

Minutes of a meeting of the Policy & Resources Committee of the Town Council held in the Town Meeting Room Old Courthouse, George Street, Pocklington on Wednesday 23rd September 2009 commencing at 7.pm

Present: Cllr Sykes (Chairman), Bryon, Cooper, Marron, Perry, Scaife and Wilkinson

In attendance: Clerk and two members of the public.

1. The notice of the meeting was accepted.
2. Apologies: Cllr Blake-James (family commitments) Cllr Dexter (work commitments) & Cllr Petrie (work commitments)
3. Declarations of Interest : Cllr Scaife declared a personal interest on items 6 & 9

Item	Discussion and Outcomes	Action
4. Consider the current position on digitization of cinema film	No staff were available from the Arts Centre so it was not possible to debate this issue. Full details of cost and funding still awaited but will take some time.	
5. Consider the date for taking over the CCTV cameras	Take over 2nd November 2009 then review the cameras use. Quarterly review of use to be requested from Police. Signage needs bringing up to date with councils telephone number included. There are issues over new cameras that need addressing along with operating procedures.	
6. Review of meeting with Chief Executive	Cllr Scaife left the room before this item. Cllr Sykes thanked those who attended for their contribution. It had been a really successful meeting. The Chief Executive had since replied in a very positive way promising a contribution to the toilet costs. List of works do not include Victoria Road. Cllr Perry to compare our photograph with the promised work and then arrangements to be made to meet with the local highways engineer.	
7. Temporary toilet facilities for the town	The Arts Centre was to open each day to allow the public toilet facilities. Date fir commencement to be notified.	
8. Update on CAB & other donations.	Cllr Bryon proposed £400 be donated to the Citizens Advice Bureau 2nd Cllr Wilkinson and agreed. An article was to be drafted for the media to publicise that small grants are available and that application forms are available from the office.	
9. Update on plan to charge for parking in the town	Cllr Marron said there was currently nothing to report as the parking strategy group had yet to finalise their report for submission to the Cabinet. – no reply yet from Greg Knight. Cllr Shepherd complained that the car park in Station Road had been closed early in preparation of the impending building work. After this item Cllr Scaife rejoined the meeting.	
10. 1 st floor	Cllr Perry outlined the progress made at the working party meeting last week. There was a broad sympathy the area should be used for the people of the town. Little interest was shown in converting this area to flats. Historic permanent displays maybe possible. Architect to draw up more detailed plans. Costs in region of £200,000. Heating incorporating a heat pump perhaps. Report to council in two months. Incorporating facilities to allow flower shop to have a room	

	for peak trading days.																																																																																																																														
11. Consider our financial position	The list of receipts and payments were studied – overall we were on target.																																																																																																																														
12. Consider our current dev plan	A copy was circulated to all councillors for updating suggestions																																																																																																																														
13. Authorise any payments	<p>Cllr Scaife proposed the payment of the accounts listed below. 2nd Cllr Bryon and agreed.</p> <table border="0"> <tr> <td colspan="4">PTC</td> </tr> <tr> <td>SO</td> <td>Plusnet</td> <td>Internet</td> <td>16.65</td> </tr> <tr> <td>2321 4018</td> <td>ERNLLCA</td> <td>Training course on employ</td> <td>90.00</td> </tr> <tr> <td>2320</td> <td>Various Petty Cash</td> <td></td> <td>86.37</td> </tr> <tr> <td>BP</td> <td>4016/4023</td> <td>ERYC Supplies</td> <td>Cleaning materials/Stationery</td> <td>37.24</td> </tr> <tr> <td></td> <td>4036</td> <td>Pocklington Picture Framing</td> <td>Glass replacement/Framing</td> <td>29.00</td> </tr> <tr> <td></td> <td>4204</td> <td>Vaughtons</td> <td>Past Mayor Brooches</td> <td>176.64</td> </tr> <tr> <td></td> <td>4037</td> <td>Travis Perkins</td> <td>Cable Ties/Limestone</td> <td>250.17</td> </tr> <tr> <td></td> <td>4014</td> <td>British Gas</td> <td>Electricity</td> <td>60.38</td> </tr> <tr> <td></td> <td>4015</td> <td>British Gas</td> <td>Gas</td> <td>16.22</td> </tr> <tr> <td></td> <td>4043</td> <td>Visual Security Systems</td> <td>Call out</td> <td>345.00</td> </tr> <tr> <td></td> <td>4201</td> <td>Wybone</td> <td>Litter bins</td> <td>715.52</td> </tr> <tr> <td></td> <td>4203</td> <td>David Smith</td> <td>Plants</td> <td>34.50</td> </tr> <tr> <td></td> <td></td> <td>total</td> <td>1,767.69</td> </tr> <tr> <td colspan="4">PAC</td> </tr> <tr> <td>104800</td> <td>KJ Falkingham</td> <td>Hardware</td> <td>£39.79</td> </tr> <tr> <td>104801</td> <td>Cash</td> <td>Mirth Control Comedians</td> <td>£520.00</td> </tr> <tr> <td>104802</td> <td>Park Circus</td> <td>Film Rental</td> <td>£115.00</td> </tr> <tr> <td>104803</td> <td>Viking Direct</td> <td>Stationary</td> <td>£116.15</td> </tr> <tr> <td>104804</td> <td>NTC</td> <td>Whisky Galore</td> <td>£736.00</td> </tr> <tr> <td>104805</td> <td>Eric Lee</td> <td>Bulbs</td> <td>£5.97</td> </tr> <tr> <td>104806</td> <td>Mirth Control Comedy</td> <td>Booking Fee</td> <td>£92.00</td> </tr> <tr> <td>104807</td> <td>Trestle</td> <td>Performance Fee</td> <td>£2,070.00</td> </tr> <tr> <td>104808</td> <td>GO Transport</td> <td>Film Transport</td> <td>£163.94</td> </tr> <tr> <td>104809</td> <td>Universal Pictures</td> <td>Film Rental</td> <td>£186.45</td> </tr> <tr> <td>104810</td> <td>John Taylor Manage</td> <td>Performance Fee</td> <td>£3,105.00</td> </tr> <tr> <td>104811</td> <td>Gina Campbell</td> <td>Removal of grand piano</td> <td>207.00</td> </tr> <tr> <td>104812</td> <td>cash</td> <td>petty cash</td> <td>150.00</td> </tr> <tr> <td></td> <td></td> <td>total</td> <td>£7,507.30</td> </tr> </table>	PTC				SO	Plusnet	Internet	16.65	2321 4018	ERNLLCA	Training course on employ	90.00	2320	Various Petty Cash		86.37	BP	4016/4023	ERYC Supplies	Cleaning materials/Stationery	37.24		4036	Pocklington Picture Framing	Glass replacement/Framing	29.00		4204	Vaughtons	Past Mayor Brooches	176.64		4037	Travis Perkins	Cable Ties/Limestone	250.17		4014	British Gas	Electricity	60.38		4015	British Gas	Gas	16.22		4043	Visual Security Systems	Call out	345.00		4201	Wybone	Litter bins	715.52		4203	David Smith	Plants	34.50			total	1,767.69	PAC				104800	KJ Falkingham	Hardware	£39.79	104801	Cash	Mirth Control Comedians	£520.00	104802	Park Circus	Film Rental	£115.00	104803	Viking Direct	Stationary	£116.15	104804	NTC	Whisky Galore	£736.00	104805	Eric Lee	Bulbs	£5.97	104806	Mirth Control Comedy	Booking Fee	£92.00	104807	Trestle	Performance Fee	£2,070.00	104808	GO Transport	Film Transport	£163.94	104809	Universal Pictures	Film Rental	£186.45	104810	John Taylor Manage	Performance Fee	£3,105.00	104811	Gina Campbell	Removal of grand piano	207.00	104812	cash	petty cash	150.00			total	£7,507.30	
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14. Consider closing the meeting to the public	Cllr Sykes proposed 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'																																																																																																																														
15. Consider taking street cleaner onto the permanent staff	<p>It was agreed that Arthur Woodcock be taken onto the permanent staff and that the pension scheme operated by the council be made available to him.</p> <p>The notification of the new pay scales had just been received from ERNLLCA. It was agreed to adopt the new rates with the back pay being paid with Septembers pay.</p>																																																																																																																														

There being no further business the meeting closed at 8.50 pm.

Signed as a true record of the meetingTown Mayor