

## POCKLINGTON TOWN COUNCIL

### MINUTES

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 10th February 2016 at 7pm

**Present:** Councillors Ratcliffe (Chairman), Cooper, Hutchinson, Jones, Perry, Shepherd, Sinton, Spademan, Sykes, West & Winterton. Five members of the public. Daniel Withers Pocklington Post, Richard Wood clerk Lisa Skelding clerk.

Councillor Martin Ratcliffe congratulated Lisa Skelding, our admin assistant, on passing the ILCA examinations and presented her certificates.

Before the start of the meeting our Town Mayor Councillor Martin Ratcliffe announced the sad news that Councillor Steve Lane had passed away after a short illness. Council Chaplain, Elder Philip Bradish led the council in prayers.

1. To receive any apologies for absence. Cllr Marron (on holiday) Cllr Sharpe (Brussels)
2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. Cllr Hutchinson declared an interest on the grant application for Friends of Green Spaces.
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes. Town Cryer Geoff Sheasby has asked to address the council on his new uniform. The Friends of Pocklington Green Spaces have been asked to attend to discuss the possibility of help with Pocklington in Bloom. Cllr Sykes proposed the meeting be closed. 2<sup>nd</sup> Cllr Cooper & agreed. Geoff Sheasby the Town Cryer paraded his new uniform which councillors were impressed with. He said he was to attend a cryer's competition on 1<sup>st</sup> & 2<sup>nd</sup> April at Beverley. Pat Black attended from the Pocklington Green Spaces Group. Pat reported the group had been running for 2 years after the green gym project came to an end. Pat was asked by the council if the group could help with the Pocklington in Bloom initiative. They would consider this and report back.
4. Consider re-opening the meeting Cllr Sykes proposed the meeting be re-opened 2<sup>nd</sup> Cllr Cooper & agreed.
5. Question & answer with the Arts Centre Managers on her report. The manager and assistant manager were unable to attend the meeting. Cllr Winterton said this year's talent show entrants will be split into 2 categories under 16years and over 16years.
6. To confirm the minutes of the Town Council meeting held on 13<sup>th</sup> January 2016 Cllr Jones proposed they be accepted 2<sup>nd</sup> Cllr Spademan & agreed,
7. To report matters arising from those minutes not on the agenda – for information only. The clerk said he planned a visit to Penistone to look at their RBS system working in a Town Council which included a cinema.
8. Receive an update regarding the refurbishment of Pocklington Arts Centre. The clerk reported on the invoices being received from the builders. We have received the 2<sup>nd</sup> invoice for £52,000 which will be paid tomorrow. Two major bills are expected this next week which will largely use the Arts Council grant. The Mayor reported having been given a conducted tour of the building works at the management meeting last

night. He described the work carried out to date. Cllr Hutchinson said the revised project plan is still awaited. We next meet with the builders next Thursday 18<sup>th</sup> February.

9. To receive the financial statement of  
 (a) Pocklington Town Council and agree payments Cllr Sykes proposed they be accepted 2<sup>nd</sup> Cllr Jones & agreed.

		Date Paid	Code	Payee	Detail	Amount
430	BP	12.02.16	4023	G T Graphics	12 copies H and S policy	36.00
431	BP	29.01.16	4203	J Parker Bulbs	Spring bulbs	403.20
432	BP	29.01.16	4203	J Parker Bulbs	Bulbs	36.00
433	2599	15.01.16	4053	Hobson and Porter	Building works	35,969.39
434	DD	21.01.16	4205	Plusnet	Broadband	18.00
435	BP	29.01.16	4037	Aggregate Recycling	Road Planings (cemetery)	288.00
436	BP	29.01.16	4037	Play Inspection Company	Annual Inspection	156.00
437	BP	21.01.16	4201	Wybone	Waste Bins	1,095.34
438	BP	22.01.16	4072	Pocklington Lions	Grant	200.00
439	BP	22.01.16	4072	Royal British Legion	Grant	200.00
440	BP	22.01.16	4030	Jansen Display	Leaflet holders x 100	135.60
441	BP	29.01.16	4036	Screwfix	Hooks for allotment	42.92
442	BP	29.01.16	4037	ERYC	Grounds maintenance Victoria Road	244.68
443	BP	29.01.16	4037	ERYC	Grounds maintenance West Green	2,138.99
444	BP	12.02.16	4012	Yorkshire Water	Courthouse supply	56.17
445	DD	29.01.16	4032	Be Fuelcards	Fuel	34.70
446	BP	12.02.16	4020	Janet Hull	Town Crier Uniform	1,500.00
447	BP	12.02.16	4042	K M Woodhall	Tractor service	192.00
448	BP	29.01.16	4001	R Wood	January Salary	
449	BP	29.01.16	4002	J Farmer	January Salary	
450	BP	29.01.16	4017	E Moore	January Salary	
451	BP	29.01.16	4005	J Bielby	January Salary	
452	BP	29.01.16	4004	L Skelding	January Salary	
453	BP	29.01.16	various	HMRC	Tax and NI	1,584.97
454	BP	12.02.16	4037	Travis Perkins	Timber, concrete	74.10
455	BP	12.02.16	4036	Travis Perkins	Fixings	5.46
456	BP	12.02.16	4030	Wolds Advertiser	Advertising. Leaflet distribution	562.50
457	DD	12.02.16	4043	VSS	January CCTV	90.00
458	BP	12.02.16	4207	Cascare	First aid Christmas festival	100.00
459	DD	15.02.16	4021	Daisy Communications	Mobile phones	16.80
460	BP	02.02.16	4208	Pocklington Christian Fellowship	Catering for civic service	400.00
461	BP	12.02.16	4208	Fresh Foods Deli	Catering for civic service	125.00
462	BP	12.02.16	4208	Martin Ratcliffe	Catering for civic service	70.16
463	BP	12.02.16	4210 4030	GT Graphics	Transport leaflets, H&S policy, Town meeting leaflets, A4 posters	490.44

464	BP	12.02.16	4205	Norman Computers	IT support March	46.80
465	BP	12.02.16	4021	Daisy Communications	Landline phones	45.80
466	BP	12.02.16	4037	Wolds Engineering	Waders	124.80
467	DD	17.02.16	4015	Opus Energy	Gas courthouse	247.22
468	BP	12.02.16	4207	GT Graphics	Orders of service (civic service)	45.00
469	BP	12.02.16	4037	Travis Perkins	Paint, panel saw	23.63
470	BP	12.02.16	4032	Be Fuelcards	Admin fee	<b>0.67</b>
					<b>Totals</b>	<b>46,800.34</b>
					<b>Grand total</b>	<b>51,881.52</b>

(2) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Jones proposed they be accepted 2<sup>nd</sup> Cllr Winterton & agreed.

478	BP	22.01.16	Picturehouse entertainment	Fee	913.30
479	BP	22.01.16	Walt Disney	Fee	2,046.00
480	BP	22.01.16	Walt Disney	Fee	2,740.38
481	BP	22.01.16	Walt Disney	Fee	380.82
482	BP	22.01.16	Mick Perrin	Fee	4,875.00
483	BP	22.01.16	Catface Talent	Fee	720.00
484	BP	22.01.16	Tungate Group	Tickets	789.84
485	BP	29.01.16	J Duffy	January Salary	
486	BP	29.01.16	T Stalker	January Salary	
487	BP	29.01.16	F Argyle	January Salary	
488	BP	29.01.16	N Rudsdale	January Salary	
489	BP	29.01.16	P Jennings	January Salary	
490	BP	29.01.16	S Duffy	January Salary	
491	BP	29.01.16	J Boyd	January Salary	
492	BP	29.01.16	HMRC	Tax and NIC	731.09
493	TFR	29.01.16	PTC	Cont to managers salary	71.08
494	TFR	29.01.16	PTC	Repayment of loan	250.00
495	BP	03.02.16	Tom McCluckie	Tech Services	240.00
496	BP	03.02.16	Bound and Gagged Ltd	Fee	1,800.00
497	BP	03.02.16	Viking	Catering supplies	19.93
498	BP	03.02.16	J L Brooks	Confectionery	84.22
499	BP	03.02.16	POS	Fee	198.00
500	BP	03.02.16	Yorkshire Water	Oak House supply	157.63
501	BP	08.02.16	Eric Lee	Batteries	10.47
502	BP	08.02.16	Park Circus	Fee	30.00
503	BP	08.02.16	R Mander	Fee	103.92
504	BP	08.02.16	Hulleys	Confectionery	160.42
505	BP	08.02.16	Curzon Film World	Fee	120.00
506	BP	08.02.16	Curzon Film World	Fee	446.77
507	BP	08.02.16	T Herbert	Fee	151.20
508	BP	08.02.16	Premier Business	Cleaning materials	38.58

			Supplies		
509	BP	10.02.16	Arts Alliance Media	Screen maintenance and support	2,406.00
				<b>Sub total</b>	<b>23,021.43</b>
				<b>Grand Total</b>	<b>£25,745.50</b>

Next month the accounts will be checked by Cllrs West & Ratcliffe. The Arts Centre should be reminded that before acts costing more than £10,000 are booked prior authority is needed from the Town Council.

10. To receive an update on the Neighbourhood Development Plan and enlist the help of councillors in the review of the emerging plan. The clerk explained the work which was ongoing and requested councillors to act as reviewers as the parts of the plan were formulated. Most were in agreement.

11. Receive a verbal report from our district councillors Cllr Mole said they are attending a licensing application for 72-74 Market Street on 29.02.16. The ERYC Council tax information was not yet available. The withdrawal of duelling of part of the A1079 was disappointing but he was soon to attend a meeting where future developments for the road were to be discussed. Cllr Lane's funeral will be held at 2pm on 29.02.16 at Low Catton Church.

12. To agree the list of burials Cllr West proposed the burial of Norma Isabel Turton be agreed. 2<sup>nd</sup> Cllr Jones & agreed,

13. Correspondence – as per list 6. Terence Jones to be thanked for his 'e' mail and details of a litter pick by the WI on 5<sup>th</sup> March. 8. Bendcrete to be asked to provide an inspection report for the skatepark. 13. Cllr Jones said the reference to houses for life had been taken out by the independent assessor. 14. Cllr Ratcliffe was to make a visit on Friday morning. 17 It was agreed to hire the radios from Brentwood for evaluation. 18. Grant application for Friends of Pocklington Green Spaces. Cllr Perry proposed £250 be awarded to them. 2<sup>nd</sup> Cllr Sykes and agreed. 23. Councillors were impressed with the new uniform. 24. Mike Potter to be invited to the next meeting on 16.3 of the flooding group. 26. A meeting to gain information about fracking is to be organised on 2<sup>nd</sup> March 2016. 27. Embellishment of new lamp-posts in the town centre. Cllr Perry proposed we buy two sets to be fitted on the lamp posts nearest Regent Street at a cost of not more than £541.08 each. 2<sup>nd</sup> Cllr West & agreed with three voting against.

14. Consider the Town Clerk's report. The clerk reported on the opportunity to purchase the lamp post Christmas lights from Bradford Council for £50 each. They are currently costing us £90 pa. to hire. Cllr Perry proposed we purchase the lights. 2<sup>nd</sup> Cllr Sykes and agreed.

15. Receive & consider accepting minutes from The Lands & Property meeting held on 27<sup>th</sup> January and the Planning meeting held on 27<sup>th</sup> January. Cllr Perry propose they be accepted 2<sup>nd</sup> Cllr West & agreed.

16. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation. Cllr Sykes reported on the arrangements for the 11<sup>th</sup> June Queens 90<sup>th</sup> birthday celebrations at Burnby Hall Gardens. The Good Old Boys band and disco together with a small firework display is planned. The outside bar is being provided by The Station Hotel. The Fireworks will cost £200 and the band £250. Cllr Perry attended a Fracking Free East Yorkshire seeking information on this subject. He reported a large attendance at what was a good meeting. Cllr Cooper said he wanted

to hear both sides. Cllr Shepherd tendered his resignation as the representative from the council on the allotments. Cllr Jones had attended a Gateway meeting where Pilgrimage of Grace transport & tourism had been discussed. He asked that all walks be put on the web-site. The Gateway group are asking if the council can house an archaeological display of the items found recently in the town? The next meeting of Policy & Resources requested to consider this. Cllr Ratcliffe reported on attending a Burnby Hall Gardens Trust meeting where it was reported attendance was up last year. He sincerely thanked Phil Bradish for providing the first class Civic Service.

17. Consider closing the meeting in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. Cllr Cooper proposed this and was seconded by Cllr West & agreed.

18. Consider a report from the personnel committee on the recruiting process to be followed for the clerk's vacancy. Cllr Ratcliffe gave a resume of progress to date. The personnel committee are meeting Alan Barker again on 21<sup>st</sup> February.

The meeting was closed at 8.55am

1	Frack Free East Yorkshire	Invitation
2	Ken Durkin	Pocklington Beck
3	Swirlz	Thank you
4	Clifford and Margaret Stubbs	Marketing etc
5	Richard Knill	Lions thank you
6	Terence Jones	Litter West Green
7	ERYC	January Parish News
8	Play Inspections	Adding skatepark
9	Grahame Hicks	A1079 road improvements
10	Claire Hamilton	Allotments
11	Historical promotions	WWII events (forwarded)
12	Wood Sherwood	2 Chapel Houses
13	ERYC	Local plan - inspectors report
14	Evie Brooks	Road safety at junior school
15	Pock Town Council	To Martin Jibson
16	Phil Bradish	Civic Service/Pension meeting
17	Brentwood radios	2 way radio hire
18	Friends of Pocklington Green Spaces	Grant application
19	ERYC	West Green/Hodsow Lane speed limits
20	ERYC	A1079 Improvements
21	Nathan Titchmarsh	Cemetery Lane
22	Janet Nicholson	Browning Road Right of way
23	Town Crier	New Uniform and duties
24	Mike Potter	Pickering and the floods
25	Fairtrade Group	InvitaTION TO Big Breakfast 12.03.16