

## POCKLINGTON TOWN COUNCIL

### MEETING OF THE DEVELOPMENT & MARKETING COMMITTEE

The Old Courthouse 37 George Street Pocklington

Wednesday 27<sup>th</sup> January 2010 at 7.00 pm

### MINUTES

Present: Cllr Cooper (Chairman) Cllrs Blake-James, Bryon, Scaife, Marron, Perry & Held.

In attendance: Richard Wood taking minutes

1. The notice of the meeting was accepted.
2. Apologies: Cllr Shepherd, Cllr Dexter Cllr Elliott Mark Ronan & Richard Borrie
3. To receive any declarations of interest: There were no declarations of interest
4. Report on present usage and revisions of our website: An update was given by the clerk who reported a greater number of hits on the site. The location of the photograph of the church had been changed and several others were being obtained by Graham Mellanby so they could automatically be rotated. Cllr Scaife said it should never be forgotten that the site belonged to Pocklington Town Council who allow Promote Pocklington to have prominent parts of it. Cllr Marron said John Brown had agreed to keep the site updated with forthcoming events. It was agreed that his broadband connection and telephone calls might be paid by the council. Cllr Scaife to investigate a BT initiative whereby community groups could get free internet access for a year.
5. Consider holding a St Georges Day Parade in the town. A discussion was held about planning such an event. A debate took place about a road closure for the event and the Police are to be notified. It was felt a Friday rather than a Saturday would be better in that schools may then take part. It was decided to buy a St Georges Day flag. Arts Centre to be asked if they could show a British type film on the day? It was thought there was insufficient time to plan a dinner.
6. Consider how the council can assist with the 10<sup>th</sup> anniversary celebrations for the Arts Centre.  
An 'e' mail from Janet Farmer was considered after a discussion it proposed by Cllr Bryon to fund a residents cinema screening of some film but the 'subsidy' from the council would only apply to those who live in Pocklington and be limited to the cost element. 2<sup>nd</sup> Cllr Marron and agreed. Cllr Perry proposed the church flowerbed 10<sup>th</sup> anniversary design be agreed. Of the £1150 cost £300 to come from the council, £300 from the Arts Centre and the friends asked to contribute £300. Other monies to be obtained by sponsorship. 2<sup>nd</sup> Cllr Bryon and agreed. The council agreed to host a reception for the

friends & management team with particular emphasis on those involved in the original setting up of the Arts Centre. Perhaps they could have a reception whilst a film screening was taking place for the residents and then to re-run the film in a 2<sup>nd</sup> showing? Liaise with Arts Centre for best way of doing this. It was agreed the council would pay for the erection and taking down of a cross street banner if the Arts Centre paid for the art-work.

7. Consider what part the council should play in any late night shopping event. The debate centred around who would organise the event. The council said they would assist but felt they needed support. A meeting is to be held at the Council Meeting Room on Thursday 25<sup>th</sup> February 2010 with all interested persons invited to attend. From this meeting it is hoped to get a group together to drive the matter forward. Cllr Held Marron, Cooper and Perry to represent the council.

8. Consider holding a further street audit of the town. It was agreed that a further street audit would be held in May to indentify areas we need to follow up. Local Transport Plan 3 was in the process of being written and we should write asking that secure cycle storage be included.

9. Update on the offer to but the Barmby Road Kiosk. An 'e' mail had been received from BT which was read. No further action at this time was to be taken.

10. Consider the Pocklington in Bloom effort and suggest priorities. Cllr Held asked that flowers be placed in the tree planters in the town which was being organised. Contact has been made with the Infants, Junior and Pocklington Schools to try to encourage them to enter the schools section of Yorkshire in Bloom.

11. Consider the annual report format and content of our next newsletter.

## 12. Authorise payments

Cllr Bryon proposed the below payments be authorised. 2<sup>nd</sup> Cllr Scaife and agreed.

|     |              |                        |         |
|-----|--------------|------------------------|---------|
| PTC |              |                        |         |
|     | BT           | 4021 Telephone bill    | 221.95  |
| BP  | Wood         | 4056 Professional fees | 493.50  |
|     | Sherwood     |                        |         |
|     | Green        | 4203 Lawn treatment    | 30.00   |
|     | Thumb        |                        |         |
|     | Rutherford   | 4021 Telephone         | 70.00   |
|     | HMRC various | tax & N.I.             | 1665.44 |
|     | R Wood       | 4001 salary            |         |
|     | J Farmer     | 4002 salary            |         |
|     | E Moore      | 4017 salary            |         |

|      |                  |                      |                  |
|------|------------------|----------------------|------------------|
|      | S Knill          | 4004 salary          |                  |
|      | A                | 4005 salary          |                  |
|      | Woodcock         |                      |                  |
|      | 2351 Petty cash  | petty cash           | 44.83            |
|      |                  | <b>total</b>         | <b>6662.91</b>   |
| PAC  |                  |                      |                  |
| BACS | Johnston         | Advertising          | £140.00          |
|      | Publishing       |                      |                  |
| BACS | Walt             | Film Rental          | £880.00          |
|      | Disney           |                      |                  |
|      | Company          |                      |                  |
| BACS | Warner           | Film Rental          | £119.28          |
|      | Bros             |                      |                  |
| BACS | E1               | Film Rental          | £1,325.35        |
| BACS | S Hanna          | Performance Fee      | £250.00          |
| BACS | CEA              | Membership Fees      | £94.00           |
| BACS | Kingfisher       | Advertising          | £352.50          |
|      | Media            |                      |                  |
|      | 105023 GO        | Film Transport       | £492.43          |
|      | Transport        |                      |                  |
|      | 105024 PBS       | Cleaning Products    | £173.38          |
|      | 105025 Eric Lee  | Light Bulbs etc...   | £42.31           |
|      | 105026 PPAC      | Leaflet Distribution | £30.00           |
|      | 105027 Big Sign  | Lettering            | £17.62           |
|      | Company          |                      |                  |
|      | 105028 Northwold | Printing             | £1,378.00        |
|      | s Printers       |                      |                  |
|      | 105029 GT        | Printing             | £10.93           |
|      | Graphics         |                      |                  |
|      | 105030 Mirth     | Performance Fee      | £600.00          |
|      | Control          |                      |                  |
|      | Comedy           |                      |                  |
| BP   | HMRC             | Tax & N.I.           | £648.05          |
|      | J Duffy          | salary               |                  |
|      | F Argyle         | salary               |                  |
|      | R Garnon         | salary               |                  |
|      | N                | salary               |                  |
|      | Rudsdale         |                      |                  |
|      | T Stalker        | salary               |                  |
|      | S Holmes         | salary               |                  |
|      | T Morris         | salary               |                  |
|      |                  | <b>total</b>         | <b>£8,649.30</b> |

### 13. Reports from members attending other meetings

Cllr Bryon & Perry had attended the Energy Saving Seminar at Stillington and the launch of the Energy Saving Initiative last Saturday at the Arts Centre. Cllr Perry had attended a meeting of Promote Pocklington when the brown signs had again been debated. It was agreed they should be put on the agenda of the next full council meeting. Cllr Marron said we needed a vision for Pocklington and urged for this to be looked at. Cllr Scaife said Cottingham had used consultants to help with their town plan. Cllr Scaife said the road transport review was being compiled and cycle shelters should be included.

The meeting closed at 8.40pm

Signed as a true record of the meeting.....Town Mayor

Date .....