

**POCKLINGTON TOWN COUNCIL**  
**MINUTES**

Meeting of the Town Council  
Meeting Room Old Courthouse George Street Pocklington  
Wednesday 9<sup>th</sup> March 2016 at 7pm

**Present:** Councillors Ratcliffe (Chairman), Cooper, Hutchinson, Jones, Marron, Perry, Shepherd, Sharpe, Sinton, Sykes & West. Three members of the public. Daniel Willers Pocklington Post & Richard Wood clerk.

Before the start of the meeting our Council Chaplain, Elder Philip Bradish led the council in prayers.

1. To receive any apologies for absence. Apologies were received from Cllr Spademan (another engagement) & Cllr Winterton (holiday)
2. To receive any declarations of interest in relation to any agenda item. Councillors are asked to identify the agenda item and the type of interest being declared. Cllr Cooper declared a personal interest in correspondence 22 & 28 as he is a member of the applicant organisations. Cllr Jones declared a similar interest in item 28. Cllr Marron declared a similar personal interest in item 28.
3. Consider closing the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes. Cllr Perry proposed the meeting be closed, 2<sup>nd</sup> Councillor Jones & agreed. Gillian Shefrad from the local Fair Trade Group spoke about the forthcoming public breakfast to which everyone is invited. She asked if a link councillor could be appointed to their organisation..
4. Consider re-opening the meeting Cllr Sharpe proposed the meeting be re-opened. 2<sup>nd</sup> Cllr West & agreed.
5. Question & answer with the Arts Centre Manager on her report. Councillors congratulated the staff on working through difficult circumstances and in securing the small films grant together with sponsorship to attend the advance screening event. The screen weekend is to show advance of the release 10 short or foreign films a day. The plans for the official opening were discussed whereupon it was decided several events would be necessary to fully acknowledge the help from all those people who have helped. It was agreed the finances have been hugely challenging so it is pleasing to see the figures on the plus side for the third quarter. Special thanks were given to the volunteers who have been very co-operative in difficult circumstances.
6. To confirm the minutes of the Town Council meeting held on 10th February 2016. Cllr Shepherd proposed they be accepted 2<sup>nd</sup> Cllr West and agreed.
7. To report matters arising from those minutes not on the agenda – for information only. None were raised.
8. Receive an update regarding the refurbishment of Pocklington Arts Centre. Cllr's Perry & Hutchinson gave a report from the meeting with the builders on 8<sup>th</sup> March. It is now likely the builders will be handing the building over to us by 8<sup>th</sup> April. It was agreed Hobson & Porter have been excellent contractors with the standard of work being equally impressive. The project manager & site foreman have been the driving forces in keeping this work on target and to budget. The co-operation shown in being able to keep a skelteton programme running is a genuine 'good news' story. Everyone will be impressed by the improvements achieved.

9. Consider a change to Standing Orders to hold fortnightly meetings. This item was adjourned to next full council meeting to give Cllr Marron chance to compile new orders which comply with those recommended by NALC.

9. The Mayor asked for nominations for Deputy Mayor to be submitted before the next full council meeting in April at which a decision will be made.

10. To receive the financial statement of  
(a) Pocklington Town Council and agree payments. Cllr Sykes Cllr Ratcliffe

		<b>Date Paid</b>	<b>Code</b>	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
471	BP	12.02.16	4072	FoPGS	Grant	£ 250.00
472	DD	25.02.16	4014	British Gas	Courthouse electric	£ 114.39
473	102601	11.02.16	4053	Hobson and Porter	Building work PAC	£ 52,932.10
474	DD	18.02.16	4205	Plusnet	broadband	£ 18.00
475	BP	11.03.16	4036	Denby retail (R Wood)	Replacement beakers	£ 44.65
476	BP	11.03.16	4008	H & S training services Ltd (Burnby Hall)	Manual handling course (J Bielby)	£ 54.00
477	DD	02.03.16	4014	British Gas	Courthouse electric	£ 244.23
478	BP	11.03.16	4024	Walkers are Welcome	2016 membership	£ 60.00
479	BP	11.03.16	4037	Travis Perkins	Timber/Bolts	£ 31.34
480	BP	11.03.16	4037	A J Woodliffe	Chipping christmas trees	£ 120.00
481	DD	15.02.16	4014	British Gas	Courthouse electric	£ 426.65
482	BP	11.03.16	4037	Don Ogram	Prep for seating/shelving	£ 217.00
483	BP	11.03.16	4207/4023	G T Graphics	Telent show advertising/paper	£ 120.60
484	DD	26.02.16	4032	Be Fuelcards	Fuel	£ 28.68
485	BP	29.02.16	4001	R Wood	Feb Salary	
486	BP	29.02.16	4002	J Farmer	Feb Salary	
487	BP	29.02.16	4017	E Moore	Feb Salary	
488	BP	29.02.16	4005	J Bielby	Feb Salary	
489	BP	29.02.16	4004	L Skelding	Feb Salary	
490	BP	29.02.16	4006	HMRC	Feb tax and NI	£ 1,528.95
491	BP	29.02.16	4037	Gordon Kay	Grass cutting cemetery	£ 80.00
492	BP	11.03.16	4043	H Thirsk	CCTV supply	£ 240.00
493	BP	11.03.16	4008	ERNLLCA	Councillor training (Jones)	£ 120.00
494	BP	11.03.16	4209	Bradford City Council	Christmas lights	£ 2,712.00
495	BP	11.03.16	4037	Peter Winn Tyres	Puncture repair	£ 51.96
496	BP	11.03.16	4205	York Graphic Designers	Amendments to website	£ 40.00
497	BP	11.03.16	4045	HWRCC	Neighbourhood Development Plan	£ 493.88
498	DD	31.03.16	4021	Daisy Communications	Landline phones	£ 48.79
499	DD	15.03.16	4021	Daisy Communications	Mobile phones	£ 19.78
500	102602	07.03.16	4053	Hobson and Porter	Arts Centre refurbishment	£ 143,980.09
501	102602	07.03.16	4053	Hobson and Porter	Arts Centre refurbishment	£ 166,439.80
502	BP	11.03.16	4023	Amazon (Lisa)	2 x receipt books	£ 24.26
503	DD		4043	VSS	CCTV	£ 90.00
504	BP	11.03.16	4045	G T Graphics	Local plan copies	£ 43.00
505	DD	17.03.16	4014	Opus	Electric courthouse	£ 227.56
506	BP	11.03.16	4036	Express Lifts Alliance	PAC lifts	£ 367.59
					<b>Totals</b>	<b>£ 371,169.30</b>

				<b>Grand total</b>	<b>£ 376,173.75</b>
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(b) Consider the bank statements, and agree payments from Pocklington Arts Centre. Cllr Sykes Cllr Ratcliffe & agreed.

		<b>Date Paid</b>	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>	
510	BP	19.02.16	Arts Alliance Media	Lamp and filter	£ 648.00	
511	BP	19.02.16	JSS Audio	Lighting platform festival	£ 300.00	
512	BP	19.02.16	Universal Pictures International	Film fee	£ 697.92	
513	BP	19.02.16	Mint	Artwork/banner	£ 72.00	
514	BP	19.02.16	Premier Business Supplies	Cleaning supplies	£ 28.98	
515	BP	19.02.16	GT Graphics	Posters	£ 120.00	
516	BP	19.02.16	Hearthside Tales	Fee	£ 480.00	
517	BP	19.02.16	GT Graphics	Posters	£ 24.00	
518	BP	19.02.16	GT Graphics	Advertising leaflets	£ 722.00	
519	BP	29.02.16	J Duffy	Feb Salary		
520	BP	29.02.16	T Stalker	Feb Salary		
521	BP	29.02.16	F Argyle	Feb Salary		
522	BP	29.02.16	N Rudsdale	Feb Salary		
523	BP	29.02.16	P Jennings	Feb Salary		
524	BP	29.02.16	T McCluskie	Feb Salary		
525	BP	29.02.16	HMRC	Feb Tax and NI	£ 737.69	
526	TFR	29.02.16	PTC	Loan repayment	£ 250.00	
527	TFR	29.02.16	PTC	Cont. to man. salary	£ 71.08	
				<b>Sub total</b>	<b>£ 4,151.67</b>	<b>£ 2,477.31</b>
				<b>Grand Total</b>	<b>£ 6,628.98</b>	

© Receive the quarterly finance report from the Pocklington Arts Centre.

Cllr Jones proposed they be accepted saying they were pleasing under the circumstances. 2<sup>nd</sup> Cllr West & agreed.

11. To receive an update on the Neighbourhood Development Plan. Cllr Marron spoke about several new members having joined the 'team' which is allowing the work to progress quickly to producing a draft plan. This will have to be shared with the people at several public events after which amendments maybe necessary. It will then be subject to independent assessment and then a referendum.

12. Receive a verbal report from our district councillors. Cllr Mole gave an update on flood alleviation scheme planned for north of the town which may be influenced by archaeology finds. With regards to affordable homes the developers say they cannot afford this as well as the alleviation scheme.

13. To agree the list of burials Cllr West proposed the burials of Elizabeth Ann Eastwood, Alan Ralph Steel, & Ina Elizabeth Fairbairn and memorials for Kaitlyn Newman-Miller, Peter Jones, Ethel Shanks, & John Hardwick be agreed. 2<sup>nd</sup> Cllr Jones & agreed.

14. Correspondence – as per list 7. Dog fouling. It was agreed this was a problem and the installation of mobile CCTV cameras was discussed. It was agreed prices for hiring of such equipment should be obtained. 10. The footpath to the South Lea caravan site continues to have a high priority. It will be included in the Neighbourhood Development Plan. 12. A discussion took place about land adjoining the scout hut on Burnby Lane. In principal the council would like to explore the possibilities of creating public green space at this location. 18. Members were reminded about the on-line petition which if accepted would allow appeals again planning permission. 19. The area outside Wood Sherwood solicitors on Railway Street and West Green were put forward as possible sites. 22.

Cllr Cooper left the room whilst this item was being discussed. Cllr Sykes proposed £250 be granted to the Flying man festival. 2<sup>nd</sup> Cllr West & agreed. 24. The problem of blocked gullies was discussed – the one I Regent Street was particularly troublesome as were the drains on Kilnwick Road. 28. The request for funding up to £90 to offset the cost of room hire for the Gateway Group was considered. Cllr West proposed this be accepted. 2<sup>nd</sup> Cllr Perry & agreed. 34. It was agreed to forward Mr Whittaker details of the ERYC department who deals with street signs. 46. It was agreed to examine the steps at All Saints Church. 48 & 49 the outside contractor for grass cutting was noted. 50 The council had no beacon events planned for the 90<sup>th</sup> birthday of HM The Queen. 51. Cllr Shepherd proposed the quotation from Roger Westmoreland for felling of trees in the churchyard be accepted. 2<sup>nd</sup> Cllr Sykes & agreed. 53. Enquiries to be made at the local schools to see if any item was being considered for presentation to the children.

15. Consider the Town Clerk's report. The report was noted.

16. Receive & consider accepting minutes from Planning 170216 Cllr West proposed these be accepted as a true record. 2<sup>nd</sup> Cllr Jones & agreed. Policy & Resources 240216 Cllr Sykes proposed these be accepted as a true record 2<sup>nd</sup> Cllr Jones & agreed.

17. Receive reports from any other meetings – Gateway etc. Consider written reports to be submitted for prior circulation. Cllr Cooper reported attending a Flying Man Festival meeting. Cllr Perry reported on the Transport meeting he had organised. Whilst the attendance at the meeting was poor over 420 replies had been received to the questionnaire. Cllr Jones asked if a letter of thanks can be sent to Brad Webster who has organised the liaison between parishes & ERYC for some years upon his retirement.

18. Consider closing the meeting. Cllr Ratcliffe proposed 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.' 2<sup>nd</sup> Cllr Sykes and agreed.

19. Consider a report from the personnel committee regarding the procedures and approval of paperwork for the recruitment of a new Town Clerk. The advert produced was agreed. The vacancy will initially be advertised in the York Press to appear next Wednesday, on our web-site, on the ERNLLCA web-site the Yorkshire Councils Association web-site. Internal vacancies in the ERYC & York City Councils. The deadline will be set for 30<sup>th</sup> March whereupon further advertising will take place if necessary.

The meeting finished at 9.05pm.

1	Northern Powergrid	Unmetered supply return
2	Paula Ware	Digging for Britain
3	ERYC	Street lights
4	Karen Saunders	River Derwent Catchment Partnership
5	ERYC	Local transport plan schemes
6	Kay West	Stephen Lane funeral plans
7	Glenys Elliott	gh
8	Humberside Police	Newsletter Feb
9	Local Links	Event 160316
10	Louise Woodward	Footpath Balk
11	SSS Learning	Policies, protocols and risk assessments
12	Gerry Hutchinson	Land at Scout hut/Rugby club
13	Ann Roberts	Pocklington Singers

14	ERYC	Temp Road Closure 010516
15	Peter Hirschfeld	Pock Futures minutes 150216
16	Grahame Hicks	Gateway minutes 260116 Agenda 230216
17	Grahame Hicks	AAA1079 minutes 111215 Agenda 260216
18	Johnathan Laverack	Local Councils petition re: planning
19	PAC	BBC The Instant Gardener
20	Roger Bruton	Fracking meeting 240216
21	Phil Gilbank	Pockington Heritage Gallery
22	Flying Man Festival	Grant application
23	Jackie Rowe	Zebra crossing Burnby Hall
24	ERYC	Blocked Gulley
25	ERNLLCA	February newsletter
26	Cuadrilla Resources	Fracking
27	Mason Clark	Conservation office PAC
28	Graham Hicks	Grant applications Gateway and AAA1079
29	Kirsty Brooks	Remembrance Day project
30	ERYC	Gulley repairs
31	Yorkshire Garden Festival	Competition
32	PWLB	PAC Loan
33	ERYC	Parish News
34	Richard Whitaker	Jubilee memorial lamp
35	Louise Hughes	London street traffic and parking
36	ERYC	Road Closure 070516 080516
37	Jan Nicholson	68 Browning Road
38	ERNLLCA	Fracking mis-information
39	Humberside Police	Newsletter March
40	Neil Fox	Pocklington Churchyard
41	Frack Free East Yorkshire	Meeting with Gas Companies
42	Frack Free East Yorkshire	Council meeting
43	ERYC	Notice of Election
44	ERYC	Jubilee Memorial light
45	PAC	December accounts
46	Pocklington Group of Churches	Condition of steps
47	Roger Bruton	Fracking
48	ERYC	Grass mowing Broadmanor
49	ERYC	Grass mowing West Green
50	Nigel Glew	Queens 90th Birthday events
51	Rodger Westmoreland	Quotation
52	Martin Cooper	Meeting schedules
53	Mint	Queens 90th birthday coin

Signed as a true record

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Councillor Martin Ratcliffe  
(Mayor of Pocklington)