

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 14th August 2013 at 7pm

Present: Councillors Cox (Chairman), Cooper, Jones, Perry, Ratcliffe, Shepherd, Spademan, Sykes, Taylor, Whittaker, Winterton & West. Eleven members of the public, a member of the press & the clerk.

Before the start of the meeting Father Frank Gallagher, the council chaplain, will lead the Council in prayers.

1. To receive any apologies for absence. Janet Farmer & James Duffy are attending the Edinburgh Fringe Festival.

2. Declarations of Interest

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. Cllr Cooper declared a pecuniary interest in a payment to himself.

3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a period of up to 15 minutes. Cllr West proposed the meeting be closed 2nd Cllr Perry & agreed. The Mayor and Richard Lister from the Play Park Committee presented the prizes to the winners of the balloon race. The winning balloon was found at Petershead.

4. Consider re-opening the meeting Cllr Taylor proposed the meeting be re-opened 2nd Cllr Whittaker & agreed.

5. Consider the Arts Centre Managers report. Concern was expressed about the update of the computers – full costs were requested so an assessment can be made about who should finance them. The Market Superintendent has been seen about the problem of the Market stalls which was a temporary difficulty caused by someone illegally parking.

6. To confirm the minutes of the Town Council meeting held on 10th July 2013 Cllr Shepherd proposed they be accepted 2nd Cllr West & agreed.

7. To report matters arising from those minutes not on the agenda – for information only. Cllr Winterton gave a fallen heroes update. He said the research is now progressing to those killed in WW2. The outcome of the dispute from the allotments was discussed. An agreement was reached after a meeting

with the allotment holder. As far as councillors were aware their involvement was complete.

8. Consider any updates on the council's priorities: 1. 1st floor refurbishment Oak House, - Queries on the plans had been raised by ERYC. 2. Neighbourhood Development Plan. We await a reply from Barmby Moor Parish Council. 3. Skatepark, West Green. Councillors were disappointed the Peoples Millions were not able to assist with funding. Cllr Jones said there was a funding workshop at Burnby Hall on 25 Sept. Cllr Taylor said the Coop was worth trying for a grant.

9. Receive an update on the Summer Event held at West Green. Cllr Cox said everyone had enjoyed the event. £1,724 profit was made (present figure). Everyone congratulated the Mayor on her organisation. Cllr Sykes suggested future years could be linked to Yorkshire Day. Generator bill to be looked at when received with a view to the council paying for it.

10. Receive an update on the Youth Club site. A debate took place about the application to have the building considered as a community asset. An acknowledgement has been received saying we will be informed of the outcome by November. It was decided to ask that the building is not sold before the decision is made. A business plan is being prepared by Cllr Perry.

11. Consider making an application under the ERYC grant funding scheme. Cllr Jones outlined the details of what can be claimed for. It can be snow clearance buying of salt or other community project. There is one form for up to £2,000 and another for up to £3,000.

12. Receive a verbal report from our district councillors: Cllr West said the Council was in recess so there was little to report.

13. To receive the financial statement of

a) Pocklington Town Council and agree payments

b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Winterton proposed the below payments be authorised 2nd Cllr West & agreed.

PTC

D/D	4043	Visual Security Systems	maintenance agree	90.00
D/D	4014	First Utility	electric	46.32
BP	4037	In car on Bike	locks for West Green	33.00
	4037	In car on Bike	spark plug spanners	26.75
	Various	David Smith	Plants	197.00
	4037	Travis Perkins	paint	48.13
	4039	Synergie	infomration screen	84.00
	4205	Norman Computers	maintenance agree	190.80
	4036	A & L Stewart Ltd.	electrics Arts Centre	319.35
	4024	Guild of Town Criers	subscription	35.00
	4037	Wolds Engineers	protective equipment	20.69

	4036	Cumbria Clock	maintenance agree	168.00
	4021	Daisy	telephone	51.64
	4037	FG Adamson	maintenance Kirsten	389.32
	4056	HWRCC	Peter Hirshfield's time	2,352.47
	4008	Cllr Cooper	travel costs	24.73
	4037	K J Falkingham	Various	18.52
	4039	Seating Online Ltd	2 Chairs	405.60
	4023	Sage	Renewal	126.00
	4037	Burnby Hall Gardens	Ground rent container	300.00
	4032	Bp fuel cards	fuel	86.77
2540	4003	Scottish Life	Backpayment of pension-Wood	24.30
2541	Various	Petty Cash	Petty Cash	113.00
				5,151.39

Mayors Charity Account

	4207	G T Graphics	Programmes	147.00
	4207	A64 Loohire	portable loos	408.00
	4207	Brass Castle Brewery	Beer & cider	95.20
	4207	Cas Care	First Aid	273.60
				923.80

PAC

BP

	J Farmer	Reimbursement	325.78
	J Duffy	Reimbursement	247.90
	Synergie	Computer Services	28.00
	POS Yorkshire	Film Transport	316.80
	Picturehouse	Film Rental	1,369.80
	JL Brooks	Confectionary	83.26
	Mr Moos	Ice-cream	128.82
	North Wolds	Printing	2,003.00
	WC Forth	Stationery	27.56
	JSS Audio	PA Hire & Equipment	855.41
	Viking Direct	Office Supplies	221.53
	Momentum Pictures	Film Rental	893.19
	British Museum	Ticket Sales	1,411.56
	T Herbert	Book Keeping	264.00
	York Beer & Wine Shop	Bar Supplies	483.84
	AMA	Conference Attendance	20.00
	The B Six	Fee	400.00
	Warner Bros	Film Rental	409.10
	House of Cards	Advertising	50.00
	Vista Entertainment	Annual Contract	2,493.00
	F Smith	Fee	50.00
	KJ Falkingham	Hardware	73.87
	Brass Castle	Bar Supplies	37.20
	B Folk Festival	Advertising	150.00
	Local Link	Advertising	156.00

	J Duffy	Expenses	102.00
	CAA UK Ltd	Fee	1,150.00
105328	Petty Cash	Cash	300.00
			14,051.62

c) Adopt the national pay scales effective from 01.04.2013 Proposed by Cllr Winterton 2nd Cllr Ratcliffe & agreed.

14. To agree the list of burials: Cllr Whittaker proposed the memorials for Stanley Wilton Smith, Lila Mary Griffin & Roy Brumpton Smith. 2nd Cllr West & agreed.

15. Correspondence – as per list. The correspondence was read by the clerk.
Item 20 – Councillors approved the Vintage car rally on West Green in July
Item 24 – the application from Charlie Sayer was noted – at this time there were no vacancies but his details are to be kept on file.
Item 25 – Co-op Bank re invested monies. It was decided to re-invest the monies and interest for a further 3months.

16. Consider the Town Clerk's report. The report was noted. Cllrs Perry, Cox & Ratcliffe offered to help with applying for funding for the skatepark & the 1st floor of oak House.

17. Consider and agree the minutes Road Safety 17.07.13, Proposed by Cllr Whittaker 2nd Cllr Jones & agreed. Planning 31.07.13, Proposed by Cllr west 2nd Cllr Spademan and agreed and Full Council meeting 31.07.13. Proposed by Cllr Ratcliffe 2nd Cllr West & agreed.

18. Receive reports from any other meetings – Gateway etc. Cllrs Ratcliffe and West had attended Burnby Hall Gardens trust meeting, Cllr Jones had attended a Community Partnership meeting. Cllr Cox & West had attended Yorkshire Day celebrations at Skipton and Cllr Cox the Army Cadet unit at Driffield.

19. Consider closing the meeting to the public. Cllr Cox proposed that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. 2nd Cllr Whittaker and agreed.

20. Receive an update on the meeting of the council subsequent to receiving a letter from Councillor Cooper relating to the recommendation of the Standards Committee on their hearing held on 10th May 2013. No letter of apology had yet been received.

21. Discuss a policy for the Council/Councillors about releases to the media. Cllr Jones said there should be a protocol for communications with the press. It was agreed to ask ERNLLCA for their protocol to consider by the council.

22. Co-opt a member onto Pocklington Town Council. It was agreed the three candidates were all qualified and each could have been offered the post. However Tiffany Barker was chosen overwhelmingly as the co-opted councillor.

CORRESPONDENCE

21	A J Duke	Application for Councillor
21A	Tiffany Barker	Application for Councillor
1	ERYC	Footpath repair
2	ERYC	Dropped kerbs
3	John Sussex	Broadmanor bushes
4	Marion Clayton	Broadmanor bushes
5	ERYC	Site compound at West Green
6	Lyn Gregory	Bus stop on The Balk
7	ERYC	Conservation volunteers
8	Richard Borrie	Driffield TC and ERYC
9	Jonathan Laverack	Pocklington's NDP
10	Humberside Police	Burglary alert and news
11	ERYC	Broadmanor rent review
12	ERYC	Flower bed repair and garage availability
13	Tiffany Barker	Re recent application
14	Karen Riley	Application for Councillor
15	Sheila Derrick	Pocktoberfest Raffle
16	ERYC	Youth Centre
17	Sam Dunkley	Community Musician update
18	ERYC	Local Grant Fund
19	ERYC	Local Plan-Proposed Major Changes
20	Bill Barratt	Classic Vehicle Gathering 2014
21	R Pickering	Broadmanor bushes
22	Yorkshire Air Ambulance	Request for recycling banks
23	Broadband ER	Update - July 2013
24	Charlie Sayer	Request for employment
25	Co-operative Bank	Fixed Rate Deposit Account
26	ERYC	Standards Committee
27	ERYC	Council Agenda
28	ERYC	Home Insurance in flood risk areas
29	Richard Borrie/Tony Marron	Dialogue re website usage
30	ERNLLCA	Being a Good Councillor/Employer
31	A Cox/G Hicks	Summer Event thanks
32	ERYC	Victoria Road build out
33	David Pring	Rotary Club offer
34	Historical Promotions	WW1 Centenary Events

35	Cllr Claude Mole	Summer Event - thanks
36	To ERYC	Community Asset Nomination Form
37	Michael Sugden	KC Lines and Broadband
38	Richard Borrie	ERYC budget underspend
39	ERYC	Funding Workshops
40	ERYC	bus service 199
41	Roger Sutton	Yorkshire Day
42	Landscape Specification	Snow clearance
43	CAB	Closure of New Street
44	HMCE	Bulletin
45	Cllr Claude Mole	Thanks
46	Business Inspired Growth	news item
47	Russell Steel	Buying of a bench
48	Ann Cox	NDP
49	Plantscape	display material
50	ERNLLCA	Review of NALC
51	Community Dev Foundation	news item
52	Humberside Police	re CCTV
53	Roger Bruton	e' mail re planning
54	James Duffy	new procedure Arts Centre
55	ERYC	Refuge Chapmangate
56	ERYC	Oak House Plans
57	C M Smith	Cycles on pavements
58	Janet Farmer	Business Award Nomination
59	PACMT	Changes to PAC Constitution
60	ERYC	Community Asset Nomination

MEETINGS AND INVITATIONS

1	Yorkshire Water	Stakeholder Conference 30 Jul 13
2	Flood Liaison Group	Minutes 31 May 13
3	Crime Prevention Panel	Minutes 2 Jul 13
4	Community Partnership	Minutes 13 Jun and Agenda 31 Jul 13
5	Friends of PAC	Vintage Fair & Classic Car Rally 15 Sep 13
6	Farmers Festival	Driffield 12 & 13 Oct 13

BULLETINS AND NEWSLETTERS

1	ERNLLCA	July Newsletter
2	PCAS	Double Nine - Summer 2013