

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 11 January 2017 at 7pm

Present: Councillors Sykes (chairman), Cooper, Green, Hodgson, Hutchinson, Jones, Perry, Ratcliffe, Sinton, Sharpe, Spademan, West and Winterton.

Attending: Cllr K. West from East Riding of Yorkshire Council, Gordon Scaife - Town Clerk, Poppy Kennedy – Pocklington Post and five members of the public.

Before the start of the meeting Father Michael Sellers led the council in prayers.

1. Notice of meeting. Cllr Jones proposed the notice of the meeting 2nd Cllr Winterton and agreed.
2. To accept apologies for absence. All Councillors were present.
3. Declarations of interest. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Hutchinson declared an interest in item 14 4 correspondence grant application from Pocklington Productions. Cllr Hutchinson is the treasurer for the group.

Cllrs Green and Jones declared an interest in item 12 to review the room hire rates for the Old Courthouse as they are members of groups that hire the meeting room.

4. Consider suspending the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes and to receive an update from our East Riding of Yorkshire Ward Councillors.

Cllr Sinton proposed the meeting be suspended 2nd Cllr Sharpe and agreed.

Phil Gilbank gave the Council an update on the archaeological finds and where these could be housed in the town. Paula Ware the archaeologist is due to give a talk at the Arts Centre on the evening of Wednesday 8 February at Pocklington Arts Centre about the finds. Phil and the Clerk will be meeting Paula on Friday this week to discuss the artefacts and when they might need to be housed in the town. The artefacts are currently owned by Barratt/David Wilson Homes and we understand have been conserved to museum standard. There is academic interest in the finds so the timescale for them coming to us is uncertain.

East Riding of Yorkshire Council's museum service has said that they do not have the space in the Treasure House in Beverley to store or exhibit the artefacts. East Riding Museum Service also provided costs for conservation and exhibition but these seem to be on the high side.

Cllr Sykes thanked Phil for the update.

Cllr K. West gave an update from East Riding of Yorkshire Council (ERYC). ERYC have had an update about Business Rates. The threshold at which businesses will pay rates is increasing from £6,000 to £12,000. Councillors asked how this was being publicised to businesses. The Clerk will try to find out if there is information we can publish on our website to make businesses aware.

ERYC is setting up a liaison group with a disability group to investigate issues such as drop kerbs.

5. Consider continuing the meeting. Cllr Spademan proposed continuing the meeting 2nd Cllr Hodgson and agreed.

6. To confirm the minutes of the Town Council meeting held on 14th December 2016. Cllr West proposed the minutes be accepted as a true record 2nd Cllr Jones and agreed.
7. To report matters arising from these minutes not on the agenda for information only.

Cllr Winterton is working on the Christmas Festival accounts. This will be on the agenda for the next meeting of the Development and Marketing Committee.

8. To receive the Arts Centre Managers Report.

Due to a live event tonight no one was able to attend. Cinema has performed well with the Christmas releases of the latest Star Wars movie and Moana doing well attracting a combined audience of 1,100.

9. To receive financial statement of
 - a) Pocklington Town Council and agree payments.
Cllr Winterton proposed the below payments to be authorised 2nd Cllr Spademan and agreed.

POCKLINGTON TOWN COUNCIL				11.01.17		
		Date	Code	Payee	Detail	Amount
441	BP	15.12.16	4205	Cyberglide	IT support	£ 35.00
442	BP	15.12.16	4024	ALCC	Membership	£ 10.00
443	BP	12.01.17	4030	ERYC	Wolds and Beyond Guide advert	£ 1,020.00
444	BP	12.01.17	4020	Post Haste	WW1 research	£ 258.00
445	BP	12.01.17	4207	JSS Audio	PA Christmas fair	£ 510.00
446	BP	12.01.17	4037	ERYC	West Green maintenance charge	£ 2,203.15
447	BP	12.01.17	4037	ERYC	Victoria Road maintenance charge	£ 256.91
448	BP	12.01.17	4207	CasCare	Bonfire night cover 2015 (missed)	£ 150.00
449	BP	12.01.17	4209	D Thurlow	Christmas lights erection	£ 4,119.60
450	BP	12.01.17	4036	A & L Stewart	PAC light switch	£ 566.84
451	BP	12.01.17	4036	A & L Stewart	PAC canopy switches	£ 704.35
452	BP	12.01.17	4207	ERYC	Chrysanthemum hall hire	£ 239.00
453	BP	12.01.17	4036	Red Scaffolding	PAC scaffolding pigeon deterrents	£ 670.00
454	BP	20.12.16	4039	Argos	Vacuum cleaner (LS)	£ 283.94
455	DD	23.12.16	4032	Be Fuelcard	Fuel	£ 11.46
456	DD	20.12.16	4205	Plusnet	Broadband	£ 18.00
457	BP	22.12.16	4002	J Farmer	December Salary	
458	BP	22.12.16	4017	E Moore	December Salary	
459	BP	22.12.16	4005	J Bielby	December Salary	
460	BP	22.12.16	4004	L Skelding	December Salary	
461	BP	22.12.16	4001	G Scaife	December Salary	
462	BP	22.12.16	4017	P Jennings	December Salary	
463	BP	22.12.16	4017	C Heald	December Salary	
464	BP	22.12.16	various	HMRC	December Tax and NI	£ 1,755.00
465	BP	12.01.17	4201	Earth Anchors	Bench anchors	£ 97.14
466	DD	10.01.17	4014	British Gas	Electricity	-£ 304.90
467	DD	10.01.17	4014	British Gas	Electricity	£ 368.26
468	BP	12.01.17	4201	Glasdon	2 benches and graffiti wipes	£ 2,491.99
469	BP	12.01.17	4036	GW Power Safe	Fire alarm PAC	£ 655.20

470	BP	12.01.17	4012	Yorkshire Water	Water supply Cemetery	£ 12.26
471	BP	12.01.17	4056	Harrowells	Fees for transfer of courthouse	£ 585.00
472	BP	12.01.17	4042	K M Woodhall	Servicing tractor	£ 386.40
473	DD	31.01.17	4061/62	PWL B	Loan repayment	£ 20,098.86
474	DD	12.01.17	4043	VSS	CCTV	£ 90.00
475	DD	06.01.17	4032	Be Fuelcard	Fuel	£ 1.34
476	DD	15.01.17	4021	Daisy Communications	Mobiles	£ 17.35
477	DD	29.12.16	various	NEST	Nov Pension Payments	£ 110.92
478	DD	29.12.16	various	NEST	Dec Pension Payments	£ 113.66
479	TFR	12.01.17	4020	Mayors account	overpayment refunded	£ 210.00
480	BP	05.01.17	4054	DVLA	Road Tax Van (GS)	£ 230.00
481	BP	05.01.17	4202	Co-op	prizes odd man out comp (LS)	£ 18.05
482	BP	12.01.17	4025	Zurich	Van insurance	£ 143.66
483	DD	31.01.17	4021	Daisy Communications	Landline phones	£ 41.02
484	DD	20.01.17	4015	CNG	Courthouse gas supply	£ 194.87
485	DD	20.01.17	4021	Daisy Communications	Mobile Code	£ 30.00
486	BP	12.01.17	4012	Yorkshire Water	Courthouse supply	£ 39.55
					Totals	£ 38,441.88
					Grand total	£ 44,373.41

- b) Consider the bank statements and agree payments from Pocklington Arts Centre.
Cllr Spademan proposed the statements and the below payments be authorised 2nd Cllr Winterton and agreed.

POCKLINGTON ARTS CENTRE					
11th January 2017					
		Date Paid	Payee	Detail	Amount
460	BP	20.12.16	RMB Ltd	Fee	£ 300.00
461	BP	20.12.16	RMB Ltd	Fee	£ 600.00
462	BP	20.12.16	Fusion Bars	Event fee	£ 147.95
463	BP	20.12.16	E Sumner	Event fee	£ 78.00
464	BP	20.12.16	JL Brooks	Confectionery	£ 171.51
465	BP	20.12.16	JL Brooks	Confectionery	£ 162.29
466	BP	20.12.16	JL Brooks	Confectionery	£ 132.31
467	BP	20.12.16	JL Brooks	Confectionery	-£ 20.84
468	BP	20.12.16	JL Brooks	Confectionery	-£ 20.84
469	BP	20.12.16	Sam Dunkley	Choir fee	£ 182.80
470	BP	20.12.16	Fireco	Dorguard	£ 222.00
471	BP	20.12.16	Fireco	Dorguard	-£ 108.00
472	BP	20.12.16	Studiocanal	Fee	£ 142.62
473	BP	20.12.16	K Hulkin	Technician fee	£ 80.00
474	BP	20.12.16	JSS Audio	PA hire	£ 72.00
475	BP	20.12.16	JSS Audio	PA Hire	£ 48.00
476	BP	20.12.16	JSS Audio	PA hire	£ 90.00
477	BP	20.12.16	Acoustic Pianos	Piano hire	£ 50.00
478	BP	20.12.16	Akro Ltd	Filter support	£ 17.34

479	BP	20.12.16	K Hulkin	Technician fee	£ 110.00
480	BP	20.12.16	Langlands	Christmas decorations (JF)	£ 64.42
481	BP	20.12.16	Scribbler	Christmas decorations (JF)	£ 6.99
482	BP	20.12.16	B&Q	Christmas decorations (JF)	£ 128.98
483	BP	20.12.16	Picturehouse Entertainment	Fee	£ 522.80
484	BP	20.12.16	Pivovar	Bar supplies	£ 218.26
485	BP	20.12.16	Pivovar	Bar supplies	£ 215.78
486	BP	20.12.16	Pivovar	Bar supplies	£ 187.27
487	BP	20.12.16	Pivovar	Bar supplies	-£ 76.03
488	BP	20.12.16	POS Yorkshire	Film delivery	£ 158.40
489	BP	20.12.16	K Falkingham	Polish, deicer, hooks, radiator key	£ 12.32
490	BP	20.12.16	Mount Royale Hotel	Accommodation	£ 70.10
491	BP	20.12.16	GT Graphics	Advertising printing	£ 133.00
492	BP	20.12.16	Warner Brothers	Film fee	£ 1,728.72
493	BP	20.12.16	Warner Brothers	Film fee	£ 1,275.54
494	BP	20.12.16	Feathers Hotel	Room fee	£ 55.00
495	BP	20.12.16	Feathers Hotel	Room fee	£ 68.95
496	BP	20.12.16	Feathers Hotel	Room fee	£ 76.20
497	BP	20.12.16	Feathers Hotel	Room fee	£55.00
498	BP	20.12.16	Feathers Hotel	Room fee	£ 66.95
499	BP	20.12.16	DBE	Loyalty cards	£ 246.00
500	BP	20.12.16	Avalon	Fee	£ 300.00
501	BP	20.12.16	GT Graphics	Advertising printing	£ 440.00
502	BP	22.12.16	J Duffy	December Salary	
503	BP	22.12.16	T Stalker	December Salary	
504	BP	22.12.16	N Rudsdale	December Salary	
505	BP	22.12.16	P Jennigs	December Salary	
506	BP	22.12.16	G Waite	December Salary	
507	BP	22.12.16	J Barber	December Salary	
508	BP	22.12.16	C Heald	December Salary	
509	BP	22.12.16	HMRC	December Tax and NI	£ 794.75
510	BP	22.12.16	K Hukin	Fee	£ 65.00
511	BP	23.12.16	PTC	Cont. to managers salary	£ 71.08
512	BP		Premier Business Supplies	Cleaning materials	£ 111.48
513	BP		Talegate Theatre	Fee	£ 1,000.00
514	BP		More2Screen	Fee	£ 1,234.20
515	BP		More2Screen	Fee	£ 216.15
516	BP		Tommy Tucker	Confectionery (CS)	£ 49.40
517	BP		Universal	Fee	£ 571.51
518	BP		POS Yorkshire	Fee	£ 158.40
519	BP		Yorkshire Water	PAC supply	£ 227.14
520	BP		A Blanchard	Buffet	£ 195.00
521	BP		Twentieth Century Fox	Fee	£ 144.00
522	BP		UKCA	2017 membership	£ 112.80
523	BP		Twentieth Century Fox	Fee	£ 182.70
524	BP		Besbrode Pianos	Hire	£ 660.00
525	BP		W & C Forth	Stationery	£ 23.30
526	BP		Diplomats of Sound	Fee	£ 250.00

527	BP		Eden Farm Hulley's	Confectionery	£ 574.42
528	BP		J L Brooks	Confectionery	£ 225.27
529	BP		J L Brooks	Confectionery	-£ 11.75
530	BP		JSS Audio	Speaker hire	£ 36.00
531	BP		JSS Audio	PA Hire	£ 360.00
532	BP		G T Graphics	Advertising printing	£ 472.20
533	BP				
				Sub total	£ 16,134.84
				Grand Total	£ 19,560.84

10. To agree the list of burials. Cllr West proposed the interment of the bodies of Angela Staveley and Dorothy Angela Phyllis Bollon and the interment of the ashes of Susan Bethell 2nd Cllr Green and agreed.

11. To review and consider increasing the burial fees. The Clerk gave a short report on the costs of burials at similar cemeteries in the area. Pocklington's fees are about the same as those in Market Weighton but cheaper than Goole and the East Riding of Yorkshire Council cemeteries.

12. To review the room hire rates for the Old Courthouse.

The paper with the current hire rates was circulated. Cllr Green asked that the cost of hiring the projector be added to the list of costs. Groups are charged £5 extra for the use of the equipment.

It was agreed to keep the room hire rates the same for the next financial year.

13. To agree the revised budget for the council for 2017/18.

The clerk reported the budget had been revised in line with the comments made at the budget setting meeting held on 4 January 2017. Cllr Green proposed the budget be approved 2nd Cllr Jones and agreed.

14. Correspondence – as per list.

Item 4 – Grant application for Pocklington Productions. Cllr Hutchinson gave a brief report on the activities of the group. The application is to cover the cost of the insurance the group needs for public liability. Cllr Hutchinson withdrew from the meeting while the Council discussed the application. Cllr West proposed granting £300 to Pocklington Productions 2nd Cllr Perry and agreed.

Items 5 and 11 – Street naming for the new estate on Yapham Road. The clerk gave a brief report that the Town Council has been consulted on the new street names for the development. The proposal is to use some of the names of the fallen from the 1st World War which is the policy of Pocklington Town Council. It was agreed these should be used for the cul de sacs but the main routes should have an historical connection to the fields. The Clerk will report this matter to ERYC.

Item 6 – Email from a resident about the footpath issues on London Street. In the email is a request for a bin on London Street. It was agreed to have a bin installed on London Street if possible.

Item 7. Tour de Yorkshire screens. The Tour de Yorkshire will be discussed more fully at the next Development and Marketing meeting. The clerk is going to a briefing in Bridlington on Monday 30 January and will report back. Cllr Sharpe reported that ERYC are holding a briefing meeting at Kilnwick Percy in February. The clerk to contact ERYC's lead officer to request an invitation to attend.

Item 8. Proposed re-surfacing of Market Place. East Riding of Yorkshire Council are carrying out investigation works in Market Place. Core samples are being taken to find out the condition of the sub-base of the roadway. The resurfacing work is scheduled to take place in 2018/19. There will be loss of parking spaces.

Item 14 Phil Gilbank gave an update to the Council at the beginning of the meeting.

Item 18 Bus review. The clerk is in correspondence with B. Rackley at East Yorkshire Motor Services and Chris Mottershaw at ERYC and is waiting for confirmation of which bus services will be affected.

Item 20 The trees along the boundary of Primrose Wood and the Football club require pruning. The Friend of Pocklington Green Spaces are to start this work on Friday.

Item 21. Woldgate School Parking is to go on the agenda for transport, lighting and road safety on 1 February.

15. Response received from Cllr Strangeway

No official response has been received from Cllr Strangeway. The clerk did receive an email with a two hour deadline asking what we wanted. The clerk did reply and say that we were looking for way to move forward. Following this exchange of emails Cllr Strangeway posted on his website that he didn't want to meet with the Town Council as he *'didn't know what exactly they require of me.'*

It was agreed to draw a line under this item as it is clear Cllr Strangeway doesn't want to meet with the Town Council.

16. Receive & consider accepting minutes from Policy and Resources 21/12/2017 and minutes from the Budget Setting 04/01/2017.

Cllr West proposed the minutes for Policy and Resources held on 21/12/2016 be accepted 2nd Cllr Cooper and agreed.

Cllr Ratcliffe proposed the minutes for the Budget Setting Meeting held on 04/01/2017 be accepted 2nd Cllr Spademan and agreed.

17. Review of membership of committees and representation of councillors on external bodies.

The committee membership agreed are as follows.

Policy and Resources Cllrs Cooper, Green, Hodgson, Hutchinson, Jones, Perry (Deputy Chair), Ratcliffe, Sharpe and Sykes (Chair)

Lands and Property Cllrs Cooper, Hodgson, Hutchinson, Perry (Chair), Sinton, Spademan (Deputy Chair), Sykes and West

Transport, Lighting and Road Safety Cllrs Cooper (Chair), Green, Hutchinson, Ratcliffe, Spademan, West and Winterton

Development and Marketing Cllrs Cooper, Hodgson, Perry (Vice Chair), Sharpe, Spademan, Sykes, West and Winterton (Chair)

Planning Cllrs Hodgson, Jones, Perry, Sharpe, Sinton, Spademan, West (Chair) and Winterton

Personnel Cllrs Ratcliffe, Sharpe, Sykes and Winterton

Flood and Emergency Cllrs Cooper, Hodgson, Jones (Chair), Ratcliffe, Spademan, West and Winterton.

Representation on outside bodies

Pocklington Gateway – Cllr Sinton

Allotments – Cllr West

Burnby Hall Gardens – Cllrs Ratcliffe and West

Pocklington Arts Centre Management – Cllrs Hodgson and Sharpe

Pocklington Futures – Cllr Winterton

Neighbourhood Development Plan – Cllrs Green, Sinton and West

Pocklington Playing Fields Association – Cllr Spademan

Western Parish Liaison Group – Cllr Jones

East Riding Flood Liaison Group – Cllr Jones

Pocklington School – Cllr Perry

Young People Counts – Cllrs Hodgson and Sinton

ERNLLCA – Vacant

18. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation.

Cllr Sykes and Perry have met with the Chief Ambulance Officer today. The ambulance service will be sending through a statement which will be issued jointly with the Town Council about the review of services. The meeting was arranged in response to the proposal to withdraw the rapid response cars from service in our area. The ambulance service is facing pressures due to the increase in demand and in having patients admitted to hospital. The Chief Ambulance Officer has given assurances that this is no plan to withdraw conventional ambulances from our area or close the station. Conventional ambulances will be stationed at key points to help meet the response times.

Cllr Ratcliffe attended the Arts Centre Management Meeting. The Friends of the Arts Centre membership is steady but the membership for the lottery run by the Friends has declined. J. Farmer reported that preparations for this year's platform festival were going well with acts booked.

Cllr Winterton attended Pocklington Futures where signage for the town was discussed. Pocklington Futures are putting together for the Town Council possible designs for new entrance signs. These will be considered by the Town Council and East Riding of Yorkshire Council's Highway Department.

19. In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

There was a discussion about the current situation at Buck Inn Yard.

The meeting closed at 8.46 pm.