 90.96
51	BP	29.04.16	GT Graphics	Advertising printing	£ 455.00
52	BP	29.04.16	PRS for Music	Oct to Jan Fee	£ 1,070.69
53	BP	29.04.16	PRS for music	Jul to Oct fee	£ 1,070.69
54	BP	29.04.16	PPL Licence	Fee	£ 231.17
55	BP	29.04.16	Laura Taylor	Choir fee	£ 80.00
56	105110	29.04.16	Cash	Petty cash	£ 457.01
				Sub total	£ 16,083.92
				Grand Total	£ 18,594.90

11. Agree a list of direct debits/ standing orders for the forthcoming year. This was to be brought to the next Policy & Resources meeting.

12. Consider the Public Transport Survey Pocklington. Cllr Perry went through the details of the survey results. He has a meeting planned with the ERYC & doctor's surgery when the need for patient transport will be highlighted. Cllr Perry was thanked for all his hard work on this project.

13. Receive an update on the refurbishment of Pocklington Arts Centre. An 'e' mail had been received just before the start of the meeting from Steve Hunt our project manager. He was able to update the council that although all forecasted costs had yet to be settled the current situation is that we are £2356.93 overspent. The negotiation on the outstanding items were listed in the 'e' mail & could well 'claw' back some of this 'overspend'. A further update will be given on Friday.

14. Consider the arrangements for the Mayor-Making ceremony 20th May 2016. The details of the Mayor Making ceremony was agreed (attached). It was requested the technician assist us with the setting up of the stage for the performers. Councillors will move the tables and chairs back if the technician can deal with the microphones.

14. To agree the list of burials. Cllr West proposed the burials of Brian Alan Godfrey, & Ethel Semple Shanks and memorial for Stephen Terry be approved. 2nd Cllr Jones and agreed.

15. Correspondence – as per list 1. Cllr Strangeway to be informed about placing of litter bins in the town. 7. Margaret Slaters request for a bench outside Boots the Chemist. It is possible there is insufficient room for a bench there but the planter outside the Co-op can be demolished and a seat placed there. 8 & 9 It was decided to write to the Co-op direct asking for them to change their mind on closure. 14 & 17 – funding opportunities noted.

16. Consider the Town Clerk's report. The only matter not previously dealt with concerned the problem experienced with a neighbour at Pocklington Arts Centre over the floor repair of the studio.

17. Receive & consider accepting minutes from the planning meeting 19th April, Cllr Spademan proposed they be accepted as a true record 2nd Cllr Winterton and agreed. annual town meeting 20th April, the full council meeting on 27th April Cllr Jones proposed they be accepted as a true record 2nd Cllr Sykes and agreed. Lands & Property on 4th May proposed by Cllr Shepherd and 2nd. Cllr Marron and agreed.

18. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation. Cllr Jones had attended the ERNLLCA district meeting which had been poorly attended. Cllr Shepherd reported the West Wolds Radio was still on the air but that fund raising is still important. The Mayor reported having attended various functions and during his year in office had travelled 1,700 miles. He thanked everyone for their co-operation and help during the year.

1	Andy Strangeway	Litter bin
2	Kay West	Parish Liaison Meeting 280416
3	ERYC	Rubber Kerbing installation
4	Grahame Hicks	AA A1079 minutes 260216 agenda 220416
5	ERYC	Surface Dressing Yapham Road
6	PAC	Pocklington's Got Talent
7	Margaret Slater	Memorial Bench
8	Kay West	Co-op store George Street

9	Andy Strangeway	Co-op store George Street
10	ERYC	ASB 6 month statistics
11	McCarthy and Stone	Co Op redevelopment
12	Stephen Elliott	Abandoned signs
13	ERYC	ER Local Plan Consultation
14	Paul Varney	Tesco bags for help funding
15	ERNLLCA	April Newsletter
16	Howard Hawley	Arbitration
17	Energysare	M&S Energy fund
18	Martin Cooper	Flying Man Festival
19	Humberside Police	May Newsletter
20	Marie Curie	Blooming Great Tea Party 2016
21	ERYC	Joint Forum minutes 151215 agenda 180516
22	Jo Green	Local History talk 080516
23	Chris Clubley	Valuation of Arts Centre
24	ERYC	Temporary speed limits notice
25	Grahame Hicks	Planning permission Barmby Road
26	FoPGS	Pocklington in Bloom
27	Woldgate school	Art Open evening poster (Sponsored)
28	ERYC	Skipton Building Society grants
29	ERYC	Adoption statement - affordable housing